

holder thereof is a staff member of the University and the academic year for which the staff parking permit is effective. The Staff parking decal so issued shall also contain the word "Staff" and color designation indicating the designated parking spaces, parking lots, or parking areas on the campus of the University for which the permit is valid.

SECTION 5.

Parking permits must be properly affixed to and displayed on the right hand side of the rear bumper on the motor vehicle for which they are issued. Permits must be clearly legible.

SECTION 6.

Parking permits for bicycles, motorcycles, motor scooters and motorbikes must be obtained from the Traffic Records Office by the owner within 48 hours after the time of arrival on campus, and may be parked only in the areas designated for that purpose.

SECTION 7.

The staff member to whom a motor vehicle parking permit is issued is herein provided shall be responsible for all parking violations of the vehicle for which the permit is issued.

SECTION 8.

Vehicles not bearing parking permits as required by this article will be cited for improper parking and the staff member reported to the Chancellor's Office for failure to acquire a parking permit for his vehicle in accordance with these regulations.

SECTION 9.

The Administrative Officer shall enforce provisions of this article either by reporting to the Chancellor the names of staff members who do not comply with the parking permit provisions or by instituting legal action against the offenders, or both.

ARTICLE V: ADDITIONAL PARKING PERMITS

SECTION 1.

The Administrative Officer is authorized to issue special parking permits for designated periods of time to persons attending institutes and conferences on campus, such permits to designate the areas in which the permit is valid.

SECTION 2.

The Administrative Officer shall take the necessary action to provide for the parking of members of the general public to attend events in campus to which the general public is invited. Such action may involve the temporary suspension of provisions of these regulations regarding parking permits and the areas for which such permits are valid.

SECTION 3.

In the event that any person can clearly demonstrate the need for special parking privileges for a limited time to the satisfaction of the Administrative Officer, such Officer is hereby authorized to issue to such person a temporary permit which shall be valid for the areas so designated. The temporary parking permit shall be properly displayed on the vehicle for which it is issued according to instructions provided by the Administrative Officer. The date on which the temporary parking permit is to expire shall be clearly indicated on the permit.

SECTION 4.

The individual assigned responsibility for state-owned vehicles shall be held responsible for registration and proper operation of these vehicles. Parking of state-owned vehicles will be only in specifically assigned places on the campus.

ARTICLE VI: PARKING REGULATIONS

In order to permit the proper conduct of the necessary business of the University, and in order to effectively utilize and control the available parking areas and facilities on the campus of the University or the benefit and maximum convenience of visitors, students, and staff members, the following regulations governing parking on the campus of the University are hereby established.

SECTION 1.

No person shall stop, stand, or park any vehicle in any street or roadway except for the purpose of parking or stopping as established in these regulations unless such stop is made necessary by approach of an emergency vehicle, by the approach of any procession which is given the right-of-way, by the stopping of a public conveyance, by

the giving of traffic signals, by the passing of some other vehicle or pedestrian, or by some emergency; and in any case covered by these exceptions vehicles shall not obstruct any crosswalk, walkway, or intersection.

SECTION 2.

No person shall stop, stand, or park any vehicle upon a street or roadway in such a manner or under such a manner or under such conditions as to block the movement of vehicular traffic, except that a driver may stop temporarily during the actual loading or unloading of passengers or when directed or required to stop by traffic signs or signals or the instructions of a peace officer. This section shall not be deemed to prohibit vehicles making deliveries from making the necessary use of way designed principally as accesses to the delivery entrance of buildings.

SECTION 3.

No person shall park a vehicle at any time on the campus of the University except in spaces marked or designated for parking. When signs are placed, erected, or installed, giving notice thereof, or the curbing or street has been painted in such manner as to give notice in lieu of signs, such areas are designated as parking areas, and no person shall park in these designated areas or places unless authorized to do so by proper authority, and no person shall park except in spaces marked or designated for parking. For convenience, the parking facilities on the campus shall be divided into four general categories:

- A. RED LINES - Parking spaces reserved for Chancellor, Business Manager and Deans
- B. YELLOW LINES - Parking spaces reserved for Staff.
- C. WHITE LINE WITH LARGE "S" STENCILLED THEREIN - Parking Spaces reserved for members of the Senior Class of the University.
- D. WHITE LINES - Parking spaces reserved for Students.
- E. VISITORS PARKING - Spaces marked with appropriate signs for Visitor Parking are for Visitors only. Staff and Student vehicles may not use these spaces.

SECTION 4.

No person shall have a vehicle in an area, parking lot, or parking space on the campus for which the parking permit displayed on the vehicle is not valid.

SECTION 5.

When, pursuant to the authorization and direction of the Business Manager, signs are erected, placed, or installed in conspicuous places prescribing a maximum permissible time that a vehicle may park in any parking area or parking lot, no person shall park a vehicle for a period of time longer than that indicated by such signs. This regulation is applicable and in force between such hours as the Business Manager may direct, or as herein provided.

SECTION 6.

When a particular angle or manner of parking is indicated in a parking area or parking lot by signs or markings authorized and directed by the Business Manager, no person shall park a vehicle except at the angle or in the manner so indicated, and no vehicle shall be parked in such a manner as to occupy more than the space indicated with lines, signs or markings for one vehicle.

SECTION 7.

Parking in the following places is hereby prohibited: on a sidewalk or walkway, on grass or lawns; in front of a public driveway; within an intersection; on a crosswalk; on the roadway side of any vehicle stopped or parked at the edge or curb of a street or roadway, whether the parked vehicle is parallel or at an angle to the curb or edge; in the driving lanes of parking areas; in the approaches or other portions of parking areas which are clearly marked as being prohibited for parking.

SECTION 8.

No person shall stand or park a vehicle upon any street, parking space, parking lot, parking area, roadway, alley, or driveway for the principal purpose of:

- A. Displaying the vehicle for sale.
- B. Washing, greasing, or repairing the vehicle except in the case of repairs necessitated by an emergency and except when permission is granted by the Administrative Officer.
- C. Storage which is not incident to the bona fide use and operation of the vehicle; and

the vehicle; and

Storage of any detached trailer or semi-trailer when the towing unit has been disconnected, except when permission is granted by the Administrative Officer.

SECTION 9.

Agents designated by the Chancellor shall have authority to remove a vehicle to a place of storage any vehicle parked or left standing on a street, way, or parking area other than as provided in from these regulations, or when such vehicle blocks the proper ingress of any vehicle to or from lawful parking spaces for a period longer than five minutes, or any vehicle parked or left standing on a sidewalk or walkway, on grass or lawn, on a crosswalk, or on the roadway side of any vehicle stopped or parked vehicle is parallel or at an angle to the curb or edge. The owner or operator of the offending vehicle shall be liable for payment of reasonable towing and storage fees for such vehicle is so removed and stored, as provided above, and regulations, in addition to the penalties prescribed in Chapter 10, Session Laws of 1947, Section 1.

SECTION 10.

Nothing in the foregoing regulations shall be deemed to prohibit vehicles of the University, of its agents, or any public utility company from making such stops as the establishment and maintenance of streets, grounds, water supply, and utility lines require.

SECTION 11.

The Administrative Officer shall be responsible for the enforcement of this Article.

SECTION 12.

Except as provided in Section 10 of this Article, the penalty for violation of the regulations prescribed in this Article shall be treated as a misdemeanor and will be handled by the District Court of Wake County, North Carolina.

SECTION 13.

In addition to other penalties prescribed in this Article, the Chancellor shall have the authority to issue appropriate regulations providing for the suspension or revocation of a Staff, Student, or Visitor parking permit in cases where any person commits one or more offenses, or a given number of offenses, as determined and published by the Chancellor, or as herein provided, in violation of the provisions of this Article.

- A. The Dean of Students is hereby authorized to suspend or revoke for a period of time not in excess of 12 months the motor vehicle parking privileges issued to students who commit three offenses in violation of the provisions of this Article within the period of 12 months from the first violation. Any such suspension or revocation shall be interpreted to mean that the offender may not possess or operate a motor vehicle on campus, for the period of suspension or revocation.
- B. The Administrative Officer is hereby authorized to suspend or revoke for a period of time not in excess of twelve months parking permits issued to staff members who commit three offenses in violation of provisions of this Article within the period of 12 months from the date of the first violation.
- C. The Chancellor shall have the authority to issue appropriate regulations providing for the suspension of students from the University for failure to comply with the provisions of these Regulations Governing Traffic, Parking, and the Registration of Motor Vehicles for the University of North Carolina at Wilmington.

ARTICLE VII: REGULATIONS GOVERNING THE OPERATION OF MOTOR VEHICLES

SECTION 1.

Pursuant to the provisions of N. C. G. S. 116-44.1 (b) and (c), upon a traffic and engineering investigation, speed in excess of 20 miles per hour is determined to be excessive on the campus of the University; therefore, except as hereinafter provided in this article, the maximum speed on the University campus will be 20 miles per hour. Based on a traffic and engineering investigation, speeds in excess of these hereinafter stated are deemed excessive in the areas indicated.

A maximum speed of 15 miles per hour on Street "B" between its intersections with Street "C" and Street "D" and on Street "C" between its intersections with Street "B" and Street "D".

Cahill

at Wilmington
September 11, 1972

Chancellor William H. Wagoner
The University of North Carolina at
Wilmington
P. O. Box 3725
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I am submitting the following additional recommended personnel change for your approval and submission to the Board of Trustees.

APPOINTMENT

Carl Victor Lundeen, Jr., as Assistant Professor of Biochemistry, Department of Marine Sciences Research, with a salary of \$15,000 on a twelve-month basis.

Personal: Born Baltimore, Maryland. Married. Two children.

Educational Background: University of North Carolina at Chapel Hill, A.B., 1965; The Rockefeller University, Ph.D., 1972.

Teaching and Other Vocational Experience: 1971, Research Associate of The Rockefeller University and Instructor of a graduate level course in Biochemistry.

Doctor Lundeen was interviewed by Vice Chancellor Cahill; Dr. Daniel B. Plyler, Chairman of the Department of Biology; Dr. Jack Levy, Associate Professor, Department of Chemistry; and Dr. Ralph Brauer, Director of the Marine Bio-Medical Laboratory.

Respectfully submitted,

Ch. Cahill
Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

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December 13, 1972

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MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
At
Wilmington

The Board of Trustees of The University of North Carolina at Wilmington met in the Board Room of the Edwin A. Alderman Building on the University campus at 12 noon on Wednesday, December 13, 1972. Mr. Ashley Murphy, Chairman, called the meeting to order. It was opened with prayer by Chancellor Wagoner. Mrs. Kenneth Newbold was Secretary.

The following members were present:

William C. Barfield	Mrs. Kenneth Newbold
William J. Brooks, Jr.	D. P. Russ, Jr.
Victor Dawson	R. C. Soles, Jr.
William L. Hill, II	Lacy Tate
Ashley Murphy	

The following members were necessarily absent:

Braxton B. Dawson	Roy Rowe, Sr.
George Little	E. S. Simpson

Also present were the Chancellor of the University of North Carolina at Wilmington, Dr. William H. Wagoner; Vice Chancellor for Academic Affairs, Dr. Charles L. Cahill, Vice Chancellor for Business Affairs, Mr. James A. Price, Jr.; Director of Institutional Research, Mr. Carl Dempsey; and Assistant Director of Information Services, Mrs. Gwendolyn Croom.

APPROVAL OF MINUTES

Minutes of the meeting held October 4, 1972, were approved, copies having been mailed to members prior to meeting.

REPORT OF THE CHANCELLOR

Chancellor Wagoner reported the fall semester would close December 20, and regular spring classes would begin January 10. Chancellor Wagoner stated that he has on his desk a calendar for the next two years and he is now having it reviewed by the Vice Chancellors. He described in detail how the calendar is "put together," and explained that the University plans to publish a catalog for two years. In his report Chancellor Wagoner announced that the University at Wilmington is operating on a budget prepared for a full-time student equivalency enrollment of from 150 to 200 students fewer than the 2,000 plus students currently enrolled. He said that requests have been submitted through the proper channels to increase the FTE budgeting for 1973-1974, using 2,180 students as a base for the 1973-1974 academic year and 2,280 students as a base for the 1974-1975 academic year. He also said that both freshman and transfer applications for admission are up from last year's totals as of December 13, and that the average college board scores for students accepted have continued to increase.

Dr. Wagoner mentioned the Nursing Program and spoke of the importance of this program and of the support that would be needed for its growth. Hospital administrators have confirmed that the UNC-W's Associate Degree Program is providing a valuable service to area health care facilities and they would like to see it continued and expand. He said that in the immediate future an additional 600 to 700 beds are being added to area hospitals. Outside funds are now available to engage in a detailed study. He stated that he would be reporting from time to time on its progress.

Since the last meeting bids have been received and opened on the Marine Science and Oceanology Building. Dr. Wagoner reported on a new program which will be directed by Mr. Walser Allen. Mr. Hill has been contacted about this Humanities Program in which this institution is engaged with the city and county government of New Hanover County. There is an appropriation of \$5,000 from the North Carolina Committee for Continuing Education in the Humanities for this project. Mr. Allen will be using the subject: "The Community and The University - How do we grow and where should we go together." Mr. Hill asked for an endorsement of this program. Mr. Soles moved and Mr. Tate seconded the endorsement and it was passed unanimously.

(APPENDIX "A")

Dr. Wagoner announced that dues had been paid to the National Association of Governing Boards and that each member should be receiving soon information from this organization of which we have recently become a member.

Mr. Price has been in touch with Mr. Lenox Cooper concerning plaques for the buildings and he will tell you more about them in his report.

Dr. Wagoner reported on new concepts in residence on university campuses. I have been in informal discussions with various individuals in the state from the Consolidated University down through some of the agencies in Raleigh.

Dr. Wagoner also reported on the Marine Science Program. He stated that the reorganization of North Carolina's system of higher education resulted in a moratorium on new programs which has left UNC-W's proposed master's degree program in marine sciences in a state of limbo until the moratorium is lifted.

BUILDINGS AND GROUNDS COMMITTEE

Mr. Barfield, Chairman, reported that the committee had two items to recommend: (1) the naming of the Business and Economics Building; (2) Bids on the Marine Science and Oceanology Building.

Mr. Barfield called on Dr. Wagoner to present the name of "ISAAC BEAR HALL" for the Business and Economics Building. Dr. Wagoner explained in detail the many reasons for the naming of this building "Isaac Bear Hall," and said he felt it a most appropriate gesture on the part of the University. Mr. Barfield moved and Mr. Russ seconded that the Business and Economics Building be officially named "Isaac Bear Hall," with a plaque to be placed in the building giving a short history of how the University was founded.

In reference to the bids for the Marine Science Building, Mr. Barfield moved the adoption of the following resolution: (APPENDIX B)

This resolution was seconded by Mr. Tate and passed.

Dr. Wagoner stated he would like for the Board to know that these contracts have been reviewed by Property Control and that they are in agreement and that further they are in agreement with the budget for this purpose. There were no other questions and the motion was passed.

STATUS OF DORMITORIES

Vice Chancellor Price asked that he be allowed to review the status of the Marine Science Building, stating that the bids were received November 21, 1972, and we failed to get three bids on the laboratory equipment, so we had to defer these until November 27. We then received four bids and were able to open the bids and come in with the bids we now have. The contracts have been assembled and they have gone to Property Control for review, to Budget Division for their concurrence and then to the Attorney General's and should be awarded by December 20. If they are not awarded by December 20, a notice of "intent to award" will be sent to low bidders, bids remain same. Explaining the contingency fund, Vice Chancellor Price said we were well within the budget, a total appropriation of \$1,535,000.00 for this building. He expects the building to be completed in January, 1974.

Vice Chancellor Price stated that there is a design contract drawn up. Mr. Boney made a preliminary design so that the University could apply for a subsidy loan. It has been applied for and the Department of Housing and Urban Development has given us a grant of \$24,640 per year during the life of this loan to subsidize the interest payments. Vice Chancellor Price said they would wait until after the next registration to continue with plans for another dormitory. Vice Chancellor Price did say should the University proceed with this building it would be necessary to acquire a bond attorney. He recommended the firm of Mitchell, Petty and Shetterly of New York City. Mr. Russ moved and Mrs. Newbold seconded that the firm of Mitchell, Petty and Shetterly be employed. Motion carried.

In further discussion of the dormitory, Dr. Wagoner instructed Vice Chancellor of Student Affairs Dr. William M. Malloy to conduct a survey of dormitory students to determine the strong and weak points of present campus housing and to solicit suggestions for improvements. A thorough study is being conducted to determine if there is a definite need for additional campus housing before final plans are made for an additional 200-student residential unit. Dr. Wagoner noted that it is a policy of this campus to proceed with caution and to be very conservative when planning a self-liquidating structure.

Vice Chancellor Price reported that he had discussed the plaque which Mr. Cooper wanted in the buildings. After his discussion with Mr. Cooper he turned the matter over to Mr. Julian Altobellis. He will report on this later.

Mr. R. C. Soles asked Dr. Wagoner to discuss the out-of-state and in-state tuition. Dr. Wagoner explained in detail the law passed by the legislature on out-of-state tuition, saying he hoped it would be improved soon.

Mrs. Newbold requested copies of the student newspaper, "The Seabawk," be mailed to members of the Board.

EXECUTIVE SESSION

PROPERTY

Dr. Wagoner stated that as reported at the last meeting this campus has been negotiating for some time on property that juts into the campus fronting on Highway #132. There are three property owners in this transaction and Dr. Wagoner asked Vice Chancellor Price to explain the situation in detail to members of the Board. Vice Chancellor Price stated the property was owned by Mr. R. G. Duke, Mr. Joe Altobellis and Mr. F. L. Chrysler. The Real Property Division of N. C. Dep't of Administration is willing to buy after January 1. Mr. Chrysler was agreeable, also Mr. Altobellis, but Mr. Duke did not want to talk with anyone about a sale. The Real Property Division does not know what to do, but if they can secure the other two pieces of property they will proceed to try to condemn the parcel of land owned by Mr. Duke. Members of the Board will be informed of any action taken by the Property Division and the University. After much discussion Mrs. Newbold moved the first two pieces of land be purchased immediately and the motion was seconded by Mr. Dawson and passed. Mr. Hill moved that with respect to the property owned by Mr. R. G. Duke that it be acquired by the University by purchase, if possible, and if not, by condemnation, if feasible. The motion was seconded by Mr. Russ and passed unanimously.

OFFICE BUILDING ADJACENT WRI-BIO-MEDICAL LAB

Vice Chancellor Price said the county of New Hanover has authorized the University to spend up to \$5,000.00 to build an office building for the Human Physiological unit of the Wrightsville Marine Bio-Medical Laboratory of the Department of Marine Bio-Medical Research of the University of North Carolina at Wrightsville Beach. There is a neurologist

coming to work in this area, provided we have the office space. The Advisory Budget Commission has to approve this. Mr. Barfield moved we proceed to erect this office space. Motion seconded by Mr. Hill and passed.

PERSONNEL

Chancellor Wagoner reported the resignation of Mr. James O. Carr. His assistant is carrying on with the work until a Development Officer can be located, one who would assist with the Foundation; Friends of The University and the Alumni Association. He stated that Mr. Rudy Pate from NCSU would spend the day on our campus January 12, 1973, offering his assistance and advice in establishing a development program.

Vice Chancellor Cahill stated briefly that if our requested enrollment is accepted by the legislature, and if we receive the appropriations requested, it will allow us to catch up a little on increasing the number of faculty members employed. The University is short by about thirteen faculty positions at this time and if our requests are granted we will be about even with the board.

ADJOURNMENT

The meeting adjourned at 2:30 p.m.

Ellen S. Newbold
Secretary

Arley M. Murphy
Chairman

ASSOCIATION OF GOVERNING BOARDS OF UNIVERSITIES AND COLLEGES
ONE DUPONT CIRCLE
WASHINGTON, D.C. 20036

MEMBERSHIP ENROLLMENT

Institution The University of North Carolina at Wilmington

Mailing Address Post Office Drawer 3725, Wilmington, N. C. Zip Code 28401
Chancellor ~~XXXXXXXX~~ William H. Wagoner Member of the Board? Yes No X

Advisory Board

~~XXXXXXXXXXXX~~

Title of Board (Board of Trustees, Regents, etc.) Board of Trustees

Number of Members 13

Please attach list of board members and their preferred mailing addresses for direct mailing of A G B Reports and A G B Notes.

Does Board govern more than one institution? No

(If so, please list names of institutions and respective presidents on back of sheet)

Presiding Officer of Board (and Title) Ashley M. Murphy, Chairman

Secretary of Board, if nonmember (Mrs.) Mary B. Parris

Month of Annual Meeting of Board August

Please indicate preferred month for annual revision of
addresses, new appointments, new officers

December

(Please send handbook, by-laws and other documents describing structure of board, methods of appointment or election, major responsibilities, etc., including provisions for faculty and student representation.)

Data concerning institution:

Two-year

☐

Public

☐

Four or more years

☒

Private

☐

Accreditation Southern Association of Colleges and Schools

Regional Association

Other

Full-time equivalent enrollment of last fall term (Count four part-time students as one full-time student).

Full-time 1703

Part-time divided by four 126

Total 1829 *(Full-time equivalent)*

Official designated to receive annual dues billing from AGB:
(dues schedule on reverse side)

James A. Price, Jr.

(Name)

Vice Chancellor for Business Affairs

(Title)

SIGNATURE

TITLE Chancellor

DATE October 27, 1972

ASSOCIATION OF GOVERNING BOARDS OF UNIVERSITIES AND COLLEGES
One Dupont Circle, N.W., Suite 720
Washington, D.C. 20036

To: University of North Carolina,
Wilmington
Wilmington, North Carolina 28401

Date October 20, 1972

RECEIPT

MEMBERSHIP DUES FOR 1972 CALENDAR YEAR

1/2 Year (July 1, 1972 - December 31, 1972)-----\$75.00

PAID IN FULL

ASSOCIATION OF GOVERNING BOARDS
OF UNIVERSITIES AND COLLEGES

One Dupont Circle, N.W., Suite 720 • Washington, D. C. 20036 • 202-296-8400

J. L. Zwingle, *President*

Charles D. Lockett, *Vice President and General Counsel*

October 20, 1972

BOARD OF DIRECTORS

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Grinnell College

Chairman-Elect

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Central Michigan University

Vice Chairman

Mrs. Samuel S. Johnson
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in Oregon

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Colgate University

R. Mort Frayn
University of Washington

Charles D. Gelatt
University of Wisconsin System
Carroll College

Arturo G. Ortega
University of New Mexico

John W. Pocock
College of Wooster

Eugene B. Power
Carleton College

Dear Chancellor Wagoner:

On behalf of the officers of this Association, let me extend a welcome to your board.

We will immediately activate our mailing list to include you and your library to receive A G B publications. This, by necessity, must be a manual operation until we have received the complete list of your advisory board and their individual mailing addresses and can process them on our computerized mailing service.

To complete our records would you please fill in and return the enclosed membership form as soon as possible.

If at any time I can be of assistance to you or other officers of the college, I hope you will let me know.

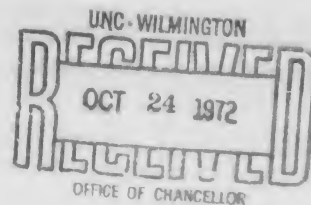
Sincerely yours,

J. L. Zwingle
J. L. Zwingle

Chancellor William H. Wagoner
University of North Carolina
Wilmington, North Carolina 28401

cc: Library, University of North Carolina

Enclosure: (1)



MEMORANDUM

TO: The Faculty

FROM: Walser Allen and Elizabeth Pearsall
UNC-W Representatives on Executive Committee

SUBJECT: Funded Project in the Humanities

DATE: December 7, 1972

As many of you know, the North Carolina Committee for Continuing Education in the Humanities recently awarded a grant of \$5,000 to the joint Humanities Committee of UNC-W and the Wilmington-New Hanover County community. The grant has been matched by the commitment of \$5,000 in goods and services (and \$200 cash) to be contributed by UNC-W, the city of Wilmington, and New Hanover County.

Our project is entitled, "Community and University: How Do We Grow and Where Should We Go Together?". It is currently being planned, and will get under way the latter part of January 1973.

The Executive (planning) Committee consists of five persons, including two University representatives: Mrs. Elizabeth A. Pearsall and Walser H. Allen, Jr., Project Director

We are eager to enlist the support and participation of faculty members of all departments --not just those academically identified with the humanities. After an opening convocation, the project calls for the formation of interest-group seminars, which will study the values and goals of the total community for the next ten years and beyond.

It is hoped that faculty of the University will meet with their counterparts in the Community to explore and chart the future of the Community and University in relation to one another. By seeking to define the public good from a humanistic viewpoint, varied groups may not only better understand their related patterns of growth, but also reach a consensus on the values to be sought, and the goals to be realized by all.

Suggestions for the seminars will be most welcome, along with offers of cooperation. Lots of both are needed ! Please be thinking -- and talking -- about the project, and help us use this opportunity to the fullest extent. Both the University we serve and the Community in which we live will greatly benefit.

Thank you ! We hope to hear soon from each of you!

APPENDIX "B"

"WHEREAS, by action of the 1971 General Assembly, the sum of \$1,570,000 was appropriated for the construction of a Marine Science & Oceanology Building on the campus of the University of North Carolina at Wilmington; and

WHEREAS, after proper notification to prospective bidders, bids from the various contractors for the construction of said building were received on November 21 and November 30, 1972; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the University of North Carolina at Wilmington that the Chancellor of said University of North Carolina at Wilmington is hereby authorized to enter into contracts for the construction of said Marine Science & Oceanology Building with the low bidders, as indicated below, subject to the approval of the State Budget Officer, Property Control and Construction Division, and the State Attorney General":

General Contract

R. N. Rouse & Company	
Goldsboro, North Carolina	
Base Bid	\$756,000
Alt. G-1 (Const. of E.Wing)	64,400
Alt. G-3 (Seamless Flooring in lieu of vinyl tile)	43,000
Alt. G-4 (Asphalt paving)	<u>21,000</u>
Total General Contract	\$ 884,400

Plumbing Contract

Whiteville Plumbing Co.

Whiteville, North Carolina

Base Bid	\$ 91,000	
Alt. P-1 (Const. of E. Wing)	2,050	
Alt. P-2 (Sanitary Sewer)	6,405	
Alt. P-3 (Water Service Main)	3,460	
Total Plumbing Contract		\$102,915

Mechanical Contract

Temperature Control Co.

Wilmington, North Carolina

Base Bid	\$139,000	
Alt. HAC-1, (Const. E.Wing)	2,400	
Total Mechanical Contract		\$141,400

Electrical Contract

Paul T. Turner Electric Co.

Wilmington, North Carolina

Base Bid	\$106,000	
Alt. E-1 (Const. E. Wing)	3,990	
Total Electrical Contract		\$109,990

Elevator Contract

Otis Elevator Co.

Charlotte, North Carolina

Base Bid		\$ 14,618
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Fixed Equip. Contract

Erwin Jones Co.

Base Bid	\$114,765	
Alt. FLE-1 (Const. E. Wing)	2,814	
Alt. FLE-2 (Fume Hoods)	22,052	
Total Fixed Equip. Contract		\$139,631

Total Contracts		\$1,392,954
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March 28, 1973

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MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

March 28, 1973

The Board of Trustees of the University of North Carolina at Wilmington met in the Board Room of Alderman Hall on the Wilmington campus on Wednesday, March 28, 1973 at 12 noon. Lunch was served and the meeting was called to order at one o'clock with Mr. Ashley Murphy, the chairman, presiding.

The following members were present:

William C. Barfield	Ashley Murphy
William J. Brooks	Mrs. Kenneth Newbold
Braxton Dawson	C. E. Simpson
William L. Hill, 11	Lacy C. Tate
George Little	

The following members were absent:

Victor Dawson	J. P. Russ
Roy Rowe, Sr.	R. C. Soles

Chancellor William H. Wagoner, Vice Chancellor James A. Price, Jr., Vice Chancellor William M. Malloy and Mrs. Gwendolyn Croom represented the University.

INVOCATION

Chancellor William H. Wagoner gave the invocation.

MINUTES

Mr. Little moved and Mr. Dawson seconded the motion that the minutes of the December meeting be approved, copies having been mailed to members prior to the meeting.

REPORT OF THE CHANCELLOR

Chancellor Wagoner stated that for the first time, the University may have to establish an arbitrary cut-off date for receiving applications, following examples set

by other institutions throughout the state.

Chancellor Wagoner continued by saying that UNC-W had experienced the highest growth rate of any of the sixteen campuses during the last school year. He pointed out that the University is already over-enrolled, and gave this and state budgeting as the reason the University may have to close its doors at a given point on admissions. So far as can be determined now the University is at least 100 applications ahead of last year. (Appendix "A")

Displayed on the far end of the wall was a long-range landscaping plan drawn by Lewis Clark for the University. Chancellor Wagoner called this to the attention of the board explaining that it was provided by a group of local interest citizens. He explained that this architectural firm had taken the present developed part of the campus and drawn up a long-range program for landscaping. Since we have these plans requests may be made from state funds at the next General Assembly.

Chancellor Wagoner stated that he was pleased to report to the Board of Trustees that the Friends of the University had recently presented to Miss Helen Hagan, Librarian, a check for \$5,500. This will be a tremendous help and will buy approximately 550 books. Letters of appreciation have been sent to this fine group by both Miss Hagan and Chancellor Wagoner.

Chancellor Wagoner gave a detailed report on the University's Nursing Program, which is operated on an associated arts degree level. At first it was very difficult to get this program "off the ground," but the University is in a position to say today that it has one of the best records in the state. Over 90% of the students passed state board on the first attempt. This program is one of the greatest needs in this area. Chancellor Wagoner stated that the hospital administrator from New Hanover Memorial Hospital became so interest in this program that he called and explained that through a grant which New Hanover Hospital had received to assist them in some of these problems, he would like to assist the University by granting \$15,000 per year for two years. This

would enable us to add another faculty member to the present faculty, and thus be able to increase our number of nursing students. The board agreed that the program needs to be expanded to meet these needs. Vice Chancellor Price stated that we have a grant of \$900 (federal funds) to employ a consultant for advice on our Nursing Program. We will have this consultation soon. (Appendix "B")

Commencement is now scheduled for May 16, at 5 p. m. on the central campus. We have 216 registered to graduate. This arrangement has been requested by the Senior Class in order to eliminate having to limit the number of guests. The next scheduled meeting for the Board of Trustees will be May 16. Chancellor Wagoner asked if the board would like to meet on the same day and attend commencement later. After some discussion Mrs. Newbold moved and Mr. Tate seconded the motion that the board meet on May 16, the same day of commencement. Motion carried. A motion was made by Mr. Dawson, seconded by Mr. Simpson, that the board meet at 12 noon as usual. The motion was passed unanimously.

Chancellor Wagoner reported on various activities of the Board of Governors and stated that Chapter VI of the Code was virtually complete.

REPORT OF VICE CHANCELLOR PRICE

Vice Chancellor Price made a 1972-73 Operating Budget Report. Total operating cost for this year \$3,736,278 and added to this is \$29,204, a transfer from funds from schools under-enrolled to those over-enrolled. This was done according to the Governor's prerogative. There were 200 FTE students over our budget enrollment. Due to our over-enrollment we had additional receipts in the amount of \$55,000. We did not meet the budget for out-of-state students for about \$5,000, as we did not have the number anticipated. A net \$49,500 in additional receipts added to our operational budget which gave a total of \$3,814,982. To offset this we will have \$930,045 in receipts and will use approximately \$2,884,937.

As of February 1, 1973 we had an unspent balance of approximately \$1,313,062, which the greater part will be spent during the last four months of this year. We always have some funds which revert each year because of our method of paying teachers. We did get almost \$80,000 in additional funds for this year based on our total enrollment. We are well in the black.

We are now over the million dollar mark in contracts and grants. The bulk of our contracts and grants are with the Institute of the Marine Bio-Medical Research Center. As far as our auxiliary services are concerned we are well in the black, and this year we hope to add \$15 to \$18,000 to our reserve. Our bookstore is completely self-supporting and is now running about 6%, and we hope to reach 10% in the near future.

REPORT OF THE BUILDING COMMITTEE

Mr. William C. Barfield, Chairman, reported for the Building Committee. The main concern at this time was the question of the new 200 bed dormitory. The board, after hearing the financial details of constructing the dormitory, authorized the Chancellor to take the necessary steps to erect a 200-bed student dormitory in the same area as the present one.

Other items mentioned in Mr. Barfield's report included:

1. Approval of underground electrical system
2. Street lighting system
3. Gas line contract
4. Use of University property
5. Help on Wise property
6. Human Physiology Building to be constructed
7. Delay of Marine Science Building
8. Parking facilities

After much discussion of these items it was moved by Mr. Tate, seconded by Mr. Dawson, that the board adopt the Building Committee's report. (Appendix "C")

NEW BUSINESS

Chancellor Wagoner paid respect to William J. Brooks, Jr., as this is his last meeting. Mr. Simpson moved and Mrs. Newbold seconded, that a resolution of appreciation be sent to Mr. Brooks. Motion carried. (Appendix "D")

Chancellor Wagoner spoke of the adoption of Admissions Standards, saying it is the responsibility of the Board of Trustees as delegated by the Board of Governors to establish the Admission Standards for each of the constituent institutions. Our Admissions Standards are the same as the other five original member institutions of the University of North Carolina before the changes. Chancellor Wagoner gave the Admissions Standards in detail. After discussion it was moved by Mrs. Newbold, seconded by Mr. Tate, that we continue with our Admissions Standards and this was passed unanimously. (Appendix "E")

EXECUTIVE SESSION

Chancellor Wagoner reported for Vice Chancellor Cahill. In making this report Chancellor Wagoner went into detail to explain the duties of Vice Chancellor Cahill. He explained how the office is divided into three administrative divisions; Vice Chancellor for Academic Affairs; Vice Chancellor for Business Affairs; and Vice Chancellor for Student Affairs. This department has the total management of the 107 Budget. He explained in detail how necessary it was for Vice Chancellor Cahill to have assistance to carry on the work of this department and presented his personnel report. (Appendix "F")

PROMOTIONS EFFECTIVE August 1, 1973

Henry G. Crowgey, Ph. D.	From Associate Professor to Professor. Tenure granted 1969. History
Jack B. Levy, Ph. D.	From Associate Professor to Professor Tenure granted 1969. Chemistry.
Jackson B. Sparks, Ph. D.	From Associate Professor to Professor. Tenure granted 1968. Modern Languages
Jack F. Dermid, M. S.	From Assistant Professor to Associate Professor. Tenure Granted 1969. Biology
Lewis E. Nance, Ph. D.	From Assistant Professor to Associate Professor. Tenure granted 1971. Chemistry

Motion was made by Mr. Hill and seconded by Mrs. Newbold that the promotions effective August 1, 1973, be made. Motion carried.

NEW POSITIONS

Dr. Daniel Plyler, as assistant Vice Chancellor for Academic Affairs
Dr. James Kevin McGowan as Assistant for Academic Affairs
Mrs. Dorothy Marshall, as Director of Admissions and Registration

Mr. Simpson moved and Mr. Braxton seconded the motion and it was passed unanimously.

REAPPOINTMENTS

Mr. William Hill moved and Mr. Braxton Dawson seconded that reappointments be made. The motion carried.

APPOINTMENTS

Mr. Tate moved and Mr. Barfield seconded that the Appointments be accepted. Motion carried.

REQUEST FOR LEAVE OF ABSENCE

Mr. Little moved and Mr. Simpson seconded that the leaves be granted. Motion carried.

RECOMMENDATION FOR PROMOTION WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1973.

Dr. Paul Thayer, Associate Professor Earth Sciences

Mr. Simpson moved and Mr. Brooks seconded the motion Dr. Thayer be promoted.
Motion carried.

RECOMMENDATION FOR REAPPOINTMENT WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1973.

Mrs. Judith Lewis, Assistant Professor, Department of Physical Education.
Mr. Simpson moved and Mr. Brooks seconded the motion Mrs. Lewis be reappointed
with permanent tenure. Motion carried.

Vice Chancellor William Malloy explained that Dean Thomas Brown had requested permission to return to the faculty and he would like to recommend Mr. Ralph Parker in the Admissions Department to replace Mr. Brown as Dean of Student Affairs. After much discussion Mr. Simpson moved and Mr. William Brooks, Jr. seconded this motion which was passed unanimously.

Mr. William Brooks, Jr., questioned a statement which he had read recently in the Governing Board's Journal concerning tenure. He further indicated in his remarks that students are concerned about the principle of tenure as it may affect the quality of instruction on the campuses. After discussion of this issue Mr. Simpson moved and Mrs. Newbold seconded the following resolution be sent to the Board of Governors. This motion was passed without dissent. (Appendix "G")

Vice Chancellor Price reported to the board that a former employee, who had served in the position of payroll clerk had been charged by the state with making various forgeries and illegally cashing certain payroll vouchers. He further reported that he had brought this matter immediately to the attention of Central Administration of the University, the District Solicitor, and the State Auditing Division. He further reported that the State Auditing Division was conducting a full audit of the work performed by the aforesaid employee. He indicated that the auditing division had informed him that the University would not lose the funds, but due to the forgery nature of the case, the banks involved would be liable.

At the conclusion of Vice Chancellor Price's report a motion was made, seconded and passed, that the meeting be adjourned and the Chairman reminded all present that the next meeting was scheduled for 12 noon on May 16.

William S. Newbald
SECRETARY

Philip M. Murphy
CHAIRMAN

University of North Carolina

at Raleigh

APPENDIX A

March 15, 1973

MEMORANDUM

TO: Chancellor William N. Wagoner; Dr. Charles L. Cahill;
Mr. James M. Price; Mr. J. Carl Dempsey;
Mrs. Owen Green.

FROM: L. Marie Lee, Assistant Director of Admissions.

SUBJECT: Enrollment Figures for the Fall of 1973
as of March 15, 1973. Report No. 4.

L.M.L.

APPLICATIONS FOR FALL 1973

AS OF MARCH 15, 1973

	Applications	+ 115		Accounting	+ 37
<u>1973</u>	824		1973	335	
1972	<u>778</u>		1972	<u>342</u>	
	+ 46			- 7	

TRANSFER

1973	217	1973	123
1972	<u>148</u>	1972	<u>81</u>
	+ 69		+ 44

Deposits received as of March 15, 1973 356

Freshman Deposits	298
Transfer Deposits	60

Deposits received as of March 15, 1972 342

Freshman Deposits	341
Transfer Deposits	40

Accepted 47 Out-Of-State Students

Received 27 Out-Of-State Deposits

William F. Morrison, Director
UNC-W Health Services Department
222 South College Road
Wilmington, N. C. 28401

Approved: _____

March 27, 1975

Dr. William Wagoner, Chancellor
University of North Carolina at Wilmington
222 South College Road
Wilmington, N. C. 28401

Dear Dr. Wagoner:

This is with reference to our conferences with you and Dr. O'Neil concerning the needs to expand the School of Nursing at UNC-W. I understand that you will be able to increase the student intake next September provided you have additional faculty. To this end, the Area Health Education Center of the Health Sciences Foundation, Inc. has agreed to allocate a portion of a National Institutes of Health contract to UNC-W for the purpose of supporting a faculty position for you for a period of two years.

Therefore, this is to offer faculty support for your School of Nursing in the amount of \$15,000 per year for two years beginning July 1, 1975, and ending June 30, 1977. The funds will be transferred from the Area Health Education Center to your institution in two equal installments at the beginning of each of the two years.

It is our understanding that UNC-W will be able to add one additional faculty position in the School of Nursing from funds of the University, and that the class size beginning next September will be increased by approximately 5%.

We very much appreciate your interest in helping South-eastern North Carolina to overcome a serious nursing shortage which is developing as the population and health care needs expand at a rapid pace. In order to place this letter contract in effect, it would be appreciated if you would sign the copy of this letter indicating your agreement and return it to me.

Sincerely,

William F. Morrison
Executive Director

September 14, 1971

University of North Carolina
at Wilmington
601 South College Road
Wilmington, North Carolina 28401

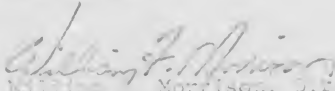
Gentlemen:

In response to your invitation, we propose to advise and assist in an evaluation of the Nursing program at the University of North Carolina at Wilmington. The evaluation will be carried out during the 1972-73 academic year and will involve the use of the services of outside consultants.

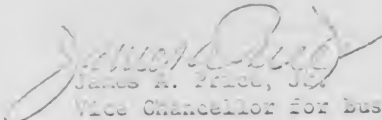
The foregoing services will be provided for a fee of \$900.

If this proposal meets with your approval, please sign and return the attached copy.

Sincerely,


William T. Morrison, Director
New Hanover Memorial Hospital

Accepted:


James A. Price, Jr.
Vice Chancellor for Business Affairs

BUILDING COMMITTEE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
MARCH 28, 1973

Mr. William C. Barfield, Chairman, called to order a meeting of the Building Committee of the Board of Trustees of the University of North Carolina at Wilmington at 11:00 a.m., March 28, 1973 with the following members present:

William C. Barfield, Chairman
William L. Hill, II
Lacy C. Tate
Ashley Murphy

Chancellor William H. Wagoner and Vice Chancellor James A. Price, Jr. represented the university administration.

After careful discussion and reviewing of pertinent documents and plans, the following actions were taken:

1. Approval of Plans and Specs for
 - (a) 67128-1 (\$63,000) Expansion of underground electrical transmission system to provide distribution to new Marine Science Building and loops for existing buildings.
 - (b) 67128-2 (\$40,000) Outdoor street lighting--to provide additional lighting as part of overall plan for adequate campus street lighting. A budget of about \$40,000.
2. Notice of intent to proceed with construction of 200 student dormitory:
 - (a) Amend construction schedule and submit to HUD and reaffirm subsidy.
 - (b) Request special bill through University Central Administration to have authorization increased from \$880,000 to \$1,000,000 (\$4,400 per student to \$5,000 per student. Mr. Tate moved and Mr. Hill seconded that a resolution to increase the \$880,000 to \$1,000,000 be sent to HUD.

- (c) Proceed with the development of plans for financing the dormitory.
3. (67128-3) Survey of campus parking:
- (a) Need indicated for additional parking by expansion and improvement of certain existing lots.
 - (b) Authorized to spend up to \$46,000 on lots by 1971 Legislature (self-liquidating).
 - (c) Any indebtedness incurred to liquidation by vehicle registration fee charged all registered vehicles, students, faculty and staff.
4. Report on progress of Marine Science Building:
- (a) A three week delay in starting due to high water table. Situation has been remedied.
 - (b) All footing poured. Brick work started. Basic under building plumbing in and steel erection begun.
 - (c) Estimated completion date January, 1974.
5. (67128-1) Tentative contract set with North Carolina Natural Gas for laying 1000 feet of 6 inch gas mains at a cost of \$7,300. Work to begin May 14, 1973.
6. Attention needs to be given to regulations concerning use of facilities by private outside agencies:
- (a) Who may or may not use existing facilities.
 - (b) Times use authorized.
 - (c) Regulations concerning use.
 - (d) Rental fees - basic or otherwise.
 - (e) Use by Student Government Association when outsiders admitted and admission charged for profit.

- (f) Kenan Auditorium charges seem insufficient
 - (g) What about SRO Theatre?
 - (h) Classrooms
 - 1. Small auditoriums
 - 2. Kenan Auditorium
 - 3. Hanover Hall
 - (i) Insurance
 - (j) Security and traffic problems.
7. No progress has been made on land acquisition of tract on southwest corner of campus. See Mr. Altobellis and Mr. Duke and get file.
 8. Complete aerial photo has been made of the campus by State Highway Department at a cost of \$695.00. This is to be used in landscape planning, site locations, topographic studies, fire protection, etc.
 9. Human physiology building is an office to be built by funds from New Hanover County, at an approximate cost of \$5,000 for Dr. William Gillen at the Marine Bio-Medical Lab, for study in Human Physiology Assembly.

Chancellor Wagoner stated that he needs assistance and advice in dealing with the property donated the university by the Jessie Kenan Wise heirs. At present a married student occupies the garage apartment for protection to the property. Several reports and suggestions have been made, but he would prefer the Building Committee to meet and inspect the property and advise him on how to proceed.

The meeting was adjourned at 12 Noon.

W. C. Barfield, Chairman

12"

University of North Carolina
at Wilmington

Office of the Chancellor

March 28, 1973

RESOLUTION

WHEREAS, William J. Brooks, Jr., has served the University of North Carolina at Wilmington during academic year 1972-73 as Student Government Association President, and

WHEREAS, William J. Brooks, Jr., has served on the newly appointed Board of Trustees of the University of North Carolina at Wilmington as ex officio member and has provided wise counsel and mature judgment in carrying out these duties,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington does express to William J. Brooks, Jr., deep appreciation and best wishes.

University of North Carolina

at Wilmington

APPENDIX "E"

1973 - 1974

ADMISSIONS OFFICE

REQUIREMENTS FOR ADMISSION:

The requirements for admission to the University of North Carolina at Wilmington are: (1) graduation from an accredited high school; (2) a satisfactory score on the Scholastic Aptitude Test of the College Entrance Examination Board; (3) a "C" average on all work attempted in grades 9-12; and (4) the following specific high school units:

English	4
Foreign Language (one)	2
Mathematics (Algebra I and Geometry or Algebra II)	2
Social Science (History I, elective in History, Economics, Sociology or Civics)	2
Science	1

ADMISSION OF TRANSFER STUDENTS:

If you wish to transfer to the University of North Carolina at Wilmington from another institution, you must meet the following requirements: (1) you must be eligible to return to the institution last attended; (2) you must have attained an overall "C" average on all courses attempted at all institutions attended; and (3) if you have less than 24 transferable semester hours, you must also meet the regular freshman admission requirements.

NONDISCRIMINATORY POLICY

Applicants are admitted entirely on the basis of their academic, physical and character qualifications and without reference to national origin, race, creed, sex or color.

For application forms or further information, write:

Admissions Office
University of North Carolina
at Wilmington
P. O. Box 3725
Wilmington, North Carolina 28402

University of North Carolina
at Wilmington

Page 2

TUITION AND FEES:

The Board of Trustees of the University reserves the right to change the charges for tuition, fees and the room and board rate at any time without prior notice.

CHARGES PER SEMESTER 1973 - 1974

	In-State Students	Out-of-State Students
Tuition	\$ 122.50	\$ 900.00
Fees	<u>61.50</u>	<u>61.50</u>
	\$ 184.00	.50

ROOM AND BOARD:

CHARGES PER YEAR 1973 - 1974

Two plans are available for room and board, one providing meals five days per week and the other providing meals seven days per week. The yearly rates are:

Room and Board: 5 days - 15 meals \$970.00

Room and Board: 7 days - 21 meals \$1,000.00

Dining facilities are available on Saturdays and Sundays on a cash basis to all resident students not on a seven day plan. Food Service is also available seven days per week on a cash basis to non-resident students.

OTHER EXPENSES:

You will spend a nominal amount, probably from \$50.00 to \$75.00 per semester for books and supplies. The University of North Carolina at Wilmington operates a campus store where all supplies may be purchased. Your personal expenses, including clothes, recreation and entertainment, transportation, laundry, etc., will depend on your choices.

ACADEMIC PROGRAMS:

The University of North Carolina at Wilmington offers four year programs leading to the Bachelor of Arts and the Bachelor of Science degrees and a two year program leading to the Associate of Arts degree in Nursing. Teacher education programs at both the elementary and secondary level are included in the institution's academic program. Pre-professional programs in medicine, dentistry, forestry, pharmacy, agriculture and law are also offered. Strong programs in the fine arts are available in studio art, drama and applied music.

Associate of Arts Degree - Nursing

Areas of Concentration for the Bachelor of Science Degree

Accounting	Mathematics
Biology	Medical Technology
Chemistry	Physics
Economics	
Management	
Marine Biology	
Marketing	

Areas of Concentration for the Bachelor of Arts Degree

Biology	Mathematics
Chemistry	Music
Economics	Philosophy and Religion
Elementary Education	Physical Education
English	Physics
Environmental Studies	Political Science
French	Psychology
Geography	Sociology
History	Spanish

University of North Carolina
at Wilmington

APPENDIX "F"

March 19, 1973

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I submit the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

PROMOTIONS EFFECTIVE AUGUST 1, 1973

Henry G. Crowgey, Ph. D.	From Associate Professor to Professor. Tenure granted 1969.	History
Jack B. Levy, Ph. D.	From Associate Professor to Professor. Tenure granted 1969.	Chemistry
Jackson B. Sparks, Ph. D.	From Associate Professor to Professor. Tenure granted 1968.	Modern Languages
Jack F. Dermid, M. S.	From Assistant Professor to Associate Professor. Tenure granted 1969.	Biology
Lewis E. Nance, Ph. D.	From Assistant Professor to Associate Professor. Tenure granted 1971.	Chemistry

RECOMMENDATION FOR PROMOTION WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1973.

Paul A. Thayer, Ph. D.	From Assistant Professor to Associate Professor with tenure.	Earth Sciences
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Personal: Born New York, New York, 1940. Married. One child.

Educational Background: Rutgers University, B.A., 1961; Ohio State University, Graduate Studies; University of North Carolina at Chapel Hill, Ph. D., 1967.

Teaching and Other Vocational Experience: UNC-Wilmington, Assistant Professor, 1970 to present; Texas A & I University, Assistant Professor, 1968-70; UNC Institute Marine Sciences, Visiting Assistant Professor, summers 1968, 70, 71. UNC-Chapel Hill, Teaching Assistant, Instructor, 1962-67; Ohio State University, Teaching Assistant, 1961-62. Cherron Oil Company, Development Geologist, 1967-68; Virginia Division of Mineral Resources, Research Geologist, summers of 1971 & 1972 and part-time consultant at present; Solite Corporation, Consultant, 1970; Rutgers University, Geological laboratory curator and technician, 1959-61.

Scholarly and Professional Organization Memberships: Sigma Xi, Sigma Gamma Epsilon; Geological Society of America, Society of Economic Paleontologists & Mineralogists; International Association of Sedimentologists; American Association of Petroleum Geologists; Corpus Christi Geological Society; Carolina Geological Society; Lafayette Geological Society; American Association for the Achievement of Science.

Publications: Numerous publications in professional journals.

RECOMMENDATION FOR REAPPOINTMENT WITH PERMANENT TENURE EFFECTIVE AUGUST 1, 1973.

Judith B. Lewis, Assistant Professor, Department of Physical Education, with permanent tenure.

Personal: Born Raleigh, North Carolina, 1939. Married. No children.

Educational Background: East Carolina University, B.S., 1961; UNC-Chapel Hill, M.Ed., 1964.

Teaching and Other Vocational Experience: Campbell College, Instructor, 1961-64; University of North Carolina at Wilmington, Instructor, 1964-1968, Assistant Professor, 1968 to present.

Professional Organization Memberships: North Carolina Association of Health, Physical Education, and Recreation.

REAPPOINTMENTS

Irvin G. Clator, as Assistant Professor, Department of Physics.

Barbara A. Greim, as Assistant Professor, Department of Mathematics.

Patricia Carol Ellis, as Assistant Professor, Department of English.

Anne B. McCrary, as Assistant Professor, Department of Biology.

Carlos A. Perez, as Assistant Professor, Department of Modern Languages

David E. Warner, II, as Assistant Professor, Department of Physical Education.

APPOINTMENTS

Larry Richard Honeycutt, as Assistant Professor, Department of Physical Education, on an academic year basis beginning August 1, 1973. This is a continuation of the position he has held as Instructor since 1970.

Personal: Born Raleigh, North Carolina, 1944. Married. One child

Educational Background: University of North Carolina at Wilmington, B.A., 1966; University of North Carolina at Chapel Hill, M.A.T., 1971.

Teaching and Other Vocational Experience: Aycock Jr. High School, teacher and coach, 1966-67; Needham Broughton Senior High School, teacher and coach, 1967-1969; University of North Carolina at Wilmington, Instructor, 1970 to present.

Professional Organization Memberships: North Carolina Association of Health, Physical Education and Recreation.

Mr. Honeycutt was interviewed by Mr. William J. Brooks, Chairman of the Department of Physical Education, and by Vice Chancellor Cahill and is known by the majority of the UNC-Wilmington faculty.

Lee Anderson Jackson, as Assistant Professor, Department of Psychology, on an academic year basis, beginning August 1, 1973. This is a continuation of the position he has held as Instructor since January 1973.

Personal: Born Washington, D.C., 1946. Single.

Educational Background: Hampden-Sydney College, B.A., 1969; University of Florida, M.A., 1970, Ph.D., 1972.

Teaching and Other Vocational Experience: Teaching Assistant, University of Florida, 1969-72.

Scholarly and Professional Organization Memberships: Psi Chi, Delta Sigma Rho, Tau Kappa Alpha.

Publications: Two articles in professional journals. One article submitted for editorial consideration and one article in preparation.

Doctor Jackson was interviewed by Vice Chancellor Cahill, Dr. John T. Williams, Jr., Chairman of the Department of Psychology, and members of the Psychology Department.

Martha Lee Moye, as Assistant Professor, Department of Mathematics, on an academic year basis beginning August 1, 1973. This is a continuation of the position she has held since 1970 as Instructor.

Personal: Born Greenville, N. C., 1940. Single.

Educational Background: UNC-Chapel Hill, A.B., 1962; East Carolina University, M.A., 1968; Post Graduate work VPI, 1968-69.

Teaching and Other Vocational Experience: Norview Jr. High School, Teacher 1962-63; F.W. Cox High School, Teacher, 1964-65; UNC-Wilmington, Instructor, 1965-68; 1970 to present. Occidental Life Insurance Co., Actuary Trainee, 1969-70.

Miss Moye was interviewed by Vice Chancellor Cahill, Dr. Fred Toney, Chairman of the Department of Mathematics, and is known by the majority of the members of the UNC-Wilmington faculty.

Albert Richard Sharp, Jr., as Assistant Professor, Department of Sociology, contingent upon his receiving the Ph.D. by the beginning of the 1973-74 academic year. This is a continuation of the position he has held since January 1973 as Instructor.

Personal: Born Camden, New Jersey, 1942. Single.

Educational Background: Penn State University, B.A., 1964; Southern Methodist University (Law School) 1964-65; University of Kentucky, M.A., 1970, course work completed for Ph.D.

Teaching and Other Vocational Experience: University of Kentucky, Instructor August - December 1972, Teaching Instructor 1971-72, Teaching Assistant August 1969-70; Assistant Director, Peace Corps Training Center, August 1970-January 1971; Research Specialist, Institute for Environmental Studies, August 1968-August 1969; Research Assistant, Bureau of Business Research & Developmental Services, October 1967-May 1968.

Scholarly and Professional Organization Memberships: Alpha Kappa Delta

Publications: Two publications: Bibliography on Modernization, Janice Engsberg, William Plummer and A.R. Sharp; Contributor to - Midland: Alternative Development.

Mr. Sharp was interviewed by Vice Chancellor Cahill, Dr. John Scalf, Chairman of the Department of Sociology, and members of the Sociology Department.

Christopher Michael Sieverdes, as Assistant Professor, Department of Sociology, contingent upon his receiving the Ph.D. by the beginning of the academic year 1973-74. This is a continuation of the position he has held since 1972 as Instructor.

Personal: Born Lynchburg, Virginia, 1943. Married. No Children.

Educational Background: University of Richmond, B.A., 1966; Virginia Commonwealth University, M.S., 1970; Mississippi State University, Ph.D., expected 1973.

Teaching and Other Vocational Experience: Graduate Assistant, 1969-70, Virginia Commonwealth University; Graduate Assistant, 1971-72, Mississippi State University; Instructor, UNC-Wilmington, 1972 to present.

Scholarly and Professional Organization Memberships: American Sociological Association, Southern Sociological Society, Society for the Study of Social Problems, Alabama-Mississippi Sociological Association.

Mr. Sieverdes was interviewed by Dr. John Scaf, Vice Chancellor Cahill, and Chancellor Wagoner.

James Benjamin Slager, as Assistant Professor, Department of Psychology. This is a continuation of the position he has held as Lecturer, Department of Psychology, for the past year.

Personal: Born Grand Rapids, Michigan, 1947. Married. No children.

Educational Background: Hope College, B.A., 1969; Appalachian State University, M.A., 1970; Purdue University, Ph.D., 1972.

Teaching and Other Vocational Experience: Research Assistant, Purdue University, 1971; Graduate Instructor, Purdue University, 1970; Graduate Assistant, Appalachian State University, 1969.

Scholarly and Professional Organization Memberships: American Personnel and Guidance Association, Association of Counselors, Educators and Supervisors, American College Personnel Association, North Carolina Personnel and Guidance.

Publications: Research in progress for book entitled Group Procedures in Education, co-authored with Dr. Allen E. Segrist, Purdue University. Scheduled for publication in the summer of 1973 by Burgess Publishing Company.

Doctor Slager was interviewed by Dr. John T. Williams, Jr., Dr. Darwin R. Newton, Vice Chancellor Cahill and is known by members of the UNC-Wilmington faculty.

Warren Caldwell Tucker, as Assistant Professor, Department of English, on an academic year basis beginning August 1, 1973. This is a continuation of the position he has held as Instructor since 1970.

Personal: Born Danville, Virginia, 1970. Married. No children.

Educational Background: UNC-Chapel Hill, B.A., 1967; UNC-Charlotte, Teaching Certificate, 1968; Georgia State, M.A., 1970.

Teaching Experience: UNC-Wilmington, Instructor, 1970 to present.

Mr. Tucker was interviewed by Vice Chancellor Cahill, Dr. Joanne Corbett, Chairman of the Department of English, and is known by the majority of the UNC-Wilmington faculty.

Charles M. Fugler, Associate Professor of Biology, with a salary of \$13,300 on an academic year basis, beginning August 1, 1973. This is a new position.

Personal: Born Baton Rouge, Louisiana, 1929. Single.

Educational Background: Tulane University, B.S., 1951; Louisiana State University, M.S., 1955; Auburn University, Ph.D., 1967. Additional post graduate education University of Kansas, 1953-56; Louisiana State University, 1956-57; Texas A and M University, 1957-60.

Teaching and Other Vocational Experience: Louisiana State University, graduate curatorial assistant, 1951-53; University of Kansas, graduate curatorial assistant and instructor in zoology, 1953-56; Texas A and M University, instructor in zoology, 1957-60; Louisiana College, assistant professor in biology, 1960-61; Auburn University, instructor in zoology, 1963-65; instructor in foreign languages, 1965-68; assistant professor in foreign languages, 1968-69; Inter American University of Puerto Rico, San German campus, bilingual associate professor of biology (visiting), 1969 to June, 1970; Auburn University, research consultant in zoology, 1965 to 1969. Biologist, Inter-American Tropical Tuna Commission, Instituto Nacional de Pesca del Ecuador, Guayaquil, Ecuador, 1961-63.

Membership in Scientific Societies: Beta Beta Beta; Herpetologists' League; American Society of Ichthyologists and Herpetologists; Society of Sigma Xi; Association of Southeastern Biologists; Southern Association of Anthropologists; Sociedad Americana de Ciencias Agricolas; Society of Systematic Zoology; Association of Tropical Biology; American Society of Ecology; Ohio Herpetological Society; Academies of Science of Alabama, Louisiana, Texas, and Kansas; American Institute of Biological Sciences.

Publications: Numerous articles and manuscripts published in scientific journals.

Doctor Fugler was interviewed by Vice Chancellor Cahill, members of the Biology Department and Dr. Daniel B. Plyler, Chairman of the Department of Biology.

John L. Stokes, as Associate Professor of English, with a salary of \$13,300 on an academic year basis, beginning August 1, 1973. This is a new position.

Personal: Born Greensboro, N. C., 1939. Married. Three children.

Educational Background: Pfeiffer College, A.B., 1961; Emory University, B.D., 1964; Drew University, Ph.D., 1969.

Teaching and Other Vocational Experience: Assistant Professor, Oklahoma City University, 1968-70; Chairman and Associate Professor, Campbell College, 1970-71; Associate Professor, Oklahoma City University, 1971 to present.

Doctor Stokes was interviewed by Vice Chancellor Cahill, Dr. Joanne Corbett, Chairman of the Department of English, and several member of the English Department.

Daniel B. Plyler, as Assistant Vice Chancellor for Academic Affairs beginning July 1, 1973, on a twelve-month basis. This is a new position. Doctor Plyler is transferring from the Department of Biology.

Personal: Born Gastonia, N. C., 1936. Married. Two children.

Educational Background: Pfeiffer College, A.B., 1959; University of North Carolina at Chapel Hill, M.A., 1962; Ph.D., 1964.

Teaching and Other Vocational Experience: UNC-Chapel Hill, Lab. Instructor, 1960-62; Catawba College, Assistant Professor, 1965-66; Wilmington College, Associate Professor, 1965-68; UNC-Wilmington, Professor 1969 to present.

Scholarly and Professional Organization Memberships: Sigma Xi; American Association for Advancement of Science; Elisha Mitchell Scientific Society; N. C. Academy of Science; Association of Southeastern Biologists.

Publications: Six articles

Doctor Plyler was interviewed by Chancellor Wagoner and Vice Chancellor Cahill.

James Kevin McGowan, as Assistant Vice Chancellor for Academic Affairs beginning July 1, 1973, on a twelve-month basis. This is a replacement for Mr. William Browder who has asked to return to the Office of Institutional Research. Doctor McGowan is transferring from the Department of Philosophy and Religion.

Personal: Born Philadelphia, Pennsylvania, 1936. Married.

Educational Background: St. Joseph's College, A.A., 1955; Mary Immaculate Seminary and College, B.A., 1959; The Catholic University of America, Ph. L., 1964; University of Louvain, Ph.D., 1967.

Teaching and Other Vocational Experience: St. Vincent Senior College, Assistant Professor, 1966-71; Academic Dean, 1969-71. UNC-Wilmington, Associate Professor, 1971 to present.

Scholarly and Professional Organization Memberships: American Association of University Professors, American Philosophical Association, North Carolina Philosophical Association.

Doctor McGowan was interviewed by Chancellor Wagoner and Vice Chancellor Cahill.

Dorothy Powell Marshall, as Director, Admissions and Registration beginning July 1, 1973. This is an expansion of the position she currently holds as Registrar. In this new position, she will have the responsibility for coordinating our recruiting, admissions, registration and record keeping efforts.

Personal: Born, Brunswick County, North Carolina, 1929. Widow.

Educational Background: East Carolina University, B.S., 1949; George Peabody College, graduate work.

Teaching and Other Vocational Experience: Wilmington College, Instructor 1949-57; UNC-Wilmington Registrar/Instructor 1957-1971; UNC-Wilmington Registrar/Assistant Professor 1971 to present.

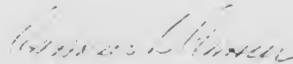
Mrs. Marshall was interviewed by Chancellor Wagoner and Vice Chancellor Cahill.

REQUEST FOR LEAVE OF ABSENCE

James Hampton McLean, Leave of Absence for 1973-74. Mr. McLean plans to continue his graduate studies. He expects to complete his course work for the Ph.D. and return to UNC-Wilmington for the beginning of the fall semester 1974 as a member of the faculty of the History Department. Mr. McLean joined our faculty in 1968 as an Instructor. He was promoted to Assistant Professor in 1971.

Albert Carl Gay, Jr., Leave of Absence for 1973-74. Doctor Gay plans to continue work on--hopefully complete--a political biography of Edouard Daladier. He also plans to travel and research in Europe during a portion of this period. Doctor Gay is a tenured member of our faculty with the rank of Associate Professor.

Respectfully submitted,


Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

RESOLUTION

WHEREAS, The Board of Trustees of the University of North Carolina at Wilmington wishes to, in its respects and extend its appreciation to the Board of Governors of the University for the careful and intensive study in which said Board of Governors has engaged as it has adopted sections of the University Code, etc.

WHEREAS, The Board of Trustees of the University of North Carolina at Wilmington particularly wishes to express its appreciation to said Board of Governors for the work of its Code Committee in studying that section of the Code dealing with Academic Freedom and Responsibility.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Trustees of the University of North Carolina at Wilmington respectfully requests that the Board of Governors of the University in the adoption of that section of its Code dealing with faculty rank, promotions and tenure be guided by the following principles:

1. That no set number of years nor numbers of contract renewals at whatever rank mandate the sole option of the granting of tenure or separation from service.
2. That limitations be established as to the percentage of faculty members who may be tenured at any given time.
3. That an authoritative committee be established to review every two or three years the tenure regulations established by the Board of Governors.
4. That promotion and academic rank at whatever level be separated from tenure consideration.

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June 25, 1973

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MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

June 25, 1973

The Board of Trustees of The University of North Carolina at Wilmington met in the board room of the Edwin A. Alderman Building on the University campus at 12 noon on Monday, June 25, 1973. Mr. Ashley Murphy, Chairman, presided.

The following members were present:

William C. Barfield

William Renn, Jr.

William L. Hill, 11

Roy Rowe, Sr.

George R. Little

D. P. Russ, Jr.

Ashley Murphy

E. S. Simpson

Mrs. Kenneth Newbold

R. C. Soles, Jr.

Charles Lacy Tate

The following members were absent:

Braxton B. Dawson

Victor W. Dawson

Others invited to attend the meeting included: Vice Chancellor Charles Cahill; Vice Chancellor William Malloy; Vice Chancellor James A. Price, Jr., Mrs. Gwen Croom; and Mr. J. Carl Dempsey.

INVOCATION

Doctor William H. Wagoner led in the invocation.

MINUTES

There being no corrections or additions to the minutes of the meeting held March 28 as mailed to the members the chair declared that they stood approved.

INTRODUCTION OF NEW BOARD MEMBER

Chancellor William Wagoner introduced to the board newly elected Student Government PRESIDENT, Mr. William Renn, Jr.

CHANCELLOR'S REPORT

Chancellor Wagoner stated that he knew of two members of our board who would be retired and expressed regret. No elected member or salaried employee of the General Assembly will be allowed to serve as a member of the Board of Governors of The University of North Carolina or on the Board of Trustees of any state-supported institution of higher education after July 1, 1973. As a result of the new legislation the Honorable Roy Rowe, Sr., and the Honorable R. C. Soles, Jr., both members of the Board of Trustees of the University of North Carolina at Wilmington, will be ineligible to serve again. Although, it is not known who will serve on the new board at this time, Mr. Rowe and Mr. Soles cannot be reelected. Chancellor Wagoner thanked these two gentlemen for their services to the University of North Carolina at Wilmington.

The board's attention was then directed to a plaque recently installed on the wall in the board room. The plaque, donated by Mr. Lenox G. Cooper, member of the Board of Governors, is the first commemorative plaque placed on any campus of the University, "In Honor of the first Board of Governors of the University of North Carolina as authorized in 1971, by the General Assembly." He stated he had thanked Mr. Cooper on behalf of the board for this gift.

In reporting on the summer session Chancellor Wagoner stated that UNC-W has the largest summer enrollment in its history, with 1,062 students enrolled for 5,281 quarter hours of credit. He continued by saying that the University was doing everything possible to broaden our curriculum base for the summer session.

Chancellor Wagoner greatly believes in encouraging attendance to summer sessions because of the many millions of dollars "tied up" in usable facilities all over the state which need to be in constant use. He also noted that the present schedule poses a problem for public school teachers who wish to earn certificate renewal credit during the summer, as the first term begins before the teachers are out of school and the second term ends after the teachers are scheduled to return to their teaching duties in the fall. As a possible solution to this problem Chancellor Wagoner proposes to seek permission from the Board of Governors to superimpose a nine-week summer session over the two existing six-week terms currently offered, which would allow public school teachers to earn a maximum of nine semester hours credit.

Chancellor Wagoner announced that the projected fall enrollment for the Wilmington campus is 2,180 full-time equivalent students, which indicates a total headcount of 2500-2550 students. As of June 15, the admissions office had processed 990 applications for admission to the freshman class and more than 300 applications from students wishing to transfer from other institutions. Acceptances are currently up 130 from the same period last year at this time. There is still room and we are continuing to accept students. Chancellor Wagoner explained that all of the six campuses previously comprising the University of North Carolina have the same requirements, but requirements are not the same in all of the 16 senior institutions. Registration for fall session will be held August 23-24, and classes start August 27.

In referring to out-of-state tuition Chancellor Wagoner stated that the General Assembly did modify the previous act and the Supreme Court ruled there was some difficulty in North Carolina. The entire University is now trying to put together procedures to carry out the mandate of this law. (While summer school students were charged tuition based on their residency's status as determined under the old regulations, refunds will be made to any student who does qualify as an in-state student under the

new ruling.

Chapter V1, Code of the Board of Governors was discussed by Chancellor Wagoner, each member having been mailed a copy of this code. This code deals with tenure for faculty members, placing in the hands of the local boards of trustees the authority to deal with tenure. Any regulations adopted will have to be approved by the President of the University and the Board of Governors. Chancellor Wagoner recommended (and it should carry over until July 1, 1973) that an ad hoc committee be appointed from the board to study this document and to prepare recommended regulations to present to the full board of trustees for adoption. The board will be required to submit these recommendations by December 31, of this year. The same rules and regulations will be in effect until the board adopts new ones. Mr. Simpson moved and Mr. Russ seconded the motion that Mr. Ashley Murphy, Chairman of the Board, designate four other members who are on the board at this time to serve with him on the same committee to study Chapter V1 of the new code. The motion carried. "Appendix A"

Chancellor Wagoner in discussing the 1973-74 budget said that the new procedures for budgeting in North Carolina, were new for everyone and commended all who had worked on this new process. The General Assembly has now approved the Unified Budget for the Consolidated University. Already, UNC-W has certified what is called the "Extended Base Budget." Now, the University is in the process of requesting a share in the "Change Budget," and has so made that request. President Friday has scheduled a conference with each Chancellor and Vice Chancellor for Business Affairs for three days of this week to go over individually with each Chancellor and Vice Chancellor for Business Affairs the budget for their respective institution. Mr. Price and Dr. Wagoner will be going on Wednesday afternoon to Chapel Hill for this consultation and very shortly this institution (about July 15) will know what the certified budget is in the "Change Budget."

Chancellor Wagoner continued by saying that members of the board would recall there had been a change in state law dealing with out-of-state tuition. Previous to this a student had to reside in the State of North Carolina for 12 consecutive months prior to entering an institution of higher education. If a portion of this 12 months had been spent in an institution of higher education this was prima facie evidence that this individual was a non-resident for these purposes and there was nothing that could be done about it. This has been amended and the law reads now that 12 months is still required to establish residency, but other factors can be taken into consideration.

Another law has been passed by the General Assembly which the board will be hearing more about. The General Statutes now clothes the Boards of Trustees directly with the authority to adopt all Traffic Regulations for the individual campuses. Previously, the power was given to the Board of Governors and the Board of Governors alleged it to the individual campuses. These are the two major general authorities dealing with the Board of Trustees. After some discussion of traffic regulations, Mr. William Hill moved and Mrs. Kenneth Newbold seconded the motion that pursuant to the new statutory authorization by the 1973 General Assembly, the University of North Carolina at Wilmington Board of Trustees re-enacts the traffic regulations now in existence. "Appendix B"

BUILDING COMMITTEE

Mr. William Barfield, Chairman, reported for the Building Committee. The following projects were discussed:

1. Status of Capital Improvement Projects
2. Proposed 1973-1974 Capital Improvement Projects
3. Selection of architects and engineers for new projects
4. Consideration of proposal from City of Wilmington for changes on 18th street between Market and Princess Streets adjacent to University owned property (formerly Wise property). It is proposed this street be narrowed to make it a one-way street from Market to Princess Street (without any cost to the University).
5. Use of campus buildings and grounds
6. Use of gymnasium by Mr. L. M. Newsome
7. Removal of ceramic kiln from Kenan Building
8. Request for approval to construct 3 new tennis courts

From these items a motion was passed to use Parking Lot Revenue Funds in the amount of \$20,000 to construct 110 additional parking spaces, and authorizing the Chancellor to approve the plans and specifications in the interest of time. A motion was made to select the architects and engineers for the new projects. Authorized the construction of three additional asphalt tennis courts and to use up to \$10,000 from Physical Education Trust Funds. Also a motion to approve the project on 18th Street. Mr. Barfield requested Vice Chancellor Price to make any additional statements necessary concerning the building program.

The firms selected for Capital Improvement Projects were Henry von Oesen and Associates; electrical expansion; drainage system extension; and replacement of heat pump in Hoggard Hall. The firm of John Oxenfeld, architect, receiving warehouse and central storage project; and the firm of Jordan, Snowden and McVicker, health and physical education building project.

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS

Vice Chancellor for Business Affairs, Mr. James A. Price, Jr., reported that the certified extended base budget for 1973-74, totaling \$4,235,039 has been received. The greatest share \$2,281,350 has been earmarked for instruction and departmental research, with an additional \$225,943 going to organized research and the Institute of Marine Bio-Medical Research.

The revised request for "change budget" allocations for the next fiscal year, amounting to \$418,000, will be presented to the Board of Governors on July 13. The bulk of the request, \$187,628, is again earmarked for improvements to existing academic programs.

Mr. Price reported that construction on the Marine Science Building is 38 per cent complete and is running approximately six weeks behind schedule. He attributed the delay to the high water table level at the construction site and to the problems the con-

tractors have experienced in employing skilled labor.

After hearing Vice Chancellor Price's report in detail Mr. Russ moved and Mrs. Newbold seconded that it be approved. "Appendix C"

Vice Chancellor Price called attention to two items not on the agenda.

1. Dr. Carl Gay, of the faculty, has been granted leave for the academic year 1973-1974, and has requested to maintain his retirement contribution in effect during his leave period. Dr. Wagoner has requested approval from the Employees' Retirement and Health Benefits Division and they have agreed to do so. Dr. Gay has agreed to make his share of the contribution while on leave, which is \$78.00 per month. Approval is requested for the University to make the employer's matching contribution of \$116.35 per month on behalf of Dr. Gay. A motion was made by Mr. Soles, seconded by Mr. Russ and carried.

2. About two weeks ago Mr. Lenox Cooper donated to the University 5 shares of Jefferson Standard Life Insurance Company Capital Stock, which was given to the University to offset the cost of the plaque. Mr. Cooper recommended that the stock be sold immediately to take care of installing the plaque. Mr. Price sold the stock to the Wachovia Bank & Trust Company and discovered payment cannot be made until there is a resolution from the Board of Trustees authorizing Mr. Price's or the Chancellor's signature. Mr. Price asked that a resolution be drawn so that Chancellor Wagoner or he would be given permission to sign and sell any stocks not to exceed the amount of \$1,000. Mr. Simpson moved and Mr. Rowe seconded the motion that such a resolution be written and motion was passed. "Appendix D"

Mr. Price mentioned the fact that on April 30 there was a fire in the dormitory. There was not any damage that the insurance would not cover. Also, on June 17, another small fire occurred in the lobby of the fourth floor. This will also be covered by insurance.

Vice Chancellor Malloy's report will cover this in detail.

Chancellor Wagoner asked that official action be taken to give him the power to call the people who are on the board between now and next meeting if the University is required to make an important decision before the board meets again. Mr. Simpson moved and Mr. Tate seconded the motion that the Chancellor be given the power to call a special meeting of the board, if necessary. Motion carried.

VICE CHANCELLOR FOR STUDENT AFFAIRS

Dr. William Malloy gave a full report of the growth and development of the Office of Student Affairs. "Appendix E"

EXECUTIVE SESSION

WILD FLOWER PRESERVE

Chancellor Wagoner brought to the attention of the board Mrs. Herbert Bluethenthal's interest in preserving an area of approximately five to seven acres of wooded land on the campus which might be designated as a "Wild Flower Preserve."

The area suggested for this preserve is a portion of the campus unsuitable for building purposes according to previously taken borings. A number of the wild flowers already exist on the property. Other varieties would be planted in the area. Mrs. Bluethenthal has said that she would make a donation of \$25,000, either during her lifetime or in her will for the Wild Flower Preserve. Her only request was that a small marker be placed at the Preserve in memory of her husband. After much discussion Mr. Soles made a motion that consideration of this request and more formal plans be drawn up for the board's next meeting. The motion was seconded by Mr. Simpson and passed.

VICE CHANCELLOR FOR ACADEMIC AFFAIRS

Vice Chancellor Charles L. Cahill presented the following personnel report:

"Appendix F"

Mrs. Newbold made a motion and Mr. Tate seconded it that all adjunct professors be accepted. Motion carried.

Under new appointments Mr. Rowe moved and Mr. Russ seconded the motion that they be accepted. The promotion of Mr. Walser Allen was included in the motion made for new appointments and was also accepted.

At the conclusion of Vice Chancellor's Cahill's report a motion was made, seconded and passed, that the meeting be adjourned. 3:15 p. m.

Mary B. Parris
Assistant Secretary

Ellen S. Newbold
Secretary

Galley M. Murphy
Chairman

THE UNIVERSITY OF NORTH CAROLINA

General Administration

CHAPEL HILL 27514

RAYMOND H. DAWSON
Vice President — Academic Affairs

April 26, 1973

MEMORANDUM

TO: The Chancellors

FROM: Raymond Dawson *RDW*

Enclosed is a copy of Chapter Six of The Code, as approved by the Board of Governors on April 13. Please note also the accompanying resolution approved with Chapter Six.

A more lengthy memorandum concerning Chapter Six and its implementation will be sent to you next week.

In its meeting on April 13, the Board of Governors also voted to delete the present Section 903 of The Code and adopted the new Section 103. A copy of Section 103 is also enclosed.

Enclosures

RECOMMENDATION CONCERNING
SECTION 903 OF THE CODE

It is recommended by the Code Committee that the present Section 903 ("Equal Employment Opportunity") be deleted, and that in its place the following shall be incorporated into The Code on page 2:

SECTION 103. EQUALITY OF OPPORTUNITY IN THE UNIVERSITY

Admission to, employment by, and promotion in The University of North Carolina and all of its constituent institutions shall be on the basis of merit, and there shall be no discrimination on the basis of race, color, creed, religion, sex, or national origin.

CHAPTER SIX

ACADEMIC FREEDOM, RIGHTS AND RESPONSIBILITIES

SECTION 600. FREEDOM AND RESPONSIBILITY IN THE UNIVERSITY COMMUNITY

(1) The University of North Carolina is dedicated to the transmission and advancement of knowledge and understanding. Academic freedom is essential to the achievement of these purposes. The University therefore supports and encourages freedom of inquiry for faculty members and students, to the end that they may responsibly pursue these goals through teaching, learning, research, discussion and publication, free from internal or external restraints which would unreasonably restrict their academic endeavors.

(2) The University and each constituent institution shall protect faculty and students in their responsible exercise of the freedom to teach, to learn, and otherwise to seek and speak the truth.

(3) Faculty and students of The University of North Carolina shall share in the responsibility for maintaining an environment in which academic freedom flourishes and in which the rights of each member of the academic community are respected.

Section 601. ACADEMIC FREEDOM AND RESPONSIBILITY OF FACULTY

(1) It is the policy of The University of North Carolina to support and encourage full freedom, within the law, of inquiry, discourse, teaching, research and publication for all members of the academic staffs of the constituent institutions. Members of the faculty are expected to recognize that accuracy, forthrightness and dignity befit their association with The University and their position as men and women of learning. They should not represent themselves, without authorization, as spokesmen for The University of North Carolina or any of its constituent institutions.

(2) The University and its constituent institutions shall not penalize or discipline members of the faculty because of the exercise of academic freedom in the lawful pursuit of their respective areas of scholarly and professional interest and responsibility.

SECTION 602. ACADEMIC TENURE

(1) To promote and protect the academic freedom of its faculty, the Board of Trustees of each constituent institution shall enact policies and regulations governing academic tenure.

(2) In all instances, the tenure conferred on a faculty member is held with reference to employment by a constituent institution, rather than employment by The University of North Carolina.

(3) The tenure policies and regulations of each institution shall be published by the institution and made available to its faculty members. These policies and regulations shall proscribe the procedures by which decisions concerning appointment, reappointment, promotion and the conferral of permanent tenure shall be made; the duration of terms of appointment to positions which do not carry permanent tenure; and the intervals at which the review of candidates for reappointment and promotion, including the conferral of permanent tenure, shall occur; and they shall prescribe further that the permissible grounds for the discharge or suspension of either a faculty member with permanent tenure or a faculty member without permanent tenure before the expiration of an appointment of fixed term are incompetence, neglect of duty, and misconduct of such a nature as to indicate that the individual is unfit to continue as a member of the faculty.

(4) The tenure policies and regulations of each institution shall provide that permanent tenure will be awarded only on the basis of evidence of demonstrated professional competence, service to the academic community, and commitment to the welfare of the institution.

(5) The tenure policies and regulations of each institution shall be subject to approval by the President and the Board of Governors. Because of the importance of such policies and regulations, the President periodically shall review and reevaluate these policies and report his findings and recommendations, if any, to the Board of Governors.

SECTION 603. DUE PROCESS IN THE SUSPENSION OR DISCHARGE OF FACULTY

No faculty member who is the beneficiary of institutional guarantees of tenure shall be discharged from employment during the period of such guarantees except in accordance with the following procedures. For purposes of these regulations, a faculty member serving a stated term shall be regarded as having tenure until the end of that term.

(1) A written statement of intention to discharge shall be transmitted to the faculty member by the Chancellor or his delegate; such statement shall include notice of the faculty member's right to request written specification of the reasons for the intended discharge and notice of the faculty member's right to a hearing, upon request, by a standing faculty committee on hearings.

(2) If within ten days of receipt of the notice referred to in paragraph (1) hereof the faculty member makes no written request for either a specification of reasons or a hearing, the faculty member may be discharged without recourse to any institutional grievance or appellate procedure.

(3) If within ten days of receipt of the notice referred to in paragraph (1) hereof the faculty member makes written request for a specification of reasons, the Chancellor or his delegate shall supply such specification in writing within ten days of receipt of such request; if after the elapse of ten days from the receipt of such specification, the faculty member makes no written request for a hearing, the faculty member may be discharged without recourse to any institutional grievance or appellate procedure.

1 (4) If the faculty member makes timely written request for a hearing, it
2 shall be accorded before a standing committee of the institution's faculty. The
3 hearing shall be upon the written specification of reasons for the intended
4 discharge. The hearing committee shall accord the faculty member twenty days
5 from receipt of his written request for a hearing within which to prepare his
6 defense. The faculty hearing committee may, upon request in writing from the
7 faculty member, for good cause extend this time by written notice to the faculty
8 member.

9
10 The hearing shall be closed to the public unless the faculty member and the
11 hearing committee shall both concur that the hearing be open. The faculty member
12 shall have the right to counsel, the right to present the testimony of witnesses
13 and other evidence, the right to confront and cross-examine adverse witnesses,
14 the right to examine all documents and other demonstrative evidence adverse to
15 the faculty member. A written transcript of all proceedings shall be kept;
16 upon request, a copy thereof shall be furnished to the faculty member at the
17 expense of the institution.

18
19 The Chancellor, or his delegate or counsel, may participate in the hearing
20 for the purposes of presenting evidence, cross-examining witnesses and making
21 argument. In reaching decisions on which its written recommendations to the
22 Chancellor shall be based, the committee shall consider only the evidence
23 presented at the hearing and such written and oral arguments as the committee,
24 in its discretion, may allow. The recommendations of the committee shall be
25 based on a determination that the expressed intention to discharge the faculty
26 member either is or is not consistent with the existing policies and regulations
27 concerning academic tenure and the grounds for termination of employment of a
28 faculty member. The committee shall make its written recommendations to the
29 Chancellor within ten days after the conclusion of the committee hearing.

30
31 (5) If the Chancellor concurs in a recommendation of the committee which is
32 favorable to the faculty member, the decision of the Chancellor shall be final.
33 If the Chancellor declines to accept a recommendation of the committee which is
34 favorable to the faculty member or concurs in a recommendation of the committee
35 which is unfavorable to the faculty member, the faculty member may appeal the
36 decision of the Chancellor to the Board of Trustees. The appeal to the Board of
37 Trustees shall be transmitted through the Chancellor and addressed to the
38 Chairman of the Board, and it shall be filed within ten days after receipt by the
39 faculty member of the decision of the Chancellor. The appeal to the Board of
40 Trustees shall be decided by the full Board. However, the Board may delegate to
41 a standing or ad hoc committee, composed of not less than three members, the duty
42 of conducting a hearing. The Board of Trustees, or its committee, shall consider
43 the appeal on the written transcript of hearings held by the faculty hearings
44 committee, but it may, in its discretion, hear such other evidence as it may deem
45 necessary. The decision of the Board of Trustees shall be final; provided, that a
46 written petition for review may be filed by the faculty member with the Board of
47 Governors upon allegation that there has been a violation of one or more specified
48 provisions of The Code of The University of North Carolina; all such petitions to the
49 Board of Governors shall be transmitted through the President and the Board shall
50 accept or reject said petition or take such other action as it deems advisable.

1 (6) The Chancellor shall have authority to suspend a faculty member from
2 employment at any time, incident to providing notice of intention to discharge,
3 and to continue such suspension in effect until final decision concerning
4 discharge has been reached by the procedures prescribed herein, in those
5 instances where in the judgment of the Chancellor the charges against the faculty
6 member are of such a nature that, if assumed to be true, they demonstrate
7 incompetence, neglect of duty or misconduct of a character clearly indicating
8 that the faculty member is unfit to continue in the performance of his
9 employment. Suspension shall always be with full pay.

10
11 SECTION 604. STUDENTS' RIGHTS AND RESPONSIBILITIES
12

13 (1) The University of North Carolina affirms that the first goal of each
14 of its constituent institutions is the education of students admitted to its
15 programs. The freedom of students to learn is an integral and necessary part of
16 academic freedom to which The University and its constituent institutions are
17 dedicated. Each constituent institution shall provide opportunity for its students
18 to derive educational benefits, within the allotted functions and available
19 resources of such constituent institution, through developing their intellectual
20 capabilities, through enhancing their knowledge and experience applicable to the
21 effective discharge of civic, professional, and social responsibilities, and
22 through encouraging their increased wisdom and understanding. No constituent
23 institution shall abridge the academic freedom of students engaged in the
24 responsible pursuit of knowledge or the right of students to fair and impartial
25 evaluation of their academic performance.

26
27 (2) All students shall be responsible for conducting themselves in a
28 manner which contributes to the maintenance of an environment of learning in
29 which the rights, dignity, worth and freedom of each member of the academic
30 community are respected.

31
32 (3) In applying regulations in the area of student discipline, each
33 constituent institution shall adhere to the requirements of due process as set
34 forth in Section 502 D (3) of this Code.

RESOLUTION TO ACCOMPANY CHAPTER SIX

Whereas each constituent institution of The University of North Carolina is required by Section 602 (1) of this Code to enact policies and regulations governing academic tenure for faculty, including permanent tenure; now therefore be it resolved:

- (1) That each institution shall proceed to conduct a thorough study of tenure policies and regulations, with the participation of its faculty, and thereafter to request approval by the President and the Board of Governors of tenure policies and regulations which may be proposed as a result of such study; and
- (2) That each institution shall complete such study and submit its proposals concerning tenure policies and regulations to the President and the Board of Governors not later than December 1, 1973; and
- (3) That except as governed by Chapter Six of The Code, institutional policies and regulations governing tenure which were in effect on July 1, 1972 shall continue in effect until the same shall have been superseded by action of the Board of Governors; and
- (4) That Chapter Six of The Code shall be operative at all institutions thirty days after its adoption by the Board of Governors.

THE UNIVERSITY OF NORTH CAROLINA

General Administration

CHAPEL HILL 27515

May 21, 1973

EDWARD ROBINSON
Assistant to the President

MEMORANDUM

TO: The Chancellors

FROM: Dick Robinson *DR*

RE: Legislation Concerning Campus Traffic and Parking Regulation

Attached is a copy of recently ratified legislation which replaces previous General Statute treatment of the subject of University traffic and parking regulation. Note particularly that:

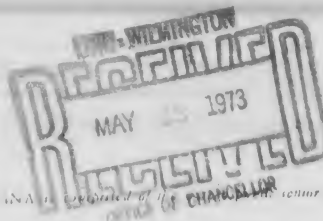
1. It is the direct responsibility of each Board of Trustees to legislate with respect to this problem area (rather than that of the Board of Governors); formerly, pursuant to resolution of the Board of Governors, each Board of Trustees enjoyed delegated authority in this area, rather than direct legislative authorization; this change in the law was prompted by expressed concerns about the constitutional propriety of subdelegation of this type of responsibility from Board of Governors to Board of Trustees; accordingly, it would be appropriate now for each Board of Trustees to reenact, at its earliest convenience, any existing traffic and parking regulations for the campus, with specific reference, in connection with such reenactment, to the new statutory authorization.

2. In connection with such reenactment, it would be advisable to review the substantive provisions of the new law and compare them with the contents of existing campus policies; of particular interest is the new authorization under the law (1) to make direct University collections of certain fines, with retention of the proceeds for use in connection with certain statutorily prescribed purposes, and (2) to regulate traffic and parking on certain municipal streets, in the absence of conflicting municipal regulation.

Although the Board of Governors and, thus, the Office of General Administration, is no longer involved in this area of responsibility, if you have questions about the meaning of the new law, I shall be happy to try to supply useful advice.

Enclosure

cc: President Friday



1973 SESSION
RATIFIED BILL

CHAPTER 495

HOUSE BILL 1190

AN ACT PROVIDING FOR REGULATION OF TRAFFIC AND PARKING AND THE REGISTRATION OF MOTOR VEHICLES ON THE CAMPUSES OF THE CONSTITUENT INSTITUTIONS OF THE UNIVERSITY OF NORTH CAROLINA.

The General Assembly of North Carolina enacts:

Section 1. Chapter 116 of the General Statutes of North Carolina is amended by inserting a new Part 4A in Article 1 thereof as follows:

"Part 4A. Traffic and Parking.

"§ 116-42. Definitions.--Unless the context clearly requires another meaning, the following words and phrases have the meanings indicated when used in this Part:

(1) 'Board of trustees' and 'constituent institution' have the meanings assigned in G.S. 116-2.

(2) 'University' means a constituent institution as defined in G.S. 116-2.

(3) 'University property' means property that is owned or leased in whole or in part by the State of North Carolina and which is subject to the general management and control of the Board of Governors of the University of North Carolina.

(4) 'Campus' means that University property, without regard to location, which is used wholly or partly for the purposes of a particular constituent institution of the University of North Carolina.

§ 110-42.1. REGULATION OF TRAFFIC AND PARKING AND REGISTRATION OF MOTOR VEHICLES.--(a) Except as otherwise provided

in this Part, all of the provisions of Chapter 20 of the General Statutes relating to the use of highways of the State and the operation of motor vehicles thereon are applicable to all streets, alleys, driveways, parking lots, and parking structures on University property. Nothing in this section modifies any rights of ownership or control of University property, now or hereafter vested in the Board of Governors of the University of North Carolina or the State of North Carolina.

(b) Each board of trustees may by ordinance prohibit, regulate, divert, control, and limit pedestrian or vehicular traffic and the parking of motor vehicles and other modes of conveyance on the campus. In fixing speed limits, the board of trustees is not subject to G.S. 20-141(f1) or (g2), but may fix any speed limit reasonable and safe under the circumstances as conclusively determined by the board of trustees. The board of trustees may not regulate traffic on streets open to the public as of right, except as specifically provided in this Part.

(c) Each board of trustees may by ordinance provide for the registration of motor vehicles maintained or operated on the campus by any student, faculty member, or employee of the University, and may fix fees for such registration. The ordinance may make it unlawful for any person to operate an unregistered motor vehicle on the campus when the vehicle is required by the ordinance to be registered.

(d) Each board of trustees may by ordinance set aside parking lots and other parking facilities on the campus for use by

students, faculty, and employees of the University and members of the general public attending schools, conferences, or meetings at the University, visiting or making use of any University facilities, or attending to official business with the University. The board of trustees may issue permits to park in these lots and garages and may charge a fee therefor. The board of trustees may also by ordinance make it unlawful for any person to park a motor vehicle in any lot or other parking facility without procuring the requisite permit and displaying it on the vehicle.

(e) Each board of trustees may by ordinance set aside spaces in designated parking areas or facilities in which motor vehicles may be parked for specified periods of time. To regulate parking in such spaces, the board of trustees may install a system of parking meters and make it unlawful for any person to park a motor vehicle in a metered space without activating the meter for the entire time that the vehicle is parked, up to the maximum length of time allowed for that space. The meters may be activated by coins of the United States. The board of trustees may also install automatic gates, employ attendants, and use any other device or procedure to control access to and collect the fees for using its parking areas and facilities.

(f) The board of trustees may by ordinance provide for the issuance of stickers, decals, permits, or other indicia representing the registration status of vehicles or the eligibility of vehicles to park on the campus and may by ordinance prohibit the forgery, counterfeiting, unauthorized transfer, or unauthorized use of them.

(g) Violation of an ordinance adopted under any portion of this Part is a misdemeanor punishable by a fine of not more than fifty dollars (\$50.00) or imprisonment for not more than 30 days, in the discretion of the court. An ordinance may provide that certain acts prohibited thereby shall not be enforced by criminal sanctions, and in such cases a person committing any such act shall not be guilty of a misdemeanor.

(h) An ordinance adopted under any portion of this Part may provide that violation subjects the offender to a civil penalty. Penalties may be graduated according to the seriousness of the offense or the number of prior offenses by the person charged. Each board of trustees may establish procedures for the collection of these penalties and they may be enforced by civil action in the nature of debt. The board of trustees may also provide for appropriate administrative sanctions if an offender does not pay a validly due penalty or upon repeated offenses. Appropriate administrative sanctions include, but are not limited to, revocation of parking permits, termination of vehicle registration, and termination or suspension of enrollment in or employment by the University.

(i) An ordinance adopted under any portion of this Part may provide that any vehicle illegally parked may be removed to a storage area. The cost of any such removal constitutes a lien on the vehicle that may be enforced in the manner provided by law for enforcement of mechanics' and material-men's liens.

(j) Evidence that a motor vehicle was found parked or unattended in violation of an ordinance of the board of trustees is prima facie evidence that the vehicle was parked by:

- (1) the person holding a University parking permit for the vehicle, or
- (2) if no University parking permit has been issued for the vehicle, the person in whose name the vehicle is registered with the University pursuant to subsection (c), or
- (3) if no University parking permit has been issued for the vehicle and the vehicle is not registered with the University, the person in whose name it is registered with the North Carolina Department of Motor Vehicles or the corresponding agency of another state or nation.

The rule of evidence established by this subsection applies only in civil, criminal, or administrative actions or proceedings concerning violations of ordinances of the board of trustees. G.S. 20-162.1 does not apply to such actions or proceedings.

(k) Each board of trustees shall cause to be posted appropriate notice to the public of applicable traffic and parking restrictions.

(l) All ordinances adopted under this Part shall be recorded in the minutes of the board of trustees and copies thereof shall be filed in the offices of the President of The University of North Carolina and the Secretary of State. Each board of trustees shall provide for printing and distributing copies of its traffic and parking ordinances.

(m) All monies received pursuant to this Part shall be placed in a trust account in each constituent institution and may be used for any of the following purposes:

ordinances adopted under this Part;

- (2) to develop, maintain, and supervise parking areas and facilities;
- (3) to provide bus service or other transportation systems and facilities, including payments to any public or private transportation system serving University students, faculty, or employees;
- (4) as a pledge to secure revenue bonds for parking facilities issued under Article 21 of this Chapter;
- (5) other purposes related to parking, traffic, and transportation on the campus.

"§ 116-42.2 Special provisions applicable to identified constituent institutions of The University of North Carolina.--In addition to the powers granted by G.S. 116-42.1, the Board of Trustees of each of the constituent institutions enumerated hereinafter shall have the additional powers prescribed:

(a) The Board of Trustees of the University of North Carolina at Chapel Hill may by ordinance prohibit, regulate, and limit the parking of motor vehicles on those portions of the following public streets in the Town of Chapel Hill where parking is not prohibited by an ordinance of the Town of Chapel Hill:

- (1) Battle Lane;
- (2) Country Club Road, between Raleigh Street and South Road;
- (3) Manning Drive;
- (4) McCauley Street, between Columbia Street and Pittsboro Street;

Cameron Avenue;

- (6) Boundary Street, between Country Club Road and East Franklin Street;
- (7) Park Place, between Boundary Street and East Franklin Street;
- (8) South Columbia Street, between Franklin Street and Manning Drive;
- (9) Cameron Avenue, between South Columbia Street and Raleigh Street;
- (10) Raleigh Street;
- (11) Ridge Road;
- (12) South Road, between Columbia Street and Country Club Road.

In addition, the Board of Trustees of the University of North Carolina at Chapel Hill may regulate traffic on Cameron Avenue, between Raleigh Street and South Columbia Street, and on Raleigh Street, in any manner not inconsistent with ordinances of the Town of Chapel Hill.

(b) The Board of Trustees of Appalachian State University may by ordinance prohibit, regulate, and limit the parking of motor vehicles on those portions of the following public streets in the Town of Boone where parking is not prohibited by an ordinance of the Town of Boone:

- (1) Faculty Street, between U. S. 221-U. S. 321 (Hardin Street) and Water Street;
- (2) Stadium Drive, between Faculty Street and Ferncliff Drive;

Third and Fourth Street;

(4) Appalachian Street, between Locust Street and Howard Street;

(5) Brown Street, between Locust Street and Howard Street.

(c) The Board of Trustees of the University of North Carolina at Charlotte may by ordinance prohibit, regulate, and limit the parking of motor vehicles on those portions of the following public roads in the County of Mecklenburg where parking is not prohibited by ordinance or other source of legal regulation of the County of Mecklenburg or other governmental entity with jurisdiction to regulate parking on such public road:

(1) Mary Alexander Boulevard (State Road Number 2834), between its intersection with N. C. Highway 49 and its intersection with Mallard Creek Church Road.

In addition, the Board of Trustees of the University of North Carolina at Charlotte may regulate traffic on Mary Alexander Boulevard (State Road Number 2834), between its intersection with N. C. Highway 49 and its intersection with Mallard Creek Church Road, in any manner not inconsistent with any ordinances or other sources of legal regulation of the County of Mecklenburg or other governmental entity with jurisdiction to regulate traffic on such public road.

(d) This section does not diminish the authority of any affected municipality, county or other governmental entity to prohibit parking on any public street or road listed herein. It is intended only to authorize the respective Boards of Trustees

adopted to prohibit parking on any portion of any public street or road then regulated by an ordinance of a Board of Trustees, the ordinance of the Board of Trustees is superseded and the University, upon request of the municipality, county or other governmental entity, shall immediately remove any signs, devices, or markings erected or placed by the University on that portion of the street or road pursuant to the superseded ordinance.

Sec. 2. G.S. 116-42, 116-42.1, 116-42.2, 116-42.3 and 116-42.4, as they appear in the 1971 Additional Supplement to the General Statutes, are repealed.

Sec. 3. All ordinances, rules, and regulations adopted before the effective date of this act, under authority of G.S. 116-42, 116-42.1, 116-42.2, 116-42.3 and 116-42.4, as those sections read immediately before the effective date of this act, shall remain in full force and effect until altered pursuant to authority conferred by this act.

Sec. 4. If a provision of this act or the application of a provision thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or parts of this act that can be given effect without the invalid provision.

of this act irrevocable.

Sec. 5. No action or proceeding of any nature (whether civil or criminal, judicial or administrative, or otherwise) pending at the effective date of this act is abated or otherwise affected by the adoption of this act.

Sec. 6. All laws and clauses of laws in conflict with this act are repealed.

Sec. 7. This act is effective upon ratification.

In the General Assembly read three times and ratified, this the 18th day of May, 1973.

JAMES B. HUNT, JR.

James E. Hunt, Jr.

President of the Senate

JAMES E. RAMSEY

James E. Ramsey

Speaker of the House of Representatives

2

UNC-W EXTENDED BASE BUDGET 1973 - 1974

100 Educational & General

101 General Administration	\$ 264,557
102 Student Services	227,108
104 Instruction & Departmental Research	2,281,350
105 Data Processing Operations	76,773
106 Summer School	181,234
107 Organized Research	100,893
107A Institute of Marine Bio-Medical Research	125,050
108 Extension & Public Services	43,257
109 Library	237,579
110 Maintenance & Operation of Plant	489,105
200 Student Aid	40,128
500 Reserve & Transfers	168,005
	<hr/>
TOTAL REQUIREMENTS	\$ 4,235,039
LESS ESTIMATED RECEIPTS	<hr/> 853,510
GENERAL FUND APPROPRIATION	<hr/> <hr/> \$ 3,381,529

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS
ON CAPITAL IMPROVEMENT PROJECTS

June 25, 1973

1. Status of previously authorized Capital Improvement Projects

- a. 200 Student Dormitory (Code 66937 - Item 7) \$1,000,000 (self-liquidation)

200 Student Dormitory (Code 66937 - Item 7)

Design contract for project with Leslie N. Boney has been executed.

Interest subsidy renewal by the Department of Housing and Urban Development has been approved.

Contract for Financial Advisory Services has been executed with J. Lee Peeler and Company, Inc., of Durham, North Carolina.

Mitchell, Petty and Shetterly, Attorneys of New York, New York, have been approved as Bond Attorneys for the project. (This firm was employed previously for our dormitory and cafeteria bond issue.)

The proposed construction schedule for the project is as follows:

	<u>No. of Months</u>	<u>Earliest Date</u>
(1) Complete final plans	8	1 Jan. 1974
(2) Review of final plans	3	1 Apr. 1974
(3) Bid Award and Notice to Proceed	2	1 June 1974
(4) Complete Construction	18	1 Dec. 1975
(5) Occupancy		1 Jan. 1976

The budget for this project was increased from \$880,000 to \$1,000,000 by the 1973 General Assembly because of increased construction costs.

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS
ON CAPITAL IMPROVEMENT PROJECTS

June 25, 1973

Page 2

b. Expansion of Utilities (Code 67128 - Item 1) \$ 75,000

Previously expended	\$ 14,539	
Current Contract	51,992	
Engineer's Fee	4,835	
Contingency	<u>3,634</u>	<u>\$ 75,000</u>

Bids were received May 8, 1973, for the Phase III addition to the underground electrical distribution system. Graves Electric Company, Wilmington, North Carolina, was low at \$51,992 and the contract has been awarded to them.

Slow delivery of materials by the manufacturer has delayed the start of construction. It is anticipated that construction will begin in about 30 days.

c. Outdoor Lights and Walks (Code 67128 - Item 2) \$ 58,500

Previously expended	\$ 16,580	
Current Contract	37,774	
Contingency	<u>4,146</u>	<u>\$ 58,500</u>

Bids were received May 8, 1973, for the Phase I addition to our street lighting plan. Cape Fear Electric Company, Wilmington, North Carolina, was low at \$37,774 for the base bid. Funds were insufficient to accept any add alternates; however, by use of a change order, some additional street lighting will be accomplished. The balance of the street lighting plan is expected to be completed in 1973-74 with new capital improvement funds.

d. Student Parking Lot (Code 67128 - Item 3) \$46,000 (self-liquidating)

Plans are being drawn to increase the capacity of Parking Lot "G" (Business and Economics Building) by 110 spaces. No engineering fee will be required as plans and specifications will be made by our staff. Anticipate that we will advertise for bids in two weeks and construction will be complete prior to opening of fall semester, August 22, 1973. Estimated cost \$18,000.

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS
ON CAPITAL IMPROVEMENT PROJECTS

June 25, 1973

Page 3

Funds are available for this construction in our Parking Lot Revenue Fund (Trust Funds). Authority is requested to use an amount not to exceed \$20,000 for this construction from said fund.

Due to the essence of time it is recommended that authority to approve the plans and specifications for this project be delegated to the Chancellor of the University of North Carolina at Wilmington if above authority for expenditure of trust funds is granted.

e. Marine Sciences and Oceanology Building (Code 67128 - Item 4)

		\$ 1,570,000
Building Contracts	\$ 1,402,379	
Design Fee	91,452	
Surveys, Testing, etc.	5,000	
Contingency	26,665	
Movable Equipment	35,000	

This project is approximately 38% complete.

Construction is approximately six weeks behind schedule. Four weeks of this delay was due to unforeseen water table problems (heavy rains) in January when pouring foundations. Inability to hire enough competent brick masons has caused additional delay in completing the masonry work. The general contractor appears to be doing everything possible to remedy the latter situation.

Estimated completion date is now February, 1974.

Project Reserve	9504	<u>\$1,570,000</u>
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2. New Capital Improvement Projects

Although the official Capital Improvement Appropriation advice has not been received for 1973-74 projects, the following projects for the University of North Carolina at Wilmington have been recommended by President Friday to the Board of Governors.

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS
ON CAPITAL IMPROVEMENT PROJECTS

June 25, 1972

Page 4

<u>New</u>	<u>Budgets</u>
(1) Electrical Utilities Expansion	\$ 100,000
(2) Gas Utilities Expansion	8,000
(3) Drainage System Extension	60,000
(4) Receiving Warehouse and Central Storage	239,000
(5) Replace Heat Pump - Hoggard Hall	50,000
(6) Health and Physical Education Building	<u>2,605,000</u>
Total	<u>\$ 3,062,000</u>

REPORT ON BUDGET

The certified Budget has been received encompassing the "Extended Base Budget" for code 18175 (operating budget) for the fiscal year 1973 - 1974. This budget reflects total requirements of \$4,235,039; receipts of \$853,510 and general fund appropriation of \$3,381,529. Primarily it effects increases over 1972 - 1973 for "Maintenance of Previously Approved Support Levels" of \$16,500, "Increased Enrollment Allocation" of \$541,476, "Increased Enrollment Receipts" of \$38,475 and "EPA Salary Increase" funds of \$118,033.

The increased enrollment allocation is based on an increase of 1800 FTE (1972-1973) to 2180 (1973-1974) or 380 FTE. This increases our FTE teaching positions by 23.8 from 113.1 to 136.9.

The revised request for "Change Budget" allocations (1973-1974) was submitted to President Friday on June 15, 1973, for his presentation to the Board of Governors on July 13, 1973. This request totalled \$418,400 and includes:

1. Improvements to the Library	\$ 23,200
2. Improvements to Existing Academic Programs	187,628
3. Improvements to Student Services and Administrative Support	29,874
4. Improvements to Maintenance and Operation of Physical Plant	85,597
5. Improvements to Organized Research	34,732
6. Improvements to Extension and Public Service Programs	29,732
7. Improvements to Health Education Program (Nursing)	17,837
8. Increased Summer School Support	9,800
Total	<u>\$ 418,400</u>

In addition to the above we have pending "Change Budget" requests for additional "Student Financial Assistance" and "Inter-institutional Programs" (Marine Science). Recommendations for these increases will also be made by President Friday to the Board of Governors.

Certified Budgets for Auxiliary Services, Code 18915, (\$387,043) and Overhead Receipts Special Fund, Code 18918, (\$18,459) for 1973-1974 have been received.

President Friday has recommended to the Board of Governors allocations for Capital Improvements in the amount of \$3,062,000. This allocation includes the following projects:

REPORT ON BUDGET (Continued)

Project	Budget
1. Electrical Utilities Expansion	\$ 100,000
2. Gas Utilities Expansion	8,000
3. Drainage System Extension	60,000
4. Receiving Warehouse & Central Storage	239,000
5. Replace Heat Pump - Hoggard Hall	50,000
6. Health & Physical Education Building	2,605,000
	<hr/>
Total	\$ 3,062,000
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University of North Carolina
at Wilmington

Office of the Chancellor

June 28, 1973

RESOLUTION

RESOLVED, that the Chancellor, William H. Wagoner, Vice Chancellor for Business Affairs, James A. Price, Jr., or either of them, be and they are hereby authorized to sell, assign and endorse for transfer, stock certificates, bonds or other securities of a market value not to exceed \$1,000, now registered or hereafter registered in the name of the University of North Carolina at Wilmington.

The office of the Vice Chancellor for Student Affairs can be characterized by two words that most adequately reflect the results of the past year and the anticipated 1973-74 academic year--growth and development.

General Administration - as a result of the consolidation of the sixteen state institutions, the chief student affairs officers are now meeting at least on a quarterly basis with the Vice President for Student Services and Special Programs. Dr. Harold Delaney is the first person to serve the general university administration full time in a student services capacity which in itself reflects a commitment and concern for the proper development and implementation of programs related to the student affairs area. Of general concern to all student affairs officers at the present time are: (1) a study of professional standards in student affairs on the 16 campuses relative to an equalization of salary for similar positions, consideration of faculty rank or faculty status for all chief student affairs officers, etc., (2) a study of student health services system wide with an effort toward equalization of health fees in accord with the type of service provided, also consideration of a common or system-wide health record form for new students, (3) housing studies--some institutions have empty beds while others are overcrowded, (4) admissions--consideration of a standard admissions form for all 16 institutions.

On our own campus growth and development within student affairs have been reflected as follows:

1. Personnel - a new Dean of Students for Men will assume his duties in July. Mr. Ralph Parker is currently working toward the completion of his Masters degree in counseling and student personnel services at N. C. State. Mr. Bill Williams, a married senior, assumed the position as Residence Hall Director last February and both he and his wife have added much needed direction and stability to our housing situation.
2. As far as housing is concerned the residence hall had a slightly over 90% occupancy rate during the past year. The attrition second semester was down somewhat from the previous year, and it is anticipated that fewer vacancies will occur during the coming year. In fact, at present, there are more than 150 students on our waiting list for the fall without counting those who have found other housing or chosen another institution. The first housing brochure which outlines our policies and procedures for residence hall living is now in rough draft form. It is hoped that these guidelines will assist both staff and students with housekeeping expectations and establish policies relative to a group living situation. RA's or resident assistance will receive a much more intense and educative orientation of their own just prior to the opening of the dorm in the fall.

3. Health Services - with the advent of our first health service center located in the dorm has come an upsurge in students utilizing this facility. At the present time, the nurse reports more than 1500 student visits with more than half of these occurring during the second semester. Day student or commuter contacts numbered 500 as opposed to dorm student contacts numbering approximately 1000. Service has been four hours per day and plans call for seven hours next year with at least a one hour physician's visit per day.
4. This past year also saw the appointment of the first full-time Director of Student Activities on campus. Her program has also reflected a marked growth and improvement. Aside from her regular responsibilities for the operation of the Pub and assisting student groups with scheduling and planning their activities, she has expanded the student efforts toward community service. The display case and bulletin boards in the Pub have been booked up all year by civic service agencies attempting to recruit student volunteers. This coming year the office will coordinate student volunteering to a much greater degree in attempting to match student interests and needs with community needs. The Director of Student Activities has also advised the Seahawk which has emerged as a fine student newspaper. This summer editions can be found in most commercial establishments in town--another effort to involve the student with the community and vice versa.

Two new communications media will hit the campus in the fall--a daily bulletin and a video tape network. The daily bulletin will keep all facets of the academic community aware of daily happenings on campus. The video tape network will consist of taped programs of interest to students, and such programs will provide entertainment in both the pub and residence hall lobbies.

5. Financial aid has experienced phenomenal growth in the past year. While other colleges and universities are experiencing some decreases in their federally funded programs, UNC-W has more than doubled its amount of aid available to students. For example, in 1971-72 our Educational Opportunity Grant Program allotment was a little over \$10,000. For 1973-74 this program will be over \$36,000. Also, our work-study and work-assistants programs have doubled in size. In all, our total financial aid monies available to all students including the VA program exceeds \$500,000. Such an increased program has necessitated a larger office as well as the addition of a full-time accounting clerk for the coming year.
6. Counseling and Testing has also expanded. Nearly 1,200 contacts were reported for this past year indicating a substantial increase over the previous year. In the testing area nearly 1,000 tests of all types were administered including SAT, State Merit Exams, G.R.E., National Teacher

Exam and vocational interest inventories. For the coming year Counseling and Testing will expand its efforts by attempting to organize group sessions and also by being available in the residence hall. They will also help to plan the orientation program for RA's.

All in all, the Student Affairs area has expanded in the past several years from a staff of two to a staff of eight. Its programs continue to grow within all of the aforementioned areas such as housing, health services, financial aid, activities, and counseling and testing. In addition to these student affairs, also coordinates career planning and placement and alumni affairs as well as new student orientation which is taking place at this very moment within the bounds of a two-day in residence program for all new freshmen. All that is new and expanding within my sphere of responsibility is but a mirror of the rapid growth and development of this university.

University of North Carolina

at Wilmington

May 3, 1973

Chancellor William H. Wagoner
The University of North Carolina at Wilmington
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I submit the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

Adjunct Professors

For some years the following have been associated with UNC-Wilmington as adjunct professors. It is recommended that they continue in these roles during the coming year.

David A. Adams, President of Coastal Zone Resources Corporation, as Adjunct Professor of Biology without salary.

Henry Pate Singletary, Director of the Department of Pathology at New Hanover Memorial Hospital, as Adjunct Professor in Basic Medical Science without salary.

J. Paul Reynolds, retired Vice Chancellor for Academic Affairs, UNC-Wilmington, as Adjunct Professor of Biology without salary.

Morgan Wells, Assistant Professor, UNC-Chapel Hill, as Adjunct Professor of Marine Physiology without salary.

Ian S. Longmuir, Professor of Bio-chemistry, North Carolina State University at Raleigh, as Adjunct Professor of Marine Physiology without salary.

Charles Lewis Wells, Director of the Department of Pathology at Cape Fear Valley Hospital, Fayetteville, North Carolina, as Adjunct Professor in Basic Medical Science without salary.

New Appointments as Adjunct Professor

William H. Gillen, as Adjunct Professor of Physiology in the Department of Biology without salary.

Robert Menzies as Adjunct Professor of Marine Biology in the Department of Biology without salary.

Alister Macdonald, Associate Professor of Physiology at Marischal College, as Adjunct Associate Professor of Biology in the Department of Biology without salary.

Appointments

Richard Alexander Cooper, as Assistant Professor, Department of History, contingent upon his receiving the Ph.D. by the beginning of the 1973-74 academic year. This is a continuation of the position he has held since January 1972 as Instructor.

Personal: Born Atlanta, Georgia, 1945. Married.

Educational Background: Duke University, B.A., 1966; University of North Carolina at Chapel Hill, M.A., 1970; candidate for Ph.D., 1973.

Teaching and Other Vocational Experience: UNC-Chapel Hill, Teaching Assistant, 1968-69; Instructor, Western Carolina, 1970; Instructor, UNC-Wilmington, January 1972 to present.

Scholarly and Professional Organization Memberships: American Historical Association, the Organization of American Historians, and the Lower Cape Fear Historical Society.

Mr. Cooper was interviewed by Dr. H. G. Crowgey, Vice Chancellor Cahill and is known by the faculty of the History Department.

Claude Herman Farrell, III, as Assistant Professor, Department of Business and Economics, beginning August 21, 1973, contingent upon his receiving the Ph.D. by the beginning of the 1973-74 academic year.

Personal: Born Elkin, North Carolina, 1938. Married.

Educational Background: North Carolina State, B.S., 1961; M.E., 1969; candidate for Ph.D., 1973.

Teaching and Other Vocational Experience: North Carolina State, Graduate Instructor, 1970-72; UNC-Wilmington, Lecturer 1972 to present.

Scholarly and Professional Organization Memberships: Phi Kappa Phi.

Mr. Farrell was interviewed by Vice Chancellor Cahill and Dr. Norman Kaylor and is known by the members of the Business and Economics faculty.

Robert Yesudian George, as Research Oceanographer, Institute of Marine Bio-Medical Research, beginning July 1, 1973, on a twelve-month basis contingent upon the availability of non-state funds.

Personal: Born 1936. Resident of the United States. Two children.

Educational Background: University of Madras, India, Ph.D., 1963.

Research and Professional Experience: Research Associate and Adjunct Professor, Oceanography Program, Florida State University, 1968-1972; Research Associate, Oceanography Program, Duke University Marine Laboratories, Beaufort, North Carolina 1966-67; Research Associate, University of Washington, 1965-66; Research Scientist, Marine Organisms Scheme, Project on Wood Preservation in Sea, Madras, 1963-64; Research Scholar and Instructor, Zoological Research Laboratories, University of Madras, 1960-62. Participated in five research projects 1965-1972. Participated in eight oceanographic research expeditions, 1967-1972.

Scholarly and Professional Organization Memberships: American Association for the Advancement of Science, American Polar Society, Society of South Pole, McMurdo Society, Marine Biological Association of India, F.A.O. Register of Experts on Marine Fisheries Resources, Sigma Xi, Deep Sea Biologists' Society, U.S.A.

Publications: Numerous research publications, several technical reports; two manuscripts and one book in press; three manuscripts under preparation.

Dr. George was interviewed by Dr. Brauer, Director of the Institute of Marine Bio-Medical Research, and Chancellor Wagoner.

Lawrence Stanley Clark, as Assistant Professor, Department of Business and Economics, beginning August 21, 1973, on a ten-month basis.

Personal: Born, Augusta, Georgia, 1944. Married. One child.

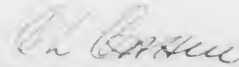
Educational Background: Augusta College, B.B.A, 1968; University of Georgia, Master of Accountancy, 1970.

Teaching and Other Vocational Experience: UNC-Wilmington, Instructor, January 1973 to present; Augusta College, Part-time Instructor, 1971; George C. Baird and Company, C.P.A., 1971; Arthur Andersen & Co., October 1970-1971.

Scholarly and Professional Organization Memberships: Beta Alpha Psi.

Mr. Clark was interviewed by Dr. Norman Kaylor and Vice Chancellor Charles Cahill and is known by the members of the Department of Business and Economics.

Respectfully submitted,



Charles L. Cahill
Vice Chancellor for Academic Affairs

CLC:md

University of North Carolina

at Wilmington
June 14, 1973

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
P. O. Box 3725
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I am submitting the following additional recommended personnel changes with request for the approval of the Chancellor and the Board of Trustees.

Appointment

James Francis Merritt, as Assistant Professor, Department of Biology, beginning August 21, 1973, with a salary of \$11,500 on a ten-month basis. This appointment is contingent on Mr. Merritt's receiving the Ph.D. degree by the beginning of the fall semester. This is a new position.

Personal: Born Wake County, North Carolina, 1944.

Educational Background: East Carolina University, B.S., 1966, M.A., 1968; North Carolina State University, candidate for Ph.D., 1973.

Teaching and Other Vocational Experience: Graduate Student in Genetics, North Carolina State University, 1970 to present; Biology teacher, Sanford Central High School, 1968-1970; Teaching Fellowship, East Carolina University, 1966-1968. Summer employment-Crop Science Department, North Carolina State University, 1970; Counselor and botany lab instructor, N.S.F. Summer Institute, University of North Carolina at Chapel, 1969; Technician, Genetics and Crop Sciences Departments, North Carolina State University, 1968; Technician, Botany Department, Duke University, 1967.

Publication: Interspecific Incompatability in Gossypium.
1. Stem Histogenesis of G. hirsutum x G. gossypioides.
Co-author L. L. Phillips.

Honor Societies and Awards: Chi Beta Phi Honorary Science Fraternity,
Gamma Sigma Delta, Honorary Agriculture Fraternity. Chi Beta Phi
Outstanding Service Award 1966; Outstanding Senior Award in Biology,
1966; E. G. Moss Fellowship, 1972, for outstanding graduate student
in tobacco research, North Carolina State University.

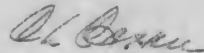
Mr. Merritt was interviewed by Dr. Daniel B. Plyler, members of the
Biology Department and Vice Chancellor Cahill.

Promotion Effective August 1, 1973.

Walser H. Allen, Jr., M.A.

From Assistant Professor History
to Associate Professor.
Tenure granted 1968.

Respectfully submitted,



Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

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August 9, 1973

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MINUTES OF MEETING
BOARD OF TRUSTEES

THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

August 9, 1973

On August 9, 1973, the Board of Trustees of the University of North Carolina at Wilmington was reorganized pursuant the General Statutes of the State and according to the Code and Policies of the Board of Governors of the University of North Carolina. The following newly appointed members were present:

Dr. John B. Codington
Mrs. Homer Davis
Addison Hewlett, Jr.
William L. Hill, II
George R. Little, Jr.
Ashley M. Murphy

Mrs. Kenneth Newbold
E. S. Simpson
C. Lacy Tate
Harold G. Troy
Thomas H. Wright, Jr.

William Renn, Jr., President of the Student Government Association and ex officio member of the Board of Trustees was also present.

Tony E. Brewington was unavoidably absent and sent his regrets and best wishes to the other board members.

Shortly after twelve noon, Chancellor William H. Wagoner asked the new appointees to be in order and explained that the oath of office would be administered by the Honorable Joshua S. James. After explaining the dignity and solemnity of the occasion Judge James administered the oath of office. (See Appendix "A")

MEETING CALLED TO ORDER BY CHANCELLOR WAGONER

At this point the Chancellor called the meeting to order and introduced those guests present. These included: Vice Chancellors Charles Cahill and James A. Price, Jr.; Mrs. Gwen Croom, Carl Dempsey, Mrs. William H. Wagoner, Mrs. Joshua S. James, and Mrs. Marjorie Smith who was representing the Wilmington Star-News Newspapers.

Chancellor Wagoner opened the floor for nominations for the office of Chairman of the Board of Trustees and explained in so doing that the terms of all officers would be for a period of one year. Ashley M. Murphy was nominated by George R. Little, Jr. A motion was made by E. S. Simpson and seconded by T. H. Wright, Jr., that the nominations be closed. The motion passed unanimously. On a motion made by George R. Little, Jr., and seconded by Addison Hewlett, Jr., Ashley Murphy was elected by acclamation.

CHAIRMAN MURPHY PRESIDES

At this point Chairman Murphy assumed his presiding duties and asked the Chancellor to discuss briefly the Procedural Policies previously adopted by the former Board of Trustees of the University of North Carolina at Wilmington. The Chancellor called attention to pertinent sections of the previously adopted Procedural Policies and referred to certain policies of the Board of Governors relating to Board of Trustee officers and their duties. It was explained that the other officers of the Board of Trustees included a Vice Chairman, Secretary and Assistant Secretary. Chairman Murphy opened the floor for nominations for the office of Vice Chairman. Addison Hewlett, Jr., nominated William Hill, II. T. H. Wright, Jr. moved and George R. Little, Jr., seconded a motion to close the nominations and elect William Hill, II by acclamation. The motion passed unanimously. The Chairman opened the floor for nominations for the office of Secretary. William Hill, II, nominated Mrs. Kenneth Newbold. E. S. Simpson moved and T. H. Wright, Jr., seconded a motion to close the nominations and elect Mrs. Newbold by acclamation. The motion passed unanimously. The Chairman opened the floor for nominations for the office of Assistant Secretary. C. Lacy Tate nominated Mrs. Mary Parris. George R. Little, Jr., moved and Addison Hewlett, Jr., seconded

a motion to close the nominations and elect Mrs. Parris by acclamation.

REPORT OF THE CHANCELLOR

The Chairman called on Chancellor Wagoner for his report. Chancellor Wagoner gave a short report which included the following items: Status of current enrollment in summer sessions; status of enrollment projections for the fall semester; an announcement that an orientation meeting for members of Boards of Trustees and members of The Board of Governors will be held at the Institute of Government in Chapel Hill on September 20 and 21; a description of the basic policy making and administrative structure of the University of North Carolina; an announcement that as previously agreed the Board of Trustees of the University of North Carolina at Wilmington will hold four regular meetings scheduled for the months of August, December, March and May; an announcement that a special meeting of the Board of Trustees might be necessary for budget consultation prior to the December meeting; and an invitation to first-time members of the Board of Trustees to remain after the current meeting adjourned for the purpose of further orientation relating directly to the Wilmington campus. The Chancellor reported that pursuant to Chapter VI of the Code of the Board of Governors of the University of North Carolina relating to Academic Freedom and Responsibilities, the Board of Trustees of the Wilmington campus would be required to take action establishing its own policies for submission to the President of the University prior to January 1, 1974. (Appendix "B" - Chapter VI)

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS

The Chairman asked Vice Chancellor James Price to explain a proposed resolution relating to vehicle registration beginning with the 1973-1974 academic year. Vice Chancellor Price outlined the method of financing and maintaining parking facilities on the campuses of the University of North Carolina, and in so doing, cited various regulations and General

Statutes dealing with vehicle registration. Concluding his remarks he read the following resolution and the Chancellor recommended its adoption:

"WHEREAS, the University of North Carolina at Wilmington provides for the registration of motor vehicles maintained or operated on the campus by students, faculty members and employees of the University, WHEREAS, a fee has not been charged for such registration, and WHEREAS, Part 4A, Chapter 116 of the General Statutes of North Carolina directs the Boards of Trustees of the constituent institutions of the University of North Carolina to provide for regulation of traffic and parking and the registration of motor vehicles on their campuses, and WHEREAS, the policy of the State of North Carolina mandates that the cost of maintenance and construction of campus parking areas be provided from non-appropriated funds, and

WHEREAS, a motor vehicle registration fee not to exceed twelve dollars per school year would provide resources to defray the cost of administering traffic, parking and registration regulations, the maintenance of parking areas and other costs related to traffic and parking on the campus, and

WHEREAS, the Chancellor of the University of North Carolina at Wilmington recommends that this registration fee be charged;

NOW THEREFORE, BE IT RESOLVED, that a motor vehicle registration fee not to exceed twelve dollars per school year be charged for motor vehicles maintained or operated on the campus by any student, faculty member or employee of the University of North Carolina at Wilmington beginning with the fall semester 1973, and that the Chancellor may, in his discretion, charge a lesser rate under special circumstances."

C. Lacy Tate moved and E. S. Simpson seconded the adoption of the proposed resolution. After general discussion and questions relating to traffic regulations the motion passed unanimously. Vice Chancellor Price was requested to report on the status of Capital Improvement projects. He reported on all projects underway and pending. (See Appendix "C")

ELECTION OF COMMITTEES

Chancellor Wagoner requested that the Board elect members of the Executive Committee and the Buildings and Grounds Committee. The following members were elected to serve on the Executive Committee: Ashley Murphy; William Hill, II, Mrs. Kenneth Newbold; T. H. Wright, Jr. , ; Addison Hewlett, Jr. As provided in the Procedural Policies of the Board, Chairman Murphy will serve as ex officio Chairman of the Executive Committee. At this point the Chairman appointed William Hill, II, E. S. Simpson, and Dr. John Codington as a nominating committee to propose names for membership on the Buildings and Grounds Committee. The meeting was recessed for five minutes to allow the nominating committee to confer. Calling the meeting back to order Chairman Murphy requested a report from the nominating committee. The committee presented the names of Dr. John Codington; Mrs. Ann Davis; C. Lacy Tate; Harold Troy; and William Renn, Jr. , for membership on the Buildings and Grounds Committee. E. S. Simpson moved and Mrs. Ellen Newbold seconded a motion to approve the report of the nominating committee and the motion passed. Chairman Murphy declared the nominees elected.

EXECUTIVE SESSION

Chairman Murphy requested that the Board go into executive session for the purpose of considering personnel and property actions. The Chairman called on Chancellor Wagoner for the personnel report. (See Appendix "D")

After hearing the report Addison Hewlett moved and C. Lacy Tate Seconded a motion to approve the changes requested. The motion passed. Chancellor Wagoner explained that Miss Helen Hagan had requested retirement and that he and a Librarian Search Committee chaired by President Emeritus William Randall had submitted the name of Lenox G. Cooper, Jr., to the Board of Governors for confirmation. He further reported that the Board of Governors had approved Mr. Cooper's appointment for Academic year 1973-1974 subject to consultation by the Chancellor with the Board of Trustees. After questions and discussion and the assurance by the Chancellor that Mr. Cooper had the best qualifications of those candidates applying for the position, George R. Little moved and William L. Hill, II, seconded a motion vigorously approving of the appointment.

WILD FLOWER PRESERVE

Chancellor Wagoner reviewed the offer of a gift to the University of North Carolina at Wilmington by Mrs. Herbert Bluethenthal for the purpose of establishing a Wild Flower Preserve on the Campus. He reported that Mrs. Bluethenthal proposed to donate over a period of time the sum of \$25,000.00 for this purpose and that he thought this would be a real service the University could perform for the state with this type of private assistance. The Board of Trustees was presented an aerial photograph of the area and a surveyor's description of its boundaries.

(See Appendix "E") After considerable discussion E. S. Simpson moved and George R. Little, Jr. seconded the following resolution:

"WHEREAS, Mrs. Herbert Bluethenthal of Wilmington, North Carolina has offered to assist the University of North Carolina at Wilmington in a project to preserve the various wild flowers native to eastern North Carolina by donating to said University campus the sum of \$25,000.00 and

Whereas, the Board of Trustees of the University of North Carolina at Wilmington in its corporate judgment believes that the preservation of such native plants is in the best interest of the State of North Carolina

NOW THEREFORE BE IT RESOLVED, that that portion of the campus of the University of North Carolina at Wilmington hereinafter described (See Appendix "E") be designated the Herbert Bluethenthal Memorial Wild Flower Preserve and that the generous offer of Mrs. Herbert Bluethenthal for this purpose be accepted, and

FURTHER BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington does convey to Mrs. Herbert Bluethenthal the sincere appreciation of the entire University Community for her generosity and farsightedness. "

The motion to adopt the resolution passed without dissent.

DISCUSSION PHYSICAL EDUCATION BUILDING

Concluding the August meeting of the Board of Trustees the Chancellor reported to the Board that he was concerned that the newly funded Health and Physical Education Building would of necessity be constructed without any fixed seating unless funds could be found from private sources to add to appropriated revenues. He further brought to the attention of the Board that the facility now being planned and referred to in Vice Chancellor Price's report on Capital Improvements would in all likelihood be the last such specialized physical education facility constructed on the Wilmington campus in many years. After bringing this to the attention of the Board a general discussion followed and the Board authorized the chairman to appoint a committee to study the feasibility of finding additional non-state funds for the project. Chairman Murphy appointed the following members to serve on this ad hoc committee: Addison Hewlett, Jr. ; C. Lacy Tate; George R. Little, Jr. ; William L. Hill, II; and T. H. Wright, Jr.

No further business being presented by the Chancellor or any Board Member the Chairman adjourned the meeting.

Ellen J. Newbold
Secretary

Johnny M. Murphy
Chairman

STATE OF NORTH CAROLINA

COUNTY OF New Hanover

"A"

I, _____, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Trustees of The University of
North Carolina at Wilmington.

Further, I do solemnly and sincerely swear that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me God.

Sworn to and subscribed before me, this ninth day of August

1973

Judge

CHAPTER SIX

ACADEMIC FREEDOM, RIGHTS AND RESPONSIBILITIES

"B"

SECTION 600. FREEDOM AND RESPONSIBILITY IN THE UNIVERSITY COMMUNITY

(1) The University of North Carolina is dedicated to the transmission and advancement of knowledge and understanding. Academic freedom is essential to the achievement of these purposes. The University therefore supports and encourages freedom of inquiry for faculty members and students, to the end that they may responsibly pursue these goals through teaching, learning, research, discussion and publication, free from internal or external restraints which would unreasonably restrict their academic endeavors.

(2) The University and each constituent institution shall protect faculty and students in their responsible exercise of the freedom to teach, to learn, and otherwise to seek and speak the truth.

(3) Faculty and students of The University of North Carolina shall share in the responsibility for maintaining an environment in which academic freedom flourishes and in which the rights of each member of the academic community are respected.

Section 601. ACADEMIC FREEDOM AND RESPONSIBILITY OF FACULTY

(1) It is the policy of The University of North Carolina to support and encourage full freedom, within the law, of inquiry, discourse, teaching, research and publication for all members of the academic staffs of the constituent institutions. Members of the faculty are expected to recognize that accuracy, forthrightness and dignity befit their association with The University and their position as men and women of learning. They should not represent themselves, without authorization, as spokesmen for The University of North Carolina or any of its constituent institutions.

(2) The University and its constituent institutions shall not penalize or discipline members of the faculty because of the exercise of academic freedom in the lawful pursuit of their respective areas of scholarly and professional interest and responsibility.

SECTION 602. ACADEMIC TENURE

(1) To promote and protect the academic freedom of its faculty, the Board of Trustees of each constituent institution shall enact policies and regulations governing academic tenure.

(2) In all instances, the tenure conferred on a faculty member is held with reference to employment by a constituent institution, rather than employment by The University of North Carolina.

(3) The tenure policies and regulations of each institution shall be published by the institution and made available to its faculty members. These policies and regulations shall prescribe the procedures by which decisions concerning appointment, reappointment, promotion and the conferral of permanent tenure shall be made; the duration of terms of appointment to positions which do not carry permanent tenure; and the intervals at which the review of candidates for reappointment and promotion, including the conferral of permanent tenure, shall occur; and they shall prescribe further that the permissible grounds for the discharge or suspension of either a faculty member with permanent tenure or a faculty member without permanent tenure before the expiration of an appointment of fixed term are incompetence, neglect of duty, and misconduct of such a nature as to indicate that the individual is unfit to continue as a member of the faculty.

(4) The tenure policies and regulations of each institution shall provide that permanent tenure will be awarded only on the basis of evidence of demonstrated professional competence, service to the academic community, and commitment to the welfare of the institution.

(5) The tenure policies and regulations of each institution shall be subject to approval by the President and the Board of Governors. Because of the importance of such policies and regulations, the President periodically shall review and reevaluate these policies and report his findings and recommendations, if any, to the Board of Governors.

SECTION 603. DUE PROCESS IN THE SUSPENSION OR DISCHARGE OF FACULTY

No faculty member who is the beneficiary of institutional guarantees of tenure shall be discharged from employment during the period of such guarantees except in accordance with the following procedures. For purposes of these regulations, a faculty member serving a stated term shall be regarded as having tenure until the end of that term.

(1) A written statement of intention to discharge shall be transmitted to the faculty member by the Chancellor or his delegate; such statement shall include notice of the faculty member's right to request written specification of the reasons for the intended discharge and notice of the faculty member's right to a hearing, upon request, by a standing faculty committee on hearings.

(2) If within ten days of receipt of the notice referred to in paragraph (1) hereof the faculty member makes no written request for either a specification of reasons or a hearing, the faculty member may be discharged without recourse to any institutional grievance or appellate procedure.

(3) If within ten days of receipt of the notice referred to in paragraph (1) hereof the faculty member makes written request for a specification of reasons, the Chancellor or his delegate shall supply such specification in writing within ten days of receipt of such request; if after the elapse of ten days from the receipt of such specification, the faculty member makes no written request for a hearing, the faculty member may be discharged without recourse to any institutional grievance or appellate procedure.

1 (4) If the faculty member makes timely written request for a hearing, it
2 shall be accorded before a standing committee of the institution's faculty. The
3 hearing shall be upon the written specification of reasons for the intended
4 discharge. The hearing committee shall accord the faculty member twenty days
5 from receipt of his written request for a hearing within which to prepare his
6 defense. The faculty hearing committee may, upon request in writing from the
7 faculty member, for good cause extend this time by written notice to the faculty
8 member.
9

10 The hearing shall be closed to the public unless the faculty member and the
11 hearing committee shall both concur that the hearing be open. The faculty member
12 shall have the right to counsel, the right to present the testimony of witnesses
13 and other evidence, the right to confront and cross-examine adverse witnesses,
14 the right to examine all documents and other demonstrative evidence adverse to
15 the faculty member. A written transcript of all proceedings shall be kept;
16 upon request, a copy thereof shall be furnished to the faculty member at the
17 expense of the institution.
18

19 The Chancellor, or his delegate or counsel, may participate in the hearing
20 for the purposes of presenting evidence, cross-examining witnesses and making
21 argument. In reaching decisions on which its written recommendations to the
22 Chancellor shall be based, the committee shall consider only the evidence
23 presented at the hearing and such written and oral arguments as the committee,
24 in its discretion, may allow. The recommendations of the committee shall be
25 based on a determination that the expressed intention to discharge the faculty
26 member either is or is not consistent with the existing policies and regulations
27 concerning academic tenure and the grounds for termination of employment of a
28 faculty member. The committee shall make its written recommendations to the
29 Chancellor within ten days after the conclusion of the committee hearing.
30

31 (5) If the Chancellor concurs in a recommendation of the committee which is
32 favorable to the faculty member, the decision of the Chancellor shall be final.
33 If the Chancellor declines to accept a recommendation of the committee which is
34 favorable to the faculty member or concurs in a recommendation of the committee
35 which is unfavorable to the faculty member, the faculty member may appeal the
36 decision of the Chancellor to the Board of Trustees. The appeal to the Board of
37 Trustees shall be transmitted through the Chancellor and addressed to the
38 Chairman of the Board, and it shall be filed within ten days after receipt by the
39 faculty member of the decision of the Chancellor. The appeal to the Board of
40 Trustees shall be decided by the full Board. However, the Board may delegate to
41 a standing or ad hoc committee, composed of not less than three members, the duty
42 of conducting a hearing. The Board of Trustees, or its committee, shall consider
43 the appeal on the written transcript of hearings held by the faculty hearings
44 committee, but it may, in its discretion, hear such other evidence as it may deem
45 necessary. The decision of the Board of Trustees shall be final; provided, that a
46 written petition for review may be filed by the faculty member with the Board of
47 Governors upon allegation that there has been a violation of one or more specified
48 provisions of The Code of The University of North Carolina; all such petitions to the
49 Board of Governors shall be transmitted through the President and the Board shall
50 accept or reject said petition or take such other action as it deems advisable.

(6) The Chancellor shall have authority to suspend a faculty member from employment at any time, incident to providing notice of intention to discharge, and to continue such suspension in effect until final decision concerning discharge has been reached by the procedures prescribed herein, in those instances where in the judgment of the Chancellor the charges against the faculty member are of such a nature that, if assumed to be true, they demonstrate incompetence, neglect of duty or misconduct of a character clearly indicating that the faculty member is unfit to continue in the performance of his employment. Suspension shall always be with full pay.

SECTION 604. STUDENTS' RIGHTS AND RESPONSIBILITIES

(1) The University of North Carolina affirms that the first goal of each of its constituent institutions is the education of students admitted to its programs. The freedom of students to learn is an integral and necessary part of academic freedom to which The University and its constituent institutions are dedicated. Each constituent institution shall provide opportunity for its students to derive educational benefits, within the allotted functions and available resources of such constituent institution, through developing their intellectual capabilities, through enhancing their knowledge and experience applicable to the effective discharge of civic, professional, and social responsibilities, and through encouraging their increased wisdom and understanding. No constituent institution shall abridge the academic freedom of students engaged in the responsible pursuit of knowledge or the right of students to fair and impartial evaluation of their academic performance.

(2) All students shall be responsible for conducting themselves in a manner which contributes to the maintenance of an environment of learning in which the rights, dignity, worth and freedom of each member of the academic community are respected.

(3) In applying regulations in the area of student discipline, each constituent institution shall adhere to the requirements of due process as set forth in Section 502 D (3) of this Code.

REPORT TO THE BOARD OF TRUSTEES OF THE UNIVERSITY
OF NORTH CAROLINA AT WILMINGTON
August 9, 1973

"c"

Status of Capital Improvement Projects

1. Old Projects

- a. 200 Student Dormitory - Code 66937 - Item 7, \$1,000,000 (Self-Liquidating)

This project was originally authorized by the 1969 General Assembly at \$3,900 per student, or \$780,000. It was reaffirmed by the 1973 General Assembly and the cost increased to \$5,000 per student, or \$1,000,000. We have an annual debt service grant (interest subsidy) approval from the Department of Housing and Urban Development. We have retained J. Lee Peeler and Company, Inc. of Durham, N. C. as the Financial Consultant and we have approval from the Governor's Office to retain Mitchell, Petty and Shetterly of New York as our Bond Attorney. The design contract for the project has been awarded to Leslie N. Boney, Architect, of Wilmington.

Our estimated development and construction schedule is as follows:

	<u>Months</u>	<u>Earliest Date</u>
Complete Design Plans	8	1/1/74
Review of Final Plans	3	4/1/74
Bid Awards, Contract Reviews and Notice to Proceed	2	6/1/74
Construction	18	12/1/75
Occupancy		1/1/76

Although this project was authorized in 1969, action was deferred on it until our first dormitory (400 students) was completed and occupied, and when further studies indicated a substantial need for additional student housing on campus.

- b. Expansion of Utilities - Code 67128 - Item 1 - \$75,000

Addition to natural gas main portion of this project has been completed. A contract has been awarded to Graves Electric Company of Wilmington for completion of Phase III of our underground electrical distribution system. Construction on the project has been delayed due to the unavailability of underground cable; however, it is expected to begin on September 1, 1973, and be completed by February 15, 1974.

c. Outdoor Lights & Walks - Code 67128 - Item 2 - \$58,500

A contract has been awarded to Cape Fear Electric Company of Wilmington for Phase I of our street lighting plan. Construction of this project was delayed due to the unavailability of materials, but it is to begin on or about August 20, 1973, and be completed by January 15, 1974.

d. Student Parking Lot - Code 67128 - Item 3 - \$46,000
(Self Liquidating)

Construction plans for additions to student parking have been prepared and are now under review by the Property Control & Construction Division. Upon approval of the plans, we will advertise for bids and award the appropriate contract. It is estimated that this project will be completed October 1, 1973.

e. Marine Science & Oceanology Building - Code 67128 -
Item 4 - \$ 1,570,000

Construction on this project was begun in January, 1973, and is approximately 52% complete. The occupancy date is estimated to be February 15, 1974. Construction is about one month behind schedule as a result of an unforeseen high water table when footings were being poured, and the inability of the General Contractor to hire and keep enough competent brick masons. Both the Contractor and the Architect are working diligently on the latter problem and they appear to be doing all they can to alleviate it.

2. New Projects Authorized:

a. Electrical Utilities Expansion - Code 67328 - \$100,000

The Property Control & Construction Division is preparing the engineering contract for this project to be awarded to Henry von Oesen and Associates of Wilmington.

This project will furnish underground electrical distribution lines to the new buildings authorized and complete the underground electrical distribution system loop.

The estimated development and construction schedule is as follows:

	<u>Months</u>	<u>Earliest Completion Date</u>
Completion of Plans & Specifications	2	11/1/73
Review of Plans	1	12/1/73
Bid Award, Contract Review	1	1/1/74
Construction	3	4/1/74

b. Gas Utilities Expansion - Code 67328 - \$8,000

This project will provide natural gas mains to new buildings authorized and will be accomplished during their construction.

c. Drainage System Extension - Code 67328 - \$60,000

The Property Control & Construction Division is preparing the engineering contract for this project to be awarded to Henry von Oesen and Associates of Wilmington.

This project will provide additional closed storm drainage in the newly developed areas and areas to be developed in the near future.

The estimated development and construction schedule is as follows:

	<u>Months</u>	<u>Earliest Completion Date</u>
Completion of Plans & Specifications	1	10/1/73
Review of Plans	1	11/1/73
Bid Award, Contract Review	1	12/1/73
Construction	1.5	1/15/74

d. Receiving Warehouse & Central Storage - Code 67387 -
\$239,000

The Property Control & Construction Division is preparing a design contract for this project to be awarded to John R. Oxenfeld, Architect, of Wilmington.

This will provide a 15,000 square foot brick structure for the Physical Plant Department.

The estimated development and construction schedule for this project is as follows:

	<u>Months</u>	<u>Earliest Completion Date</u>
Completion of Plans & Specifications	4	1/1/74
Review of Plans	1	2/1/74
Bid Award, Contract Review	1	3/1/74
Construction	9	12/1/74

e. Replace Heat Pump - Hoggard Hall - Code 67328 - \$50,000

The Property Control & Construction Division is preparing an engineering contract for this project to be awarded to Henry von Oesen and Associates of Wilmington.

The estimated development and construction schedule for this project is as follows:

	<u>Months</u>	<u>Earliest Completion Date</u>
Completion of Plans & Specifications	2	11/1/73
Review of Plans	1	12/1/73
Lead Time On Materials	6	5/1/74
Construction	1	6/1/74

f. Health & Physical Education Building - Code 67328 - \$2,605,000

The Property Control & Construction Division is preparing a design contract for this project to be awarded to Jordan, Snowden and McVicker, Architects, of Laurinburg.

This will provide a 90,000 square foot building to house the Physical Education Department and will include the necessary classrooms, laboratories, faculty offices, a large gymnasium, swimming pool, diving tank, and other facilities.

It is estimated that it will take approximately thirty months for planning and construction of this project. We will have the architect's time schedule for presentation at the next meeting.

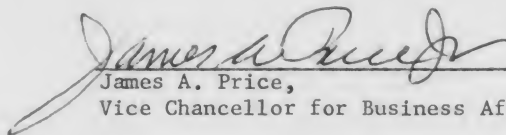
3. New Self-Liquidating Projects Authorized:

a. Student Union, Code 67328	\$ 1,493,000
b. Student Parking, Code 67328	75,000
c. 200 Student Dormitory, Code 67328	<u>1,000,000</u>
Total	\$ 2,568,000

These projects are under study at this time by the University of North Carolina at Wilmington administration and no action has been taken on them.

Funds for the above projects must be provided completely from the sale of revenue bonds and the indebtedness liquidated from special student revenues.

Respectfully submitted:


James A. Price,
Vice Chancellor for Business Affairs

University of North Carolina

at Wilmington
August 3, 1973

"D"

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Post Office Box 3725
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I am submitting the following additional recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

Appointments

Davis Alan Young, as Associate Professor, Department of Earth Sciences, beginning August 21, 1973, with a salary of \$13,300 on a ten-month basis. This is a new position.

Personal: Born Abington, Pennsylvania, 1941. Married. Two children.

Educational Background: Princeton University, B.S.E., 1962; Pennsylvania State University, M.S., 1965; Brown University, Ph.D., 1969.

Teaching Experience: New York University, 1968-1973, teaching experience in physical geology, mineralogy and crystallography, petrology, petrography, geochemistry, and economic geography.

Scholarly and Professional Organization Memberships: Sigma Xi, American Association for the Advancement of Science, Mineralogical Society of America, American Schools of Oriental Research, American Scientific Affiliation.

Publications: Several publications in professional journals; four book reviews in Westminster Theological Journal, two articles in press, one book Scripture and Earth in preparation.

Dr. Young was interviewed by Dr. Duncan Randall, Chairman of the Department of Earth Sciences, and Dr. Daniel Plyler, Assistant Vice Chancellor for Academic Affairs.

Kathleen Helena Kowal, as Assistant Professor, Department of Psychology, beginning August 21, 1973, with a salary of \$11,500 on a ten-month basis. This appointment is contingent on Miss Kowal's receiving the Ph.D. degree by the beginning of the fall semester. This is a new position.

Personal: Born Newark, New Jersey, 1945. Single.

Educational Background: University of Maryland, B.S., 1967; Columbia University, M.S., 1971, candidate for Ph.D.

Teaching and Other Vocational Experience: Graduate Research Assistant, 1968-1970; Graduate Research Assistant and Teaching Assistant, 1970-1972, Columbia University.

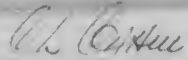
Professional Organization Memberships: American Association for Advancement of Science

Awards and Honors: Faculty Fellowship, Columbia University, 1968-1969, 1970-present; Psi Chi, University of Maryland, 1966; New Jersey State Scholarship Award, 1963-1967.

Publications: "The intermittent light illusion and constance of visual direction when voluntary saccades occur" by Matin, E., Matin, L., Pola, J., and Kowal, K. Paper read at meetings of Psychonomic Society, St. Louis, Missouri, November, 1969. One article in preparation.

Miss Kowal was interviewed by Dr. John T. Williams, Jr., Chairman of the Department of Psychology, members of the Psychology Department, and Vice Chancellor Cahill. This is a new position.

Respectfully submitted,


Charles L. Cahill
Vice Chancellor for
Academic Affairs

"E"

Proposed Description
(Of land on UNC-W Campus to be dedicated for the purpose of a Wild Flower Preserve.)

Beginning at a point in the drainage ditch paralleling "F" Street extension where the ditch draining the athletic fields intersects; and running the following courses and distances.

South Forty degrees East with the center of the formerly mentioned ditch paralleling "F" Street extension about 525 feet to the point where the drainage ditch from the Residence Hall intersects.

South Thirty-Seven degrees West 743 feet to a point in the ditch from the residence area.

North Fifty degrees West ^{193 feet} through the southern edge of a small "Carolina Bay."

North Forty-Eight degrees East, 133 feet along the western edge of the bay.

North Thrity-Two degrees West, 273 feet along the southern edge of a stand of oaks and mixed hardwoods.

North Forty-Nine degrees East, 228 feet along the western edge of the oaks to a point in the forest.

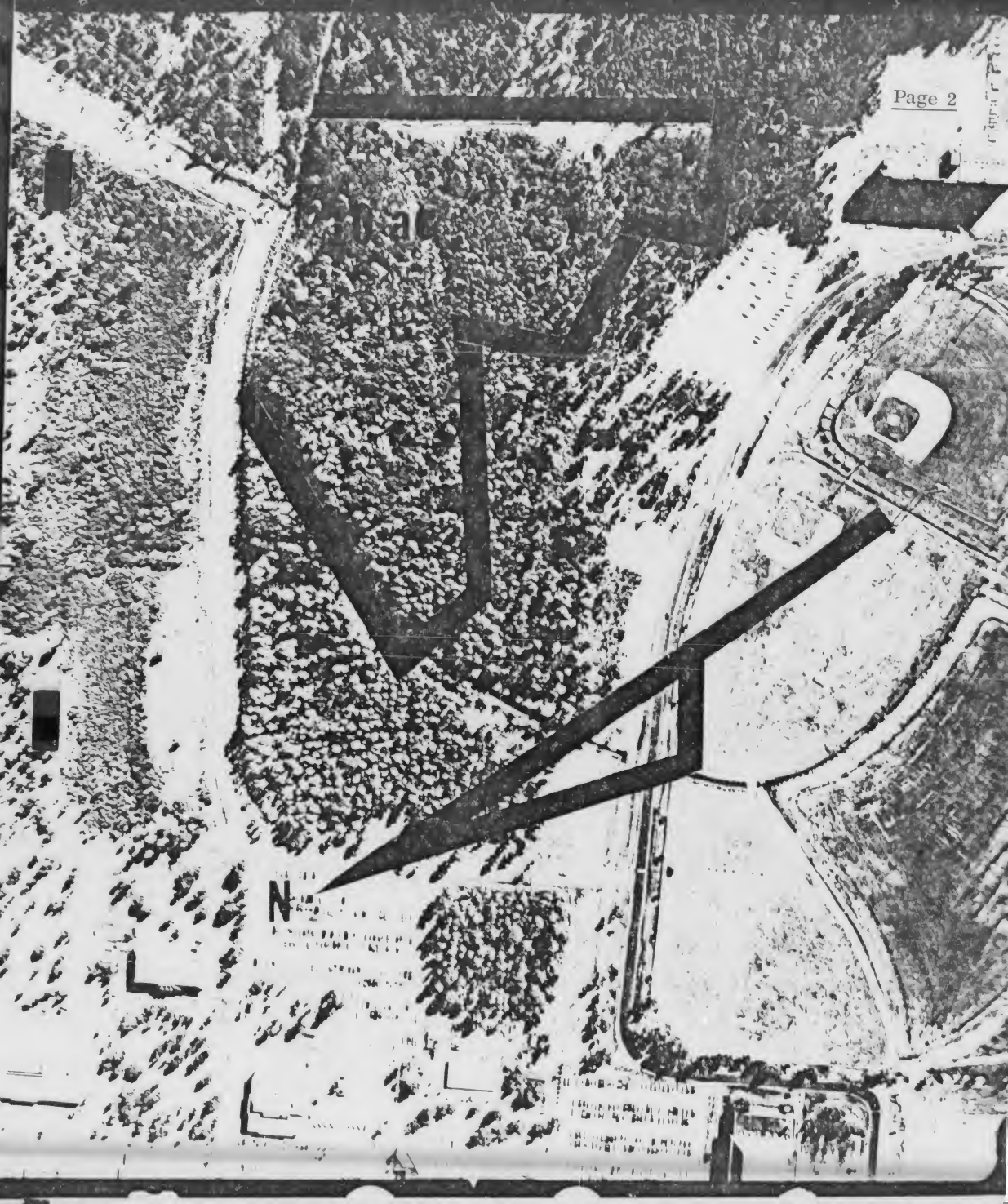
North Fifty-Seven degrees West, 523 feet through the forest to a point just to the south of a stand of sweet gum and cypress trees.

North Nine degrees West about 153 feet to the center of the previously mentioned drainage ditch from the athletic fields.

South Eighty-Five degrees East 585 feet with the center of the ditch passing through the gums and cypress to the point of beginning.

The tract contains about ten acres.

Carl Dempsey
Paul Dempsey
Registered Land Surveyor
North Carolina License, L-775
August 6, 1973



The Executive Committee of the University of North Carolina at Wilmington met on October 4, 1973.

Present: Mr. Ashley Murphy
Mr. William L. Hill, II
Mr. Addison Hewlett, Jr.
Mr. Thomas H. Wright, Jr.

Absent: Mrs. Kenneth Newbold

Dr. Wagoner presented the need and feasibility of acquiring waterfront property to be used in the development of our Marine Science Program and the Institute of Bio-Medical Research. Such property is now available at Greenville Sound.

Following the discussion, a motion was made by Mr. Hewlett, seconded by Mr. Wright and passed, that the resolution set forth below be presented to President Friday for appropriate action by those agencies responsible for real property acquisition:

R E S O L U T I O N

WHEREAS, there has been a rapid growth and development of the Marine Science Program and the Institute of Bio-Medical Research on the campus of the University of North Carolina at Wilmington; and

WHEREAS, this growth has resulted in an urgent need for development of physical facilities with immediate access to the sounds and intra-coastal waterway and reasonable access to the ocean; and

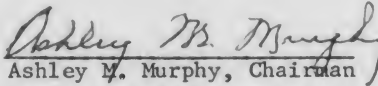
WHEREAS, a site containing approximately three acres with two hundred foot waterfront that meets the present requirements and needs for the University's expanded marine science oriented programs has been located at Greenville Sound, New Hanover County, North Carolina; and

WHEREAS, this property, presently owned by the International Trimaran Company, Wilmington, North Carolina, is for sale; and

WHEREAS, there is vacant adjoining property that may be acquired for future expansion.

Executive Committee
University of North Carolina
at Wilmington
October 4, 1973

NOW, THEREFORE, BE IT RESOLVED, the Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington recommends that the approximately three acre tract at Greenville Sound, known as the "Trimaran Property", be purchased for the use of the University of North Carolina at Wilmington together with such additional and adjoining property as may be deemed feasible.


Ashley M. Murphy, Chairman
Executive Committee

RESOLUTION RECOMMENDING THE PURCHASE OF WATERFRONT
PROPERTY AT GREENVILLE SOUND, NORTH CAROLINA

WHEREAS, there has been a rapid growth and development of the Marine Science Program and the Institute of Bio-Medical Research on the campus of the University of North Carolina at Wilmington; and

WHEREAS, this growth has resulted in an urgent need for development of physical facilities with immediate access to the sounds and intra-coastal waterway and reasonable access to the ocean; and

WHEREAS, a site containing approximately three acres with two hundred foot waterfront that meets the present requirements and needs for the University's expanded marine science oriented programs has been located at Greenville Sound, New Hanover County, North Carolina; and

WHEREAS, this property, presently owned by the International Trimaran Company, Wilmington, North Carolina, is for sale; and

WHEREAS, there is vacant adjoining property that may be acquired for future expansion.

NOW, THEREFORE, BE IT RESOLVED, the Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington recommends that the approximately three acre tract at Greenville Sound, known as the "Trimaran Property", be purchased for the use of the University of North Carolina at Wilmington together with such additional and adjoining property as may be deemed feasible.

Joseph Smith
1/28/74

"G"

ACADEMIC FREEDOM, RIGHTS AND RESPONSIBILITIES
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The University of North Carolina and each of its constituent institutions accepts as fundamental the concepts of academic freedom, rights and responsibilities as set forth in chapter six of the Code of the University of North Carolina. Sections 600, 601 and 602 address these concepts in the following manner:

FREEDOM AND RESPONSIBILITY
IN THE UNIVERSITY COMMUNITY

The University of North Carolina is dedicated to the transmission and advancement of knowledge and understanding. Academic freedom is essential to the achievement of these purposes. The University therefore supports and encourages freedom of inquiry for faculty members and students, to the end that they may responsibly pursue these goals through teaching, learning, research, discussion and publication, free from internal or external restraints which would unreasonably restrict their academic endeavors.

The University and each constituent institution shall protect faculty and students in their responsible exercise of the freedom to teach, to learn, and otherwise to seek and speak the truth.

Faculty and students of The University of North Carolina shall share in the responsibility for maintaining an environment in which academic freedom flourishes and in which the rights of each member of the academic community are respected.

ACADEMIC FREEDOM AND
RESPONSIBILITY OF FACULTY

It is the policy of The University of North Carolina to support and encourage full freedom, within the law, of inquiry, discourse, teaching, research and publication for all members of the academic staffs of the constituent institutions. Members of the faculty are expected to recognize that accuracy, forthrightness and dignity befit their association with The University and their position as men and women of learning. They should not represent

themselves, without authorization, as spokesmen for The University of North Carolina or any of its constituent institutions.

The University and its constituent institutions shall not penalize or discipline members of the faculty because of the exercise of academic freedom in the lawful pursuit of their respective areas of scholarly and professional interest and responsibility.

ACADEMIC TENURE

To promote and protect the academic freedom of its faculty, the Board of Trustees of each constituent institution shall enact policies and regulations governing academic tenure.

In all instances, the tenure conferred on a faculty member is held with reference to employment by a constituent institution, rather than employment by The University of North Carolina.

The tenure policies and regulations of each institution shall be published by the institution and made available to its faculty members. These policies and regulations shall prescribe the procedures by which decisions concerning appointment, reappointment, promotion and the conferral of permanent tenure shall be made; the duration of terms of appointment to positions which do not carry permanent tenure; and the intervals at which the review of candidates for reappointment and promotion, including the conferral of permanent tenure, shall occur; and they shall prescribe further that the permissible grounds for the discharge or suspension of either a faculty member with permanent tenure or a faculty member without permanent tenure before the expiration of an appointment of fixed term are incompetence, neglect of duty, and misconduct of such a nature as to indicate that the individual is unfit to continue as a member of the faculty.

The tenure policies and regulations of each institution shall provide that permanent tenure will be awarded only on the basis of evidence of demonstrated professional competence, service to the academic community, and commitment to the welfare of the institution.

The tenure policies and regulations of each institution shall be subject to approval by the President and the Board of Governors. Because of the importance of such policies and regulations, the President periodically shall review and reevaluate these policies and report his findings and recommendations, if any, to the Board of Governors.

POLICY ON APPOINTMENT, PROMOTION, AND TENURE

The University of North Carolina at Wilmington is responsible for maintaining high standards of teaching, creative scholarly activities and service; therefore, it is essential that its faculty be composed of individuals with superior personal and professional qualifications. The educational quality of the institution depends primarily on its faculty, and a policy for promotion and tenure is important in furthering the purposes of the institution. A sound promotion and tenure policy should consistently define, recognize, and impartially reward excellence for professional contributions of the faculty. This document has been formulated in the belief that a policy for promotion and tenure should be explicitly stated and made available to all faculty. In this document a distinction is made between tenurable and nontenable positions. A tenurable position is one in which a faculty member may eventually acquire permanent tenure; a nontenable position is one in which a faculty member may never acquire permanent tenure. The Board of Trustees of the University of North Carolina at Wilmington reserves the right to designate up to 30% of the faculty positions in any department as nontenable.

I. Nontenurable Positions

The academic rank and employment period for individuals appointed to nontenurable positions will be determined on an individual basis and the specific terms of such appointments will be delineated in the original contract for employment.

II. Eligibility for Permanent Tenure

All faculty and staff members holding the rank of assistant professor, associate professor, or professor shall be eligible for permanent tenure provided that they are in tenurable positions and are voting members of the faculty as described by the Faculty Governance Document or are designated as tenurable under Chapter 5, Section 502D (2) of the Code of the University of North Carolina. Staff members holding positions which are not supported by funds from the State of North Carolina shall not be eligible even though they may meet the above criteria.

III. Length of the Period of Probationary Service

In all cases involving a decision on permanent tenure the minimum length of probationary service shall be two (2) years; the maximum length of probationary service shall be seven (7) years.

IV. Length and Number of Appointments During the Probationary Period

With respect to the various academic ranks, the tenure policy of the University is as follows:

A. An instructor shall be appointed for a period of one year.

Before the end of his first year, the department chairman,

after a full review of the evidence provided by the evaluation process and in consultation with senior members of the department, shall recommend either (1) that the appointment be terminated or (2) that the appointment be renewed for another year. After he has been twice reappointed his department chairman, after consultation with senior members in the department, shall review the case and recommend either (1) that the instructor be promoted at the end of his fourth year or (2) that he receive a terminating appointment of one year. Notice of intention not to reappoint shall be given an instructor by March 1 if his then current employment is for the regular academic year and otherwise not less than three months prior to the termination of his then current appointment.

With his own consent and with provision for annual review of his case, an instructor may be continued in that rank beyond the fourth year and in such case the above requirement regarding notice of intention not to reappoint shall continue to apply to him.

- B. An assistant professor shall be appointed for a period of three years. Before the end of the second year his department chairman, after such consultation with members of the department's faculty as is required in the case of instructors, shall review the evidence provided by the evaluation process

and recommend either (1) that the assistant professor be reappointed for a second term of three years or (2) that he be notified that he will not be reappointed at the end of his first term. Before the end of the assistant professor's fifth year the department chairman shall, in the same manner, recommend either (1) that the assistant professor be reappointed, with permanent tenure, at the same or higher rank or (2) that he be notified that he will not be reappointed at the end of his then current term. In every case of reappointment as an assistant professor after six years of service in that rank, the appointment shall be with permanent tenure, and thereafter the case shall be reviewed at least once in each four year period for the purpose of determining whether promotion is in order. However, notwithstanding the foregoing provisions, the Chancellor may, in special cases, after consultation with the department chairman and the Vice Chancellor for Academic Affairs, reappoint an assistant professor after six years of service, without granting permanent tenure; and in such case the letter of reappointment shall specify the terms of reappointment, the special reasons for not granting tenure, and the conditions (if any have been agreed to) upon fulfillment of which such tenure will be granted.

- C. An associate professor promoted to that rank from within this institution shall have permanent tenure. One coming to that rank from outside the institution shall be appointed for an initial term of five years; and in such case, before the end of the fourth year, his department chairman, after consultation with other members of the department's faculty as required in the case of an instructor, shall review the case and recommend either (1) that the associate professor be reappointed, with permanent tenure, at the same or higher rank, or (2) that he be notified that he will not be reappointed at the end of his then current term. Reappointment shall be with permanent tenure. The Chancellor may, in special cases, after consultation with the department chairman and the Vice Chancellor for Academic Affairs, reappoint an associate professor after five years of service, without granting permanent tenure; and in such case the letter of reappointment shall specify the term of reappointment, the special reasons for not granting tenure, and the conditions (if any have been agreed to) upon fulfillment of which such tenure will be granted.
- D. A professor promoted to that rank from within this institution shall have permanent tenure. One coming to that rank from outside the institution shall be appointed with permanent tenure; however, such appointments will be made only in rare and clearly exceptional cases.

- E. The provisions of paragraphs (A), (B), (C), and (D) shall not be rendered inapplicable to a faculty member merely because some additional description such as "research" is attached to the statement of his rank. Paragraphs (A), (B), (C), and (D) shall not apply to visiting faculty members or to any faculty member, regardless of stated rank, employed for a limited period in the staffing of any special project. It is considered advisable, however, that the Chancellor, in his letter of appointment, shall call to the attention of the appointee that, because of the visiting or special status of the appointment, the provisions of paragraphs (A), (B), (C), and (D) are inapplicable.
- F. Nonteaching professional personnel holding professorial rank are eligible for promotion and tenure and will be subject to standards equivalent in rigor to those applicable to the teaching faculty.
- G. If the department chairman is being considered for promotion and/or tenure, the Vice Chancellor for Academic Affairs is responsible for compiling the evaluation file.
- H. Nothing in these regulations shall be construed to preclude the promotion of a faculty member at any time.
- I. During the time a faculty member is on probation, reasons for nonreappointment need not be given and no review or appeal need be provided in such cases.

- J. The terms and conditions of every faculty appointment shall be in writing. A copy thereof, signed by the Chancellor, shall be delivered to the faculty member and a copy shall be retained by the Chancellor. Full information on the tenure policy of the University and on his own employment status shall be readily available to the faculty member at all times.

V. Prior Service in Other Institutions That May Be credited Toward Probationary Requirement

A. Academic Credit

A maximum of three (3) years for prior service in an academic teaching capacity may be credited toward the fulfillment of the probationary period for permanent tenure. Prior service in teaching refers to years spent in full time teaching capacity at another university or college by faculty members who held the rank of assistant professor or above during those years.

B. Credit for Professional Experiences

In cases where the particular professional experience of the faculty member applies directly to his teaching responsibilities at this institution, a maximum of three (3) years credit may be allowed toward the probationary period required for the granting of permanent tenure.

- C. A faculty member claiming credit for prior service or professional experience may petition for an early decision on permanent tenure. It is the faculty member's responsibility to furnish evidence of the type and quality of prior service or professional experience. The recommendation on how much (if any) credit for prior service or professional experience (up to a maximum of three years) shall be initiated by the Department Chairman, but approved by the Faculty Committee on Reappointment, Promotion and Tenure, the Vice Chancellor for Academic Affairs, the Chancellor, and the Board of Trustees.

VI. Criteria for Reappointment, Promotion and Award of Tenure

- A. The criteria for reappointment, promotion and award of tenure emphasize achievement in two general areas. These areas are listed as (1) professional competence which includes teaching and creative and/or scholarly attainment, and (2) service to the academic community and commitment to the welfare of the institution. Specific objective evaluation in these areas is difficult; however, it is imperative that some method for operational evaluation be formulated. Contributors to the evidence for evaluation will include evaluations by students, colleagues, the department chairman and other relevant sources. The faculty member being evaluated may submit supporting documents if he so desires.

1. Professional Competence

a. Teaching

Essential qualifications for appointment or promotion are character and ability to teach. Some of the elements to be evaluated are experience, knowledge of subject matter, skill in presentation, interest in students, and enthusiastic devotion to teaching. The responsibility for teaching properly extends beyond the classroom into other phases of university life and should involve efforts toward the initiation and improvement of educational techniques pertinent to the total program of the university.

b. Creative and/or Scholarly Attainment

All members of the faculty should be persons of scholarly ability and attainment. Because this is a multifaceted concept, it is desirable that no single path to success in this area be delineated. Evaluations in this area will include but not be limited to research and/or publication, participation and leadership in professional organizations, recognition by learned societies, professional honors and awards and continuation of formal education.

2. Service to the Academic Community and Commitment to the Welfare of the Institution

The very nature of a university requires faculty participation in many activities outside the fields of teaching and research. Such activities will include participation in committee work and other administrative tasks,

counseling of students, and other types of special programs. It is also appropriate for faculty members to render extramural services to schools, to industries, to local, state and national agencies, and to the public at large.

B. Consideration in regard to the importance of time in the process toward promotion and/or tenure provides the following conclusions:

1. No definite time for service at any given level has been established; however, certain general guidelines appear to be desirable for the maturation process: Three years at the instructor level, six years at the assistant professor level, and five years at the associate professor level.
2. It is to be emphasized that employment for a given time period at a particular level does not in and of itself imply automatic promotion or tenure. In fact, every consideration for advancement or tenure must involve analysis of the individual's complete record as to achievement. If appropriate, the exceptional faculty member may be promoted prior to the expiration of the above time periods. It follows that others who have not demonstrated a definite degree of continuing professional growth and achievement should not expect promotion even though they have satisfied the guideline for time in service.

C. The following is submitted as a normal progression of achievement in the areas of teaching, creative and/or scholarly attainment, service to the academic community and commitment to the welfare of the institution in determining promotion eligibility.

1. Significant achievement shall be demonstrated in at least one of these areas before promotion to the assistant professor level.
2. Exceptional achievement in the area of teaching and at least one additional area shall be demonstrated before promotion to the associate professor level.
3. Promotion to the full professor level will require exceptional achievement in the area of teaching and one additional area and significant achievement in the third area.

D. The quality of the educational program is primarily dependent on the qualifications of the faculty; therefore, it is important that a correlation be made between educational accomplishment and academic rank. In this regard, the following are submitted as guidelines:

1. Appointment at the level of instructor will require the master's degree or equivalent. This requirement will be relaxed in cases of needed specialization but exemptions will be few.
2. Appointment at the level of assistant professor or higher will require a terminal degree; however, this requirement may be waived in exceptional cases.

3. Recommendation for promotion beyond the assistant professor level, for an individual without the terminal degree, will be made only in clearly exceptional cases.

VII. Procedures for Evaluation and Documentation

- A. The gathering of information for an evaluation for reappointment, promotion or tenure shall be the responsibility of the department chairman. If the department chairman is being considered for promotion, the Vice Chancellor for Academic Affairs is responsible for compiling the evaluation file.
- B. Recommendations for reappointment, tenure, and/or promotion shall be forwarded to the Faculty Committee on Reappointment, Tenure, and Promotion* prior to December 1.
- C. The Faculty Committee on Reappointment, Tenure, and Promotion shall submit recommendations to the Vice Chancellor for Academic Affairs prior to December 20. An information copy of such recommendations shall be sent to the Chancellor.
- D. The recommendations of the Vice Chancellor for Academic Affairs shall be forwarded to the Chancellor prior to January 15. The Chancellor's recommendations will then be forwarded to the Board of Trustees for a final decision except in cases requiring action by the Board of Governors.

*A committee of five permanently tenured faculty members elected by the Faculty to review requests for reappointment, tenure and promotion. The committee shall be composed of one member from each of the five areas designated in the procedures for electing members to the Faculty Hearings Committee and the Faculty Professional Relations Committee. Administered by a voting chairman selected by the committee. In cases where a committee member or one of his recommendations is being considered, the committee member shall refrain from influencing other members of the committee. The member in question may not be present when his case or recommendation is being discussed or voted on.

- E. Appropriate individuals involved in the recommending process and the Faculty Committee on Reappointment, Tenure, and Promotion may exchange information for the purpose of resolving differences.
- F. Any faculty member who suffers an adverse recommendation on a matter of reappointment, tenure, or promotion shall receive written notice from those responsible for the recommendation. An information copy of the notice shall be sent to the Chancellor.

VIII. Procedures for Appeal in Decisions Not to Promote

- A. Any faculty member who receives an adverse decision on a matter of promotion has the right to request a written statement from the Chancellor explaining the reasons for the adverse decision.
- B. If such faculty member alleges that the adverse decision resulted from considerations in violation of his constitutional rights, his academic freedom, or that the decision is substantively arbitrary or capricious, his allegation will be given preliminary consideration by the Faculty Professional Relations Committee. His allegation shall be accompanied by a statement that he agrees to the presentation, for the

consideration of the Faculty Professional Relations Committee, of such reasons and evidence as the institution may allege in support of its decision.

- C. If the Faculty Professional Relations Committee so recommends, the matter will be heard by the Faculty Hearings Committee in the manner of due process as set forth in Section 603, paragraph (4), of the Code of the University of North Carolina, except that the faculty member making the complaint is responsible for stating the grounds upon which he bases his allegations, and the burden of proof shall rest upon him.

IX. Continuing Evaluation of Faculty with Permanent Tenure.

- A. At least once every four years, a full evaluation will be completed for each faculty member with permanent tenure. It is the responsibility of the department chairman to initiate and conduct the evaluation process for all members of the department with permanent tenure as they come under this requirement. Appropriate recommendations resulting from this evaluation will be formulated by the department chairman.
- B. An evaluation may be done in any year at the request of the individual faculty member with permanent tenure.
- C. Evaluation of the department chairman is the responsibility of the Vice Chancellor for Academic Affairs.

- D. When circumstances warrant, an evaluation may be initiated by the department chairman, the Vice Chancellor for Academic Affairs, or the Chancellor.
- E. Copies of the evaluation and recommendations will be given to the faculty member being evaluated with a copy forwarded to the Vice Chancellor for Academic Affairs.

X. Dates for Notification

Notification of nonreappointment, continuing appointment, reappointment, promotion, and/or granting of permanent tenure will be given as early as possible and no later than March 1 of the appropriate year.

XI. Faculty Conduct and Process for Dealing with Violations

- A. The Faculty of the University of North Carolina at Wilmington, operating with appropriately approved policies of which this is a part, shall be further governed by the 1966 AAUP Statement of Professional Ethics. (Appendix 1)
- B. Procedures for Imposition of Sanctions
 - 1. Charges of an alleged violation of the Code of Faculty Conduct by a member of the faculty may be brought before the Faculty Professional Relations Committee by a member or group of members of the faculty, or by the administration. If the Faculty Professional Relations Committee finds cause for further action, it shall draw up a statement of formal charges which shall be forwarded to the concerned individual and the Faculty Hearings Committee.

2. The member facing charges before the Faculty Hearings Committee has the right to be represented by counsel, to cross-examine witnesses, to have access to the full transcript of the proceedings of the hearing, and to have a two-week period within which to prepare his defense. The institution shall also have the right to counsel.
3. In reaching its decision in cases in which a hearing is held, the Faculty Hearings Committee shall consider only the evidence presented at the hearing and such oral or written arguments as the committee, in its discretion, may allow. Should the committee find that the faculty member is guilty of violation of the Code of Ethics, it shall then decide whether its findings in that respect, considered in the light of the faculty member's general competence and fitness, justify a finding that the faculty member should be subject to sanctions; said sanctions shall include but not be limited to the following: an oral reprimand, a written reprimand, a recorded reprimand, restitution (e.g., payment for damage done to individuals or to the institution.), loss of prospective benefits for a stated period (e.g., suspension of "regular" or "merit" increase in salary, suspension of promotion eligibility), a fine, reduction in salary for a stated period, suspension from service for a stated period, without other prejudice.

It shall make its written recommendation accordingly and shall transmit the recommendation to the concerned faculty member and to the Chancellor.

4. If the Chancellor concurs, a recommendation of the committee, whether favorable or unfavorable to the faculty member, shall be final unless appealed to the Board of Trustees. The defendant shall have a right to a hearing before the Board of Trustees if requested within two weeks after he receives notification of the Chancellor's decision.
5. In any case brought before the Board of Trustees, hearing shall be accorded by the Executive Committee or a special committee of the Trustees appointed by the Chairman of the Board. The hearing shall be conducted in the same manner as the hearing before the Faculty Hearings Committee; the faculty shall have the same rights, and the decision of the Trustee Committee shall be reached solely upon the evidence adduced at the hearing and such argument, oral or written, as the Trustee Committee may allow. The charges or summary of information shall be the same as those before the Faculty Hearings Committee.

XII. Suspension and Discharge

- A. The permissible grounds for the discharge or suspension of either a faculty member with permanent tenure or a faculty member without permanent tenure before the expiration of an appointment

of fixed term are incompetence, neglect of duty, and misconduct of such a nature as to indicate that the individual is unfit to continue as a member of the faculty.

- B. Procedures in such cases of suspension or discharge are specifically set forth in Section 603 of the Code of the University of North Carolina. (Appendix 2)

XIII. Resignation

Notification of resignation by a faculty member should be made early enough to obviate difficulty for the institution, the length of time necessarily varying with the circumstances of each particular case.

A professor or associate professor shall give no less than four months notice, and an assistant professor or instructor no less than three months notice. This requirement may be waived by the Chancellor. Resignations shall be made, in writing, to the Vice Chancellor for Academic Affairs, who will then forward the notice to the Chancellor of the University.

XIV. Financial Exigency

If it becomes necessary to terminate appointments with tenure or nontenured appointments before the end of the specified terms as a result of financial exigency, the Chancellor shall consult with the Faculty before recommending appropriate action to the Board of Trustees. The Board of Trustees shall make the final decision in the termination of appointments for reasons of financial exigency. A faculty member affected by such action shall be able to have the issues reviewed by the

Chancellor. Should financial exigency result in discontinuance of a program or department of instruction, the institution shall make every effort to place affected faculty members in other suitable positions. The institution shall not fill a position requiring the expertise of a faculty member who was released because of financial exigency unless the released faculty member has been offered reappointment and a reasonable time within which to reply.

XV. Disability

Termination of a tenured appointment, or of a nontenured special appointment before the end of the period of appointment, for medical reasons, will be based upon clear and convincing medical evidence. The decision to terminate will be reached only after there has been appropriate consultation and the faculty member or his representative has been informed of the basis of the proposed action, and has been afforded an opportunity to present his position and to respond to the evidence. If the faculty member so requests, the evidence will be reviewed by the Faculty Hearings Committee with procedures as outlined previously for termination of an appointment.

XVI. Age of Mandatory Retirement, the Options for Service Beyond the Mandatory Retirement Age, and the Provisions for Early Retirement

The State of North Carolina provides for retirement at age 65.

It is possible, however, for a person to continue on an annual appointment after reaching the age of 65 until age 70. Determination of whether or not a person is to be continued on annual appointment is

the responsibility of the Chancellor after consultation with the Department Chairman and the Vice Chancellor for Academic Affairs. At age 70 a person must retire, although it is possible, again with the approval of the Chancellor, to serve on a part-time basis. After age 72 a person is not permitted to continue working for a salary in any capacity. All information pertaining to the retirement system can be obtained from the Teachers' and State Employees' Retirement System.

XVII. Policies on Job-related Benefits, Leaves of Absence, Sabbatical Leaves, and Related Matters.

The University of North Carolina does not have a sabbatical leave program. From time to time leaves of absence for faculty members are granted for valid professional or personal reasons. Leaves of absence without pay are negotiated, depending upon the individual's need and the best interest of the institution.

XVIII. Policies Relating to the Maintenance of Personnel Files and Regulations Governing Access to Them.

- A. Personnel files are to be maintained by the Chancellor.
- B. A faculty member may have access to his file at any reasonable time. However, documents accepted by the institution as confidential will not be included in the personnel file or the permanent record.

APPENDIX 1
1966 AAUP STATEMENT OF PROFESSIONAL ETHICS

I. The professor, guided by a deep conviction of the worth and dignity of the advancement of knowledge, recognizes the special responsibilities placed upon him. His primary responsibility to his subject is to seek and to state the truth as he sees it. To this end he devotes his energies to developing and improving his scholarly competence. He accepts the obligation to exercise critical self-discipline and judgment in using, extending, and transmitting knowledge. He practices intellectual honesty. Although he may follow subsidiary interests, these interests must never seriously hamper or compromise his freedom of inquiry.

II. As a teacher, the professor encourages the free pursuit of learning in his students. He holds before them the best scholarly standards of his discipline. He demonstrates respect for the student as an individual and adheres to his proper role as intellectual guide and counselor. He makes every reasonable effort to foster honest academic conduct and to assure that his evaluation of students reflects their true merit. He respects the confidential nature of the relationship between the professor and student. He avoids any exploitation of students for his private advantage and acknowledges significant assistance from them. He protects their academic freedom.

III. As a colleague, the professor has obligations that derive from common membership in the community of scholars. He respects and defends the free inquiry of his associates. In the exchange of criticism and ideas he shows due respect for the opinions of others. He acknowledges his academic debts and strives to be objective in his professional judgment of colleagues. He accepts his share of faculty responsibilities for the governance of his institution.

IV. As a member of his institution, the professor seeks above all to be an effective teacher and scholar. Although he observes the stated regulations of the institution provided they do not contravene academic freedom, he maintains his right to criticize and seek revision. He determines the amount and character of the work he does outside his institution with due regard to his paramount responsibilities within it. When considering the interruption or termination of his service, he recognizes the effect of his decision upon the program of the institution and gives due notice of his intentions.

V. As a member of his community, the professor has the rights and obligations of any citizen. He measures the urgency of these obligations in the light of his responsibilities to his subject, to his students, to his profession, and to his institution. When he speaks or acts as a private person he avoids creating the impression that he speaks or acts for his college or university. As a citizen engaged in a profession that depends upon freedom for its health and integrity, the professor has a particular obligation to promote conditions of free inquiry and to further public understanding of academic freedom.

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January 16, 1974

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MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

January 16, 1974

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the conference room of the Alderman Building on Wednesday, January 16, 1974, at twelve noon. Mr. Ashley Murphy, the chairman presided. The following members were present:

Tony E. Brewington
John B. Codington
Mrs. Homer Davis
Addison Hewlett, Jr.
William L. Hill, II
George R. Little, Jr.

Ashley M. Murphy
Mrs. Kenneth Newbold
E. S. Simpson
C. Lacy Tate
Thomas H. Wright, Jr.
Harold Gene Troy
William Renn, Jr.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no corrections to the minutes of the meeting held August 9, 1973, the Chair declared that they stood approved.

CHANCELLOR'S REPORT

Chancellor Wagoner began by reporting on the opening of the spring semester. The latest print-out on January 15, showed a total enrollment of 2,397 with FTE of 2,142.5. Of that number 80 were classified as out-of-state. This campus had the only increase in out-of-state enrollment. However, Dr. Wagoner pointed out that the Wilmington campus also has the lowest percentage of out-of-state students in the state university system.

Dr. Wagoner announced the appointment of Mr. Robert Fry as Director of Institutional Research, and explained that this office and the computing center will be

working together closely.

Fall enrollment projections may fall short of earlier predictions. He predicted a modest increase, even though across the country there may even be a decline in college enrollment. It is because of the overall pool of students not being there; graduating classes in high schools are predicted to be about the same size as last year, or in some cases, smaller.

An Office of Extension and Public Service has been established, representing the first time we have had extension service funded. For the past four or five years, we have been offering extension courses in several Technical Institutes and we opened a night school on campus two years ago. We have had numerous requests for expansion along these lines; and, indeed the future of this institution will depend on the kinds of programs we can take off the campus to business and industrial plants. There are three specific areas for which there is a vital need, and in which we are prepared to offer assistance. The first of these is Teacher Education. We are authorized to award the baccalaureate degree, but we cannot give any graduate credit in the field. A recent survey indicated that there are at least hundreds of teachers within driving distance of this campus who need in-service programs. The closest place they may obtain these credits is 120 miles away. Mr. Hill asked if a resolution requesting the support of the Board of Governors for the establishment of such a program would be in order at this time. Dr. Wagoner stated that such a resolution would be appropriate if the trustees felt the need to be real. A motion was made by Mr. Hill, seconded by Mr. Tate and passed unanimously. Dr. Wagoner was requested to forward the resolution to President Friday for presentation to the Board of Governors.

The second area for which critical need has been expressed in graduate work is Business Administration.

The third area in which we have immediate need of expansion is the educational program in Marine Affairs. We are authorized to engage in a program of sophisticated

marine research; but from the educational side, we offer the student only one choice, marine biology. (See Appendix "A")

Dr. Wagoner reported that the campus is in full cooperation with the energy conservation measures recommended for state facilities.

REPORT OF VICE CHANCELLOR PRICE

Mr. Price reviewed the academic budget requests for the year 1974-75, which have been submitted by President Friday to the Board of Governors and approved. (See Appendix "B")

He reported on the status of Capital Improvement projects currently under way or planned for the near future. (See Appendix "C")

Sites selected for the 200 student residence hall, the Health and Physical Education Building, and the Receiving Warehouse and Central Storage Building were pointed out on the University plat. Mr. Hill made a motion that the sites be approved and it was seconded by Mr. Simpson and passed.

Mr. Price then reported on Endowment Funds income. (See Appendix "D") Following this report, he asked approval of a resolution repealing all previous regulations governing traffic, parking and registration of motor vehicles on the Wilmington campus (See Appendix "E") and asked that proposed deletions and amendments (See Appendix "F") be adopted. Mr. Tate so moved, seconded by Mr. Simpson, and passed.

VICE CHANCELLOR CAHILL AND MRS. NEWBOLD

Mrs. Newbold reported on the work of the Trustee Committee appointed to prepare a policy statement on Academic Freedom, Faculty Promotions and Tenure. Members of the committee, in addition to Mrs. Newbold, were Mr. Hill and Mr. Hewlett. Mrs. Newbold read a number of changes to be made in the statement distributed to the board members. A copy of the corrected proposed policy statement

has been mailed to board members and is included with the minutes. Mr. Little moved that the amended policy statement be adopted, seconded by Mr. Simpson, and passed. Mr. Wright moved that the Trustee Committee and the Faculty Committee be commended for their excellent work on the Policy Statement and stated the Board should give them a "vote of thanks." Seconded by Mr. Little and passed. (See Appendix "G")

EXECUTIVE SESSION

Dr. Wagoner presented the faculty's recommendation that David Brinkley be considered for the award of the honorary doctor of letters degree. After much discussion board members voted unanimously to approve the faculty's choice and to ask Mr. Brinkley to deliver the commencement address. Mrs. Davis recommended that members of the board receive resumes of nominees in advance of the day in which a vote will be taken. (See Appendix "H")

Vice Chancellor Price requested the Board's approval for retention of an employee beyond age 65, Mr. Joseph Siegel. Mr. Tate moved and Dr. Codington seconded that Mr. Siegel be retained on a yearly basis. The motion passed.

Vice Chancellor Price then brought the Board up-to-date concerning the search for a Development Officer. He reported that a number of applications have been received and six applicants are to be interviewed within the week. He expressed his hope that some decision can be reached and a nomination submitted to the Chancellor in the very near future.

Mr. Price reported on action taken by the Executive Committee at a meeting held October 4, 1973, pertinent to the acquisition of a tract of land on Greenville Sound known as the Trimaran Land. After obtaining authorization from General Administrative Offices in Chapel Hill, and obtaining needed funds for purchase of the property, he learned that a subsequent lease and option to buy had been executed between the owners and a third party and that we would be unable to purchase this

particular tract of land. Dr. Wagoner asked for a new resolution empowering University officials to seek some other suitable waterfront property. Mr. Simpson moved and Mr. Troy seconded that this resolution be drafted. It was passed unanimously. (See Appendix "I")

Dr. Wagoner said that after conferring with the Director of Athletics, William J. Brooks and other members of the staff, a decision had been reached to request approval to build the new Health and Physical Education Building with some fixed seating. Since the appropriated funds will be insufficient to cover cost of the approximately 3,000 additional seats, it has become necessary for the University to seek private sources of support for this project. Vice Chancellor Price indicated that it would be necessary to pass a resolution requesting permission to accept any and all gifts and donations of value to be used for said expansion, and to take necessary legal steps to borrow additional funds not to exceed \$200,000, if the gifts and donations are not sufficient to complete the expansion. Mr. Hewlett moved and Dr. Codington seconded the following resolution: (See Appendix "J"), motion passed.

In view of the fact that Mr. Raiford Trask has donated property, with market value of approximately \$200,000, to the Foundation of the University of North Carolina at Wilmington for the purpose of obtaining funds to be used in securing the additional seating in the new Health and Physical Education Building, a motion was made by Mr. William Hill and seconded by Mr. E. S. Simpson that the new building be named for Mr. Trask's family.

The meeting was adjourned at 4 p. m.

Ellen S. Hewlett
Secretary

Abby M. Murphy
Chairman

University of North Carolina
at Wilmington

"A"

Office of the Chancellor

WHEREAS, the Board of Trustees of the University of North Carolina at Wilmington, after hearing the report of the Chancellor is aware of the great need in Southeastern North Carolina for easier access to graduate programs for the public school teachers of the area and,

WHEREAS, the offices of the following superintendents of schools ---
Bladen, Brunswick, Columbus, Whiteville City, Duplin, New Hanover,
Onslow, Pender, Sampson and Clinton City report a total of 3,667 classroom teachers with 383 holding the graduate certificate;

NOW THEREFORE BE IT RESOLVED, that the Chancellor be directed to present a request for the establishment of a graduate program for teachers when he deems it appropriate and as early as is feasible.

University of North Carolina at Wilmington

Academic Budget Request

	1973-74 Authorized	Continuing Operations	Requested 1974-75 Change	Total
Total Requirements	\$ 4,876,516	\$ 4,946,584	\$ 721,093	\$ 5,667,677
Less Estimated Receipts	980,381	980,381	(2,420)	977,961
General Fund Appropriation	3,896,135	3,966,203	723,513	4,689,716
Summary by Purposes:				
1 General Administration	328,158	328,439	12,995	341,434
2 Student Services	259,020	259,476	10,635	270,111
4 Instruction and Departmental	2,582,343	2,587,793	239,603	2,827,396
5 Data Processing	102,116	102,186	46,085	148,271
6 Summer School	222,190	222,190	8,226	230,416
7 Organized Research	116,559	116,834		116,834
7A Institute of Bio Medical Research	173,492	173,703	17,413	191,116
8 Extension and Public Services	81,807	81,877		81,877
9 Library	288,193	288,521	106,582	395,103
10 Maint. and Operation of Plant	656,418	684,756	63,850	748,606
Student Aid	40,128	40,128	3,382	43,510
Reserves and Transfers	26,092	60,681		60,681
Academic Salary Increase			212,322	212,322
	\$ 4,876,516	\$ 4,946,584	\$ 721,093	\$ 5,667,677

CAPITAL IMPROVEMENT PROGRESS REPORT

December 31, 1973

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Page 1 of 2

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE Comp. DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE	REMARKS
66937-7	200 Student Dormitory	Design Development	1 Aug. 1975	\$ 1,000,000 Self-Liquid.	-0-	
67128-1	Expansion of Utilities	95% Comp.	15 Aug. 1974	75,000	71,365.98	Natural gas expansion comp. Elect. expansion in final stages of hook-up. Finish date moved forward due to late delivery of transfor.
67128-2	Outdoor Lights and Walks	90% Comp.	14 Feb. 1974	58,500	58,122.52	Construction 90 days be- hind Sched. due to late delivery of Equipment
67128-3	Student Parking Lot	60% Comp.	1 Feb. 1974	46,000	18,807.30	1 Feb. date should not be changed unless poor weather forces slow down of progress
67128-4	Marine Science & Oceanology Bldg.	<u>81%</u>	May 1974	1,560,496	1,512,373.96	Construct. approx. 90 days behind sched. due to unavail- ability of brick masons and slow delivery of materials
67328-1	Student Union Bldg.	Inactive		1,413,000 Self-Liquid.	-0-	
67328-2	Student Parking Lot	Not Under Active Planning		75,000 Self-Liquid.	-0-	

CAPITAL IMPROVEMENT PROGRESS REPORT

Page 2 of 2

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMP. DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE	REMARKS
67328-3	200 Student Dormitory	Not under Active Planning		\$ 1,000,000 Self-Liquid.	-0-	
67328-4	Electrical Utility Expansion	Design Develop. Phase	Dec. 1974	100,000 Self-Liquid.	-0-	Submittal to property control should be ready March 74 input from 67328-7 to be considered
67328-5	Drainage Syst. Extension	Construction Document	July 1974	60,000	-0-	Project ready for bidding after Property control appr.
67328-6	Replace Heat Pump Hoggard Hall	Document Approval	June 1974	50,000	-0-	Second submittal in Prop. control for approval.
67328-7	Health & Physical Education Bldg.	Schematic Design	Jan. 1976	2,605,000	-0-	
67328-8	Instl. Elevator Cafeteria Bldg.	Document Approval	June 1974	20,000	-0-	Plans & specifications at property control for approv.
67328	Gas Utility Expansion	Conceptual	June 1975	8,000	-0-	General route known. Exact location may be adjusted by 67328-7
67837-1	Receiving Warehouse & Central Stores	Construction Document	Oct. 1974	239,000	-0-	Development of final plans and specifications for property control approv. in work.

University of North Carolina at Wilmington

Statement of Endowment Funds
Fiscal Agent Wachovia Bank and Trust Co.

	<u>Market Value</u>	<u>Inventory Value</u>
1. Sarah Graham Kenan Memorial Fund	\$146,690.75	\$140,695.61
2. E. L. White Memorial Fund	24,170.03	25,984.85
3. John T. Hoggard Memorial Fund	3,575.00	955.50
4. Eliza Collins Scholarship Fund	44,974.75	41,377.76
5. Henry Harrell Scholarship Fund	<u>8,780.63</u>	<u>10,519.49</u>
	<u>\$228,191.16</u>	<u>\$219,533.21</u>

E
RESOLUTION

BE IT RESOLVED THAT, pursuant to authority vested in it by the State of North Carolina General Statute 116-42, amended by Sessions Laws 1973 Chapter 495~~0~~, the Board of Trustees of The University of North Carolina at Wilmington hereby repeals all provisions of all previous Regulations Governing Traffic, Parking and Registration of Motor Vehicles for The University of North Carolina at Wilmington, and adopts and records in its proceedings the following Regulations Governing Parking, Traffic and the Registration of Motor Vehicles on the campus of the University at Wilmington in lieu thereof. These regulations are intended only to supplement the statewide motor vehicle laws, all provisions of which, under the terms of G.S. 116-42 now apply to the campus of The University of North Carolina at Wilmington. From the date of filing a copy of these regulations in the office of the Secretary of State and providing the appropriate signs, said regulations shall apply to and be in effect on the streets, roads, alleys, ways, sidewalks, walkways, parking spaces, parking areas, and parking lots on all parts of the campus of The University of North Carolina at Wilmington.

"F"

THE FOLLOWING DELETIONS AND AMENDMENTS ARE PROPOSED FOR THE TRAFFIC AND
PARKING RULES AND REGULATIONS FOR THE UNIVERSITY OF NORTH CAROLINA
AT WILLINGTON.

ARTICLE III, SECTION 1, SUB-SECTION E ON PAGE 9 DELETED.

ARTICLE III, SECTION 9 ON PAGE 11 DELETED.

ARTICLE V, SECTION 7 ON PAGE 14 IS AMENDED TO READ AS FOLLOWS:

VEHICULAR TRAFFIC INCLUDING MOTOR CYCLES AND MOTOR BIKES IS RESTRICTED TO
PAVED THOROUGHFARES AND PARKING AREAS. NO VEHICLE SHALL BE DRIVEN OR RIDDEN
UPON OR WITHIN ANY SIDEWALK OR WALKWAY AREA, OR WITHIN ANY AREA WHICH IS
MARKED BY POSTS, SIGNS, OR OTHER MARKINGS AS BEING PROHIBITED TO VEHICLES,
EXCEPT THAT BICYCLES MAY BE RIDDEN UPON THE SIDEWALKS AND WALKWAYS. THIS
SECTION SHALL NOT BE DEEMED TO PROHIBIT VEHICLES OF THE UNIVERSITY OR OF ITS
AGENTS OR OF ANY PUBLIC UTILITY COMPANY FROM BEING DRIVEN IN ANY AREAS
NECESSARY FOR THEM TO ENTER TO PERFORM NECESSARY CONSTRUCTION OR MAINTENANCE
WORK.

MEMORANDUM

TO: Dr. William Wagoner, Chancellor

FROM: James R. Beeler, Chairman
Honorary Degrees Committee

SUBJECT: Election of Candidates to be recommended
for Honorary Degrees

DATE: December 14, 1973

The results of the election by the faculty of candidates to be recommended for honorary degrees are on the attached sheet. The figures in red represent the final counting. (Six ballots were received after the first counting was made).

As you see, David Brinkley is the only candidate elected by the faculty.

I also enclose several copies of the résumé which the committee prepared in case you might want to show Mr. Brinkley's or the others' to the Board of Trustees.

cb
Enclosures

Committee on Honorary Degrees

Election by the Faculty of Candidates to be Recommended for Honorary
Degrees

Ballots circulated 153

Ballots returned 412 118 (77 required for valid election)

For the honorary degree of Doctor of Letters (⁷⁹75 'Yes' votes required
for election):

JANET WEIL BLUETHENTHAL 63 69 'Yes' votes.

DAVID BRINKLEY 88 90 'Yes' votes.

HELEN HAGAN 67 66 'Yes' votes.

December 14, 1973

James R. Beeler
Chairman

Lucille M. Booe
Secretary

Résumés

JANET WEIL BLUETHENTHAL (Mrs. Herbert Bluethenthal)

To say that Mrs. Bluethenthal is a Weil from Goldsboro is sufficient for most North Carolinians to identify her with a family distinguished over several generations by its philanthropy and particularly by its benefactions in support of higher education in the state. Since her marriage to Mr. Bluethenthal in the early years of this century, she has been a resident of Wilmington and has had a prominent place in the cultural life of the city. As early as 1919, Mrs. Bluethenthal participated with a group of Wilmingtonians in the writing of The Pageant of the Lower Cape Fear. This pageant, written and produced under the guidance of Professor Frederick Koch of the University of North Carolina, is the prototype of the outdoor historical drama that has in more recent years become a familiar summer attraction in North Carolina and other states. Her interest in the history and culture of the lower Cape Fear led Mrs. Bluethenthal in the 1920's and 1930's to form and preserve a rare collection of early household furniture from the region. She was a charter member and an original sponsor of the Lower Cape Fear Historical Society.

Mrs. Bluethenthal is one of the few surviving incorporators of Babies' Hospital. Her support of this first and only Wilmington hospital organized exclusively for the benefit of children is typical of her many eleemosynary activities.

Mrs. Bluethenthal is a benefactress of the North Carolina Department of Archives and History, and the libraries of the University of North Carolina at Chapel Hill, Greensboro, and Wilmington have benefited from the dispersal of her family's books.

Herself a graduate of Smith College, Mrs. Bluethenthal has always been interested in the higher education of women, and the University of North Carolina at Greensboro - formerly the Woman's College of the University of North Carolina - has been the object of her particular benefactions.

Since its founding Mrs. Bluethenthal has maintained an interest in the University of North Carolina at Wilmington. She has been a sponsor of concerts and dramatic productions, has served as board member and vice-president of the Friends of the Library, and has attended classes in philosophy and art history. In the summer of 1973 she made available funds for the establishment and maintenance of a natural garden on the campus of the University of North Carolina at Wilmington, thus assuring the preservation in a suitable habitat of many species of local flora whose survival is endangered by suburban expansion in the southeastern coastal region.

DAVID BRINKLEY

David Brinkley, news commentator for the National Broadcasting Company, was born in Wilmington and educated in local schools. He began his journalistic career in 1938 as a reporter for the Wilmington Star-News. From 1941 until 1943 he was a reporter and bureau manager for the United Press Association in various southern cities. Since 1943 he has been a news writer and broadcaster for NBC radio and television in Washington, D. C. In the 1960's he attained national eminence as a member of the Huntley-Brinkley news show on NBC television. Since Mr. Huntley's retirement he has continued his penetrating commentary on the comédie humaine through David Brinkley's Journal. Mr. Brinkley is the recipient of the DuPont Award, the Peabody Award, and other journalism awards. He has gained the respect of his profession by honest and acute reporting and is considered to be one of the most influential voices in molding the American public opinion.

During a long and distinguished career in Washington Mr. Brinkley has remained interested in the fortunes of his native town, and has lent his support to various local charitable enterprises, as, for example, his public appearance and address in Wilmington in 1970 on behalf of the Y.W.C.A. campaign for funds.

In honoring David Brinkley the faculty will add its recognition to a Wilmington talent that the nation has already acclaimed.

HELEN HAGAN

Miss Hagan has devoted her professional career to the care and handling of books and readers. Born in Sylvania, Georgia, she was educated at Georgia State College for Women and holds degrees in Library Science from Peabody College and Columbia University. Miss Hagan has served as assistant librarian at Georgia State College for Women and at Emory University, and as librarian at Judson College, Coker College, and Wilmington College - later the University of North Carolina at Wilmington.

It was at Wilmington that Miss Hagan met her greatest challenge. Arriving in 1964, she was immediately faced with the task of converting a junior college collection into a library capable of supporting a senior college curriculum. Within a year's time this was accomplished, and Wilmington College was accredited by the Southern Association of Colleges and Schools. Scarcely had the first transition been made, when Wilmington College became a branch of the University of North Carolina, and the library, which had been judged adequate for the needs of a liberal arts college, had now to be transformed to serve a growing multi-purpose university. Miss Hagan again proved herself equal to the challenge. Working with quiet persistence and enlisting the aid and support of faculty, students, and the community, Miss Hagan has built a library whose excellence is measured not only in numbers (more than 100,000 volumes, seating space for 600 readers, etc.) but in its scope, variety, and service to the University community.

Miss Hagan is an officer in several professional associations and is listed in national biographical directories. In honoring her the Faculty recognizes a truly monumental achievement and pays a debt of gratitude.



University of North Carolina

at Wilmington

Office of the Chancellor

WHEREAS, the Board of Trustees of the University of North Carolina at Wilmington by action of its Executive Committee on October 4, 1973, recommended the purchase of the "Trimaran" property together with such additional and adjoining property as may be deemed feasible; and

WHEREAS, negotiations were had by the State Real Property Division to purchase the "Trimaran" property; and

WHEREAS, the State Real Property Division was unable to acquire said "Trimaran" property; and

WHEREAS, adequate waterfront property with appropriate water access and laboratory space is urgently needed by the Marine Science Program and the Institute of Marine Bio-Medical Research,

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes the Chancellor of the University of North Carolina at Wilmington to attempt to locate waterfront property for sale that meets the needs of both the Marine Science Program and the Institute of Marine Bio-Medical Research as to scope, location, proximity to campus and other pertinent criteria; and further authorizes the Chancellor, upon the location of such property, to take the necessary steps to recommend acquisition of such property to the General Administration for presentation to the Board of Governors of the University of North Carolina for their approval.

5

RESOLUTION

WHEREAS, the 1973 North Carolina General Assembly appropriated the sum of \$2,605,000 to the University of North Carolina for the construction of a new Health and Physical Education Building on the campus at Wilmington, and

WHEREAS, it is deemed in the best interests of the University of North Carolina at Wilmington to expand the scope of said building to include approximately 3,000 fixed seats in the basketball gymnasium, and

WHEREAS, the appropriated construction funds are not sufficient for said expansion, and

WHEREAS, additional funds must be obtained for said expansion from non-state sources,

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington does approve the expansion of the scope of the new Health and Physical Education Building to include approximately 3,000 fixed seats; further it hereby authorizes the Chancellor of the University of North Carolina at Wilmington to accept any and all gifts and donations of value, including approximately \$200,000 from the Foundation of the University of North Carolina at Wilmington, to be used for said expansion; and, further, that the Chancellor of the University of North Carolina at Wilmington is hereby authorized to take the necessary legal steps to borrow additional funds in an amount not to exceed \$200,000 if the gifts and donations are not in an amount sufficient to complete the expansion.

APPENDIX 2

THE CODE OF THE UNIVERSITY OF NORTH CAROLINA

Section 603. Due Process in the Suspension or Discharge of Faculty

No faculty member who is the beneficiary of institutional guarantees of tenure shall be discharged from employment during the period of such guarantees except in accordance with the following procedures. For purposes of these regulations, a faculty member serving a stated term shall be regarded as having tenure until the end of that term.

(1) A written statement of intention to discharge shall be transmitted to the faculty member by the Chancellor or his delegate; such statement shall include notice of the faculty member's right to request written specification of the reasons for the intended discharge and notice of the faculty member's right to a hearing, upon request, by a standing faculty committee on hearings.*

(2) If within ten days of receipt of the notice referred to in paragraph (1) hereof the faculty member makes no written request for either a specification of reasons or a hearing, the faculty member may be discharged without recourse to any institutional grievance or appellate procedure.

(3) If within ten days of receipt of the notice referred to in paragraph (1) hereof the faculty member makes written request for a specification of reasons, the Chancellor or his delegate shall supply such specification in writing within ten days of receipt of such request; if after the lapse of ten days from the receipt of such specification, the faculty member makes no written request for a hearing, the faculty member may be discharged without recourse to any institutional grievance or appellate procedure.

(4) If the faculty member makes timely written request for a hearing, it shall be accorded before a standing committee of the institution's faculty. The hearing shall be upon the written specification of reasons for the intended discharge. The hearing committee shall accord the faculty member twenty days from receipt of his written request for a hearing within which to prepare his defense. The faculty hearing committee may, upon request in writing from the faculty member, for good cause extend this time by written notice to the faculty member.

* Judicial Committee

The hearing shall be closed to the public unless the faculty member and the hearing committee shall both concur that the hearing be open. The faculty member shall have the right to counsel, the right to present the testimony of witnesses and other evidence, the right to confront and cross-examine adverse witnesses, the right to examine all documents and other demonstrative evidence adverse to the faculty member. A written transcript of all proceedings shall be kept; upon request, a copy thereof shall be furnished to the faculty member at the expense of the institution.

The Chancellor, or his delegate or counsel, may participate in the hearing for the purposes of presenting evidence, cross-examining witnesses and making argument. In reaching decisions on which its written recommendations to the Chancellor shall be based, the committee shall consider only the evidence presented at the hearing and such written and oral arguments as the committee, in its discretion, may allow. The recommendations of the committee shall be based on a determination that the expressed intention to discharge the faculty member either is or is not consistent with the existing policies and regulations concerning academic tenure and the grounds for termination of employment of a faculty member. The committee shall make its written recommendations to the Chancellor within ten days after the conclusion of the committee hearing.

(5) If the Chancellor concurs in a recommendation of the committee which is favorable to the faculty member, the decision of the Chancellor shall be final. If the Chancellor declines to accept a recommendation of the committee which is favorable to the faculty member or concurs in a recommendation of the committee which is unfavorable to the faculty member, the faculty member may appeal the decision of the Chancellor to the Board of Trustees. The appeal to the Board of Trustees shall be transmitted through the Chancellor and addressed to the Chairman of the Board, and it shall be filed within ten days after receipt by the faculty member of the decision of the Chancellor. The appeal to the Board of Trustees shall be decided by the full Board. However, the Board may delegate to a standing or ad hoc committee, composed of not less than three members, the duty of conducting a hearing. The Board of Trustees, or its committee, shall consider the appeal on the written transcript of hearings held by the faculty hearings committee, but it may, in its discretion, hear such other evidence as it may deem necessary. The decision of the Board of Trustees shall be final; provided, that a written petition for review may be filed by the faculty member with the Board of Governors upon allegation that there has been a violation of one or more specified provisions of The Code of the University of North Carolina; all such petitions to the Board of Governors shall be transmitted through the President and the Board shall accept or reject said petition or take such other action as it deems advisable.

(6) The Chancellor shall have authority to suspend a faculty member from employment at any time, incident to providing notice of intention to discharge, and to continue such suspension in effect until final decision concerning discharge has been reached by the procedures prescribed herein, in those instances where in the judgment of the Chancellor the charges against the faculty member are of such a nature that, if assumed to be true, they demonstrate incompetence, neglect of duty or misconduct of a character clearly indicating that the faculty member is unfit to continue in the performance of his employment. Suspension shall always be with full pay.

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MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

March 28, 1974

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the conference room of the Alderman Building on Thursday, March 28, 1974, at twelve noon. Mr. Ashley Murphy, chairman, presided. The following members were present:

Tony E. Brewington	Ashley M. Murphy
John B. Codington	E. S. Simpson
Mrs. Homer Davis	Thomas H. Wright, Jr.
Addison Hewlett, Jr.	Harold Gene Troy
William L. Hill, II	William Renn, Jr.
George R. Little, Jr.	

The following members were necessarily absent:

Mrs. Kenneth Newbold	C. Lacy Tate
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INVOCATION

Reverend Tony E. Brewington led in the invocation.

MINUTES

There being no corrections to the minutes of the meeting held January 16, 1974, the chair declared that they stood approved.

CHANCELLOR'S REPORT

Chancellor Wagoner began by issuing to each member of the board a copy of a new recruiting brochure just received. He asked that each one look the brochure over and if there were any suggestions or ideas for improvement he would be pleased to hear from them. (Appendix 1) He also gave to each board member a copy of the Annual President's Report. The new organization law requires that the President of the Universities

prepare and submit to the Board of Governors and to the Governor of the State an annual ² report. This year for the first time the annual report includes an internal report of each of the sixteen constituent campuses, including statistical data.

The Chancellor then reported on the admissions and enrollment data for the fall term, stating that he felt it very important that we keep well informed on those things since across the country and across the state there is a "leveling off" of student enrollment in all institutions of higher education. One of the reasons is that the high school senior classes have begun to plateau off and it is projected that there will be a slight decline within the next two or three years. For this institution we are still projecting a fall enrollment of 2,707, and a spring enrollment of 2,544 with an FTE of 2,360. Chancellor Wagoner pointed out that this institution is continuing to increase its drawing power for students from the Piedmont section as evidenced by the fact that the number of students from Wake County is just ten less than the number from Brunswick County, our next door neighbor. (Appendix 2).

Commenting on the regulations used to determine residency for tuition purposes, Chancellor Wagoner expressed his opinion that some of these are unfair, particularly the one dictating that the domicile of a wife follows that of her husband. This campus along with Elizabeth City State, East Carolina and Fayetteville State Universities are very much affected by this regulation because of the nearness of military installations. He urged members of the board to speak to members of the legislature concerning amendments to remove present inequities in determining the residency of females.

Reporting on the status of the tenure and promotion policy adopted by this board at its last meeting, Chancellor Wagoner said that it is currently in the hands of general administration and will soon be studied by a special committee of the Board of Governors. He reminded members that until a new policy is adopted we are governed by the old code. The bylaws of this board as originally established determine the dates of your meetings. When a new policy is adopted you will be required to meet earlier during the month of January. (Appendix 3).

Chancellor Wagoner suggested that the board empower the chairman to appoint a couple of new committees to amend the bylaws to change the meeting dates.

Chancellor Wagoner reported that the appropriations committee is busily involved in deliberations concerning the unified budget for higher education. The President plans to meet with each Chancellor to explain the recommendations for each campus as soon as the appropriations bill is passed.

The Wilmington campus is participating in the long-range planning program for the University covering the years 1975 through 1980. We are currently establishing a committee structure to work along these lines, and Vice Chancellor Charles Cahill has been designated as planning officer for this campus. Chancellor Wagoner explained the roll and scope concept which will be applied in long-range planning.

Concluding his report, the Chancellor announced that commencement will be held May 19 at 5 p. m. in the mall. Mr. David Brinkley will be the speaker and will be awarded an honorary Doctor's Degree. Board members were requested to assemble in the Chancellor's office at 4:30 p. m. on May 19.

VICE CHANCELLOR'S REPORT - Dr. CHARLES CAHILL

Vice Chancellor Cahill announced that it will be at least three years before we can implement a master's program here, because of the range and scope rule for long-range planning. A steering committee, with campus wide representation, will be appointed to draw up a long-range plan. (Appendix 4).

VICE CHANCELLOR JAMES A. PRICE REPORTS

Reporting on the current budget Vice Chancellor Price said that we are operating in the black and gave a summary of expenditures, encumbrances and balances in the operating, academic and auxiliary services budget. He announced that 24 research contracts amounting to \$589,700 are under way at this time. Mr. Price's report on Capital Improvements Projects is included as Appendix 5.

Vice Chancellor Price announced that student fees for the 1974-75 academic year will include

a \$4.00 increase in the athletic fee, a \$5.00 increase in health services, and an \$8.00 increase in student activities fees. In spite of these increases, we have the cheapest overall cost of any of the state institutions. (Appendix 6).

Mr. Price's report on the status of endowment funds is included as Appendix 7.

REPORT OF BUILDING COMMITTEE

Doctor John Codington, Chairman of the Building Committee, reported that the Building Committee has met frequently and makes four recommendations to the board. These recommendations are included as Appendix 8. Mr. Little moved that the report of the Building Committee be approved, seconded by Mr. Simpson and carried.

Mr. William Renn, Jr., inquired about the status of the Wildflower Preserve. Chancellor Wagoner said the area has been surveyed and that at the request of Mrs. Bluethenthal he has appointed an advisory committee of citizens who are interested in this project. He announced the appointment of Mrs. Homer Davis to represent the board on the committee.

EXECUTIVE SESSION

Chancellor Wagoner presented the name of Tyronne Rowell as the man selected by the Search Committee, chaired by Vice Chancellor Price, to act as Director of University Relations and Director of Development, and asked approval of the board. Mr. Simpson moved and Mr. Hewlett seconded the motion, which was passed unanimously.

Vice Chancellor Cahill presented the personnel report and Mr. Simpson moved and Doctor Codington seconded a motion to approve the following personnel changes:

PERSONNEL CHANGES APPOINTMENTS

Charles Herman Farrell, III, as Assistant Professor, Department of Business and Economics, beginning August 1, 1974, on a ten-month basis. This is a continuation of the position he has held as Lecturer since January 1973.

Ralph Michael Goins, as Assistant Professor, Department of Art, beginning August 1, 1974 on a ten-month basis. This is a continuation of the position he has held as Instructor since September 1971.

Kathleen Helena Kowal, as Assistant Professor, Department of Psychology, beginning August 1, 1974, on a ten-month basis. This is a continuation of the position she has held since 1973 as Instructor.

REAPPOINTMENTS

Syed S. Ahmad, as Assistant Professor, Department of Political Science
John M. Anderson, as Assistant Professor, Department of Business and Economics
James Halsey, as Assistant Professor, Department of Mathematics
Haskell V. Hart, as Assistant Professor, Department of Chemistry
Donald F. Kapraun, as Assistant Professor, Department of Biology
Calvin L. Lane, as Assistant Professor, Department of Physical Education
Dorothy P. Marshall, as Assistant Professor, Department of Business and Economics
Carlton F. McAfee, Jr., as Assistant Professor, Department of Music
R. Terry Mount, as Assistant Professor, Department of Modern Languages
Larry W. Usilton, III, as Assistant Professor, Department of History
Betty Jo Welch, as Assistant Professor, Department of Drama and Speech
Michael J. Heeb, as Assistant Professor of Marine Biochemistry, in the UNC at W Institute of Marine Biomedical Research
Tsai-En Wu Sieren, as Assistant Professor, with duties assigned by the Director of Library Services
Philip C. Smith, Jr., as Assistant Professor, with duties assigned by the Director of Library Services

PROMOTION EFFECTIVE August 1, 1974

I. Earl Allen, Jr., M.A. (Physical Education) From Assistant Professor to Associate Professor contingent on his completing the Ph. D. Tenure granted 1972

ADJUNCT PROFESSORS

David A. Adams, President Coastal Zone Resources Corporation, as Adjunct Professor of Biology without salary.
Henry Pate Singletary, Director of the Department of Pathology at N. H. M. H., as Adjunct Professor in Basic Medical Science without salary.
J. Paul Reynolds, retired Vice Chancellor for Academic Affairs, UNC-W, as Adjunct Professor of Biology without salary.
Ian S. Longmuir, Professor of Biochemistry, N. C. State University at Raleigh, as Adjunct Professor of Marine Physiology without salary.
Charles Lewis Wells, Director of the Department of Pathology at Cape Fear Valley Hospital, Fayetteville, N. C., as Adjunct Professor in Basic Medical Science without salary.
William H. Gillen, as Adjunct Professor of Physiology in the Department of Biology without salary.

RECOMMENDATIONS FOR PROMOTION WITH PERMANENT TENURE EFFECTIVE August 1, '74

Irwin G. Clator, Ph. D. From Assistant Professor to Associate Professor with tenure-Physics
David J. Sieren, Ph. D. From Assistant Professor to Associate Professor with tenure-Biology
Alan D. Watson, Ph. D. From Assistant Professor to Associate Professor with tenure-History

After a general discussion concerning the positions of Dr. Paz I. Bartolome and Dr. Saul Bachner a motion was made by Mr. Simpson and seconded by Mr. Hewlett to authorize the Chairman of the Board of Trustees to appoint a committee to evaluate the effectiveness of the program in teacher education offered through the Department of Education. This evaluation is to be reported to the full Board of Trustees. The motion was carried.

Vice Chancellor Price reported on a section of property which had been located for sale by Lenox Cooper Realty Company. This land contains 60 acres and is on the Masonboro Loop Road with approximately 685 feet on waterfront. It belongs to Mrs. Julia B. Walker, whose estate has not yet been settled, and the asking price is \$175,000. Mr. Robert Bourne from General Administration came from Chapel Hill to inspect the property and approved the choice. He suggested that the proper forms be sent to the legislature immediately for approval as the University had been allotted \$165,000 for purchase of the other property and needed an additional \$10,000 to make this purchase. Dr. Codington moved and Mr. Hill seconded a motion to try and acquire this property. The motion was passed.

Vice Chancellor Price stated he had received a letter from Mr. Larry J. Powell, Tax Administrator of New Hanover County, inquiring as to the taxability of the property at Number 8 North Seventeenth Street, adjacent to, and a part of the Kenan property. Mr. Powell's contention was that since it was not in state use it should be taxed. After some discussion, Dr. Codington moved and Mrs. Davis seconded the motion that the board appeal to the Board of Equalization and Review due to the status of this property.

Vice Chancellor Price also stated that the University needed to start immediately to raise the necessary amount of money to begin the new Health and Physical Education Building. Chancellor Wagoner suggested an advisory committee for the gymnasium fund-raising activities be established. Mr. Hill moved and Mrs. Davis seconded a motion this committee be appointed. Motion carried.

The meeting was adjourned at 4:15 p.m.

Chas. M. Murphy
Chairman

Ellen S. Keeneland
Secretary

UNIVERSITY OF NORTH CAROLINA
at Wilmington
Office of Admissions and Records
Spring Semester 1974 Enrollment

Freshmen	585	Juniors	486	Nurses	53
Men	338	Men	286	First Year	31
Women	247	Women	200	Second Year	22
Sophomores	589	Seniors	452	Unclassified	246
Men	316	Men	260	Auditors	5
Women	273	Women	192	Non-Degree	213
				Special	26
Total Enrollment					2411
Full-Time Equivalent					2142

<u>Enrollment by Counties</u>					
Alamance	10	Edgecombe	7	Orange	11
Alexander	1	Forsyth	19	Pamlico	1
Alleghany	1	Franklin	5	Pasquotank	5
Avery	2	Gaston	6	Pender	77
Beaufort	4	Greene	1	Perquimans	2
Bertie	5	Guilford	48	Person	1
Bladen	26	Halifax	3	Pitt	10
Brunswick	98	Harnett	8	Randolph	10
Buncombe	7	Haywood	1	Richmond	4
Burke	2	Hertford	2	Robeson	14
Cabarrus	2	Hoke	4	Rockingham	3
Caldwell	2	Iredell	2	Rowan	2
Carteret	37	Johnston	9	Rutherford	1
Catawba	3	Jones	3	Sampson	44
Chatham	3	Lee	3	Scotland	1
Cleveland	1	Lenoir	10	Stokes	2
Columbus	54	McDowell	2	Surry	2
Craven	14	Martin	1	Union	4
Cumberland	58	Mecklenburg	19	Vance	3
Currituck	1	Moore	7	Wake	88
Dare	4	Nash	14	Washington	1
Davidson	5	New Hanover	1248	Wayne	50
Duplin	71	Northampton	1	Wilson	3
Durham	10	Onslow	143	Yadkin	1
Total Enrollment by Counties:					<u>2327</u>

<u>Enrollment by States</u>					
Connecticut	1	Illinois	1	Michigan	1
Delaware	1	Indiana	2	Mississippi	2
District of Columbia	4	Kansas	1	New Jersey	8
Florida	7	Kentucky	1	New Mexico	1
Georgia	2	Louisiana	2	New York	8
		Maryland	7	Ohio	6
Total Enrollment by States:					<u>82</u>

<u>Enrollment by Foreign Countries</u>		
British Honduras	1	Panama Canal
Total Enrollment by Foreign Countries:		1

University of North Carolina

at Wilmington

Appendix "3"

March 26, 1974

MEMORANDUM

TO: William H. Wagoner
Chancellor

FROM: Charles L. Cahill *CLC*
Vice Chancellor for Academic Affairs

RE: Board of Trustees' Meetings for 1974-75

The proposed Tenure Document for the University of North Carolina at Wilmington contains certain deadlines in reference to faculty personnel actions. These deadlines are as follows:

1. Recommendations from departmental chairmen are to be forwarded to the Faculty Committee on Reappointment, Tenure and Promotion prior to December 1.
2. The Faculty Committee shall submit their recommendations to the Vice Chancellor prior to December 20.
3. The Vice Chancellor shall forward his recommendations to the Chancellor prior to January 15.
4. Notification of nonreappointment, continuing appointment, reappointment, promotion, and/or granting of permanent tenure will be given as early as possible and no later than March 1 of the appropriate year.

I have discussed this matter with Vice President Dawson who advises me that if we are to meet the March 1 deadline, it is imperative that we submit our personnel report to the General Administration during the month of January. This requirement would seem to dictate that we have a Trustees' meeting as early as is possible in the month of January.

C. L. C.

CLC:md

Preparation Of The State Plan For Higher Education

The Board of Governors' Committee on Educational Planning Policies and Programs has developed the following procedures as the necessary steps in the development of the long-range plan for a coordinated system of higher education as mandated in GS 116 - 11 (1).

A. Definition of Functions, Educational Activities and Academic Program

The Board of Governors is directed to "determine the functions, educational activities and academic programs of the constituent institutions. . . . (and) the types of degrees to be awarded" (GS 116 - 11 (3)).

Accordingly, each campus has worked closely with General Administration in the compilation of a comprehensive inventory of all academic programs currently offered. In addition each campus is attempting to provide necessary information about other major educational activities, including organized research, extension and continuing education and public service programs.

This process is planned for completion this spring and will result in a comprehensive statement of the present functions, educational activities and academic programs of all the constituent institutions. This document will include (1) the inventory of degree programs and options; (2) the academic organization of the institution; (3) enrollments; (4) degrees conferred; (5) summary data on faculty and other staffing; (6) library and other basic instructional resources; (7) other major educational and public service programs; and (8) basic budget data.

This statement of functions, educational activities and academic programs will constitute The University's statewide plan, at this time, as a description of present activities and organization. It will provide for each campus, and the Board of Governors, a basis for evaluating major ongoing activities in the light of estimated needs and resources, and for assessing needs not now being met.

B. Preparation of a Long-Range Plan

This second and more complex planning task will be carried forward during the remainder of the year, looking toward the submission by the Board of Governors of a comprehensive, long-range plan to the Governor, the Advisory Budget Commission and the members of the General Assembly early in 1975. This long-range plan will be a five-year projection which is to be reexamined and updated on an annual basis. In order to meet this schedule it is necessary for each campus to submit its long-range plan to the General Administration no later than September 1, 1974.

It is anticipated that the preparation of a long-range plan will involve the following necessary steps:

1. The Chancellor of each institution will prepare a Program Development Planning Outline. This institutional planning outline will contain, first, a brief description of new educational activities and academic programs which are presently contemplated over a five-year period. Priorities will be attached to these new activities and programs. These priorities should be related to the existing strength and resources of the institution; they should indicate what new resources, including physical facilities, will be required for any contemplated new activity or program, or how the institution's resources will be rearranged in the event additional resources are not required. This Planning Outline should also indicate any contemplated termination of activities or programs. Amendments and modifications of this Program Development Planning Outline will be proposed by the Chancellor at appropriate intervals.
2. The President and the Board of Governors will initiate necessary steps to insure appropriate consultation with the Department of Community Colleges and with private institutions.
3. The President and the Board of Governors also will initiate program development planning with respect to particular problems and areas which they may identify.

March 28, 1974

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

- 1969 - 200 Student Dormitory \$1,000,000 (Self-Liquidating)
Leslie A. Boney, Architects
Planning in design development stage. Present authorization of \$5,000 per student inadequate. Requesting revised authorization. Expected completion date: August 1975.
- 1971 - Expansion of Utilities \$75,000
Henry Von Oesen and Associates, Engineers
Both items (additional natural gas pipe lines and Phase III of the underground electrical distribution system) completed. Inspected and accepted by the Office of State Property and Construction in February.
- 1971 - Outdoor Lights and Walks \$58,000
Henry Von Oesen and Associates, Engineers
Cape Fear Electric Company, Contractor
Project 90% complete. Contractor awaiting materials from manufacturer. Completion date indefinite.
- 1971 - Student Parking Lot \$46,000 (Self-Liquidating)
Force designed.
L.R. Armstrong & Sons - Contractor
First Phase of Parking Lot expansion completed in February at a cost of \$20,000. This added 115 parking spaces to the Isaac Bear Hall lot. Further expansion of parking lots under study.
- 1971 - Marine Science and Oceanology Building \$1,564,271
Julian Altobellis, Architect
R.N. Rouse & Company - General Contractor
Temperature Control Company - Heating & Air-Conditioning Contractor
Paul T. Turner Electric Company - Electrical Contractor
Whiteville Plumbing Company - Plumbing Contractor
Otis Elevator Company - Elevator Contractor
Erwin Jones Company - Fixed Laboratory Equipment Contractor

Project is 95% complete. Expected completion date: May 15, 1974. (approximately 100 days beyond scheduled completion date)
- 1973 - Student Union Building \$1,413,000 (Self-Liquidating)

Not under active planning

1973 - 200 Student Dormitory \$1,000,000 (Self-Liquidating)

Not under active planning

1973 - Student Parking Lot \$75,000 (Self-Liquidating)

Not under active planning

1973 - Electrical Utility Expansion \$100,000

Henry Von Oesen and Associates, Engineers

Plans and specifications for this project (Phase IV of the underground electrical distribution system) are under review by the Office of State Property and Construction. Estimated bid date May 1974.

1973 - Drainage System Extension \$60,000

Henry Von Oesen and Associates, Engineers

Bids for Phase I of this project were received March 13, 1974. So-Par Utilities Company of Jacksonville, North Carolina was the apparent low bidder at \$38,812.75. Awaiting approval of the Office of State Property and Construction before awarding contract. Expected completion date July 1974. Phase II (drainage improvements in vicinity of Marine Science Building) is under planning.

1973 - Replace Heat Pump-Hoggard Hall - \$50,000

Henry Von Oesen and Associates - Engineers

Plans and specifications under review by the Office of State Property and Construction. Expected bid date: May 1974.

1973 - Health and Physical Education Building \$2,605,000

Jordan, Snowdon and McVicker, Architects

Planning in design development stage. There has been one major change in design since prior Trustees' Meeting. Main gymnasium section has been re-oriented to have main entrance facing west instead of north. Estimated bid date September 1974.

1973 - Elevator Cafeteria Building \$23,000

Henry Von Oesen and Associates - Engineers

Bids received February 27, 1974. Contract will be awarded to low bidder (\$20,061), the Southern Elevator Company, Greensboro. Estimated completion date October 1974.

1973 - Gas Utility Expansion \$8,000

In preliminary planning stage. This project will provide natural gas mains to buildings to be constructed.

1973 - Receiving Warehouse and Central Storage \$239,000

John Oxenfeld - Architect

Plans and specifications under review by the Office of State Property and Construction. Estimated bid date June 1974.

March 28, 1974

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Student Tuition, Fees and Charges 1974-75

1. <u>Application Fee</u>		\$ 10.00
	<u>In State</u>	<u>Out of State</u>
2. <u>Tuition and Academic Fee</u>	\$ 246.00	\$ 1,825.00
3. <u>General Fees</u>		
Athletic Fee	\$ 26.00	\$ 26.00
Health Services Fee	\$ 21.00	\$ 21.00
Student Activities Fee	\$ 68.00	\$ 68.00
	<u>\$ 361.00</u>	<u>\$ 1,940.00</u>
4. <u>Special Fees</u>		
Music Fee		
1/2 hour per week private Lesson	\$ 75.00	
1 hour per week private Lesson	\$ 130.00	
Computer Lab Fee	\$ 40.00	
5. <u>Miscellaneous and Service Fees</u>		
Transcripts (after 1st)	\$ 1.00	
ID Card Replacement	\$ 3.00	
Returned Check Charge	\$ 4.00	
Late Registration Fee	\$ 7.50	
6. <u>Room and Board</u>	<u>15 Meal Plan</u>	<u>21 Meal Plan</u>
	\$ 1,034.00	\$ 1,066.00

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
STATUS OF ENDOWMENT FUNDS
March 28, 1974

Fund	Purpose	Inventory Value	Market Value 2/28/73	Inventory Value	Market Value 2/28/74	Income Cash on hand 2/28/74
Sarah Graham Kenan Memorial Fund	General	\$ 141,555.33	\$ 175,833.57	\$ 135,321.05	\$ 143,924.33	\$ 997.74
John T. Hoggard Memorial Fund	Achievement Medal	955.50	3,848.00	955.50	3,315.00	83.45
E. L. White Memorial Fund	Athletic Grants-in-Aid	25,984.85	29,560.50	21,844.88	22,842.53	1,854.27
Eliza Collins Scholarship Fund	Scholarships	40,223.12	47,486.88	42,377.76	45,027.26	19.77
Henry Harrell Scholarship Fund	Scholarships	<u>10,519.49</u>	<u>10,591.25</u>	<u>10,519.49</u>	<u>3,743.13</u>	<u>623.92</u>
Totals		\$ <u>219,238.29</u>	\$ <u>267,320.20</u>	\$ <u>211,018.68</u>	\$ <u>223,852.25</u>	\$ <u>3,579.15</u>

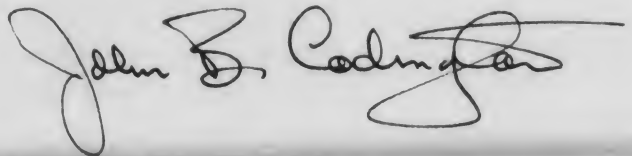
Market Value 2/28/73 \$ 267,320.20

Market Value 2/28/74 223,852.25

Loss (16.26%) \$ 43,467.95

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
BOARD OF TRUSTEES BUILDING COMMITTEE
MARCH 28, 1974

1. Authorizes construction of a 30' x 20' prefabricated aquarium building at a cost of approximately \$6,000 adjoining the animal building at the Institute of Marine Bio Medical Research. Subject to the approval of the University of North Carolina Property Officer and the Office of State Property and Construction. Funds for this project are available from North Carolina Board of Science and Technology.
2. Recommends that University of North Carolina at Wilmington accept the donation of two (2) tracts (dedicated for streets) running from the south campus perimeter to Pine Hills Drive. This will provide future access to Wrightsville Avenue by way of Wallace Avenue and Wood Dale Drive.
3. Accepts completion of project 67128-Item 1 (Phase III of underground electrical distribution system) by Graves Electrical Company. Project has been inspected and accepted by the Office of the State Electrical Inspector and the Office of State Property and Construction.
4. Approves the plans and specifications for project 67328-Item 5 (Drainage System Extension) project 67328-Item 6 (Replace Heat Pump Hoggard Hall), project 67387-Item 1, Receiving Warehouse and Central Storage Building).



MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

The Board of Trustees of the University of North Carolina at Wilmington met in special session April 9, 1974 at one o'clock. Mr. Ashley Murphy, chairman, presided. The following members were present:

John B. Codington
Mrs. Homer Davis
William L. Hill, II
Ashley Murphy
Mrs. Ellen Newbold
George R. Little, Jr.

William Renn, Jr.
Gene Troy
Thomas H. Wright, Jr.
Lacy Tate

Members Absent:

Tony E. Brewington
Addison Hewlett, Jr.

E. S. Simpson

Chancellor Wagoner and Vice Chancellor Charles Cahill represented the University.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

SPECIAL SESSION

Chairman Murphy asked that Chancellor Wagoner explain the subjects to be discussed at the special meeting and Chancellor Wagoner stated that during the past week he had the opportunity to discuss some of the matters of the last board meeting, which was held March 28, with Chairman Murphy and some of the board members. He continued by saying that his concerns actually related to the action which the board took relative to two items. 1) The evaluation of one of the departments on the campus through a committee which the board requested the chairman to appoint and 2) the postponement which the board requested relating to two nominees for promotion and tenure.

Chancellor Wagoner said that the campus is now engaged in a total evaluation. The long-range plan previously mentioned was the very matter of evaluating the departments, the resources of the institution, the new programs needed, etc., as these relate to the long-range plan which we will be submitting to the Board of Governors by September 1. To request a new program, especially in graduate work, will require the investigation and complete study of the department in question. Consequently, after analyzing this it seemed to me that the action which the

board took in asking Chairman Murphy to appoint a committee from the board to do that which we had already been directed to do was inappropriate.

Mr. George Little made a motion which was seconded by Mr. Troy to rescind the motion which was made at the March 29 meeting, which was to appoint a committee to evaluate the Education Department. The motion passed unanimously.

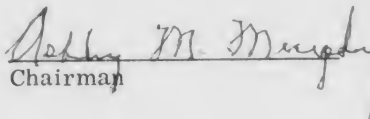
Mr. William Hill moved and Dr. Codington seconded a motion that Dr. Paz I. Bartolome and Dr. Saul Bachner be included in the list to be presented to President Friday for the Board of Governors to receive tenure. The motion carried.


Chancellor Wagoner stated that in the planning of this long-range program he would have prepared for the board members a proposal which will hopefully be ready to be mailed to the board members before the May meeting in time for study. This program will be discussed in detail at future meetings.

Mr. William Hill announced the death of Mrs. E. A. Laney, wife of the Chairman of our School Board. Mr. Hill moved and Mr. Lacy Tate seconded the motion that the University send sympathy to Mr. Laney in his hour of sorrow.

Commencement will be held May 19, at 5 p. m. The May board meeting will be held on Monday, May 20, at twelve noon. Luncheon will be served at this time.

There being no further business the meeting was adjourned at 2 p. m.


Chairman


Secretary

MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

June 6, 1974

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the conference room of the Alderman Building on Thursday June 6, 1974, at twelve noon. Mr. Ashley Murphy, Chairman, presided. The following members were present:

Tony E. Brewington
John B. Codington
Mrs. Homer Davis
Addison Hewlett, Jr.
William L. Hill, II
George R. Little, Jr.

Ashley Murphy
Mrs. Kenneth Newbold
E. S. Simpson
Lacy Tate
Thomas H. Wright, Jr.
Rocky Lane Moore

Harold Eugene Troy was necessarily absent.

Representing the University were Chancellor William H. Wagoner, Vice Chancellor Charles L. Cahill, Vice Chancellor James A. Price, Jr., Vice Chancellor William Malloy, Director of Development, Mr. Tyronne Rowell, Public Relations, Mrs. Gwendolyn Croom and Chairman of the Faculty, Mrs. Betty Jo Welch.

CALL TO ORDER

The meeting was called to order by Mr. Ashley Murphy, Chairman.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no corrections to the minutes of the meeting held April 9, 1974, the chair declared that they stood approved.

CHANCELLOR' s REPORT

Chancellor Wagoner introduced to members of the board the following:

Mrs. Betty Jo Welch, Chairman of the Faculty
Mr. Tyrone Rowell, Director of Information Services
and Development Officer
Mr. Rocky Lane Moore, 1974-75 Student Government
Association President

Chancellor Wagoner reported on enrollment for the fall semester stating that at the present time we were in excellent shape compared with last year. At this time last year 978 applications had been received and to date 999 applications have been received from freshmen of which 715 have been accepted. This does not necessarily mean the others have been denied, but some have not as yet been processed. Chancellor Wagoner also stated that another encouraging fact is that last year this time we had 373 applications from students wishing to transfer here and this year transfer applications already number 400. Based on these data we anticipate an increase in fall enrollment of 100 plus. He also told the board that UNC-W has the largest summer enrollment in its history, with 1170 students enrolled for the first term.

Chancellor Wagoner further stated that this campus will be faced with critical decisions in relation to the summer sessions. This year, for the first time, we have instituted a special term of six weeks superimposed and overlapping the other two terms for the convenience of public school personnel. Our summer sessions will be the subject of constant review in order that we may serve the greatest number.

At the present time we are preparing a biennial budget for presentation to the Board of Governors.

Responding to an unfavorable newspaper article concerning the operations of Sarah Graham Kenan Memorial Auditorium, Chancellor Wagoner explained the regulations governing the use of the facility. It has been the policy of the Advisory Board to assess

prevent problems experienced by residential property owners whose property adjoins that of the University.

The contract for installation of an elevator in the Cafeteria has been awarded, with installation scheduled in late October. Plans for the Receiving and Storage Warehouse are currently being reviewed by the Property Control Office and we hope to receive bids in July. Graves Electric Company was the low bidder for extension of the underground electrical distribution system. The project has been allotted 320 days for completion.

Vice Chancellor Price presented to the board a resolution concerning the establishment of a Board of Trustees to administer the Endowment Fund of the Wilmington campus. Mr. Tate moved and Mr. Simpson seconded that the resolution be adopted. Chancellor Wagoner was asked to advise President Friday of the board's decision by letter. The motion was passed unanimously. (Appendix "C")

Vice Chancellor Price then presented a second resolution establishing the regulations governing the business operations of the campus store. Mrs. Newbold moved and Mr. Wright seconded that the resolution be adopted. This resolution was also passed unanimously. (Appendix "D")

EXECUTIVE SESSION

CHANCELLOR WAGONER REPORTS

Chancellor Wagoner opened the executive session by explaining that a meeting has been arranged with Mr. Robert Bourne, Property Officer of the University Administrative Staff, concerning the cost of constructing the new Health and Physical Education Building.

VICE CHANCELLOR CAHILL REPORTS

Vice Chancellor Cahill presented his personnel report. Mr. Tate moved and Mrs. Newbold seconded that the report be adopted. (Appendix "E").

Vice Chancellor Price announced that the Trask property will soon be deeded to the

charges to cover the cost of janitorial services and utilities, not to make a profit. If in the future we find that we are making a profit, our rental fee will be adjusted; however, this is not the case at the present time.

Chancellor Wagoner then directed the attention of the board to the design for the new gymnasium. He said that a meeting was held with the architects on June 5, and that available funds are inadequate to cover the cost of fixed seating. Plans call for 3,296 fixed seats and 2,704 bleacher seats.

Chancellor Wagoner announced to the board that he has received an unusual request from the Retired Teachers Association. They wish to be allowed to audit classes on a space-available basis without charge. He plans to bring this matter to the attention of the Board of Governors.

VICE CHANCELLOR PRICE'S REPORT

Vice Chancellor Price distributed to the board copies of the Extended Continuation Budget 1974-75, included with the minutes as Appendix "A." He then distributed copies of Summary Financial Data for year ending June 30, 1973, prepared by the University Accounting Office without audit. This is included as Appendix "B."

Reporting on Capital Improvements Projects, Vice Chancellor Price said that authorization has been granted to increase the amount of revenue bonds from \$1,000,000 to \$1,400,000 to finance construction of a 200 student dormitory. The designs for this project are being reviewed by the Office of Property Control, and we expect to accept bids sometime in July.

He reported that additional problems had arisen concerning the Marine Science and Oceanology Building. These problems are being resolved and construction is expected to be completed by the end of July.

The drainage extension is progressing on schedule and is expected to be completed by July 15. We plan to enclose the drainage ditch adjacent to the Marine Science Building to

University and that plans can then be made for the establishing of two additional access roads to the campus. It was moved and seconded that a resolution of appreciation be sent to Mr. Trask. (Appendix "F")

Vice Chancellor Price also stated that the 52 acres of Masonboro Sound property is having the title searched by the Attorney General's Office and the transaction concerning this property will soon be completed.

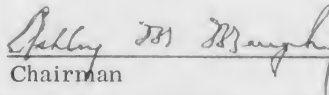
Mr. Hill suggested four names for the Board of Trustees Endowment Fund. After some discussion Mr. Wright moved and Mr. Hill seconded that the following be asked to serve on this committee:

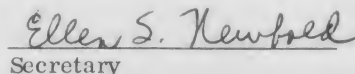
Mr. William Emerson-one year
Mr. F. B. Graham-two years
Mr. B. D. Schwartz-three years

Also serving on the Board of Trustees of The Endowment Fund Committee will be Chancellor Wagoner and the Chairman of the Board of Trustees.

New officers and committees were scheduled to be elected at this time, but due to the length of travel time for some members, Mrs. Newbold moved and Mrs. Davis seconded that the election of officers and committees be postponed until the August meeting.

The meeting was adjourned at 2:15 p.m.


Chairman


Secretary

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
Academic Budget Code 18175
Extended Continuation Budget 1974-75

	<u>Extended Continuation Budget</u>
TOTAL REQUIREMENTS	\$ 5,515,089
LESS ESTIMATED RECEIPTS	997,866
GENERAL FUND APPROPRIATION	4,517,223
Average Enrollment Data (Equated):	
1 Regular Session - Total	
North Carolina Students	2,345
Out-of-State Students	(2,260)
2 Summer Session	(85)
	320
Total Average Enrollment	2,665
Cost Per Capita Per Annum - Regular Session (Equated):	
All Sources	
Own Receipts:	2,219
Students	
Other	300
Appropriation	48
	1,871
Per Capita Student Receipts This Budget:	
In-State Students	
Out-of-State Students	251
	1,618
Full-Time Equivalent Teaching Positions:	
Regular Session Average	147.3
Students Per Teacher:	
Regular Session Average	15.9

Code 18175

(2)

Extended
Continuation
Budget

Average Number of Employees:

100 Educational and General:

101 General Administration
102 Student Services
104 Instruction and Departmental Research
105 Data Processing Operations
106 Summer School
107 Organized Research
107A Institute of Marine Bio-Medical Research
108 Extension and Public Services
109 Library
110 Maintenance and Operation of Plant

27.9
19.6
181.8
5.1
20.9
5.0
10.5
7.0
20.0
57.2

Total

355.0

Summary by Purposes:

100 Educational and General:

101 General Administration
102 Student Services
104 Instruction and Departmental Research
105 Data Processing Operations
106 Summer School
107 Organized Research
107A Institute of Marine Bio-Medical Research
108 Extension and Public Services
109 Library
110 Maintenance and Operation of Plant

336,043
261,976
2,782,526
115,001
229,030
116,834
173,703
81,877
393,112
710,666

200 Student Aid

56,220

500 Reserves and Transfers

258,101

Total

5,515,089

Summary by Objects:

1100 Salaries and Wages
1150 Employee Benefits-Hospital-Medical
1160 Employee Benefits-Disability Salary Continuation

3,926,678
50,326
11,582

Code 18175

(3)

	<u>Extended Continuation Budget</u>
1180 Social Security Contribution	194,957
1190 Retirement Contribution	341,399
1200 Supplies and Equipment	309,692
1600 Motor Vehicle Purchases	6,000
1700 Heat, Lights, Power, Water, and Gas	154,410
1800 Repairs and Alterations	29,776
1900 Other Expenses	217,488
2500 Student Aid	56,220
3100 Equipment, Books	182,971
6200 Advances	400
6400 Reserves	33,190
Total	5,515,089

THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

SUMMARY FINANCIAL DATA
FOR YEAR ENDING JUNE 30, 1973

PREPARED BY
UNIVERSITY ACCOUNTING OFFICE
WITHOUT AUDIT

ALL FUNDS

SUMMARY BALANCE SHEET

June 30, 1973

ASSETS

Current Assets

Cash

On Deposit with State

Treasurer \$ 1,267,153.02

Imprest 2,322.00

Checking 43,748.28

Savings 318,205.52

Certificates of

Deposits 125,000.00 \$ 1,761,428.82

Undistributed Income Held

by Trustee 3,191.40

Receivables 41,781.02

Inventories 46,740.90 \$ 1,853,142.14

NDSL Loans Receivable 98,501.33

Plant and Equipment 10,842,911.54

Investments Held by Trustee 219,223.93

Total Assets \$13,013,778.94

Liabilities and Fund Balance

Current Liabilities

Payables \$ 33,598.18

Long Term Debt

Bonds Payable 1,140,000.00

Total Liabilities 1,173,598.18

Fund Balance - All Funds 11,840,180.76

Total Liabilities and Fund Balance \$13,013,778.94

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
BALANCE SHEET BY FUNDS
June 30, 1973

ASSETSCurrent Funds

Education & General	
Cash	\$ 236,716.54
Receivables	<u>29,781.73</u> ^{2.23}
TOTAL Education & General	\$ <u>266,498.27</u>
Student Aid	
Cash	16,645.08
Receivables	<u>2,635.98</u>
TOTAL Student Aid	<u>19,281.06</u>
Auxiliary Services	
Cash	141,771.40
Receivables	8,180.21
Inventories	<u>46,740.90</u>
TOTAL Auxiliary Service	<u>196,692.51</u>

TOTAL - Current Funds

\$ 482,471.84 ^{2.34}ENDOWMENTS

Cash	\$ 3,153.79
Securities (valued at cost)	<u>219,223.93</u>

TOTAL - Endowments

\$ 222,377.72LIABILITIES & FUND BALANCECurrent Funds

Education & General	
Payables	\$ 8,800.39
Fund Balance	<u>257,698.38</u>
TOTAL Education & General	\$ <u>266,498.77</u>
Student Aid	
Payables	-
Fund Balance	<u>19,281.06</u>
TOTAL Student Aid	<u>19,281.06</u>
Auxiliary Services	
Payables	9,417.38
Fund Balance	<u>187,275.13</u>
TOTAL Auxiliary Services	<u>196,692.51</u>

TOTAL - Current Funds

\$ 482,472.34ENDOWMENTS

Payables	\$ 3,191.40
Fund Balance	<u>219,186.32</u>

TOTAL-Endowments

\$ 222,377.72

<u>Loan Funds</u>	
Cash	\$ 8,398.67
Loan Receivables	<u>98,501.33</u>
TOTAL - Loan Funds	<u>\$106,900.00</u>
 <u>Plant Funds</u>	
Cash	\$ <u>1,341,531.94</u>
TOTAL - Plant Funds	\$ <u>1,341,531.94</u>
 <u>INVESTED IN PLANT</u>	
Land, Buildings and Equipment	<u>\$10,842,911.54</u>
TOTAL - INVESTED IN PLANT	<u>\$10,842,911.54</u>
 <u>Agency Funds</u>	
Cash	\$ <u>186.70</u>
TOTAL - Agency Funds	\$ <u>186.70</u>
 <u>Clearing</u>	
Cash	\$ 13,024.70
Receivables	<u>4,374.00</u>
TOTAL - Clearing	\$ <u>17,398.70</u>

<u>Loan Funds</u>	
Payables	\$ 344.40
Fund Balance	<u>106,555.60</u>
TOTAL - Loan Funds	\$ <u>106,900.00</u>
 <u>Plant Funds</u>	
Fund Balance	\$ <u>1,341,531.94</u>
TOTAL - Plant Funds	\$ <u>1,341,531.94</u>
 <u>INVESTED IN PLANT</u>	
Bonds Payable	\$ 1,140,000.00
Fund Balance	<u>9,702,911.54</u>
TOTAL - INVESTED IN PLANT	<u>\$10,842,911.54</u>
 <u>Agency Funds</u>	
Fund Balance	\$ <u>186.70</u>
TOTAL - Agency Funds	\$ <u>186.70</u>
 <u>Clearing</u>	
Payables	\$ 11,844.61
Fund Balance	<u>5,554.09</u>
TOTAL - Clearing	\$ <u>17,398.70</u>

STATEMENT OF CURRENT FUNDS REVENUES,

EXPENDITURES AND OTHER CHARGES

	<u>STATE FUNDS</u>	<u>TRUST FUNDS</u>	<u>TOTAL</u>	<u>% TOTAL REVENUE EXPENSE</u>
REVENUES:				
Education and General:				
Student Tuition & Fees	\$ 784,289.05	\$ 115,919.89	\$ 900,208.94	18.2
State Appropriations	2,785,501.25		2,785,501.25	56.4
Gifts and Grants	28,918.00	418,522.19	447,440.19	9.0
Endowment Income		8,922.70	8,922.70	.2
Extension Fees and Charges	22,288.71		22,288.71	.5
Other Sources	36,030.19	20,587.04	56,617.23	1.1
Total	<u>\$3,657,027.20</u>	<u>\$ 563,951.82</u>	<u>\$4,220,979.02</u>	<u>85.4</u>
Auxiliary Enterprises	<u>397,819.36</u>	<u>323,357.16</u>	<u>721,176.52</u>	<u>14.6</u>
TOTAL REVENUES	<u>\$4,054,846.56</u>	<u>\$ 887,308.98</u>	<u>\$4,942,155.54</u>	<u>100.0</u>
Expenditures and Mandatory Transfers:				
Education and General				
General Administration	\$ 231,165.07	\$ 7,680.00	\$ 238,845.07	4.9
Student Services	212,643.76	72,724.02	285,367.78	5.8
Instruction and Departmental Research	1,937,280.16	36,086.16	1,973,366.32	40.4
Data Processing	89,843.06		89,843.06	1.8
Summer School	170,727.82		170,727.82	3.5
Organized Research	89,704.02		89,704.02	1.8
Institute of Marine Bio-Medical Research	131,005.61		131,005.61	2.7
Extension and Public Service	22,288.71		22,288.71	.5
Library	223,143.15	7,851.65	230,994.80	4.8
Maintenance and Operation of Plant	495,728.90	1,851.22	497,580.12	10.2
Organized Activities Related to Ed. Dept.		4,238.03	4,238.03	.1
Sponsored Research		196,303.19	196,303.19	4.0
Other Sponsored Programs		233,294.45	233,294.45	4.8
Student Aid	<u>30,323.83</u>	<u>25,027.13</u>	<u>55,350.96</u>	<u>1.1</u>
Total	<u>\$3,633,854.09</u>	<u>\$ 585,055.85</u>	<u>\$4,218,909.94</u>	<u>86.4</u>

STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES AND OTHER CHARGES - CONTINUED

Auxiliary Enterprises:				
Expenditures	\$ 296,283.06	\$ 301,804.22	\$ 598,087.28	12.2
Debt Service Transfer	<u>66,425.00</u>	<u> </u>	<u>66,425.00</u>	<u>1.4</u>
Total Auxiliary Enterprises	<u>\$ 362,708.06</u>	<u>\$ 301,804.22</u>	<u>\$ 664,512.28</u>	<u>13.6</u>
TOTAL EXPENDITURES AND MANDATORY TRANSFERS	<u>\$ 3,996,562.15</u>	<u>\$ 886,860.07</u>	<u>\$4,883,422.22</u>	<u>100.0</u>
NET INCREASE IN FUNDS	<u>\$ 58,284.41</u>	<u>\$ 448.91</u>	<u>\$ 58,733.32</u>	<u>N/A</u>

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

JUNE 30, 1973

Fund Accounting: To ensure observance of limitations and restrictions placed on the use of resources available to the University, the accounts of the University are maintained in accordance with the principles of "fund accounting". This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into funds that are in accordance with activities or objectives specified. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds that have similar characteristics have been combined into fund groups.

Basis of Accounting: In accordance with generally accepted accounting principles transactions are recorded and reported at cost. No attempt to convert from cost to market or to replacement value has been made, and interpretation of the data should be adjusted accordingly. Revenues and Expenditures are reported on the Cash Basis for State Funds, and on the Accrual Basis for Trust Funds.

Endowment and Similar Funds: Wachovia Bank and Trust Company acts as Trustee for the University's Endowments. The Trustee's books are closed on May 31st each year. Therefore, the information reflected in Endowments and Similar Funds are as of May 31, 1973.

Auxiliary Enterprises: The operation of Auxiliary Enterprises is supplementary to the primary educational function of the University. Accordingly, the University annually provides from Auxiliary Enterprises revenue, provisions for debt service and renewal and replacement of equipment.

RESOLUTION

BE IT RESOLVED, THAT PURSUANT TO THE AUTHORITY GRANTED IT BY A RESOLUTION OF THE BOARD OF GOVERNORS OF THE UNIVERSITY OF NORTH CAROLINA ON APRIL 11, 1974, THE BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON HEREBY ESTABLISHES THE BOARD OF TRUSTEES OF THE ENDOWMENT FUND OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON FOR THE MAINTENANCE OF THE ENDOWMENT FUND AND ADOPTS AND RECORDS IN ITS PROCEEDINGS THE FOLLOWING POLICIES FOR THE BOARD OF TRUSTEES OF THE ENDOWMENT FUND.

BOARD OF TRUSTEES OF THE ENDOWMENT FUND
OF THE UNIVERSITY OF NORTH CAROLINA AT
WILMINGTON

1. The Board of Trustees of the Endowment Fund shall consist of five members, one of whom shall be the chairman of the Board of Trustees, one of whom shall be the Chancellor, and three of whom may be (but need not be) members of the Board of Trustees and who shall be elected by the Board of Trustees for overlapping terms of three years each. The terms of the initial members of the Board of Trustees of the Endowment Fund shall be for one, two and three years each. All elections thereafter shall be for a regular term of three years, except that any person elected by the Board of Trustees to fill a vacancy created otherwise than by the expiration of a term shall be elected to serve the remainder of the term of the person whom he succeeds.
2. The Chairman of the Board of Trustees shall be ex officio the Chairman of the Board of Trustees of the Endowment Fund.
3. The Board of Trustees of the Endowment Fund may receive gifts, donations and bequests. They may in their discretion retain such properties in the form in which they are acquired and may use them as a permanent endowment fund. They may acquire and retain in the permanent endowment fund any other monies or securities of any kind that may come to them from the Board of Governors of The University of North Carolina or from any other source, excepting always the monies received from State Appropriations and from tuition, fees, and similar payments by students when are received to support the general operation of the institution.
4. The Board of Trustees of the Endowment Fund may sell any property, real or personal, of the endowment fund at either public or private sale. In the acquisition and deposition of real property for the benefit of an endowment fund, irrespective of the value of such property, all transactions shall be conducted directly between the Board of Trustees of the Endowment Fund and the State Department of Administration, the Governor, and the Council of State, without the necessity of approval by the President or the Board of Governors of The University of North Carolina.
5. The Board of Trustees of the Endowment Fund shall be responsible for the prudent investment of the Endowment Fund, in the exercise of their sound discretion, without restriction by any statute or rule of law relating to the investment of funds by fiduciaries.
6. The Board of Trustees of the Endowment Fund may designate a fiscal agent or agents and from time to time may change such designations.

7. The principal and income of all endowment properties shall be held and expended in strict accordance with the terms of the gift, devise, or bequest by which they were acquired and for the benefit of the University of North Carolina at Wilmington which it was the intention of the donor or testator to benefit.
8. The income from such endowment fund shall not take the place of State Appropriations or any part thereof, but that it shall supplement the State Appropriations to the end that the institution may improve and increase its functions, may enlarge its areas of service, and may become more useful to a greater number of people.
9. All expenditures of monies from the endowment fund shall, upon the recommendation of the Chancellor of The University of North Carolina at Wilmington, be approved by the Board of Trustees of The University of North Carolina at Wilmington.
10. The Board of Trustees of the Endowment Fund shall submit a comprehensive report of such endowment fund to the Board of Governors of The University of North Carolina annually.

Wilmington College

Wilmington, North Carolina

28401

June 7, 1974

President William C. Friday
The University of North Carolina
Post Office Box 2688
Chapel Hill, North Carolina 27514

Dear President Friday:

On June 6, 1974, the Board of Trustees of the University of North Carolina at Wilmington met and adopted the option shown as Section 2 in the Resolution of The Board of Governors of April 11, 1974, relating to the operation of endowment funds.

On the same date the board established the Board of Trustees of The Endowment Fund of the University of North Carolina at Wilmington with the following membership:

Chairman, Board of Trustees, UNC-W, Chairman
Chancellor, UNC-W

William P. Emerson, elected for a term of one year

Frederick B. Graham, elected for a term of two years

B. D. Schwartz, elected for a term of three years

With every good wish, I am

Sincerely yours,

William H. Wagoner
Chancellor

WHW:mbp

RESOLUTION

BE IT RESOLVED, THAT IN COMPLIANCE WITH NORTH CAROLINA GENERAL STATUTE 66-58 (c)(3), AS AMENDED, THE BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON APPROVES THE OPERATION OF A CAMPUS STORE BY THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON AND ADOPTS AND RECORDS IN ITS PROCEEDINGS THE FOLLOWING REGULATIONS GOVERNING THE BUSINESS OPERATIONS OF SAID CAMPUS STORE.

UNC AT WILMINGTON BOARD OF TRUSTEES
REGULATIONS RELATING TO THE BUSINESS
OPERATION OF THE CAMPUS STORE

1. Merchandising Practices. Only educational materials and supplies, gift items, and miscellaneous personal use articles will be stocked and sold in the Campus Store. Educational materials and supplies include books and other products which are required in connection with, or are reasonably related to, the performance of academic work by students or staff members. As a general rule, gift items consist of merchandise bearing the University seal, name, or colors, fraternity or sorority-related souvenirs and jewelry, novelty items of a nonutilitarian character and art works of various types. The category of miscellaneous and personal use products is limited to such items as cosmetics, toiletries, stationery, greeting cards, recreational reading matter, rain wear, underwear, and outer garments which bear the University seal, name, or colors.

2. Campus Store Patrons. Sales at the Campus Store will be restricted to enrolled students and their families, to employees of the University and their immediate families, and to other persons who are on campus for purposes other than the purchase of merchandise from the Campus Store. A notice of this restriction will be prominently displayed at the entrance to the Campus Store and reasonable steps will be taken by the store manager to check the identity and qualification of prospective purchasers.

3. Profits. The profits of the Campus Store will be the balance remaining from sales receipts following deduction of all expenses associated with the generation of income. These expenses will include the normal operating expenses plus the amounts needed to establish a reserve to provide for major repairs and replacements and the initial costs of providing new adequate facilities for the Campus Store. The Vice Chancellor for Business Affairs will report to the Board of Trustees at the close of each fiscal year the results of the operation of the Campus Store and the status of the reserve accounts. At such later time that the Board of Trustees deems that the reserve for new Campus Store facilities is sufficient for the intended purpose, transfers to said reserve shall be discontinued. Thereafter the profits from the operation of the Campus Store will be used exclusively for awarding scholarships to defray the expenses of students attending this institution in accordance with the University of North Carolina at Wilmington scholarship policies.

In accordance with General Statute 66-58 (c) (3), the operation of the Campus Store is intended to assure the availability of merchandise described above for sale to persons defined herein and is not for the purpose of competing with stores in the communities surrounding the University of North Carolina at Wilmington.

University of North Carolina

at Wilmington

June 5, 1974

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
P. O. Box 3725
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I submit the following additional personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

NEW ADJUNCT APPOINTMENTS

Robert F. Soots, Assistant Professor of Biology at Campbell College, as Adjunct Professor of Biology without salary.

John M. Wasson, Coordinator of MSW Work-Study Program for southeastern North Carolina region and Lecturer UNC-Chapel Hill, as Adjunct Instructor in Social Work without salary.

APPOINTMENTS

William W. Hall, Jr., as Assistant Professor, Department of Business and Economics, effective August 26, 1974, with a salary of \$14,500 on a ten-month basis. This is a new position.

Personal: Born York, South Carolina, 1946. Married.

Educational Background: Presbyterian College, B.A., 1967; Clemson University, M.S. - 1969; Ph.D. - 1972.

Teaching and Other Vocational Experience: Graduate Research Fellow, Clemson University, 1967-1968, 1971-72; Field Director, Household Survey of Beaufort County, S. C., Department of Agricultural Economics and Rural Sociology, Clemson University, 1970; Research Economist and Editor of Publications, Economic Development Center, School of Business, Western Carolina University, 1972 to present; Principal Investigator, Economic Analysis of Recreation, Market and Development Potentials in the Southern Highlands of North Carolina.

June 5, 1974

Professional Organization Memberships: Southern Economic Association, Regional Science Association, Gamma Sigma Delta, Omicron Delta Epsilon.

Publications: Six articles in professional journals, one article submitted to Office of State Planning, North Carolina Department of Administration, November 1973.

Doctor Hall was interviewed by Dr. Norman Kaylor, Chairman of the Department of Business and Economics, by members of the Business and Economics Department, and by Vice Chancellor Cahill.

James J. Megivern, as Associate Professor, Department of Philosophy and Religion, effective August 26, 1974, with a salary of \$16,500 on a ten-month basis. This is a new position.

Personal: Born New York, 1931. Single.

Educational Background: Mary Immaculate Seminary, B.A. - 1955, M.A. equiv. - 1959; University of Fribourg, Switzerland, Th.D. summa cum laude - 1962; Biblical Institute, Gregoriana University, Rome, Italy, S.S. L. cum laude, 1966.

Teaching and Other Vocational Experience: Program Director Community Education Center, New York City Board of Education, November 1970 to present; Adjunct Assistant Professor, Queensborough Community College, September 1970 - 1973; Adjunct Associate Professor, Liberal Arts College Fordham University, February 1971 to present; Lecturer, New York Theological Seminary, September 1969 to present; Associate Professor of Theology and Chairman of the Department of Theology, St. John's University, January 1966 to January 1970; Vice President Association of Brooklyn Clergy, January 1967 to December 1969; Assistant Professor of Biblical Science, Vincentian Major Seminary, September 1962 to June 1964.

Publications: Sixteen articles in professional journals. Two articles in New Catholic Encyclopedia.

Doctor Megivern was interviewed by Dr. B. Frank Hall, Chairman of the Department of Philosophy and Religion, by members of the Philosophy and Religion Department, by Vice Chancellor Cahill and by Chancellor Wagoner.

Request for salaries of \$15,000 or above for nontenured faculty as follows:

Robert Y. George	Research Oceanographer (Associate Professor)	\$20,000	12 months
John L. Stokes, III	Dir. of Multiple Abilities Program (Assoc. Prof.)	17,000	12 months
John T. Williams, Jr.	Associate Professor	16,300	10 months
Fletcher R. Norris	Associate Professor	15,850	10 months
Thaddeus E. Dankel	Associate Professor	15,500	10 months
David B. Roye	Assistant Professor	17,800	12 months
Carl V. Lundeen	Assistant Professor	16,800	12 months
William J. Cleary	Assistant Professor	16,150	12 months
Michael J. Heeb	Assistant Professor	16,100	12 months
John A. Tiedeman	Lecturer	15,900	10 months

Respectfully submitted,

Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

University of North Carolina

at Wilmington

28401

WILLIAM H. WAGONER
CHANCELLOR

June 10, 1974

RESOLUTION

C
O
P
Y

WHEREAS, Raiford Trask has over the years evidenced, through continuing moral and financial support, an abiding interest in the welfare of the University of North Carolina at Wilmington and,

WHEREAS, Raiford Trask has donated two lots located on the southwestern boundary of the campus now, therefore,

BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington expresses to Raiford Trask its sincere appreciation for the above named gift of real estate.

University of North Carolina

at Wilmington

June 7, 1974

Mr. William P. Emerson
Box 1809
Wilmington, North Carolina 28401

Dear Mr. Emerson:

On May 6, 1974, the Board of Trustees of the University of North Carolina at Wilmington, passed a resolution (copy attached) establishing a Board of Trustees of the Endowment Fund of the University of North Carolina at Wilmington.

The board is to consist of five members, the Chairman of Board of Trustees, the Chancellor and three elected members.

The Board of Trustees unanimously elected the following members:

	<u>Initial Term</u>
William Emerson	1 year
Fred Graham	2 years
B.D. Schwartz	3 years

The University of North Carolina at Wilmington extends its congratulations and sincere thanks for your devotion in serving. I might add that a finer crew could not be impressed.

Sincerely,

James A. Price, Jr.
Vice Chancellor for Business Affairs

JAPjr:ep

cc: Ashley Murphy

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August 22, 1974

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MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

August 22, 1974

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the conference room of the Alderman Building on Thursday August 22, 1974, at twelve noon. Mr. Ashley Murphy, Chairman, presided. The following members were present:

John B. Codington	Mrs. Kenneth Newbold
Mrs. Homer Davis	E. S. Simpson
Addison Hewlett, Jr.	T. H. Wright, Jr.
William L. Hill, Jr.	Harold G. Troy
George R. Little, Jr.	C. Lacy Tate
Ashley Murphy	Rocky Lane Moore

The Reverend Tony E. Brewington was necessarily absent.

Representing the University were:

Chancellor William H. Wagoner; Vice Chancellor Charles L. Cahill; Vice Chancellor James A. Price, Jr.; Vice Chancellor William M. Malloy; Mrs. Betty Jo Welch, Faculty Chairman and Mr. Rocky Lane Moore, Student Government Association President, attending his first meeting of the Board of Trustees as an official member.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no correction to the minutes of the meeting held March 28, 1974, the chair declared that they stood approved.

ELECTION OF OFFICERS:

Chairman Murphy called for the election of a Chairman for 1974-1975 term of office. Mr. George R. Little, Jr., moved that our present Chairman, Mr. Ashley Murphy be reelected for the new term. The motion was seconded by Mr. Addison

Hewlett, Jr., and passed. Mr. William Hill was nominated by Mr. Hewlett and seconded by Dr. Codington to serve as Vice Chairman for 1974-1975. The motion was passed unanimously. Mr. Little nominated Mrs. Ellen Newbold from Laurinburg, as Secretary for 1974-1975. Dr. Codington seconded the motion and the nominations were closed. Mrs. Newbold was elected unanimously to serve as Secretary. Mrs. Parris was nominated for Assistant Secretary by Mr. Hill, seconded by Mrs. Newbold. The nominations were closed and Mrs. Parris was elected Assistant Secretary for 1974-1975.

Chairman Murphy called for the election of five members to serve on the Buildings and Grounds Committee. Mr. Hill moved and Mr. Simpson seconded that the following members be reelected to serve on the Buildings and Grounds Committee:

Mr. William Hill, Jr.	Mr. Harold Gene Troy
Mrs. Homer Davis	Mr. Rocky Lane Moore
Mr. Lacy Tate	

Mr. Little moved the nominations be closed, seconded by Mr. Simpson and the motion carried. The above five members were elected to serve on the Buildings and Grounds Committee for 1974-1975.

The election of the Executive Committee was presented by Chairman Murphy. Mr. Tate moved and Mrs. Davis seconded the motion that the same committee continue for the 1974-1975 year. Nominations were closed and the present committee was duly elected to serve for the new term. The Executive Committee consists of the following:

Mr. Ashley Murphy	Mr. T. H. Wright, Jr.
Mr. William Hill, II	Mr. Addison Hewlett, Jr.
Mrs. Kenneth Newbold	

CHANCELLOR'S REPORT

Chancellor Wagoner reported the largest summer enrollment in the history of the University at Wilmington. The first session 1175 students and second session 933. He gave a projected enrollment for the fall of 1974 of 2,707 students.

He stated that the most outstanding feature of the summer was the new marine archaeology course which is attracting attention throughout the state. Chancellor Wagoner stated that the University continues to grow. He announced the hiring of two new staff members; Mr. Dave Robertson, who will be in charge of the residence hall and Mr. Steve Medlin, Director of Student Financial Aid. There will soon be a full-time veteran's representative on the campus, assisted by a part-time person to help veterans to become qualified. The number of veteran's on campus at this time is 433. A veteran's affairs representative has been established for the campus. He also stated that we were at this time in the process of moving into the new Marine Science Building and invited the board members to view the new building at any time.

BUILDINGS AND GROUNDS COMMITTEE

Dr. John Codington, Chairman, reported for the Buildings and Grounds Committee. He requested that they accept the construction projects as outlined in Appendix 1, with exception of item 3, dealing with the preservation of the Wise house(1713 Market Street). Chancellor Wagoner explained how this property became a part of the University and stated that at the time that the state did not make an appropriation for the upkeep of this structure. After some discussion, Mr. Hewlett moved and Mr. Simpson seconded the motion that Chancellor Wagoner request in our new budget enough money for the minimal maintenance of this property until such time as we could afford to finance complete renovation for a center or useable conference area. The motion was passed. (Appendix 1) (Building Committee Report)

CAPITAL IMPROVEMENTS PROGRESS REPORT BY VICE CHANCELLOR PRICE

Vice Chancellor Price gave a detail description of the status of the Capital Improvements Progress. He also advised the board that the Kresge Foundation had made a grant to UNC-W in the amount of \$75, 000 for the construction of a greenhouse. For details of the Capital Improvement Status see Appendix "2."

The budget being prepared by the Vice Chancellor for Business Affairs and his staff for 1975-1977 was also reviewed in detail. The Capital Improvement Budget Requests will be presented in priority order. Vice Chancellor Price explained that copies of the requests had been given to each member and he asked that they be studied and each item given detailed consideration. For details of the 1975 -1977 Operation Budget see Appendix "3."

He also stated that he would like to bring to the board's attention the purchase
51.92
of / acres of waterfront property on Myrtle Grove Sound from Altimore Walker Estate for the use of UNC-W in the area of Marine Sciences at a price of \$175,000.

Vice Chancellor Price requested at this time that the following funds be expended from the interest of the below listed Endowment Funds:

1. That \$2,000 from the White Fund be used for scholarships
2. That \$442 from the Eliza Collins Fund be used for scholarships
3. That \$2,500 from the Kenan Fund be transferred to the Chancellor's discretionary fund
4. That up to \$3,000 from Kenan Fund income be used for faculty research grants
5. That \$442 from Harrell fund be used for scholarships

Mr. Tate moved that the recommendation of Vice Chancellor Price be accepted.

Dr. Codington seconded and the motion carried.

Vice Chancellor Price brought to the attention of the board a letter from the Thalian Association requesting a reduction in the rental fee for the Kenan auditorium. After discussion Mr. Simpson moved that no final action be taken at this time, that the Chairman be instructed to use his discretion in further negotiations with the Thalian Association and that this matter be brought to the board's attention at its next meeting. The motion was seconded by Mrs. Newbold and passed.

LONG-RANGE PLAN FOR UNC-W, 1975-1980 by VICE CHANCELLOR CAHILL

Vice Chancellor Cahill reviewed the progress of the Long-range Plan, previously mailed to members of the board. (Appendix 4).

EXECUTIVE SESSION

Vice Chancellor Cahill presented additional personnel changes at UNC-W. A copy of the appointments were distributed to the members of the board for approval. After discussion Mr. Simpson moved and Mrs. Newbold seconded the motion that the new appointments be accepted. The Motion carried.

Vice Chancellor Cahill also stated that Mrs. Tsai-en Sieren, Librarian, had requested a year's leave of absence without pay due to illness. Mr. Cooper, Librarian and Chancellor Wagoner have concurred in her request. Mr. Simpson moved and Mr. Troy seconded the motion that Mrs. Sieren be given the year's leave of absence. Mrs. Sieren's year will begin September 1, 1974 and end June 30, 1975.

The meeting was adjourned at 4 p.m.

Debbie M. Murphy

Ellen S. Newbold

University of North Carolina at Wilmington

Board of Trustees Building Committee

August 22, 1974

Present: John B. Codington, Chairman

Members present: Mrs. Homer Davis
Mr. Lacy Tate
Mr. Gene Troy

1. Accepts construction projects as set forth below:
 - a. 67128 Item 2, Street Lighting, Completed project inspected by State Electrical Inspection, and Office of State Property and Construction on May 20, 1974.
 - b. 67328 Item 5, Drainage System Extension. Completed project inspected by Office of State Property and Construction on August 7, 1974.
 - c. 67128 Item 4, Marine Science and Oceanology Building. Inspected by State Electrical Inspector, State Elevator Inspector and Office of State Property and Construction on August 14, 1974. All phases of construction were accepted except the fixed laboratory equipment which will be inspected upon completion about October 1, 1974.
2. Approves the plans and specifications for Project 67328 item 9, Aquarium Building, at the Institute of Marine Biomedical Research.
3. Recommends that the University of North Carolina at Wilmington seek funds from appropriate sources to minimally maintain and preserve the Wise House (1713 Market Street).
4. Approves the plans and specification for Project 66937 Item 7, 200 Student Dormitory on campus.

CAPITAL IMPROVEMENTS STATUS REPORTS

August 22, 1974

66937-7	200 Student Dorm	Const. Doc. Review	Bid 10/74
67128-4	Marine Science & Oceanology Bldg.	Final Insp. & acc. except Lab. Equip.	
67328-4	El. Utility Exp.	Contr. Awarded	ECD 12/74
67328-5	Drainage	Final Insp. & acc. 8/7	
67328-6	Repl. Heat Pump Hoggard	Contr. Awarded	ECD 12/74
67328-7	Health & P.E.	Const. Doc.	Bid 11/74
67328-8	Elevator Cafe.	Contr. Awarded	ECD 12/74
67328-9	Aquarium Bldg.	Const. Doc.	Bid 09/74
67328-10	Wildflower Preserve	Contr. for Pond	ECD 09/01
67387-1	Rec. Warehouse & Central Storage	Const. Doc.	Bid 10/74

Have requested acceptance of grant of \$75,000 from Kresge Foundation for construction of greenhouse.

PROPOSED TABULATION OF COST ESTIMATES
FOR
CAPITAL IMPROVEMENT REQUESTS, 1975 - 77

University of North Carolina at Wilmington

1. General Classroom Building (40,000 sq. ft.)	\$1,665,000
2. Two Elevators	135,000
3. Marine Biomedical and Experimental Oceanology Research Facility (13,000 sq. ft.)	750,000
4. Boat Maintenance and Marine Hardware Storage Building (3,000 sq. ft.)	79,000
5. Boat Docking Facility	200,000
6. Renovation and Replacement of Air Conditioning and Heating System Institute of Marine Biomedical Research	50,000
7. Four (4) All Weather Tennis Courts	65,000
8. Athletic Track and Field	185,000
9. Street Lighting	35,000
10. Improvements to Campus Roads	110,000
11. Cross Campus Connecting Road	135,000
12. Completion of Underground Electrical Distribution System	35,000
13. Campus Buildings Monitor and Detection System	75,000
14. Campus Fencing	15,000
15. Campus Improvement and Landscaping	145,000
16. Additional Library Shelving for 55,000 Volumes	31,000
17. Elimination of Safety Hazards and Architectural Barriers to Handicapped	125,000
TOTAL	<u>\$3,835,000</u>

August 22, 1974

page 2

Received instructions for preparation of Continuing Operations Budget for 1975-77 on July 11, 1974.

July 29 - Enrollment estimates to General Administration

	75 / 76	76 / 77
In-State	2,415	2,550
Out-of-State	85	85
Total	2,500	2,635

August 19 - Continuing Operations Budget submitted to General Administration requesting increases of

\$ 67,270	to	\$5,826,957	1975-76
\$111,790	to	\$5,938,747	1976-77

August 9 - Received instructions for submission of budget requests for program expansions and Capital Improvements. This budget is to be submitted by September 6, 1974. The following categories will be included:

- Enrollment Changes
- Improvements - Libraries
- Increases in Student Aid
- Improvements - Instruction & Departmental Research
- Improvements - Organized Research
- Improvements - Extension & Public Services
- Improvements - Student Services and Administrative Support
- Improvements - Maintenance & Operation of Plant
- Capital Improvements

UNC-W Trustee Board elects new officers

Electron of new officers for the Board of Trustees of the University of North Carolina at Wilmington led the agenda Thursday when the board met to consider routine business at the opening of the academic year.

Re-elected to a second term were Ashley Murphy, chairman, William Hill, vice chairman, Ellen Newbold, secretary, and Mary Parris, assistant secretary.

Also voted in for a second year's service were the following committees: Buildings and grounds, Dr. John Codington, chairman, Harold Troy, Mrs. Homer Davis, Lacy Tate and Rocky Moore. Executive, Murphy, chairman, Tom Wright, Addison Hewlett, Hill and Mrs. Newbold.

Chancellor William Wagoner reported the largest summer enrollment in the university's history with 2,108 students in both sessions. He said the most exciting feature of the summer was the new marine archaeology course which is attracting inquiries and commendation from outside the state.

Wagoner announced the hiring of two new persons to campus positions: Dave Robertson, who will be in charge of the residence hall, and Steve Medlin, director of student financial aid.

He said there will soon be a full-time veteran's representative on the campus, assisted by a part-time person, to help veterans become qualified for veterans' aid. The number of veterans on the UNC-W campus present was cited as 433.

A report from Dr. Codington's buildings and grounds committee brought approval on construction projects including street lighting, a drainage system extension, and the recently completed marine

science and oceanology building.

The trustees also approved plans and specifications for an aquarium building to be constructed at the Institute of Marine Biomedical Research and plans for a 200-student dormitory on the university campus. The dormitory, with a cost estimate of \$1.3 million, will be bid in October and completed by the end of 1975.

Codington reported that the Wise House, property given to the university in 1969 and located at 1713 Market St., needs minimal maintenance until it can be renovated for use as a seminar center. He said no provisions for its maintenance had been included in the gift nor is it available from the state.

Trustees expressed the belief an investment of approximately \$35,000 to renovate this building would be of great benefit to the university in housing visiting professors and holding seminars. They approved the immediate expenditure of \$10,000 for minimal maintenance until this renovation could be undertaken.

Vice-Chancellor James Price presented a report on the status of capital improvements. In addition to projects already approved in the buildings and grounds reports, this included the proposed health and physical education building which will be bid in November, construction of a pond in the wildflower preserve, a receiving warehouse and central storage building, and an elevator in the cafeteria.

Price also announced the continuing operations budget for 1975-77 which will be submitted to general administration by Sept. 6. The total budget for the two-year period will be a little in excess of \$11 million.

The board approved taking a

total of \$8,384 from various endowment fund incomes scholarships.

Vice Chancellor Charles Cahill gave a progress report on the long-range plan requested of all universities by the Board of Governors. He said making plans through the academic year 1979-80 is difficult since "new" money for programs based on increased enrollment. As UNC-W is presently expected to increase enrollment only eight to ten percent, it is impossible to initiate many long-range plans.

The faculty committee on long-range planning, said Cahill, whose chairman was Betty Jo Welch, decided to make its main emphasis request for graduate programs. The Board of Governors will be asked to change the scope and mission of UNC-W to give its master's degree granting capability.

Cahill said this would be justified in the departments of education, business and marine science, because of unique needs in Wilmington for these programs, and, in the case of marine science, because of existing strength in the undergraduate program.

A second long-range plan will be a request for permission to build in undergraduate programs not currently available on the campus as follows: anthropology, criminal justice, social work, computer science, special education, and geology.

Appendix H

University of North Carolina

at Wilmington

August 15, 1974

MEMORANDUM

TO: Board of Trustees - The University of
North Carolina at Wilmington

FROM: Charles L. Cahill
Vice Chancellor for Academic Affairs

SUBJECT: Long Range Plan for UNC-W, 1975-1980

Chancellor Wagoner has requested that I present to you a progress report on the Long Range Plan for the University of North Carolina at Wilmington. Attached is a statement of the major proposals that will be contained in the plan. I shall review this statement and respond to questions you may have concerning the plan during our meeting on August 22.

C. L. C.

Attachment

UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

I. THE DEVELOPMENT OF THE LONG RANGE PLAN

During the academic year 1973-74, a faculty Long Range Planning Committee studied the needs and trends of the University of North Carolina at Wilmington. The committee was made up of the chairmen of all the academic departments within the institution and was directed by the Chairman of the Faculty.

The result of the committee's study was a set of recommendations which were presented to the Long Range Plan Steering Committee for evaluation and further development. This committee is composed of:

Dr. Charles L. Cahill, Vice Chancellor for Academic Affairs, Chairman
Dr. William Malloy, Vice Chancellor for Student Affairs
Mr. James A. Price, Vice Chancellor for Business Affairs
Dr. Fred Toney, Chairman, Department of Mathematics
Mrs. Betty Jo Welch, Chairman of Faculty

The Steering Committee is presently working toward a document which will be called The Long Range Plan for the University of North Carolina at Wilmington, 1975-1980. The document is to be presented by the Chancellor to the General Administration no later than October 15, 1974.

II. PROPOSALS THAT WILL BE CONTAINED WITHIN THE DOCUMENT.

The completed document will contain a description of the present state of this institution (its administrative organization, its scope and mission, existing academic programs); a record of past enrollments, admission practices, and future enrollment projections; proposed future academic planning; faculty and staffing plans; and budget projections.

Following are the major proposals that will be presented in the plan:

- A. THAT THE SCOPE AND MISSION OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON BE EXPANDED TO INCLUDE BOTH UNDERGRADUATE AND GRADUATE ACADEMIC PROGRAMS.

This step beyond undergraduate programs into graduate programs is the next logical step in the maturing process of this institution. The University at Wilmington has built steadily from a local college to a small liberal arts program, to a campus of the North Carolina University with nineteen academic departments, thirty-one programs, a research center, and a flourishing continuing education program. Certain areas within the institution are ready to develop beyond undergraduate studies. These shall be addressed below.

- B. THAT UNDERGRADUATE PROGRAMS LEADING TO THE BACHELOR DEGREE

BE DEVELOPED IN ANTHROPOLOGY, CRIMINAL JUSTICE, SOCIAL WORK, COMPUTER SCIENCE, SPECIAL EDUCATION, GEOLOGY, GEOGRAPHY, AND EARTH SCIENCES.

1. Anthropology, Criminal Justice and Social Work are all areas within the realm of Behavioral Science which must be developed within an undergraduate program. Student interest in these areas is strong. There is a rapidly increasing need in North Carolina, and specifically southeast North Carolina, for persons trained in these areas.
2. Computer Science has become an integral part of contemporary society. Today's undergraduate must have at least a fundamental knowledge of this area. For many disciplines within the natural and behavioral sciences, as well as in business and economics, it is a necessary tool.
3. The region served by the University at Wilmington is seriously in need of teachers certified in Special Education; in 1973-74, approximately seventy-five non-certified people worked in Special Education. A program at the University would help resolve the problem of unqualified persons working in this area.
4. The Department of Earth Sciences presently offers a Bachelor of Arts degree in Earth Sciences, with con-

centrations in Earth Sciences, Geography, and Geology. Both student demand and national educational trends indicate that the program should expand to offer a B.A. and a B.S. in Geology, a B.A. in Geography and a B.S. in Earth Sciences. Clarification of programs would better prepare students both for careers and for continued study at the graduate level.

C. THAT GRADUATE PROGRAMS BE DEVELOPED IN MARINE BIOLOGY, EDUCATION, AND BUSINESS AND ECONOMICS.

1. Marine Biology: The institution is ideally situated as a center for such a program. The traditional maritime interests of the community, established scientific laboratories and educational institutions within the area, and longterm state interests in maritime affairs all indicate that such a program should be developed.
2. Education: A graduate level program in Education is fundamental to the enrichment of the elementary and secondary schools of New Hanover and neighboring counties. Teachers within these systems could realistically continue their formation beyond the bachelor's level. This would feed directly into the upgrading of the counties' educational systems.
3. Business and Economics: The rapid growth of industry in

southeast North Carolina has created a need for persons qualified in business affairs. A graduate program would help meet that need.

ROLL FOR BOARD OF TRUSTEES

UNC-W

NAME	1974				1975	EXECUTIVE COMMITTEE			
	11/21	1/23	4/10	8/7	12/16	2/5	5/12		
BREWINGTON, TONY E.	X		X	X	X	X			
CODINGTON, JOHN B.	X		X	X	X	X			
DAVIS, MRS. HOMER	X		X	X	X	X			
HEWLETT, ADDISON, JR.	X		X	X		X	X		
HILL, WILLIAM L., II	X		X	X	X		X		
LITTLE, GEORGE R., JR.	X		X	X		X			
MURPHY, ASHLEY M.	X		X	X	X		X	X	
NEWBOLD, MRS. KENNETH	X		X	X	X	X	X	X	
SIMPSON, E. S.			X	X	X	X			
TATE, C. LACY	X		(Term expired 6/30/75)						
TROY, HAROLD G.	X		X		X				
WRIGHT, THOMAS H., JR.	X		X	X	X	X	X	X	
MOORE, ROCKY LANE SGA President	X		X	(Out of Office) (Term Expired)					
STEPHEN L. HOBBS SGA President				X					
(New Trustee-replaces HARDIN, EUGENE B. Mr. Tate 7/1/75)					X	X			

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November 21, 1974

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MINUTES OF MEETING
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

November 21, 1974

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the conference room of the Alderman Building on Thursday, November 21, 1974 at twelve noon. Mr. Ashley Murphy, the chairman, presided. The following members were present:

Tony E. Brewington	Ashley M. Murphy
John B. Codington	Mrs. Kenneth Newbold
Mrs. Homer Davis	C. Lacy Tate
William L. Hill, II	Harold Gene Troy
George R. Little, Jr.	Thomas H. Wright, Jr.
Addison Hewlett, Jr.	Rocky Moore

Absent: E. S. Simpson

Representing the University of North Carolina at Wilmington were the following:

William H. Wagoner	William M. Malloy
Charles H. Cahill	Tyrone Rowell
James A. Price, Jr.	Mrs. B. J. Welch
Daniel B. Plyler	

Marjorie Shackley - Press Representative

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no corrections to the minutes of the meeting held on August 22, 1974, the motion to accept the minutes was made by Mr. Tate, seconded by Mrs. Davis and passed.

CHANCELLOR'S REPORT

The Chancellor began by reporting on State Aid for Private Independent Colleges and Universities. He stated that pre-dating 1971, there had been some state aid for some private institutions. They are now requesting that the \$200 FTE paid in the past for North Carolina students be increased to \$600 per full-time student to be funded by the General Assembly. In this area alone, the total tax support requested by these private institutions is \$33 million.

The second item in the Chancellor's report concerned the Buckley Amendment titled "Protection of the Rights and Privacy of Parents and Students," Public Law 93-380 which became effective November 19, 1974, and which affects institutions of higher education wishing to receive and use federal funds. Section 438(a) of the amending law establishes rights of access to "official records, files and data" by students "attending a post-secondary institution of higher education" to whom the materials "directly" relate, if such materials are intended for school or third-party use. Section 438(b) of the amending law establishes conditions for the release of student personal data to parties other than the depository institution and the student. Depending upon what party, other than the two just enumerated, is to receive the information and upon what use is to be made of the information, the institution is responsible for one or more of the following:

- (1) Obtaining a release from the student.
- (2) Giving such student a written statement at the time a release is sought.
- (3) Furnishing such student a copy of the information to be released.
- (4) Affording such student the opportunity to review and correct the information at a hearing.
- (5) Providing student data to certain third parties only in anonymous form.
- (6) Maintaining in the student's file a form signed by each requester of information that reveals the purpose of each request with respect to that student's records.
- (7) Bearing an implied statutory burden to see that a third-party recipient of released information does not permit further divulgence unless the appropriate written consent is obtained.

Dr. Wagoner went on to say that parents shall no longer have access to the student's records and grades without the student's consent, and the institution may not release any of the student's records to any individual without prior approval of that student, except in certain listed categories. (Appendix 1).

PROCEDURAL POLICIES OF BOARD OF TRUSTEES

The Chancellor stated that he would appreciate any suggestions which the Board might have to improve the information flow between board members and the University. It appears that it will be necessary to adjust our meeting dates because of the deadlines with respect to the new tenure and promotion document which has not as yet been approved by the Board of Governors. The transmission of these matters to the University Board of Governors must be accomplished in January. He explained to the Board that we will have to go to five meetings a year to handle this, or retain the present four meetings and work this in as a special meeting. The Chancellor further suggested that a refined committee structure for the Board of Trustees should be worked out with the committees

reporting back to the Board. At the present time, the regularly scheduled meetings of the Board are in March, May, August and December. (Appendix 2)

STUDENT SENATE REQUEST FOR NAMING DORMITORY

The Chancellor referred to a request from the Student Senate that the dormitory on the campus be named the Edmund R. Galloway Hall, in memory of one of their fellow students who suffered a fatal accident on campus during October 1974. Dr. Wagoner suggested that this matter be referred to the **Buildings and Grounds Committee** for action. Mr. Wright moved that this matter be referred to the Buildings and Grounds Committee, seconded by Mr. Troy and passed. (Appendix 3).

FINANCIAL REPORT BY MR. PRICE

The financial report for the year ending June 30, 1974* a copy of the Recommended Continuation Budget for the University for 1975-77 (Appendix 4), A Change Budget Request for 1975-77 Recommended by the Board of Governors (Appendix 5), and a Report to the Trustees on the Status of Capital Improvements (Appendix 6), was furnished to the Board members for their information by Mr. James A. Price, Jr., Vice Chancellor for Business Affairs. The Chancellor, after a brief summary of the financial report, stated that the financial side of the picture has settled down to the point where we can begin for once to do some long-range budget planning.

The Chancellor at this time brought up the matter of whether the Board should consider the restructuring of its meeting dates and have five meetings per year

*The financial report mentioned above is on permanent file in the office of the Vice Chancellor for Business Affairs.

instead of the usual four meetings. He reiterated the need to establish a more formal committee structure for the Board to study various phases of finance, personnel and programs. He stated that if we continue under present structures and present procedures, we will, of necessity, have to schedule more than four meetings. Mr. Wright, in commenting on the committee idea, stated that he personally approved of this. The next scheduled meeting would normally be set for March 1975.

Mr. Tate moved and Mrs. Newbold seconded a motion to authorize the ad hoc committee composed of members of the Board of Trustees to study the Procedural Policies and the committee structure of the Board of Trustees and to report to the Board at a meeting to be held in the month of January 1975, on or before the 15th of January. The motion passed.

At this time, Dr. Wagoner called on Dr. Cahill to explain the necessity for the change in meeting dates. Dr. Cahill stated that it would be most helpful if the Board could schedule their meetings to coincide with the time element involved for the reports to the Board of Governors. He stated that a meeting would definitely be necessary in January due to the new tenure and promotion document which must be filed no later than March 15, 1975. All recommendations in connection with this document are due in Dr. Cahill's office no later than December 2, 1974, to be submitted to the Board of Governors prior to January 20, 1975, in order for them to be included in the agenda for the February meeting of the Board of Governors. To meet this schedule of events, the Board of Trustees should meet some time between the 1st and 15th of January, 1975, in order to allow time for the information to reach the Board of Governors on or before January 20, 1975.

REPORT OF BUILDINGS AND GROUNDS COMMITTEE

The Buildings and Grounds Committee chairman, Dr. John B. Codington, reported that all of the items listed in his report had been reviewed and approved by the Buildings and Grounds Committee which met prior to the Board meeting. Dr. Codington moved that the recommendations be approved as submitted, the motion was seconded by Mr. Tate and passed. (Appendix 7).

Dr. Wagoner brought up the subject on the widening of Highway 132 in front of the University and stated that he would like to suggest that the Board of Trustees pass a resolution for Mr. Price to take to the Department of Transportation regarding the widening of the highway, stating the approval of the Board of Trustees and recommending the action. Although this is already scheduled to be done, it was felt that a resolution from the Board of Trustees would be in order. Dr. Codington moved that this resolution from the Board of Trustees would be in order. Dr. Codington then moved that this resolution be submitted and asked that Dr. Wagoner draw up the resolution for the Board of Trustees. The motion was seconded by Mr. Tate and passed. (Appendix 8).

CAPITAL IMPROVEMENTS

Mr. Price reported that the approval of final plans and specifications for the new dormitory has been delayed and this matter has been rescheduled for the first week in January. He also reported that an additional 115 parking spaces have been added to Parking Lot "G".

In connection with the new Marine Science Building which was occupied in August, 1974, Temperature Control has been declared in default of their contract

for the completion of the installation of heating equipment. The bonding company is now taking steps to hire another contractor for the completion of the work. There are nine heaters already on campus ready to be installed in this building.

Mr. Price invited the Buildings and Grounds Committee members, as well as the entire Board of Trustees, to be on campus at 1 o'clock p.m. on Monday, November 25, 1974 for the purpose of reviewing the plans on the new Health and Physical Education Building which will be presented at that time. It was moved by Mr. Little that Mr. Price's report to the Board on Capital Improvements be accepted as submitted. This was seconded by Mr. Wright and passed. (Appendix 9).

BUDGET REPORT

Mr. Price, in reporting on the Change Budget Requests to be submitted to the Legislature for Approval, stated that this does not include any salary increases for SPA or EPA and neither does it include funds based on an increase in enrollment, which we would not know about until after the Legislature meets and appropriates the monies.

LONG-RANGE PROGRAM

In commenting on the Long- Range Plan* of the University which has been furnished to the Board of Trustees, Dr. Wagoner reported that a Master of Arts program is being requested in three areas. These are: Business and Economics, Education, and Marine Biology. He commended Dr. Cahill and the faculty committee on the excellent job that had been done in preparing the long-range plan for the University.

The Chancellor announced that the Board would now go into Executive Session and asked that all staff members retire.

*The Long-Range Plan for the University of North Carolina at Wilmington is on permanent file in the office of the Vice Chancellor for Academic Affairs.

EXECUTIVE SESSION

CHANCELLOR WAGONER REPORTS

The Chancellor reported that progress was being made on the new Health and Physical Education Building, however, an additional \$118,000 is needed at this time. Dr. Wagoner stated that the University is on the track of some of this money and that at the moment Mr. Hill and Mr. Hewlett are helping with this. He stated that we have two good prospects for this amount at this time.

Dr. Wagoner commented on the committee structure which was needed to meet either on a more regular basis or on a "call basis."

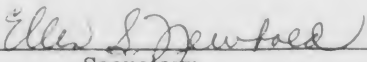
Dr. Wagoner introduced to the Executive Session Mrs. Catherine Burruss, who is now employed in his office working with Mrs. Parris, and who was attending the meeting for the first time.

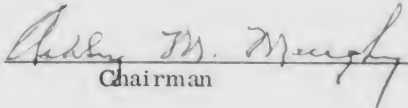
Mr. Brewington requested that the same date and hour be set aside for the regularly scheduled meetings of the Board of Trustees so that these could be scheduled ahead of time without conflicting with other appointments.

Mr. Thomas H. Wright, Jr. suggested that each Board member who had not read Mr. Dees' speech to the Board of Governors and Boards of Trustees should do so, as it would be most informative. He also suggested that staff members should become familiar with its contents.

There being no further business to be discussed, a motion to adjourn the Executive Session was made by Mr. Wright, seconded by Mr. Hill and passed.

The meeting was adjourned at 2:30 p.m.


Secretary


Chairman

On November 22, 1974, Chairman Murphy, by telephone conversation with the Chancellor, requested that he write a letter in behalf of the Chairman of the Board to Mr. Thomas H. Wright, Jr., Mrs. Kenneth Newbold, Mrs. Homer Davis, and Mr. George R. Little, Jr., appointing them to the ad hoc committee for the purpose of studying procedural policies and committee structures of the Board of Trustees. Chairman Murphy further designated Mr. Wright as chairman of this committee.

PROCEDURAL POLICIES OF BOARD OF TRUSTEES

(A) REGULAR MEETINGS

There shall be four regular meetings of the Board of Trustees each calendar year. These regular meetings shall be held in the months of August, December, March and May. Any matter of business relating to the University of North Carolina at Wilmington over which the Board of Trustees has jurisdiction may be considered at any regular meeting.

(B) SPECIAL MEETINGS

The Chairman may call special meetings, and the Secretary, at the written request of not less than five members of the Board of Trustees, shall call special meetings of the Board.

Any matter of business relating to the University of North Carolina at Wilmington may be considered at a special meeting of the board, if advance notice is given of the business to be transacted.

At any regular or special meeting of the Board of Trustees a simple majority of the total members shall constitute a quorum. A majority of the voting members of any committee of the Board of Trustees shall constitute a quorum.

(C) NOTICE OF MEETINGS

Upon request of the Chairman, the Secretary shall cause to be mailed to each member of the Board of Trustees a notice of time and place of meetings as follows:

- (1) Regular Meetings - a notice of not less than ten days.
- (2) Special Meetings - a notice of not less than five days, except in emergency situations when, in the discretion of the Chairman, and not less than 24 hours before the special meeting, notice may be given to each member by telegram or telephone.

(D) ORDER OF BUSINESS

The order of business for all meetings of the Board of Trustees shall be as follows:

- (1) Roll Call
- (2) Correction and approval of all minutes of regular, special and executive committee meetings not already approved by the board at the preceding regular meeting.
- (3) Reports and recommendations of the Chancellor of the University of North Carolina at Wilmington who may call upon the Vice Chancellors and other Staff Members of the University of North Carolina at Wilmington for reports.
- (4) Reports of standing committees.
- (5) Reports of special committees.
- (6) Unfinished business.
- (7) New business.

(E) RULES OF ORDER

Except as changed by specific rules and regulations enacted by the Board of Trustees or as otherwise may be prescribed by law Robert's Rules of Order Revised (last edition) shall constitute the rules of parliamentary procedure applicable to all meetings of the Board of Trustees and its several committees.

COMMITTEE STRUCTURE

1. EXECUTIVE COMMITTEE

The Board of Trustees shall elect an Executive Committee composed of five members including the Chairman of the Board of Trustees, who shall concurrently chair the Executive Committee. The election of the members of the Executive Committee shall take place at the regular meeting of the Board of Trustees each May. Terms of office for members of the Executive Committee shall be for one year and shall commence immediately after their election.

Vacancies on the Executive Committee shall be filled by election at the next regular or special meeting of the Board of Trustees. The Executive Committee shall have full power to act for the Board of Trustees except that it shall not have the power to alter or revoke any order, resolution or vote of a regular or special meeting of the Board of Trustees, nor shall it have the power to recommend the two choices for Chancellor as specified in the policies of the Board of Governors. The Executive Committee shall report in writing all of its actions to the Board of Trustees. The Executive Committee shall approve or disapprove all appointments to the faculty and staff of the University of North Carolina at Wilmington which are proposed by the Chancellor and which are for a term of more than one year, but which are for less than permanent tenure. The Executive Committee shall approve or disapprove all faculty and staff salaries in excess of \$15,000.00 for one regular academic term other than those salaries which by law or superseding regulation are set by the Board of Governors.

(2) BUILDING AND GROUNDS COMMITTEE

The Board of Trustees shall elect a Building and Grounds Committee composed of five members who shall serve for one year. The Chairman of the Board of Trustees shall designate the Chairman of the Building and Grounds Committee. The Building and Grounds Committee shall have the responsibility of continually consulting with and advising the administrative officers of the University of North Carolina at Wilmington concerning all matters dealing with real property. In performing its duties the Building and Grounds Committee after consultation with the Chancellor shall recommend to the full Board of Trustees the architect(s) and engineer(s) for each capital improvements project as required by the laws of the state and the Board of Governor's policies. The Building and Grounds Committee

shall further, on behalf of the Board of Trustees, after consultation with the Chancellor approve all building sites and other areas and sites dedicated to a particular purpose. The Building and Grounds Committee acting for the Board of Trustees shall give final approval to the plans and specifications for all building projects for which approval is required and further for the Board of Trustees shall inspect and finally accept all completed buildings and projects.

November 13, 1974

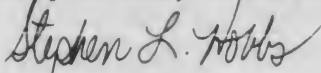
TO: Dr. William H. Wagoner, Chancellor
FROM: The Student Senate
RE: Memorial to Edmund Robert Galloway

The Student Senate of the University of North Carolina at Wilmington respectfully requests that the Board of Trustees consider designating the existing residence hall as the Edmund R. Galloway Hall.

This request was originated by several students living in the residence hall who strongly feel that a lasting tribute be paid to the first resident student to die as a result of an on-campus accident. This idea was carried to the Senate and was endorsed at its most recent meeting.

It is hoped that this proposal will be considered at the November 21 meeting of the Board of Trustees.

Respectfully submitted for the Senate,



Stephen L. Hobbs
Junior Class President
and Student Senator

SLH:jaj

THE UNIVERSITY OF NORTH CAROLINA

General Administration

P. O. BOX 2688
CHAPEL HILL 27514

TELEPHONE: (919) 933-6981

November 19, 1974

MEMORANDUM

TO: The Chancellors

FROM: David N. Edwards, Jr. *DNE*
Special Assistant
Office of the President

RE: "Buckley Amendment" memorandum of November 18, 1974

Reference is made to the third to last paragraph on page 2 of the above-cited memorandum: (1) the text of the Family Educational Rights and Privacy Act of 1974, as signed into law, contains no grace period provision ending January 1, 1975 (H.R. 69, a previous version of the bill, did contain such a provision); (2) purview of the Act, though qualified by certain statutory exceptions, is not limited to HEW funds, programs, and information requests.

cc: President William Friday
Mr. Richard H. Robinson, Jr.

THE UNIVERSITY OF NORTH CAROLINA

General Administration

P. O. BOX 2688
CHAPEL HILL 27514

November 18, 1974

NOV 18 1974
RECEIVED
OFFICE OF THE CHANCELLOR

MEMORANDUM

TO: The Chancellors

FROM: David N. Edwards, Jr. *DNE*
Special Assistant
Office of the President

RE: "Buckley Amendment"

The Family Educational Rights and Privacy Act of 1974 (part of P.L. 93-380) is a dramatic amendment to the Elementary and Secondary Education Act of 1965. Though passed by Congress and signed into law with little, if any, critical analysis, it places significant responsibilities as of November 19, 1974, on institutions of higher education wishing to receive or maintain the use of federal funds.

A careful or even casual reading of this so-called "Buckley Amendment" to the 1965 Act precipitates many questions of understanding and interpretation. This memorandum does not offer answers to those questions; we know of no currently reliable source of definitive answers. This memorandum does seek to convey a sense of the responsibilities that the Act imposes on your institution--at a time when multiple efforts are under way to repeal, amend, or just have the law officially interpreted.

Section 432(a) of the amending law establishes, within 45 days of request therefor, rights of access to "official records, files, and data" by students "attending a post-secondary institution of higher education" to whom the materials "directly" relate, if such materials are intended for school or third-party use. (Parents of minor students attending the School of the Arts in the high school program would have the rights bestowed under the Act, instead of the student; adult students in the high school level would have the rights of all post-secondary students under the Act.) The right of access potentially leads to a second institutional responsibility--the provision of a hearing to challenge the content of the records with respect to accuracy, tendency to mislead, and violation of other student rights, and to correct the record accordingly.

Memorandum to the Chancellors
Page Two
November 18, 1974

Section 438(b) of the amending law establishes conditions for the release of student personal data to parties other than the depository institution and the student. Depending upon what party, other than the two just enumerated, is to receive the information and upon what use is to be made of the information, the institution is responsible for one or more of the following:

- (1) Obtaining a release from the student;
- (2) Giving such student a written statement, at the time a release is sought, divulging the nature of the records sought and the reasons release is sought;
- (3) Furnishing such student a copy of the information to be released;
- (4) Affording such student the opportunity to review and correct the information at a hearing;
- (5) Providing student data to certain third parties only in anonymous form;
- (6) Maintaining in the student's file a form signed by each requester of information that reveals the purpose of each request with respect to that student's records;
- (7) Bearing an implied statutory burden to see that a third-party recipient of released information does not permit further divulgence unless the appropriate written consent is obtained.

The institution is further charged to notify all students of "the rights accorded them by [this Act]." Provision of the text of the law seems an adequate and simple mode.

Slightly easing the burden of this Act are the grace period (to January 1, 1975) with respect to HEW funds obligated to an institution prior to August 21, 1974 (the date of enactment), the requirement that future institutional data-gathering under HEW auspices be statutorily authorized, and the qualified statutory defense to an institution of claiming a violation of the Act as a basis for noncompliance with an HEW request for information, research, or testing. (See Section 440 of the amending Act.)

The impact of this act is immediate in the sense that appropriate policies, procedures, and forms must be developed with dispatch at each institution and in the sense that information release must be accomplished on and after November 19 consistent with the Act; its impact is delayed in that the institution has up to 45 days to respond to each student request under the Act by means of those policies, procedures, and forms which may be developed.

This office cannot now provide answers to questions necessarily arising from your efforts at compliance, but it will relay updated information as that information is generated by national scrutiny of and response to the Act. In the meantime, you are supplied herewith a copy of the Act for immediate, intensive use.

Enclosure

cc: President William Friday
Mr. Richard H. Robinson, Jr.

PROTECTION OF THE RIGHTS AND PRIVACY OF PARENTS AND STUDENTS

§ 513.

SEC. 513. (a) Part C of the General Education Provisions Act is further amended by adding at the end thereof the following new section:

"PROTECTION OF THE RIGHTS AND PRIVACY OF PARENTS AND STUDENTS

20 USC 1232g.

"SEC. 435. (a) (1) No funds shall be made available under any applicable program to any State or local educational agency, any institution of higher education, any community college, any school, agency offering a preschool program, or any other educational institution which has a policy of denying, or which effectively prevents, the parents of students attending any school of such agency, or attending such institution of higher education, community college, school, preschool, or other educational institution, the right to inspect and review any and all official records, files, and data directly related to their children, including all material that is incorporated into each student's cumulative record folder, and intended for school use or to be available to parties outside the school or school system, and specifically including, but not necessarily limited to, identifying data, academic work completed, level of achievement (grades, standardized achievement test scores), attendance data, scores on standardized intelligence, aptitude, and psychological tests, interest inventory results, health data, family background information, teacher or counselor ratings and observations, and verified reports of serious or recurrent behavior patterns. Where such records or data include information on more than one student, the parents of any student shall be entitled to receive, or be informed of, that part of such record or data as pertains to their child. Each recipient shall establish appropriate procedures for the granting of a request by parents for access to their child's school records within a reasonable period of time, but in no case more than forty-five days after the request has been made.

"(2) Parents shall have an opportunity for a hearing to challenge the content of their child's school records, to insure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

Hearing.

"(b) (1) No funds shall be made available under any applicable program to any State or local educational agency, any institution of higher education, any community college, any school, agency offering a preschool program, or any other educational institution which has a policy of permitting the release of personally identifiable records or files (or personal information contained therein) of students without the written consent of their parents to any individual, agency, or organization, other than to the following—

Release of records, parental consent requirement.

"(A) other school officials, including teachers within the educational institution or local educational agency who have legitimate educational interests;

"(B) officials of other schools or school systems in which the student intends to enroll, upon condition that the student's parents be notified of the transfer, receive a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record;

"(C) authorized representatives of (i) the Comptroller General of the United States, (ii) the Secretary, (iii) any administrative head of an education agency (as defined in section 109 of this Act), or (iv) State educational authorities, under the conditions set forth in paragraph (5) of this subsection; and

"(D) in connection with a student's application for, or receipt of, financial aid.

"(2) No funds shall be made available under any applicable program to any State or local educational agency, any institution of higher education, any community college, any school, agency offering a preschool program, or any other educational institution which has a policy or practice of furnishing, in any form, any personally identifiable information contained in personal school records, to any persons other than those listed in subsection (b) (1) unless—

"(A) there is written consent from the student's parents specifying records to be released, the reasons for such release, and to whom, and with a copy of the records to be released to the student's parents and the student if desired by the parents; or

"(B) such information is furnished in compliance with judicial order, or pursuant to any lawfully issued subpoena, upon condition that parents and the students are notified of all such orders or subpoenas in advance of the compliance therewith by the educational institution or agency.

Records, accessibility for audit.

"(3) Nothing contained in this section shall preclude authorized representatives of (A) the Comptroller General of the United States, (B) the Secretary, (C) an administrative head of an education agency or (D) State educational authorities from having access to student or other records which may be necessary in connection with the audit and evaluation of Federally-supported education program, or in connection with the enforcement of the Federal legal requirements which relate to such program: *Provided*, That, except when collection of personally identifiable data is specifically authorized by Federal law, any data collected by such officials with respect to individual students shall not include information (including social security numbers) which would permit the personal identification of such students or their parents after the data so obtained has been collected.

Written request.

"(4) (A) With respect to subsections (c) (1) and (c) (2) and (c) (3), all persons, agencies, or organizations desiring access to the records of a student shall be required to sign a written form which shall be kept permanently with the file of the student, but only for inspection by the parents or student, indicating specifically the legitimate educational or other interest that each person, agency, or organization has in seeking this information. Such form shall be available to parents and to the school official responsible for record maintenance as a means of auditing the operation of the system.

"(B) With respect to this subsection, personal information shall only be transferred to a third party on the condition that such party will not permit any other party to have access to such information without the written consent of the parents of the student.

Surveys.

"(c) The Secretary shall adopt appropriate regulations to protect the rights of privacy of students and their families in connection with any surveys or data-gathering activities conducted, assisted, or authorized by the Secretary or an administrative head of an education agency. Regulations established under this subsection shall include provisions controlling the use, dissemination, and protection of such data. No survey or data-gathering activities shall be conducted by the Secretary, or an administrative head of an education agency under an applicable program, unless such activities are authorized by law.

"(d) For the purposes of this section, whenever a student has attained eighteen years of age, or is attending an institution of post-secondary education the permission or consent required of and the rights accorded to the parents of the student shall thereafter only be required of and accorded to the student.

"(e) No funds shall be made available under any applicable program unless the recipient of such funds informs the parents of students, or the students, if they are eighteen years of age or older, or are attending an institution of postsecondary education, of the rights accorded them by this section.

"(f) The Secretary, or an administrative head of an education agency, shall take appropriate actions to enforce provisions of this section and to deal with violations of this section, according to the provisions of this Act, except that action to terminate assistance may be taken only if the Secretary finds there has been a failure to comply with the provisions of this section, and he has determined that compliance cannot be secured by voluntary means.

"(g) The Secretary shall establish or designate an office and review board within the Department of Health, Education, and Welfare for the purpose of investigating, processing, reviewing, and adjudicating violations of the provisions of this section and complaints which may be filed concerning alleged violations of this section, according to the procedures contained in sections 484 and 487 of this Act."

(b)(1)(i) The provisions of this section shall become effective ninety days after the date of enactment of section 488 of the General Education Provisions Act.

(2)(i) This section may be cited as the "Family Educational Rights and Privacy Act of 1974".

Note, pp.568-571.
Effective date.
20 USC 1232g
note.

Family Educational Rights and Privacy Act of 1974.

August 21, 1974

- 91 -

Pub. Law 93-380

88 STAT. 574

LIMITATION ON WITHHOLDING OF FEDERAL FUNDS

Sec. 515. (a) Part C of the General Education Provisions Act is further amended by adding after section 439 the following new section: Supra.

"LIMITATION ON WITHHOLDING OF FEDERAL FUNDS

"Sec. 440. Except as provided in section 438(b)(1)(D) of this Act, the refusal of a State or local educational agency or institution of higher education, community college, school, agency offering a pre-school program, or other educational institution to provide personally identifiable data on students or their families, as a part of any applicable program, to any Federal office, agency, department, or other third party, on the grounds that it constitutes a violation of the right to privacy and confidentiality of students or their parents, shall not constitute sufficient grounds for the suspension or termination of Federal assistance. Such a refusal shall also not constitute sufficient grounds for a denial of, a refusal to consider, or a delay in the consideration of, funding for such a recipient in succeeding fiscal years. In the case of any dispute arising under this section, reasonable notice and opportunity for a hearing shall be afforded the applicant."

(b) The amendment made by subsection (a) shall be effective upon enactment of this Act.

20 USC 12321.
Ante, p. 572.

Effective date.
20 USC 12321
note.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
RECOMMENDED BUDGET 1975-77

	<u>1975-76</u>	<u>1976-77</u>
Total Requirements	\$ 5,899,152	\$ 6,010,868
Less Estimated Receipts	1,050,805	1,050,805
General Fund Appropriation	4,848,347	4,960,063
Average Enrollment Date (Equated)		
1. Regular Session - Total	2,345	2,345
North Carolina Students	(2,260)	(2,260)
Out-of-State Students	(85)	(85)
2. Summer Session	320	320
3. Extension and Public Services	8	8
Total Average Enrollment	2,673	2,673
Cost Per Capita Per Annum-Regular Session (Equated)		
Own Receipts		
Students	300	300
Other	63	63
Appropriation	2,011	2,059
Per Capita Students Receipts This Budget Regular Session		
In-State Students	251	251
Out-of-State Students	1,618	1,618
Full-Time Equivalent Teaching Positions:		
Regular Session Average	148.3	148.3
Students Per Teacher		
Regular Session Average	15.8	15.8
Average Number of Employees		
100 Education and General		
101 General Administration	27.9	27.9
102 Student Services	19.3	19.3
104 Instruction and Departmental Research	182.8	182.8
105 Data Processing Operations	5.1	5.1
106 Summer School	21.0	21.0
107 Organized Research	5.0	5.0
107A Institute of Marine Bio-Medical Research	11.5	11.5
108 Extension and Public Services	7.0	7.0
109 Library	20.0	20.0
110 Maintenance and Operation of Plant	63.2	63.2
Total	362.8	362.8
Summary By Purposes:		
100 Education and General		
101 General Administration	381,485	381,767
102 Student Services	296,562	296,730
104 Instruction and Departmental Research	3,062,655	3,063,853
105 Data Processing Operations	138,827	138,867

Summary By Purposes Cont'd1975-761976-77

106 Summer School	246,206	246,206
107 Organized Research	132,286	132,286
107A Institute of Marine Bio-Medical Research	206,914	207,115
108 Extension and Public Services	83,783	83,783
109 Library	360,808	361,394
110 Maintenance and Operation of Plant	869,484	927,389
200 Student Aid	42,940	42,940
500 Reserves and Transfers	77,202	128,538
Total	5,899,152	6,010,868

Summary By Objects:

1100 Salaries and Wages	4,167,511	4,214,704
1150 Employee Benefits-Hospital-Medical	51,418	51,418
1160 Employee Benefits-Disability Salary Continuation	11,870	11,870
1180 Social Security Contribution	221,309	223,925
1190 Retirement Contribution	362,876	366,878
1200 Supplies and Equipment	395,230	395,230
1600 Motor Vehicle Purchases	6,000	6,000
1700 Utilities and Fuel	204,526	204,526
1800 Repairs and Alterations	30,276	30,276
1900 Other Expenses	245,103	245,103
1945 Workman's Compensation	-	-
2300 Faculty Study Grant	-	-
2500 Student Aid	42,940	42,940
3100 Library Books	126,214	126,214
6200 Advances	400	400
6300 Transfers	-	-
6400 Reserves	33,479	91,384
Total	\$5,899,152	\$6,010,868

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CHANGE BUDGET REQUESTS

RECOMMENDED BY BOARD OF GOVERNORS

1975 - 77

<u>Title</u>	<u>Budget</u> <u>1975 - 76</u>	<u>Request</u> <u>1976 - 77</u>
Director of Career Planning Placement	\$ 16,168	\$ 15,368
Expansion of Staff in the office of Admissions and Records	22,515	30,714
Strengthen the Purchasing Department of the Business Affairs Office	16,981	16,974
Strengthen the Personnel Department of the Business Affairs Office	18,619	18,617
Strengthen the Accounting Department of the Business Affairs Office	18,819	18,717
Library - To Continue correction of Volume deficiencies	103,438	103,438
Maintenance Staff, Supplies and Equipment	30,920	42,778
Improvements to the Administration of the Institutional and Departmental Research area	66,807	67,029
Expansion of the Nursing Program	13,000	13,000
Expansion of Staff and other support for IMBR and other Marine Sciences Programs	65,442	85,141
Expansion of the Staff for the Office of Continuing Education	21,014	21,937
Establish a Health Careers Recruitment and Counseling program	15,000	20,000

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CAPITAL IMPROVEMENT

RECOMMENDED BY BOARD OF GOVERNORS

1975 - 77

<u>Title</u>	Budget <u>1975 - 76</u>	Request <u>1976 - 77</u>
Barrier removal and OSHA projects	\$ 260,000	-
Cross Campus Connecting Road	135,000	-
Campus Fencing	-	15,000
Renovating and Replacement of Air Conditioning and Heating, Marine Science Biomedical Lab.	-	50,000
Campus Improvement and Landscaping	-	145,000
General Classroom Building	1,665,000	-
Marine Biomedical Science Facility and Oceanology Research Facility	829,000	-

November 21, 1974

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

- 1969 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
 Leslie N. Boney, Architects
 Plans and specifications completed and under final review by Property Control. Estimated bid date of first week in January; Revenue bonds to be sold third week in January; Construction to begin first week in February.
- 1971 - Student Parking Lot \$26,000 (Self-Liquidating)
 (115 spaces) First phase of parking expansion completed. Consideration being given to improving "South 40" lot (300 spaces). Funds are available.
 Force designed. L.R. Armstrong & Sons - Contractor
- 1971 - Marine Science and Oceanology Building \$1,564,271
 Julian Altobellis, Architect
 Building occupied August 20, 1974. All contracts completed except Heating and Air Conditioning. Temperature Control Company, HAC contractor, is in bankruptcy and we have declared them in default of their contract. The bonding company, Great American Insurance Company, is on the scene and working to get another contractor to complete the project.
- 1973-- Student Union Building \$813,000 (Self-Liquidating)
 Not under active planning
- 1973 - 200 Student Dormitory \$1,000,000 (Self-Liquidating)
 Not under active planning
- 1973 - Student Parking Lot \$75,000 (Self-Liquidating)
 Not under active planning
- 1973 - Electrical Utility Expansion \$100,000
 Henry Von Oesen and Associates, Engineers
 Graves Electric Contractor
 Probable Completion date December, 1974.
- 1973 - Replace Heat Pump-Hoggard Hall - \$50,000
 Henry Von Oesen and Associates - Engineers
 Jordan/Blanton/Myers - Mechanical Contractors
 General contract to be awarded later. Additional Funds required.

- 1973 - Elevator Cafeteria Building \$23,000
 Henry Von Oesen and Associates - Engineers
 Southern Elevator Company - Contractor
 Probable completion date - December, 1974
 Construction began in October. Job about 60% complete.

- 1973 - Health and Physical Education Building \$2,605,000 Appropriation
 900,000 Self-Liquidating
\$3,505,000
 Plans and specifications completed. Final review by Office of
 State Property and Construction not completed. It is estimated
 that bids will be received in February. Revenue bonds of \$600,000
 to be sold after that and construction to begin in March 1975.

- 1973 - Aquarium Building \$7,500 (Grant Funds)
 Building redesigned. Probable bid date January 1975.

- 1973 - Wildflower and Plant Preserve \$25,000 (Trust Fund)
 Previous phases complete. Committee study of perimeter
 fencing underway.

- 1973 - Gas Utility Expansion \$3,000
 In preliminary planning stage. This project will provide
 natural gas mains to building to be constructed.

- 1973 - Receiving Warehouse and Central Storage \$239,000
 John Oxenfeld - Architects
 Bids received November 20, 1974, but low bids exceeded available
 funds by approximately \$90,000. We are negotiating with appropriate
 state officials to determine what can be done.

- 1974 - Greenhouse \$75,000 (Trust Fund)
 Henry Von Oesen and Associates - Engineers
 In design development stage. Estimated bid date, late
 January 1975.

Meeting of Building Committee of
Board of Trustees of University of North Carolina
at Wilmington
November 21, 1974 11:30 a. m.

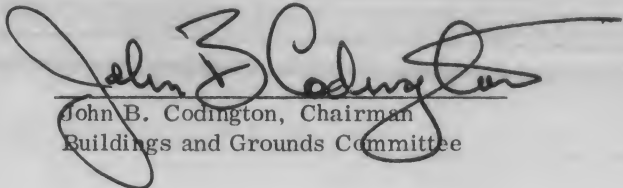
Present: Dr. John Codington, Chairman
Mrs. Homer Davis
Mr. Lacy Tate
Mr. Harold Troy

James A. Price, Jr., Vice Chancellor for Business Affairs

1. Approved plans and specifications for Receiving Warehouse and Central Storage (Code 67387 - Item 1).
2. Approves selection of Henry von Oesen and Associates as engineers for the greenhouse project (Code 67428 Item 1).
3. Approves site for greenhouse approximately 100 feet South of Marine Science and Oceanology Building.
4. Approves construction of sidewalk from Marine Science and Oceanology Building to Parking Lot G.
5. Approves the conversion of the "South 40" parking lot from temporary to permanent parking for 300 vehicles. (Code 67128 Item 3)
6. Approves the Capital Improvement projections as set forth in the University five-year plan.

Vice Chancellor Price discussed the:

- (1) possible location of a Civil War Cannon from the Blockade Runner Peterhoff on campus; (2) the project of widening Highway 132 by the State Department of Transportation; (3) the default of the electrical contractor on the Marine Science and Oceanology Building.


John B. Codington, Chairman
Buildings and Grounds Committee

November 21, 1974

RESOLUTION

WHEREAS, the University of North Carolina at Wilmington is located on North Carolina Highway 132, and

WHEREAS, the only ingress and egress for the University is on Highway 132, and

WHEREAS, the current enrollment in the University of North Carolina at Wilmington is 2,860 students of whom 2,240 commute to class, and

WHEREAS, the University of North Carolina at Wilmington is currently increasing student enrollment at the highest rate in the state, and

WHEREAS, North Carolina Highway 132 is severely congested making ingress and egress into and off the campus of the University extremely difficult and dangerous, and

WHEREAS, the above referred to traffic congestion and ingress and egress problems continue to get worse.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of North Carolina at Wilmington in regular session this 21st day of November, 1974 does respectfully request that the North Carolina Department of Transportation expedite the widening and improvement of North Carolina Highway 132 from the Corporate Limits to SR-2004 (Kings Drive), and that the North Carolina Department of Transportation in planning for such improvement consider the unique problems of ingress and egress faced by patrons of the University of North Carolina at Wilmington.

William H. Wagon

Chancellor

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January 23, 1975

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* * * * *

University of North Carolina

at Wilmington

28401

WILLIAM H. WAGONER
Chancellor

AGENDA

BOARD OF TRUSTEES MEETING - UNIVERSITY OF NORTH CAROLINA
at Wilmington
January 23, 1975

12:00 Noon - Luncheon - Board of Trustees Room, Edwin A. Alderman
Building

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) MINUTES
- (4) CHANCELLOR'S REPORT
- (5) REPORT OF COMMITTEE STUDYING PROCEDURAL POLICIES OF THE
BOARD OF TRUSTEES (Committee composed of Anne Davis, George Little,
Ellen Newbold, and Thomas Wright).

EXECUTIVE SESSION

- (6) PERSONNEL CHANGES - Vice Chancellor Charles Cahill

University of North Carolina

at Wilmington

28401

WILLIAM H. WAGONER
CHANCELLOR

TO: THE BOARD OF TRUSTEES OF THE UNIVERSITY
OF NORTH CAROLINA AT WILMINGTON

FROM: WILLIAM H. WAGONER, CHANCELLOR

DATE: January 28, 1975

Enclosed you will find the minutes of the meeting of the Board of Trustees held on January 23, 1975.

You will find attached to these minutes Appendix 1, Revised Policies of Board of Trustees, which was adopted at this meeting.

All other appendices referred to in the minutes were distributed to you at the meeting and should be attached to your copy of the minutes.

cb
Enclosures

MINUTES OF MEETING

BOARD OF TRUSTEES

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

January 23, 1975

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the conference room of the Edwin A. Alderman Building on Thursday, January 23, 1975 at twelve noon. Mr. Ashley Murphy, the Chairman, presided. The following members were present:

Tony E. Brewington	Ashley M. Murphy
John B. Codington	Mrs. Kenneth Newbold
Mrs. Homer Davis	Harold Gene Troy
William L. Hill, II	Thomas H. Wright, Jr.
George R. Little, Jr.	E. S. Simpson
Addison Hewlett, Jr.	Rocky Lane Moore

Absent: C. Lacy Tate

Representing the University of North Carolina at Wilmington were the following:

William H. Wagoner	William M. Malloy
Charles L. Cahill	Tyrone Rowell
James A. Price, Jr.	Mrs. B. J. Welch

Also Present: Robert G. Bourne, University Property Officer
Stephen L. Hobbs, Junior Class President - UNC-W

Marjorie Shackley-Press Representative

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meeting held on November 21, 1974, a motion to accept the minutes was made by Mr. Hill, seconded by Mr. Simpson and passed.

CHANCELLOR'S REPORT

The Chancellor stated that his report would be short due to other matters on the Agenda which were to be covered at this meeting. He further stated that Mr. Price would join the meeting later, as Mr. Price and Mr. Robert Bourne, University Property Officer, were conferring on the bid openings which were held last week on the new dormitory as problems had arisen with the bids. Mr. Price and Mr. Bourne will be in attendance later in the meeting to report on this matter.

The Chancellor called the attention of the members to the January 1975 issue of the NORTH CAROLINA magazine published by the North Carolina Citizens Association, referring them to the article on page 36, titled "Ambitious Project Assembles Archives of State's Visual Arts." Mr. Claude Howell for some years has been Chairman of the Department of Art on this campus, and is one of North Carolina's most recognized artists, both as a creator and as a teacher. Last Sunday, January 19, 1975, an opening in the North Carolina Art Museum in Raleigh was the first one-man show ever done by the North Carolina Art Museum of a living North Carolina artist. The Chancellor attended this showing and was amazed at the number of paintings exhibited by Mr. Howell.

The show was well attended by people from all over the state. This article deals with a different matter. Mr. Howell and Miss Helen Hagan, our former librarian who is now retired, put together an idea some three or four years ago to make the William Madison Randall Library a repository for historical documents dealing with North Carolina artists. As noted in this article, a great deal of work has gone into this project and Mr. Howell is to be commended for his work on this project.*

*-This magazine is on permanent file in the William Madison Randall Library.

With reference to The President's Report 1973-1974, the Chancellor called the attention of the members to the comparisons of campus growth and other interesting information contained therein in connection with all sixteen campuses of the university system.

The final report of the Chancellor was on the phenomenal increase in enrollment over our expectations for the second semester. Generally, the first semester has the largest enrollment, however, this year we have enrolled 2,800 plus students for the second semester. Equated with the first semester, which is our budgeting range, this means that we will be over-enrolled on this campus insofar as the ceiling which is set for us, however, we are not alarmingly over-enrolled. The important thing that the Board and Administration should be concerned about is that a large number of students from this southeastern region are coming to this institution and a larger number across the state are beginning to apply than have in the past to take advantage of Marine Biology, and other courses they cannot get elsewhere. The trend for expansion of students on this campus is there and is one thing we must deal with. We are also getting more out-of-state students although the tuition is much higher for this category than the in-state students. He further pointed out that usually when there is a sizeable increase in enrollment there is always in somebody's mind that admission standards are being lowered to bring this about, however, this is not the case on this campus.

PROCEDURAL POLICIES OF BOARD OF TRUSTEES

Mr. Thomas H. Wright, Jr., Chairman of the committee appointed at the last meeting to study the revision of the Procedural Policies of Board of Trustees, presented his report to the Board of Trustees for their approval

and/or recommended changes. He called attention to the new items appearing on pages 4 through 6, concerning the new committees to be named. These committees were approved by the Board subject to the following changes:

5. STUDENT AFFAIRS COMMITTEE: The word "of" in the second sentence of the second paragraph, page 5, should be changed to "to" making this read ". . . administrative decision to the Board of Trustees" Also, delete the last sentence in the second paragraph which reads as follows: "Unless otherwise prohibited by the Board of Governors Code, or the General Statutes of the State, the decision of the Student Affairs Committee shall be final."

In addition to these changes, the Board recommended the following change in paragraph A, page 1 - REGULAR MEETINGS: That the date of the meeting of the Board of Trustees be changed to the second Thursday of each month, with no change in the time of the meeting. Mr. Hewlett moved that this change be made in the meeting dates and the motion was seconded by Mr. Troy and passed.

In further explaining these proposed changes, the Chancellor stated that when we first organized as a new Board of Trustees, the Delegation of Powers and Duties was not firmed up, it was only on a trial basis and now that we have settled down into the new system it becomes apparent that we can have, administratively, a more efficient use of our staff to serve the Board of Trustees as they need to be served. Should the Board elect to move in the direction of this document, they should know the types of things which we will propose to work out with the staff here. You will notice that Mr. Wright and his committee have separated these powers and duties in the categories and the major difference in the committee structure

is the three committees dealing with Student Affairs, Academic Affairs, and Fiscal Affairs. In these activities in which the Board has responsibility, there is a need for almost constant day-to-day staff work in serving the various committees, keeping them informed in plenty of time so that decisions can be made. Consequently, for these three committees, the administrative assignment would be the Vice Chancellor directly responsible for the three major administrative agencies of the University who would be the staff person to get the reports and provide the individuals with the necessary information for the decision that must be made. This would not mean that the Chancellor would be divorcing himself from any of the activities of these committees because as we operate in our staff, all of the officers of the University and the Chancellor meet weekly, and many times daily, on each one of the administrative provisions mentioned in the Procedural Policies, meaning that your Chancellor would wish to sit with the appropriate Vice Chancellor for each one of these committees and that particular committee, to provide any input or any information and assistance that could be provided by the Chancellor.

After further discussion on these proposed changes, Mr. Wright made the motion that the Procedural Policies of the Board of Trustees be adopted with the revisions in Paragraph A and Paragraph 5. The motion was seconded by Mrs. Newbold and passed. (Appendix 1 - Revised copy of Procedural Policies of Board of Trustees).

Mr. Simpson moved and it was seconded, that a vote of thanks be given to the committee chaired by Mr. Wright, consisting of Mrs. Davis, Mr. Little and Mrs. Newbold, for their excellent work on this matter. The motion was passed.

It was announced by the Chancellor that this revised document would become effective immediately.

At this point, the Chair noted that under the document a Nominating Committee was to be appointed. The following persons were appointed by Chairman Murphy to serve on this committee: Mr. Hewlett, Mrs. Newbold and Mr. Wright.

Mr. Wright then distributed forms to each member of the Board of Trustees, requesting them to complete the form by designating their preference of committees on which they would like to serve. These were to be completed and returned to Mr. Wright before leaving so that the committee assignments could be made.

The Chancellor announced that the Board would now go into Executive Session and asked that all staff members retire, with the exception of Dr. Cahill, Vice Chancellor for Academic Affairs.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Murphy. The Chair recognized Dr. Charles Cahill, Vice Chancellor for Academic Affairs, who was present to present to the Board for approval recommended personnel changes at the University of North Carolina at Wilmington. (Appendix 2)

Dr. Cahill then reviewed the recommendations for appointments under three year contracts, promotions not involving tenure, recommendations for appointment with permanent tenure, and recommendations for promotion with permanent tenure, all of which are to become effective August 1, 1975.

Dr. Wagoner, in response to a question raised by Mr. Hill, gave a report on the tenure policy as it now stands. He stated that we are still

operating under the old Code, and that the proposal before the Board of Governors is now in the hands of the Personnel Committee of the Board of Governors, and none of the proposed documents from the sixteen institutions have been approved. Currently, the Board of Governors is considering some procedural modifications to Chapter 6 of the Code in an effort to have some uniformity on the sixteen campuses.

The Chancellor went on to state that it was to be noted that none of these recommendations included any salary changes as this comes at a later date, the action here would be on rank not salary.

After further discussion, a motion was made by Mrs. Newbold to accept the recommendations of Dr. Cahill in connection with the items covered above, seconded by Mr. Little and passed.

Dr. Cahill then asked for action by the Board in the area of re-appointments for another three year term, which reappointments do not include tenure. A motion was made by Mr. Simpson to accept these appointments, seconded by Mrs. Newbold and passed.

Dr. Cahill then brought up the matter of the request of Dr. Paul Thayer, of the Department of Earth Sciences, for a leave of absence without pay for 1975-76 to work with B.P. Alaska, Inc., on the exploration of hydrocarbons on the Atlantic Continental Shelf of the United States. He stated that Dr. Thayer was a geologist by profession and training with some national renown, and that he felt this would be a good opportunity for Dr. Thayer. A motion to grant this official leave of absence was made by Mr. Hewlett, seconded by Mr. Hill and passed.

The Chancellor made a report to the members in connection with the Belk Foundation, which through the good efforts of Mr. Hewlett, Mr. Hill,

and Mr. William Beery, has contributed through the University of North Carolina at Wilmington Foundation the sum of \$100,000 for the use of the University. Dr. Wagoner went on to state that he felt that Mr. Hewlett, Mr. Hill and the UNC-W Foundation Board of Directors are to be commended for their efforts in obtaining this money. Mr. Hill moved that the new dormitory to be constructed be named for the Belk family, the details of the wording to be worked out. This motion was made in appreciation for the generous donation, and authorized the Chancellor to prepare an appropriate resolution for delivery to the Belk family. The motion was seconded by Mr. Hewlett and passed.

Mr. Hill moved that the Executive Committee be adjourned and the Board went into open session.

Motion to accept recommendations of Dr. Cahill in connection with appointments under three year contracts, promotions not involving tenure, promotions with permanent tenure, and appointments with permanent tenure made by Mrs. Newbold, seconded by Mr. Little and passed.

Motion to accept reappointments which do not include tenure made by Mr. Simpson, seconded by Mrs. Newbold and passed.

Motion to grant official leave of absence to Dr. Thayer made by Mr. Hewlett, seconded by Mr. Hill and passed.

Motion to retain the present Executive Committee made by Mr. Simpson, seconded by Mr. Brewington and passed.

Motion to name the new dormitory after the Belk family in appreciation for their generous donation made by Mr. Hill, seconded by Mr. Hewlett and passed.

Mr. Hewlett reported on his conversations with Mr. Menick and Mr. Pridemore of the Thalian Association, concerning the amount still owed by the Thalian Association under the contract for the rental of the Sarah Graham Kenan Memorial Auditorium. The Thalian Association felt that the

questionable items were the two lighting men for the rehearsal and production when they had their own lighting crew, and the additional overtime charges for setting up and taking down the scenery.

The Chancellor explained that the reason for having our people man the lighting board was to insure the proper operation of this expensive piece of equipment at all times. He stated that the auditorium is controlled by a three-man committee which the University appoints, and Mr. Price acts as the representative for the Chancellor on this committee. The policy for the lighting board and other charges is applied universally. Mr. Hewlett recommended that the overtime charges for the extra time involved other than the times of 7 p.m. to 11 p.m. as designated on the contract, be waived in this instance and that the Thalian Association be so notified. A motion was made by Mrs. Newbold that the overtime charges be dropped, seconded by Mrs. Davis and passed.

Mr. Price and Mr. Bourne who had joined the Executive Session meeting, were called upon for their report on the bids received on the new dormitory. Mr. Price stated that Mr. Bourne, University Property Officer, was here to assist in working out the problems which had been encountered in this respect. A copy of the UNC-W Report to Trustees on Capital Improvements (Appendix 3), Tabulation of Bids Received on January 16, 1975 on the New Dormitory (Appendix 4), and a Recapitulation of Costs Using Low Base Construction Bids (Appendix 5), was presented to the Board. Mr. Price explained that it was necessary to bring the present figure down to \$1,400,000, stating that it may be possible to come up with a lower figure on the moveable equipment. At the present time there is a deficit

of \$144,992.00. Mr. Price quoted comparative figures on the cost of the first dormitory for 400 students which covered 63,248 square feet at a cost of \$1,332,321, or \$3,340 per student, and \$21.07 per square foot. The new dormitory to house 200 students covers 40,363 square feet at a cost of \$1,401,992, or \$7,505 per student, and \$34.73 per square foot.

After further discussion on the problems involved and the efforts being made to work out these problems, Mr. Hill moved that the Recapitulation of Bids be received on the 200 student dormitory and that the matter be referred to the Buildings and Grounds Committee authorizing them to approve the awarding of bids, seconded by Mr. Little and passed.

There being no further business to be discussed, the meeting was adjourned.

Ellen S. Newbold
Secretary

Osley M. Murphy
Chairman

PROCEDURAL POLICIES OF
BOARD OF TRUSTEES

(A) REGULAR MEETINGS

There shall be four regular meetings of the Board of Trustees each calendar year. These regular meetings shall be held on the second Thursday in the months of July, October, January, and April. Should a change in meeting dates be necessary, a poll of the members shall be taken by mail or by telephone. Any matter of business relating to the University of North Carolina at Wilmington over which the Board of Trustees has jurisdiction may be considered at any regular meeting.

(B) SPECIAL MEETINGS

The Chairman may call special meetings, and the Secretary, at the written request of not less than five members of the Board of Trustees, shall call special meetings of the Board.

Any matter of business relating to the University of North Carolina at Wilmington may be considered at a special meeting of the Board, if advance notice is given of the business to be transacted.

At any regular or special meeting of the Board of Trustees, a simple majority of the total members shall constitute a quorum. A majority of the voting members of any committee of the Board of Trustees shall constitute a quorum.

(C) NOTICE OF MEETINGS

Upon request of the Chairman, the Secretary shall cause to be mailed to each member of the Board of Trustees a notice of time and place of meetings as follows:

- (1) Regular meetings - a notice of not less than ten days.
- (2) Special Meetings - a notice of not less than five days, except in emergency situations when, in the discretion of the Chairman, and not less than 24 hours before the special meeting, notice may be given to each member by telegram or telephone.

(D) ORDER OF BUSINESS

The order of business for all meetings of the Board of Trustees shall be as follows:

- (1) Roll Call
- (2) Correction and approval of all minutes of regular, special and executive committee meetings not already approved by the Board at the preceding regular meeting.
- (3) Reports and recommendations of the Chancellor of the University of North Carolina at Wilmington who may call upon the Vice Chancellors and other staff members of the University of North Carolina at Wilmington for reports.
- (4) Reports of standing committees.
- (5) Reports of special committees.
- (6) Unfinished business.
- (7) New business.

(E) RULES OF ORDER

Except as changed by specific rules and regulations enacted by the Board of Trustees, or as otherwise may be prescribed by law, Robert's Rules of Order, Revised (last edition), shall constitute the rules of parliamentary procedure applicable to all meetings of the Board of Trustees and its several committees.

COMMITTEE STRUCTURE

1. NOMINATING COMMITTEE

The Chairman shall appoint annually, a Nominating Committee composed of three members of the Board of Trustees. The Nominating Committee shall present to the Board of Trustees, nominees for the office of Chairman, Vice Chairman, Secretary, and Assistant Secretary, at the July meeting of the Board for the consideration of the full Board of Trustees. Immediately following the July meeting, the Nominating Committee shall make recommendations to the Chairman of the Board of Trustees on the composition of all standing committees and the chairmanship of all standing committees, except the executive committee.

2. EXECUTIVE COMMITTEE

The Executive Committee of the Board of Trustees shall be composed of the Chairman, the Vice Chairman, the Secretary and two other members of the Board elected at the regular meeting of the Board held in the month of July. Vacancies on the Executive Committee shall be filled by election at the next regular or special meeting of the Board of Trustees. The Executive Committee shall have full power to act for the Board of Trustees, except that it shall not have the power to alter or revoke any order, resolution or vote of a regular or special meeting of the Board of Trustees, nor shall it have the power to recommend the two choices for Chancellor as specified in the policies of the Board of Governors. The Executive Committee shall report in writing all of its actions to the Board of Trustees.

3. BUILDINGS AND GROUNDS COMMITTEE

The Buildings and Grounds Committee shall be composed of three members of the Board of Trustees, and shall have the responsibility to act for the Board of Trustees in those matters outlined in Sections VI and XIV of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors, except that portion of Section VI dealing with the acquisition or disposition of real property. In cases where the acquisition or disposition of real property is under consideration, the Buildings and Grounds Committee shall make recommendations to the Board of Trustees for its consideration.

4. ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee shall be composed of five members of the Board of Trustees and shall work with the Chancellor and his staff in making recommendations to the Board of Trustees on those matters outlined in Sections I, II, III, IV and VIII of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors.

The committee is authorized to act for the Board on the appointments to the faculty and staff of the University of North Carolina at Wilmington which are proposed by the Chancellor and which are for a term of more than one year, but which are for less than permanent tenure.

The Academic Affairs Committee shall approve or disapprove of all faculty and staff salaries in excess of \$15,000, for one regular academic year other than those salaries which by law, or superseding regulation, are set by the Board of Governors.

The Academic Affairs Committee is further authorized to consult with the Chancellor for the Board of Trustees where such consultation is required in Section I, sub-section A, of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors.

5. STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee shall be composed of three members of the Board of Trustees. The duties of the Student Affairs Committee shall include those responsibilities outlined in Sections X, XI, XII, and XIII of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors.

In those cases where students may be legally authorized to appeal administrative decisions to the Board of Trustees, the Student Affairs Committee shall act for the Board of Trustees in the appeal proceedings. If the Chairman of the Student Affairs Committee deems it advisable, he may request the Chairman of the Board of Trustees to appoint temporarily to his committee two additional members of the Board of Trustees for the purpose of hearing such appeals.

6. FISCAL AFFAIRS COMMITTEE

The Fiscal Affairs Committee shall be composed of three members of the Board of Trustees. The duties of the Fiscal Affairs Committee shall be to advise the Chancellor and his staff on Sections V, VII, IX and XVI of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors. The Fiscal Affairs Committee shall be that designated agency of the Board of Trustees to consult with the Board of Governors and any of its committees on fiscal affairs should such consultation be appropriate.

GENERAL POLICIES

7. All Standing Committees shall from time to time present written reports of committee activities to the Board of Trustees. Such reports shall be submitted prior to regular meetings of the Board where feasible. All committees shall submit written recommendations to the Board of Trustees where board action is requested. In those cases where committees may be authorized to act for the Board, such actions shall be reported in writing to the full Board of Trustees.
 8. Unless otherwise prohibited by law, all officers and members of the various committees of the Board of Trustees shall continue in office until their successors have been elected or appointed.
-

University of North Carolina

at Wilmington

28401

January 9, 1975

Chancellor William H. Wagoner
The University of North Carolina at
Wilmington
P. O. Box 3725
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I submit the following recommended personnel changes at the University of North Carolina with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

Jane Fine Batson, as Assistant Professor, Department of Physical Education, beginning August 1, 1975, on a ten-month basis. This is a continuation of the position she has held as Instructor since August 1972.

Personal: Born, Wisconsin, 1949. Married.

Educational Background: UNC-Wilmington, B.A., 1971; UNC-Chapel Hill M.A.T., 1972.

Teaching Experience: Graduate Teaching Assistant, UNC-Chapel Hill 1971-72, Instructor UNC-Wilmington, 1972 to present.

Professional Organization Memberships: North Carolina Association of Health, Physical Education, and Recreation.

Mrs. Batson was interviewed by Vice Chancellor Cahill, Dr. David Miller, and is known by the majority of the UNC-Wilmington faculty.

Delilah Bowen Blanks, as Assistant Professor, Department of Sociology, beginning August 1, 1975, on a ten-month basis. This is a continuation of the position she has held as Instructor since August 1973.

Personal: Born Acme, North Carolina, 1936. Married.

Educational Background: Shaw University A.B., 1957; East Carolina University, A.B., 1965; UNC-Chapel Hill, M.S.W., 1972.

Teaching and Other Vocational Experience: Eight years as a high school English and Social Studies Teacher; Neighborhood Youth Corps Counselor, 1967-68; Child Welfare Worker I, 1968-1972; Emergency Food and Medical Services Director, 1971-72; Community Development Specialist I, 1972-73; Part-time Instructor 1972-73, Instructor 1973 to present, UNC-Wilmington.

Membership in Professional Organizations: National Association of Social Workers, National Education Association.

Awards and Honors: Selected as Senclander of the Month (August 1974) by the Wilmington Star-News.

Mrs. Blanks was interviewed by Vice Chancellor Cahill and Dr. John H. Scalf, Jr., and is known by the members of the Sociology Department.

PROMOTIONS EFFECTIVE AUGUST 1, 1975

William F. Adcock, M.M.	From Assistant Professor to Associate Professor. Tenure granted 1968.	Music
Michael Bradley, Ed.D	From Assistant Professor to Associate Professor. Tenure granted 1974.	Psychology

REAPPOINTMENTS

William J. Cleary, as Assistant Professor, Department of Earth Sciences
Melvin L. Gibson, as Assistant Professor, Department of Physical Education
Paul E. Hosier, as Assistant Professor, Department of Biology
Carl V. Lundeen, Jr., as Assistant Professor, Department of Biology
Ned H. Martin, as Assistant Professor, Department of Chemistry
Marie A. Powles, as Assistant Professor, Department of English
David B. Royce, as Assistant Professor, Department of Biology

REQUEST FOR LEAVE OF ABSENCE

Paul Arthur Thayer, Leave of Absence for 1975-76. Doctor Thayer requests a leave of absence from July 1, 1975 to July 1, 1976 to work for B P Alaska, Inc., on exploration for hydrocarbons on the Atlantic Continental Shelf of the U. S. Doctor Thayer is an Associate Professor with tenure, Department of Earth Sciences.

RECOMMENDATIONS FOR APPOINTMENT WITH PERMANENT TENURE
EFFECTIVE AUGUST 1, 1975

Thaddeus G. Dankel, Jr., Associate Professor, Department of Mathematics,
with permanent tenure.

Personal: Born Waycross, Georgia, 1942. Married.

Educational Background: Duke University, B.S., 1964; Princeton
University, M.A., 1966; Ph.D., 1969.

Teaching and Other Vocational Experience: Assistant Professor, Duke
University, 1968-1971; Associate Professor, UNC-Wilmington, 1971 to present;
Computer Programming summer 1961, Tutor NSF Institute summer 1963
and 1964, Professor NSF Institute summer 1971, Duke University.

Awards and Honors: Julia Dale Prize in Mathematics, Duke University;
Woodrow Wilson Honorary Fellow; NSF Graduate Fellow; Poteat Award,
N. C. Academy of Science, 1974.

Professional Organization Memberships: North Carolina Academy of Science,
Phi Beta Kappa, Phi Eta Sigma, Pi Mu Epsilon, Sigma Pi Sigma, American
Mathematical Society.

Publications: Two articles in professional journals; three papers in preparation;
and approximately one-half of the first draft of a manuscript concerning
diffusion and quantum mechanics completed.

James Kevin McGowan, Associate Professor, Department of Philosophy and
Religion, with permanent tenure.

Personal: Born Philadelphia, Pennsylvania, 1936. Married. One child

Educational Background: St. Joseph's College, A.A., 1955; Mary Immaculate
Seminary and College, B.A., 1959; The Catholic University of America, Ph.L.,
1964; University of Louvain, Ph.D., 1967.

Teaching and Other Vocational Experience: St. Vincent Senior College,
Assistant Professor, 1966-71; Academic Dean, 1969-71. UNC-Wilmington,
Associate Professor, 1971 to present, and Assistant Vice Chancellor for
Academic Affairs July 1, 1973 to present.

Scholarly and Professional Organization Memberships: American Association of University Professors, American Philosophical Association, North Carolina Philosophical Association.

Fletcher Ragland Norris, Associate Professor, Department of Mathematics, with permanent tenure.

Personal: Born Brownsville, Tennessee, 1934. Married. Two children.

Educational Background: B.A., 1956, Vanderbilt University; M.A., 1962, Ph.D., 1968, Peabody College. Post-doctoral research and study, Florida State University, 1971-72.

Teaching and Other Vocational Experience: 1959-62, Mathematics Teacher, Madison High School, Madison, Tennessee; 1962-64, Instructor in Applied Mathematics, 1966-68, Instructor in Engineering Mathematics, 1968-70, Assistant Professor of Mathematics, Vanderbilt University; 1964 and 1966 (summer), Instructor in Mathematics in N.S.F. Institute, Peabody College, Lecturer in Mathematics, 1970-71, Associate Professor, 1972 to present, UNC-Wilmington.

Scholarly and Professional Organization Memberships: Phi Delta Kappa, Mathematical Association of America; National Council of Teachers of Mathematics; Tennessee Mathematics Teachers Association.

Publications: Two articles in professional journals, one of which appears as a chapter in Current Research in Elementary School Mathematics, by R.B. Ashlock and W.L. Herman.

David Edmond Warner, Jr., Assistant Professor of Physical Education, with permanent tenure.

Personal: Born College Park, Pennsylvania, 1913. Married. Three children.

Educational Background: Springfield College, B.S., 1937; M.Ed., 1940.

Teaching and Other Vocational Experience: Chairman, Physical Education Department, 1940-41, Berry College; High School Teacher, 1941-42; Head, Physical Education Department, Frostburg State Teachers College, 1946-47; Physical Director, YMCA, Charleston, S. C. summer 1946; Head, Department of Physical Education Department, Davis and Elkins College; 1947-53; Assistant to President, Peace College, 1953-1965; Director of Information Services, UNC-Wilmington, 1965-1970; Assistant Professor 1970 to present.

Professional Organization Memberships: American Association Health, Physical Education and Recreation; American Alumni Association Council; American Public Relations Association.

RECOMMENDATIONS FOR PROMOTION WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1975.

<u>Barbara A. Greim,</u>	From Assistant Professor	Mathematics
	to Associate Professor with	
	Tenure	

Personal: Born Philadelphia, Pennsylvania, 1942. Single.

Educational Background: B.S., Ursinus College, 1964; Ph.D., UNC-Chapel Hill, 1970.

Teaching and Other Vocational Experience: Teaching Fellow 1966-67, Teaching Assistant 1967-69, UNC-Chapel Hill; Lecturer 1969-70, Assistant Professor, 1970 to present, UNC-Wilmington.

Professional Organization Memberships: Pi Mu Epsilon, American Math Society, Math Association of America, Association Computing Machinery, American Association of University Professors.

Research in Progress: Project underway (1974-75) to measure the effectiveness of using computers to teach abstractions in modern algebra.

Publications: Ph.D. Thesis: The Structure of Semigroup Rings, 1970.

<u>Donald F. Kapraun</u>	From Assistant Professor to	Biology
	Associate Professor with	
	tenure	

Personal: Born Springvalley, Illinois, 1945. Single

Educational Background: B.S., Eastern Illinois University, 1966; Ph.D., University of Texas at Austin, 1969.

Teaching and Other Vocational Experience: Assistant Professor, University of Southwestern Louisiana, 1968-71; Assistant Professor, UNC-Wilmington 1971 to present. Study research grant summer 1970 Organization for Tropical Studies.

Professional Organization Memberships: BBB Honorary Biological Society, KAP Honorary Education Society, International Phycological Society, American Phycological Society, British Phycological Society.

Research in Progress: Survey of the benthic marine algal flora of South-eastern North Carolina with emphasis on seasonal and horizontal distribution. Life history studies on culture of certain Ulvaceae.

Publications: Five articles in professional journals and one in press.

Anne Bowden McCrary

From Assistant Professor
to Associate Professor
with tenure

Biology

Personal: Born Wilmington, N. C., 1926. Married. Two children.

Educational Background: A.A. Wilmington College, 1956; B.A. 1961, M.A. 1965, Ph.D. 1969, UNC-Chapel Hill.

Teaching and Other Vocational Experience: Laboratory Instructor, 1962-63, UNC-Chapel Hill; Assistant Professor (Part-time) 1969-70, (Full time) 1970 to present. Research Associate Sea Grant UNC, 1968-1970.


Awards and Honors: Co-winner N. C. Academy of Science Poteat award for meritorious paper in Zoology. Co-winner ASB Gould Award for paper.

Professional Organization Memberships: Phi Beta Kappa, Sigma Xi, American Society of Zoologists, American Association for the Advancement of Science, American Society of Limnology and Oceanography, North Carolina Academy of Sciences, Association of Southeastern Biologists, Atlantic Estuarine Society, Southeastern Estuarine Research Society.

Research in Progress: Commensal Associations in Marine Invertebrates on the North Carolina Coast. The Ecology of Anomalocera ornata. Seasonal distribution of invertebrate larvae in zooplankton.

Publications: Eight articles in professional journals.

Respectfully submitted,


Charles L. Cahill
Vice Chancellor for
Academic Affairs

January 23, 1975

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

- 1969 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
 Leslie A. Boney, Architects
 Bids received January 16, 1975. Costs will exceed budget.
 Now negotiating to get within budget.

- 1971 - Student Parking Lot \$46,000 (Self-Liquidating)
 Force designed.
 First phase of Parking Lot expansion completed at cost of \$20,000.
 Second phase under study.

- 1971 - Marine Science & Oceanology Building \$1,564,271
 Julian Altobellis, Architect
 99% Complete. Probable completion date February, 1975. Building
 occupied August, 1974. H/AC contractors (Temperature Control Co.)
 defaulted. Hanover Iron Works completing H/AC contract for Bonding
 Company.

- 1973 - Student Union Building \$893,000 (Self-Liquidating)
 Not under active planning. Request made to carry forward to
 1975-77 Biennium.

- 1973 - 200 Student Dormitory \$1,000,000 (Self-Liquidating)
 Not under active planning. Request made to carry forward to
 1975-77 Biennium.

- 1973 - Student Parking Lot \$75,000 (Self-Liquidating)
 Not under active planning. Request made to carry forward to
 1975-77 Biennium.

- 1973 - Electrical Utility Expansion \$100,000
 Henry Von Oesen & Associates - Engineers
 Project 60% complete. Waiting shipment of transformers due in
 late January, 1975. All completed except ball field. Expected
 completion date, mid April, 1975.

- 1973 - Replace Heat Pump-Hoggard Hall \$50,000
 Henry Von Oesen & Associates - Engineers
 Contract for mechanical portion awarded to Jordan, Blanton & Myers
 Company. General contract to be awarded in late January, 1975.
 Expected completion date, April, 1975.

- 1973 - Health & Physical Education Building \$2,605,000
 Jordan, Snowden & McVickers, Architects
 Plans and specifications under final review by Office of State
 Property and Construction. Expected bid date, late February, 1975.

- 1973 - Gas Utility Expansion \$8,000
In preliminary planning stage. This project will provide natural gas mains to buildings to be constructed.
- 1973 - Receiving Warehouse and Central Storage \$239,793
John Orenfeld - Architect
Bids received, contracts to be awarded to low bidders:
General Contract - A.G. Carter, Jr., Inc.
Plumbing Contract - Whiteville Plumbing Company
HVAC Contract - Sneed, Inc.
Electrical Contract- Ralph White & Associates
Sprinkler Contract - Kannapolis Sprinkler Company
Construction to begin February, 1975.
- 1973 - Aquarium Building \$7,500 (Grant Funds)
Bids received January 6, 1975 and contract awarded to low bidder, Raysand Building Corporation. Expected completion March, 1975.
- 1973 - Wildflower and Plant Preserve \$25,000 (Trust Funds)
Pond and some nature trails completed. Work is progressing under of Dr. Sieren, using student workers.
- 1974 - Greenhouse \$75,000 (Trust Funds)
Plans and specifications under review by Office of State Property and Construction. Expected bid date February 15, 1975.

Note: All alternates are additive except as indicated in P-2

(APPENDIX NO. 4)

GENERAL CONTRACTORS	BID BOND	BASE BID	G-1: + park ing lot & drives.	G-2: + conc rete walks & paving.	G-3: Cer. walls in lieu epoxy	G-4: + mble. shower com- partment.	G-5: Sub. laminated plas. toi- let ftrns.	G-6: Sub marble T. ftrns.	G-7: Subs tute met furniture
Ruffin Woody & Associates	5%	879,777	33,041	14,057	24,429	12,782	4,235	18,465	1,366
Luther T. Rogers, Inc.	5%	989,500	38,000	21,500	24,900	12,900	4,100	18,000	1,400
Reagan Construction Company	5%	870,314	34,570	15,000	22,654	13,270	2,550	19,616	1,265
D. R. Allen & Son	5%	1,072,000	38,878	14,263	24,000	12,600	4,000	15,000	N.C.
Godwin Building Company	5%	984,000	42,000	18,000	22,000	12,000	6,300	12,000	1,500
T. A. Nye & Sons, Inc.	5%	897,000	41,300	16,000	24,400	12,300	5,900	18,600	10
L.P. Cox Company	5%	1,062,106	40,000	18,000	23,000	15,000	4,500	25,000	N.C.
Miller Building Corp.	5%	1,016,850	37,200	15,500	23,500	10,900	4,800	15,600	1,500
Davidson & Jones	5%	947,900	36,000	24,700	23,600	15,600	4,200	18,500	1,400
Harnett Construction Co.	5%	956,883	31,629	15,239	25,316	12,497	6,186	19,400	2,000
J.O. Baldwin Construction	5%	867,326	33,167	17,618	23,553	13,484	4,450	11,000	No Bid
Dixie General Contractors	5%	923,800	35,000	21,500	24,500	12,500	5,500	20,000	1,950
Dorsett Construction Co.	5%	934,000	38,000	14,000	23,000	11,900	4,000	15,000	1,265
Security Building Company	5%	915,000	26,000	15,000	24,000	11,600	1,700	18,500	1,400

LANDSCAPING CONTRACTORS *	BID BOND	BASE BID	
Barnett Nurseries			
E. R. Landscaping Company			
Landscaping Services, Inc.			

* Not opened - only one bid received.

ELEVATOR CONTRACTORS	BID BOND	BASE BID	
Otis Elevator	5%	25,939	
Dover Elevator	5%	32,960	
Southern Elevator	5%	28,407	

PLUMBING CONTRACTORS	BID BOND	BASE BID	Alt.P-1: Add shower fixture P-5A. Using base bid vent.	Alt.P-2: Change from base bid vent installation to copper waste vent	Alt.P-3: +Add show P-5A using Alt P- Sovent system
Sneed, Inc.	5%	156,370	7,000	12,000	7,000
H. V. Allen Company, Inc.	5%	140,700	9,200	20,000	12,200
Faulk Plumbing & Heating Co.	5%	157,500	9,200	10,000	10,500
Goodyear Plumbing Company	5%	143,272	8,439	-5,295	8,556
Whiteville Plumbing Company	5%	154,275	9,134	-4,792	9,456
R. D. Boyer Plumbing Co.	5%	198,945	10,000	No Bid	No Bid
Wells & West, Inc.					
T. E. Turner Plumbing Co.	5%	144,000	6,500	-2,800	6,500

HEATING, VENTILATING & AIR CONDITIONING CONTRACTORS	BID BOND	BASE BID
Sneed, Inc.	5%	187,477
Bolton Corporation	5%	162,400
Jordan-Blanton-Myers Company	5%	162,934
Southern Piping Company	5%	163,382
Faulk Plumbing & Heating Co.	5%	158,000
Bass Air Conditioning Co., Inc.	5%	215,000
Electricon	5%	180,000
Henry Baker Heating Company	5%	172,230
H. V. Allen	5%	200,000

ELECTRICAL CONTRACTORS	BID BOND	BASE BID
Cape Fear Electric Co., Inc.	5%	137,976
Paul T. Turner Electric Co.	5%	155,700
Watson Electrical Construction	5%	128,420
Electric Sales & Service, Inc.	5%	141,000
Electrical Associates, Inc.	5%	137,975
Graves Electric Company	5%	142,569
Electricon, Inc.	5%	153,000
Nodges Electric Company	5%	158,250

CODE 66937 ITEM 7

200 Student Dormitory

Recapitulation of Costs Using Low Base Construction Bids

<u>CONTRACT</u>	<u>AMOUNT</u>	
General	\$ 867,326	
Elevator	25,939	
Plumbing	137,977	
H/AC	158,000	
Electrical	<u>128,420</u>	
Total Construction	\$ 1,317,662	
Design Fee	84,330	
	<u>\$ 1,401,992</u>	(\$34.73 per square ft.)
Administrative Costs	20,000	
Contingency	39,000	
Total Building	<u>\$ 1,460,992</u>	
Moveable Equipment	84,000	
	<u>\$ 1,544,992</u>	
Authorized	<u>1,400,000</u>	
Deficit	<u>\$ 144,992</u>	

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February 5, 1975

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BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

February 5, 1975

The Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington met in special session in the conference room of the Edwin A. Alderman Building on Wednesday, February 5, 1975 at 12:30 p.m. Mr. Ashley Murphy, the Chairman, presided. The following members were present:

Mr. Ashley Murphy	Mrs. Kenneth Newbold
Mr. William L. Hill, II	Mr. Addison Hewlett, Jr.
Mr. Thomas H. Wright, Jr.	

Representing the University of North Carolina at Wilmington were the following:

Chancellor William H. Wagoner	Mr. James A. Price, Jr.
Dr. Charles L. Cahill	Mr. William J. Brooks

Others present were: Mr. Snowden and Mr. McVicker, Architects on the Project.

Chairman Murphy opened the meeting and asked Chancellor Wagoner to discuss the purpose of this special meeting.

Chancellor Wagoner reviewed the new Health and Physical Education Project (Code 67328-Item 7), from its inception to its present status, and brought to the attention of the committee the fact that the cost of the project will exceed the present authorized resources by approximately \$883,000. He further stated that the situation had been discussed with

President Friday and his staff by Dr. Cahill and Mr. Price on January 31, 1975. The Chancellor then asked the architect, Mr. McVicker, to discuss their cost analysis for the project. (Appendix 1).

Mr. Price reported on the discussion of the project status with President Friday and his staff. President Friday stated that the University of North Carolina at Wilmington should go forward as soon as possible to construct the project as designed without reducing the scope. He indicated that he and his staff would assist the University in any way they can to get the project underway.

Mr. Price then discussed the funds and resources available for the project and stated that additional resources of at least \$883,700 would be required before the project could be put under contract. He suggested that since the University of North Carolina at Wilmington has a self-liquidating authorization of \$893,000 remaining in the Student Union authorization (Code 67328-Item 1), that consideration be given to requesting the authorization be transferred to the Health and Physical Education project. This would authorize a total revenue bond issue of \$1,493,000 for the project. This would provide the additional funds needed and would result in a debt liquidation fee of approximately \$50.00 per student per year.

It was the consensus of the committee that the scope of the project should not be reduced.

Mr. Hewlett then moved the following resolution which was seconded by Mr. Hill and passed unanimously:

RESOLUTION

WHEREAS, the Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington recognizes the necessity to construct a new Health and Physical Education Building, and

WHEREAS, additional funds are required for such construction.

NOW, THEREFORE, BE IT RESOLVED that the Executive Committee of the Board of Trustees requests the Chancellor to transmit to the Board of Governors, through President William Friday, its endorsement of a request to authorize the University of North Carolina at Wilmington to sell revenue bonds in the amount of \$893,000, in addition to all other previously authorized bonding to be used for the building purpose stated above.

Allen S. Newland
Secretary

Asbury M. Murphy
Chairman

JORDAN, SNOWDON AND McVICKER / ARCHITECTS ENGINEERS

28 January 1975

Mr. James A. Price, Vice Chancellor
University of North Carolina at Wilmington
Wilmington, North Carolina

Re: Health and Physical Education Building
University of North Carolina at Wilmington
Wilmington, North Carolina

Dear Jim:

Below is a tabulation of the projected project cost, based on the estimates furnished in our letter of January 23. From the original appropriation of \$2,605,000, we feel that the contingency of \$76,000 must be retained and the movable equipment budget of \$75,000 should also be retained.

Projected Project Cost

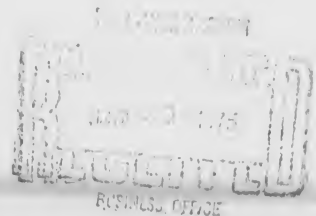
	Average Bid	Lowest Range
Building	3,955,200	3,709,400
Contingency	76,000	76,000
Movable Equipment	75,000	75,000
A/E Fee (5.2%)	205,000	192,800
	<u>4,311,200</u>	<u>4,053,200</u>

Yours very truly,

JORDAN, SNOWDON AND McVICKER


J. Reginald McVicker, Jr., AIA

JRM:pn



DONALD F. JORDAN, P.E.
SAM T. SNOWDON, Jr., AIA
J. REGINALD McVICKER, Jr., AIA
W. E. MATTHEWS, P.E., Consultant

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A G E N D A

BOARD OF TRUSTEES MEETING - UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

April 10, 1975

12:00 Noon - Luncheon - Board of Trustees Room, Edwin A. Alderman Building

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) MINUTES
- (4) CHANCELLOR'S REPORT
- (5) REPORT OF STANDING COMMITTEES

Academic Affairs Committee - Mrs. Newbold, Chairman
Buildings & Grounds Committee - Dr. Codington, Chairman
Fiscal Affairs Committee - Mr. Hill, Chairman
Student Affairs Committee - Mr. Troy, Chairman

- (6) REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS
- (7) REPORT OF VICE CHANCELLOR FOR STUDENT AFFAIRS

E X E C U T I V E S E S S I O N

- (8) PERSONNEL CHANGES - Vice Chancellor Charles Cahill

* * * * *

MINUTES OF MEETING

BOARD OF TRUSTEES

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

April 10, 1975

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the conference room of the Edwin A. Alderman Building on Thursday, April 10, 1975, at twelve noon. Ashley Murphy, Chairman, presided. The following members were present:

Tony E. Brewington	Stephen L. Hobbs
John B. Codington	George R. Little, Jr.
Mrs. Homer Davis	Ashley M. Murphy
William L. Hill, II	Mrs. Kenneth Newbold
Addison Hewlett, Jr.	E. S. Simpson
Thomas H. Wright, Jr.	

Absent: C. Lacy Tate and Harold Gene Troy.

Representing the University of North Carolina at Wilmington were the following:

William H. Wagoner	William M. Malloy
Charles L. Cahill	Tyrone Rowell
James A. Price, Jr.	Mrs. B. J. Welch

Marjorie Shackley - Press Representative

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meetings held on January 23, 1975 and February 5, 1975, a motion to accept the minutes was made by Mr. Hill, seconded by Mr. Simpson and passed.

The Chancellor introduced to the Board of Trustees Stephen L. Hobbs, newly-elected President of the Student Government Association, who replaces Rocky Lane Moore on the Board of Trustees.

CHANCELLOR'S REPORT

The Chancellor opened his report with an unlisted item, that of the retirement of Mrs. Mary Parris as Assistant Secretary to the Board of Trustees and as secretary in his office. He informed the board that Mrs. Catherine Burruss had replaced Mrs. Parris in his office and that he would like to nominate Mrs. Burruss as Assistant Secretary to the Board of Trustees to fill the unexpired term of Mrs. Parris. A motion to accept this appointment was made by Mr. Wright, seconded by Mr. Little and passed. It was moved by Mr. Simpson that a resolution of appreciation be forwarded to Mrs. Parris, in recognition of her many years of service to the Board of Trustees. The motion was seconded by Mrs. Newbold and unanimously passed.

The Chancellor stated that he would cover various legislative matters in his report to the board, however, he would first make the following reports:

(1) Annual Commencement Convocation will be held on Sunday, May 18, 1975, at approximately 4 p.m., and weather permitting, the ceremony will be held on the lawn.

(2) Planning for the summer sessions are well underway. Registration for the first term will be June 2, and for the second term July 14.

(3) Our main concern since the last meeting is the problem of energy conservation. Guidelines have been received from General Administration, and it is hoped that we can lead the state in developing ideas of our own

on energy conservation. In response to a question by Mrs. Davis about the lighting on campus during late afternoon daylight hours, Mr. Price explained that the lights are in the process of being reset for the longer daylight hours we are now experiencing.

(4) The Chancellor announced that the next meeting of the board will be held on the second Thursday in July which falls on July 10, 1975. At this meeting the board will need to go through its regular reorganizing process.

(5) A report on applications for admission to the University for next fall indicates that enrollment is continuing to increase at about the same rate as last year. Total enrollment in the fall is expected to be about 3,000 plus students.

(6) The Chancellor reported on the impact statement which had been forwarded to President Friday this morning dealing with two proposals; a \$200.00 per student increase in tuition, and deletion of enrollment increase line items in the proposed biennial budget. Both of these proposals are presently before the General Assembly. The Chancellor stated that he would read into the record for the Board of Trustees this impact statement. (Appendix No. 1). It was moved by Mr. Hill that the board adopt the impact statement prepared by the Chancellor as the statement of the Board of Trustees, since it was very important that these proposals now before the General Assembly not be passed. The motion was seconded by Dr. Codington and passed.

A discussion followed on the role of technical institutes and private schools, and a booklet titled Private Higher Education in North Carolina, Report and Recommendations, issued by the Board of Governors of the University of North Carolina on March 14, 1975, was distributed to each member present.

(7) The Chancellor announced that board member Thomas H. Wright, Jr. had donated to the University of North Carolina at Wilmington one print of the movie "Howell '74". This is a memorial gift made in memory of Claude F. Howell's mother, Mrs. Jessie Howell.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee - Mrs. Newbold, Chairman

Mrs. Newbold reported on the organizational meeting of the committee held on April 7, 1975, and their discussions on the long-range plans for the University. She further stated that she felt the formation of these committees would definitely facilitate reports to the Board of Trustees. Mrs. Newbold distributed copies of the minutes of the committee meeting to the members for their files. (Appendix No. 2). In the future, Mrs. Newbold stated that these minutes would be furnished to the board members prior to the regular meeting of the Board of Trustees, so that they would have an opportunity to review the reports ahead of time.

Buildings & Grounds Committee - Dr. Codington, Chairman

The chairman reported on the meeting held on March 13, 1975. The minutes of the meeting were read to the members present outlining the discussions held during the meeting. It was also reported that the committee had voted to name the present student dormitory the "Edmund R. Galloway Dormitory" as requested by the Student Government Association in honor of a student who died of injuries received in an accident on campus. Motion to name the dormitory the "Edmund R. Galloway Dormitory" was made by Dr. Codington, seconded by Mr. Brewington and passed. (Appendix No. 3)

Mr. Hobbs, Student Government President, spoke to the board briefly on this accident, outlining the reasons for the request which was made.

Fiscal Affairs Committee - William L. Hill, II, Chairman

This committee met on April 10, 1975 at 11:00 a.m., at which time various items were discussed pertaining to this committee. (Appendix No. 4).

Student Affairs Committee - Harold Gene Troy, Chairman

In the absence of Mr. Troy, Mrs. Davis gave a report on the meeting of the Student Affairs Committee held on March 28, 1975, which covered the areas involved under Student Affairs and those items of general concern to the Student Affairs office. (Appendix No. 5).

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS

Vice Chancellor James A. Price, Jr. furnished the Board of Trustees with a copy of the Capital Improvements Status Report, explaining the items incorporated in this report. (Appendix No. 6)

Mr. Price also furnished the board with the following information:

- (1) Work is well underway on the new dormitory and the general contractor is now on the site. Completion date is scheduled for April 1976, to be ready for occupancy in the fall semester 1976.
- (2) Marine Science Building - all of the work has now been completed and a final inspection of the building will be made next week.
- (3) The additional dormitory is not under active planning at this time.
- (4) The electrical utility expansion has been completed.
- (5) The heat pump replacement in Hoggard Hall should be completed within the next two weeks.
- (6) On the new Health and Physical Education Building - plans and specifications are in property control awaiting final approval. An additional \$893,000 in self-liquidating authorization was transferred from the student

union project. Expected bid date on this building will be between May 15 and 31, 1976.

(7) Work has begun on the receiving warehouse and central storage building. They have just recently started clearing the site area and are setting up the framework for the building. This is scheduled to be completed by January 1976.

(8) The aquarium building was completed in March 1975.

(9) The Wildflower Preserve is being completed, and the area is to be fenced in to prevent damage to the preserve. The fencing will cost approximately \$12,000 and bids will be accepted on this in May 1975. The funds for this additional work are available and in a Trust Fund.

(10) On the Greenhouse - heating and ventilating and plumbing bids were rejected due to excessive cost. We will receive general and electrical bids in approximately 30 days. We have re-advertised for bids on heating and ventilating and plumbing and these will be received on April 17, 1975.

(11) It was also reported that the library roof is leaking and will have to be replaced at a cost of \$40,000. It is necessary to have this replaced before the late summer rains begin.

REPORT OF VICE CHANCELLOR FOR STUDENT AFFAIRS

Dr. William M. Malloy, Vice Chancellor for Student Affairs gave a report on his office, its composition, duties, etc., so that the board would have a better understanding of the various areas encompassed by this department.

The Chancellor announced that the board would now go into Executive Session and asked that all staff members retire, with the exception of Dr. Cahill, Vice Chancellor for Academic Affairs.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Murphy.

Chancellor Wagoner announced to the members that Mr. Claude Howell, Chairman of the Art Department at the University of North Carolina at Wilmington, was to be awarded the honorary degree of Doctor of Humanities at the graduation exercises at Wake Forest University on Monday, May 19, 1975.

The Chair recognized Dr. Charles Cahill, Vice Chancellor for Academic Affairs who was present to present to the board recommended personnel changes at the University of North Carolina at Wilmington. (Appendix No. 7). Dr. Cahill deferred to Mrs. Newbold who reviewed the reappointments for 1976-77, and adjunct appointments for the coming year. Mrs. Newbold stated that the Academic Affairs Committee had voted on these appointments and approved them.

Mr. Hill moved that the Executive Session be adjourned and the board went into open session.

A motion to accept the report of the Academic Affairs Committee relating to various academic appointments was made by Mr. Hill, seconded by Mr. Little and passed. (Appendix No. 7)

A discussion followed on whether it was necessary for the board to act upon these recommendations after the Academic Affairs Committee had already approved them, and it was decided that it would be best to have them reviewed by the entire board in the event there were any dissenting views in the matter.

There being no further business to be discussed, the meeting was adjourned at 2:00 p.m.

Ellen S. Newbold
Secretary

Anthony M. Murphy
Chairman

AN IMPACT STATEMENT

Presented

to

William Friday, President
The University of North Carolina

By

The University of North Carolina
at
Wilmington

April 10, 1975

IMPACT STATEMENT

The pending subcommittee recommendations for the funding of higher education currently under study by the North Carolina State Legislature will have great consequences for The University of North Carolina at Wilmington. The proposal to increase tuition while simultaneously eliminating funding for enrollment changes poses a major concern for the Wilmington campus.

The recommendations suggested are especially severe for those campuses like The University of North Carolina at Wilmington which are still increasing in enrollment at a high annual percentage and in program development. Wilmington is a Standard Metropolitan Statistical Area (SMSA) as designated by the United States Census Bureau. Because it is a rapidly changing community The University of North Carolina at Wilmington must continue to grow and develop to meet the expanding needs of its constituency. In addition, the SMSA serves as a cultural and economic center with unique needs.

If the recommendations are accepted from the Senate's subcommittee for the funding of higher education both expanded services and diverse offerings to the people of southeastern North Carolina may of necessity be severely curtailed.

A major increase in tuition at this time, coupled with no appropriated funds to allow The University of North

Carolina at Wilmington to provide facilities and services for the increasing number of southeastern North Carolinians who wish to avail themselves of the opportunity for a college education, will strike an unusually heavy blow against continuing economic and educational development of a major region of North Carolina. The twin dangers of a major tuition increase and the lack of funding for enrollment changes will surely push higher education and training beyond the reach of those who have stretched as far as they can. Higher tuition will probably eliminate many of our students who come from marginal economic backgrounds. Citizens of this type are among those that higher education has traditionally tried to reach.

For those students who enroll at The University of North Carolina at Wilmington, the elimination of funding for enrollment growth will adversely affect their educational opportunities. Without this increase in budget to take care of the additional number of students who wish to enroll, the size of classes will increase, support services will decrease and the library will become inadequate.

The adoption of the committee's recommendation could force the university into the undesirable alternative of cutting further admissions when the registered number of students equals the number funded by state appropriations. For students and residents of that part of southeastern North Carolina close to the coastal area who have no other senior college or university, public or private, within a

hundred mile radius this would tend to negate the university's stated purpose.

AREAS AFFECTED BY THE SENATE RECOMMENDATIONS

The University of North Carolina at Wilmington has grown dramatically over the past five years and is to continue to grow in both enrollment of students and in service to a region extending from Clinton to Jacksonville to the South Carolina line. Table I illustrates the amount of anticipated growth and the additional funding for enrollment changes.

An increase in tuition would require an additional annual payment of \$515,000 by The University of North Carolina at Wilmington student body. Since approximately 70% of our new freshmen enrollees come from the southeastern counties of North Carolina, the economic impact would be directly felt by this geographic area, one which already lags behind the remainder of the state in per capita income and in the percentage of college age citizens who enroll in higher education.

This increase in tuition coupled with corresponding decrease in student financial aid could result in a decreased enrollment in terms of both new and continuing students. Presently 600 students per year seek financial assistance due to low family income and 400 of these students receive tuition support. Part-time employment opportunities off campus have decreased by 75% during the past year,

thus reducing the amount of supplemental support available to students. This fact compounded by the apparent slump in projected summer employment may lead to decreases in expected fall enrollment. A portion of this projected enrollment increase will result from continuing expansion of adult registration. This rapid expansion in enrollment of adults has been due, in large part, to the general citizen's desire for expanded educational opportunities. A tuition increase, if enacted, may prohibit many of these adult working people from taking courses which they need for the jobs they hold.

The present budget provides for 148.3 FTE teaching positions. Funding for enrollment changes would provide for 13.1 new teaching positions in 1975-76 and an additional 7.5 teaching positions in 1976-77. If the institution is not funded to take care of an increasing number of students new faculty positions will not be funded. The deletion of these funds may also delay the implementation of programs now planned for the 3500-plus public school teachers in southeastern North Carolina as they work with their community for the general improvement of public education.

A decrease in funding for enrollment changes would have a serious impact on the efforts to keep the physical plant in proper condition. Delays in maintenance or equipment replacement would present a major problem for future campus operations. It would also result in a higher cost for the institution to have the same work or replacement done at a later time.

If funding for enrollment changes is decreased the

gravest impact for The University of North Carolina at
Wilmington campus would be our inability to increase the
number of faculty members on our campus. This would be a
serious situation for our university and students.

TABLE I

Fiscal Year	Full Time Equivalent Increases	Budget Summary	Anticipated Budgeted Funds for Enrollment Increases
1975-76	210	Instructional (104) ^{1*} Library Books (109) Student Financial Aid (200) Instructional Support Areas ^{2*}	\$233,172 21,000 3,990 78,840
1976-77	3303*	Instructional (104) ^{1*} Library Books (109) Student Financial Aid (200) Instructional Support Areas ^{2*}	368,374* 33,0004* 6,2704* 125,9524*

1* Instructional Budget Areas-Faculty Salaries (13.1 Teaching positions in 1975-76 and 20.6 teaching positions in 1976-77) Clerical Salaries, Fringe Benefits, Supplies, Equipment, Travel, Telephone, etc.

2* Instructional Support Areas-General Administration, Student Services, Data Processing and Maintenance and Operation of the Physical Plant

3* Includes the 1975-76 increase of 210 Full Time Equivalents

4* Amounts include the 1975-76 funds for enrollment changes

MINUTES OF THE MEETING
BOARD OF TRUSTEES
COMMITTEE ON ACADEMIC AFFAIRS

The Board of Trustees Committee on Academic Affairs met in the conference room of the Alderman Building on Monday, April 7, 1975 at 7:30 p.m. Mrs. Kenneth Newbold, Chairman, presided. The following members were present:

Mrs. Homer Davis
Addison Hewlett, Jr.

Mrs. Kenneth Newbold
Thomas H. Wright, Jr.

Absent: John B. Codington

Representing the University of North Carolina at Wilmington were the following:

Charles L. Cahill, Vice Chancellor for Academic Affairs
James K. McGowan, Assistant Vice Chancellor for Academic Affairs
Daniel B. Plyler, Assistant Vice Chancellor for Academic Affairs

INTRODUCTORY REMARKS

Mrs. Newbold began by stating that the purpose of the meeting was to organize into a committee that can function and work effectively. The areas of responsibility of this committee are outlined in Sections I, II, III, IV, and VIII of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors. These are as follows:

Section I. ACADEMIC AND ADMINISTRATIVE
Section II. ACADEMIC PROGRAM
Section III. ACADEMIC DEGREES
Section IV. HONORARY DEGREES, AWARDS AND DISTINCTIONS
Section VIII. ADMISSIONS

After a general discussion, the committee decided to meet regularly two or three weeks prior to the Board of Trustees meeting for the purpose of becoming familiar with the various aspects of these general areas and from time to time to recommend action or policy for the Board of Trustees. The dates for the following meeting will be determined at each meeting and special meetings

may be called when necessary. The committee will meet next on Monday, June 9, 1975 at 7:30 p.m. and will discuss Academic Program and Admissions.

VICE CHANCELLOR'S REPORT

Doctor Cahill introduced Doctor Plyler and Doctor McGowan, Assistant Vice Chancellors for Academic Affairs and Mrs. Mary Davis, Secretary.

In response to Doctor Cahill's question concerning hand-outs, the committee agreed that they would need information prior to called special meetings but would prefer that reports be distributed after discussion in the regular meetings.

I. Long Range Plan - The following is a report on the Long Range Plan.

- A. Graduate Programs. The Long Range Plan contains a request to the Board of Governors for authorization to grant the master's degree in the areas of Marine Biology, Education, and Business Administration. To date, the Board of Governors has not approved our request to offer graduate work. However, we are involved in certain activities which will facilitate our preparation of program proposals in the event the Board of Governors reacts favorably to our request. These initial activities involve the use of outside consultants in the areas of Marine Biology and Education.

The process of events leading to the offering of graduate work on the Wilmington campus is as follows:

1. Board of Governors approval of our request to change the definition of scope for UNC-Wilmington.

2. Board of Governors approval of planning authorization for specific academic programs.
3. Development of specific program proposal.
4. Program proposal must then be reviewed and approved by General Administration, the Greater University Graduate Council and finally the Board of Governors.

B. Baccalaureate Programs

1. A program to offer the B.S. in Computer Science has been developed and will be presented to the Faculty on April 17, 1975.
2. Planning Authorization has been requested for two programs at the baccalaureate level. The proposals are: (1) Special Education with concentrations in Learning Disabilities and Mental Retardation, and (2) Parks and Recreation Administration. There are other programs at the baccalaureate level included in the Long Range Plan for which planning authorization has not yet been requested.

II. Code

A revised draft of Chapter VI of the Code will go to the Board of Governors and when this is adopted, the Board of Trustees Committee on Tenure and the Faculty Committee on Tenure will need to reconvene to make appropriate additions and changes. Chancellor Wagoner will advise the Board of the status of Chapter VI. of the Code.

PERSONNEL REPORT

Doctor Cahill presented the recommended personnel changes to the committee. The adjunct appointments were discussed first. Mr. Hewlett moved acceptance of the recommended adjunct appointments. Mr. Wright seconded and the motion carried. The recommended reappointments were discussed. Mr. Hewlett moved the acceptance

of the recommended reappointments. Mr. Wright seconded and the motion carried. These recommendations will be presented to the Board of Trustees at the April 10, 1975 meeting.

ITEMS OF INTEREST

Mr. Claude F. Howell will be awarded an honorary's doctor's degree by Wake Forest University.

Twelve awards were given by the North Carolina Academy of Science to students in biology. Of these twelve, six were awarded to students at UNC-Wilmington.

Bids for the Health and Physical Education Building will be opened May 20, 1975.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Mary Davis

Mary Davis,
Secretary

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

BOARD OF TRUSTEES BUILDING COMMITTEE

Board Room-March 13, 1975-12:30 p.m.

Present: Dr. John B. Codington, Chairman
Rev. Tony E. Brewington

Absent: Mr. E. S. Simpson

Others: Dr. William H. Wagoner
Dr. Charles L. Cahill
Mr. William J. Brooks
Mr. James A. Price, Jr.
Mr. Davis B. Lumpkin
Mr. R. G. Bourne, P.E. University Property Officer
Mr. Sam Snowden, Architect
Mr. Reginald McVickers, Architect
Mr. Joseph Kapher P.E., T. C. Cooke Engineers
Mr. Don Mims P. E., T. C. Cooke Engineers

Mr. Price discussed the time schedule for advertising for bids, receipt of bids and sale of revenue bonds for the Health and Physical Education Building to correlate with the Board of Governors Meeting - Mr. Price reported on his conference with Mr. Dorton and Mr. Peeler concerning bond sales and they recommended that bids should not be taken before May 15 so that bonds sale could be consummated and approved by the Board of Governors at the June 9 meeting. Contracts could then be awarded within 30 days of the bid date.

Mr. Bourne reviewed and commented on the plans and specifications for the Health and Physical Education Building and answered questions concerning the project. It was then moved, seconded and passed that the plans and specifications for the Health and Physical Education Building be approved.

Dr. Wagoner presented a request to name the present dorm for Edmund R. Galloway that was referred to the Building Committee for action by the Board of Trustees at their meeting of November 21, 1974. (Appendix A) Rev. Brewington moved that the present dormitory be so named. Motion seconded and passed.

Mr. Price discussed the following items:

Status of Greenhouse Project
Status of Receiving Warehouse & Central Storage Project
Status of New Dormitory Project
Condition of Library Building Roof and steps being taken to obtain funds for its replacement.

November 13, 1974

TO: Dr. William H. Wagoner, Chancellor
FROM: The Student Senate
RE: Memorial to Edmund Robert Galloway

The Student Senate of the University of North Carolina at Wilmington respectfully requests that the Board of Trustees consider designating the existing residence hall as the Edmund R. Galloway Hall.

This request was originated by several students living in the residence hall who strongly feel that a lasting tribute be paid to the first resident student to die as a result of an on-campus accident. This idea was carried to the Senate and was endorsed at its most recent meeting.

It is hoped that this proposal will be considered at the November 21 meeting of the Board of Trustees.

Respectfully submitted for the Senate,



Stephen L. Hobbs
Junior Class President
and Student Senator

SLH:jaj

MEETING OF THE FISCAL AFFAIRS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The Committee met Thursday April 10, 1975 at 11:00 a.m. in the Board Room

Members Present: Mr. William Hill, II - Chairman
Mr. George R. Little, Jr.

Absent: Mr. E. S. Simpson

Others Present: Dr. William H. Wagoner, Chancellor
Dr. Charles L. Cahill, Vice Chancellor for Academic Affairs
Mr. James A. Price, Jr., Vice Chancellor for Business Affairs

Mr. Price reported on the following:

1. Sale of Series B Dormitory Revenue Bonds in the amount of \$1,400,000 to the Wachovia Bank and Trust Company, N. A. on February 28, 1975, discounted at 2%, net proceeds of \$1,372,000. Interest rate of 7.995%. The Wachovia Bank and Trust Company was named the Depository Bank. The Construction and Revenue Fund Accounts are to be maintained at the Wilmington office. The Bond Service, Sinking Fund Reserve and Repair and Replacement Reserve accounts are to be maintained in the Winston-Salem office.
2. The Advisory Budget Commission approved the transfer of an additional \$893,000 self-liquidating authorization from the Student Union Project to the proposed Health and Physical Education Building Project. This increased the self-liquidating authorization on the latter project to \$1,493,000.
3. The March 10, 1975 meeting of the Board of Trustees of the Endowment Fund of the University of North Carolina at Wilmington.

Chancellor Wagoner then discussed the 1975-77 budget changes being considered by the Stallings Senate Sub-Committee and their estimated impact on the University of North Carolina at Wilmington. He also reported on and discussed the recommendation for Designated Aid and Grant Program (Aid to Private Colleges Sub-Program) as submitted by the Governor and the Advisory Budget Commission.

The meeting adjourned at 11:45 a.m.

Brief Summary and Minutes
of the Student Affairs Committee
of the Board of Trustees

March 28, 1975

Committee Members Present: Mr. Harold Troy, Chairman
Mrs. Homer Davis
Mr. Thomas Hodges, Administrative
Assistant to Mr. Steve Hobbs,
SGA President
Dr. William M. Malloy and members of
the Student Affairs Staff

Mr. Harold Troy called the meeting to order at 10:30 a.m. and requested a moment of prayer. He briefly stated the purpose of the meeting and turned the remaining portion of the session over to the Vice Chancellor for Student Affairs. Dr. Malloy, in turn, introduced each member of the student affairs staff and gave a brief synopsis of their duties.

The second item of the Vice Chancellor's report included a summary of current developments within the student affairs area. Current developments were divided as follows:

A. General areas of concern for the Student Affairs Office.

1. Student Welfare--personal growth and adjustment.
2. Knowledge and development through experience and self-determination.

B. Specific areas of concern for the Student Affairs Office.

1. Orientation--continued refinement of our summer orientation program and continued close cooperation with the academic affairs area.
2. Financial Aid--continued expansion of our loan and student aid programs--development of a financial aid brochure to assist our Admissions Office as well as faculty and staff members of the institution.
3. Counseling and Testing Center--continued growth in the number of students using this service--development of group discussions areas such as decision-making processes and apparent effectiveness training. Also, a finally realized capability for client referral to a local psychiatrist.
4. Veteran Affairs--newly established office serving approximately 500 students.
5. Health Services--contractual agreement with Wilmington Health Associates now in its third year and very successful.

6. Student Activities--Director of Student Activities has organized a Student Union Program Board, a video tape network, and coordinated numerous other activities for students and faculty alike.
7. Career Planning and Placement--a full-time director has been requested and it is hoped that this office will become a reality in the coming year--currently coordinated by the Dean of Students.
8. Student Housing--housing situation vastly improved by the appointment of an Assistant Dean of Students for Residence Life--new programming within our existing residence hall--remodeling of lobby areas to make them much more functional--construction started on second facility housing 200 students; however, our demands for next year have far exceeded our capacity--Board of Trustees must be strongly urged to encourage the immediate construction of our third dormitory as soon as the second one is well underway.

C. Current projects underway involving the student affairs area.

1. New dormitory construction.
2. Remodeling of the student services building and in particular the creation of a "rathskeller."
3. Remodeling of the existing dormitory lobbies--development of a game room, exercise room and closed study area. Outdoor basketball and tennis courts have been completed as well as landscaping around the residence hall.
4. Establishment of a sound drug education program for the residence hall.
5. Project underway to salvage students who will be declared academically ineligible at the end of the current semester.
6. Establishment of a summer assistant position in the Student Affairs Office to help primarily with new student orientation.

D. Campus-wide concerns pertaining to the student affairs area continue to include the following:

1. Use and/or abuse of drugs.
2. The faculty advising process.
3. Campus communications in general.
4. Continuing search for ways to maintain an individual approach to dealing with students.
5. Campus improvements--addition of benches and landscaping as well as new building projects such as the new gymnasium, dormitory, central stores warehouse and greenhouse.

Brief discussion followed the Vice Chancellor's report. Mr. Troy indicated a need for at least two regularly scheduled meetings of the committee each year. It was agreed that the committee would meet on the first Friday in December and the last Friday in March.

April 10, 1975

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

- 1969 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
Leslie N. Boney, Architect
Contracts awarded March 25, 1975 and work has begun.
Estimated completion date April 1976.
- 1971 - Marine Science & Oceanology Building \$1,564,271
Julian Altobellis, Architect
Building occupied August, 1974. H/AC contractor
(Temperature Control Company) defaulted. Hanover
Iron Works completing H/AC contract for Bonding Co.
- 1973 - 200 Student Dormitory \$1,000,000 (Self-Liquidating)
Not under active planning. Request made to carry forward
to 1975-77 Biennium.
- 1973 - Student Parking Lot \$75,000 (Self-Liquidating)
Not under active planning. Request made to carry forward
to 1975-77 Biennium.
- 1973 - Electrical Utility Expansion \$78,180
Henry Von Oesen & Associates - Engineers
Completed-April 1, 1975.
- 1973 - Replace Heat Pump-Hoggard Hall \$50,000
Henry Von Oesen & Associates - Engineers
Project 95% complete.
- 1973 - Health & Physical Education Building \$4,416,000
Jordan, Snowdon & McVickers, Architects
Plans and specifications under final review by
Office of State Property and Construction.
Expected bid date, May, 1975.
Breakdown of Budget:

Appropriation		\$2,605,000
Receipts:		
Gifts	\$ 318,000	
Self-Liquidating	<u>1,493,000</u>	<u>1,811,000</u>
Total Authorization		<u>\$4,416,000</u>

- 1973 - Receiving Warehouse and Central Storage \$335,500
John Oxenfeld - Architect
Contracts awarded. Project 5% complete.
Estimated completion date-January 1976.
- 1973 - Aquarium Building \$7,500 (Grant Funds)
Completed March 31, 1975.
- 1973 - Wildflower and Plant Preserve \$25,000 (Trust Funds)
Pond and some nature trails completed. Bids on
Fencing to be taken May 1975.
- 1974 - Greenhouse \$75,000 (Trust Funds)
Insufficient number of bids received on 3-11-75.
Readvertised and bids received again on 3-20-75.
Heating and Ventilating and Plumbing bids rejected
because of excessive costs. General and electrical
bids extended by contractors an additional 30 days.
Bids on heating and ventilating and plumbing re-
advertised again for opening on 4-17-75.

University of North Carolina

at Wilmington

April 2, 1975

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I submit the following additional personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

Reappointments - 1976-77

Lawrence S. Clark, as Assistant Professor, Department of Business and Economics

Larry R. Honeycutt, as Assistant Professor, Department of Physical Education

Lee Andrew Jackson, Jr. as Assistant Professor, Department of Psychology

James F. Merritt, as Assistant Professor, Department of Biology

Christopher Michael Sieverdes, as Assistant Professor, Department of Sociology

James B. Slager, as Assistant Professor, Department of Psychology

Warren C. Tucker, Jr. as Assistant Professor, Department of English

Adjunct Appointments

The following have been associated with UNC-Wilmington as adjunct professors. It is recommended that they continue in these roles during the coming year.

David A. Adams, President of Coastal Zone Resources Corporation, as Adjunct Professor of Biology without salary.

Betty Cavanaugh, as Adjunct Instructor of Basic Medical Science without salary.

Margaret B. DiCenzo, as Adjunct Instructor of Basic Medical Science without salary.

H. William Gillen, as Adjunct Professor of Physiology, Department of Biology, without salary.

Robert J. Menzies, Visiting Senior Research Oceanographer in the UNC-Wilmington Institute of Marine Biomedical Research and Adjunct Professor of Marine Biology without salary.

William H. Wagoner

Page 2

J. Paul Reynolds, retired Vice Chancellor for Academic Affairs UNC-Wilmington, as Adjunct Professor of Biology without salary.

Henry Pate Singeltary, Director of the Department of Pathology at New Hanover Memorial Hospital, as Adjunct Professor in Basic Medical Science without salary.

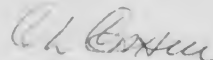
Robert T. Soots, Assistant Professor of Biology at Campbell College, as Adjunct Professor of Biology without salary.

Clarence E. Styron, Assistant Professor of Biology, St-Andrews Presbyterian College, as Associate Research Radiobiologist UNC-Wilmington Institute of Marine Biomedical Research and as Assistant Professor of Radiobiology in the Department of Biology without salary.

John M. Wasson, Coordinator of MSW Work-Study Program for southeastern North Carolina region and Lecturer, UNC-Chapel Hill, as Adjunct Instructor in Social Work without salary.

Charles Lewis Wells, Director of the Department of Pathology at Cape Fear Valley Hospital, Fayetteville, North Carolina, as Adjunct Professor in Basic Medical Science without salary.

Sincerely yours,



Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

RESOLUTION

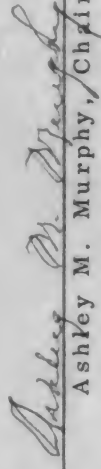
WHEREAS, Mary B. Parris, for the past eleven years has been a devoted and loyal employee of Wilmington College and of the University of North Carolina at Wilmington serving in the capacity of secretary to the President of Wilmington College and the Chancellor of the University of North Carolina at Wilmington, and


WHEREAS, Mary B. Parris, has since its first organization served by election as Assistant Secretary of the Board of Trustees of the University of North Carolina at Wilmington and has performed her duties in this capacity with diligence, patience, graciousness and care, and

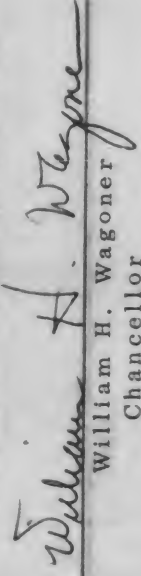
WHEREAS, Mary B. Parris, is retiring from her university duties, now

THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington does extend to Mary B. Parris its sincere appreciation for her loyalty and diligent endeavors on behalf of higher education in North Carolina; and does further wish for her a happy and rewarding retirement.

RESOLUTION PASSED UNANIMOUSLY by the Board of Trustees of the University of North Carolina at Wilmington the tenth day of April, 1975.


Ashley M. Murphy, Chairman


Ellen S. Newbold, Secretary


William H. Wagoner
Chancellor

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May 12, 1975

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EXECUTIVE COMMITTEE MEETING----- 1-3

* * * * *

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

May 12, 1975

The Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington met in special session in the conference room of the Edwin A. Alderman Building on Monday, May 12, 1975 at 12:30 p. m.

Chairman Ashley M. Murphy presided. The following members were present:

Ashley M. Murphy,
Chairman

Mrs. Ellen Newbold
Thomas H. Wright, Jr.

Absent: Addison Hewlett, Jr. and William L. Hill, II

Representing the University of North Carolina at Wilmington were the following:

Chancellor William H. Wagoner, Dr. Charles L. Cahill
James A. Price, Jr. and Tyrone Rowell

Chairman Murphy called the meeting to order and asked for a report from Chancellor Wagoner.

The Chancellor stated his increasing concern about the proposal in Raleigh which seeks to eliminate enrollment increase money. The law would affect the UNC-W campus by approximately \$300,000 plus. As of last Thursday, May 8, 1975, he pointed out that the university had accepted enough students to equal last year's load. This factor, combined with a 10.3% increase in pre-registration, could force the university to consider reaching a cutoff in enrollment by 1976. Since fifty per cent of our students come from New Hanover County, any curtailing of enrollment would be highly undesirable.

Chancellor Wagoner then reviewed the funding sources for the proposed health and physical education building as follows:

State Appropriation	\$2,605,000
Gift of Land	200,000
Miscellaneous Donations	118,000
Revenue Bond Issue	<u>1,493,000</u>
	\$4,416,000

Bids on this building are to be received on May 29, 1975.

Chancellor Wagoner then reviewed the existing understanding between the State of North Carolina and the University of North Carolina at Wilmington concerning the sale of university-owned property at Wrightsville Beach. It is understood that the proceeds from the sale of the property will be held in escrow for later development of university property located at Myrtle Grove Sound.

Doctor Codington reported that the buildings and grounds committee recommends to the board of trustees that tracts 1, 4, 5, and 6 of the Institute for Marine Biomedical Research Laboratory property is considered surplus and should be disposed of. (Appendix No. 1)

After a thorough discussion, a motion was made, seconded and passed by the Executive Committee to accept the report of the buildings and grounds committee and to recommend to the Board of Governors that the Chancellor of the University of North Carolina at Wilmington be authorized to proceed with the disposition of the land in question. (Appendix No. 2)

In response to questions about the calendar for the University of North Carolina at Wilmington, Chancellor Wagoner explained that the opening days of the fall semester have been moved up to allow the semester to end before Christmas.

The Chancellor further stated that this was being handled in this manner in an effort to have our calendar more consistent with the calendars of the other universities.

There being no further business, on motion of Mr. Wright, the meeting was adjourned.

Paul M. Murphy
Chairman

Ellen S. Newstead
Secretary

MINUTES OF MEETING
BUILDINGS AND GROUNDS COMMITTEE
May 12, 1975

The Buildings and Grounds Committee met on Monday, May 12, 1975
in the Board Room of the Edwin A. Alderman Building at 1:15 p.m.

Committee members who were present:

John A. Codington - Chairman
Thomas H. Wright, Jr.

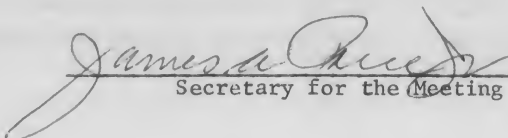
Absent: Tony E. Brewington - E. S. Simpson (Proxy granted to Mr. Wright)

Others present for the meeting were:

Ashley M. Murphy, Mrs. Ellen Newbold, William H. Wagoner, Charles L.
Cahill, Tyrone Rowell and James A. Price, Jr.

The meeting was called to order by the chairman. Chancellor Wagoner then discussed with the committee the four tracts of land located near the Institute of Biomedical Research which are considered surplus to the needs of the Institute and the University. These tracts of land had previously been conveyed to the State of North Carolina for the use of The University of North Carolina at Wilmington when the Wrightsville Marine Biomedical Research Laboratory was merged with the University. The land under consideration is identified as Tracts 1, 4, 5 and 6 as shown on "Map of Land to be transferred to The State of North Carolina from Babies Hospital Research Center, Inc.," dated 26 May 1972.

Mr. Wright stated that he was familiar with the original purchase of the tracts of land in question, and that they are now considered surplus. Mr. Wright moved that the committee recommend to the Board of Trustees that said tracts be disposed of. The motion was passed with Mr. Wright also voting the proxy of Mr. E. S. Simpson.


Secretary for the Meeting

RESOLUTION

Resolved, that the Executive Committee of the Board of Trustees recommends to the Board of Governors that the Chancellor of the University of North Carolina at Wilmington be authorized to proceed with the disposition of the following described land:

- (a) one parcel of land approximately 330 feet by 500 feet fronting the north side of U. S. Highway 74, the eastern boundary of said tract being 290 feet west of the present site of the Institute of Marine Biomedical Research; and
- (b) one parcel of land, known as the "Fergus Ark" property, approximately 110 feet by 480 feet fronting the Intracoastal Waterway approximately 240 feet south of U. S. Highway 74-76.

The above being all of Tracts 1, 4, 5 and 6 as shown on "Map of Land to be transferred to The State of North Carolina from Babies Hospital Research Center, Inc.," dated 26 May 1972.

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August 7, 1975

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* * * * *

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

EDWIN A. ALDERMAN BUILDING
Thursday, August 7, 1975 - 12:00 Noon

A G E N D A

- (1) Invocation
- (2) Roll Call
- (3) Administration of oath of office to persons beginning new terms on the Board.
- (4) Approval of minutes of meeting of April 10, 1975, (Mailed) and Executive Committee meeting of May 12, 1975. (Mailed)
- (5) Report of the Nominating Committee
William L. Hill, Chairman
- (6) Election of Chairman of the Board of Trustees
- (7) Election of Board of Trustees Officers:
 - a. Vice Chairman
 - b. Secretary
 - c. Assistant Secretary
- (8) Chancellor's Report
- (9) Reports of Standing Committees:

Academic Affairs	- Mrs. Newbold, Chairman
Buildings & Grounds	- Dr. Codington, Chairman
Fiscal Affairs	- Mr. Hill, Chairman
- (10) Unfinished Business
- (11) New Business

EXECUTIVE SESSION

- (12) Personnel Changes - Vice Chancellor Charles L. Cahill

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

August 7, 1975

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building. Mr. Ashley Murphy, Chairman, called the meeting to order. The following members were present:

Tony E. Brewington
John B. Codington
Mrs. Homer Davis
E. B. Hardin, Jr.
William L. Hill, II

Ashley M. Murphy
Mrs. Kenneth Newbold
E. S. Simpson
Harold G. Troy
Thomas H. Wright, Jr.

The following members were absent:

Addison Hewlett, Jr., George R. Little, Jr.,
and Stephen Lewis Hobbs

Representing the University were:

William H. Wagoner
Charles L. Cahill

James A. Price, Jr.
William M. Malloy

Absent: David K. Miller, Chairman of the Faculty

Press Representative: Marjorie Shackley

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ADMINISTRATION OF OATH OF OFFICE

The Honorable Napoleon P. Barefoot, District Court Judge, was introduced by Chancellor Wagoner. Judge Barefoot administered the oath of office to five members who were reappointed to the Board of Trustees for a term of four years, and one member who was newly-appointed for a term of four years. They were:

Mrs. Homer Davis	-	(Reappointed by Governor Holshouser)
E. B. Hardin, Jr.	-	(New appointment by Board of Governors)
Ashley M. Murphy	-	(Reappointed by Board of Governors)
Mrs. Kenneth Newbold	-	(Reappointed by Board of Governors)
E. S. Simpson	-	(Reappointed by Board of Governors)
Harold G. Troy	-	(Reappointed by Governor Holshouser)

MINUTES

There being no additions or corrections to the minutes of the meetings of April 10, 1975 and May 12, 1975, Motion to approve the minutes was made by Doctor Codington, seconded by Mr. Simpson. The motion carried.

ELECTION OF OFFICERS

Mr. Hill, Chairman of the Nominating Committee, after explaining to the members present that it was recommended by the Board of Governors that a chairman of the board not serve more than two successive terms of office, presented the following slate of officers for the approval of the board:

Chairman	-	Addison Hewlett, Jr.
Vice Chairman	-	Thomas H. Wright, Jr.
Secretary	-	Mrs. Homer Davis
Assistant Secretary	-	Mrs. Catherine C. Burruss

There being no further nominations from the floor, the nominations were closed. Motion was made by Mr. Simpson that the recommendation of the Nominating Committee be approved. The motion was seconded by Mr. Troy and carried unanimously.

At this time, Mr. Murphy relinquished the Chair to Mr. Wright, Vice Chairman, who presided for the remainder of the meeting in the absence of Mr. Hewlett, newly-elected Chairman of the Board of Trustees.

Mr. Hill then continued with his report of the Nominating Committee, stating it was the recommendation of the committee that Ashley M. Murphy and Mrs. Kenneth Newbold be appointed to the Executive Committee as members-at-large to serve with Mr. Hewlett, Mr. Wright, and Mrs. Davis, ex officio. Motion was made by Mr. Simpson that the recommendation of the Nominating Committee be approved. The motion was seconded by Doctor Codington and carried unanimously.

Mr. Hill requested that all members give him their preferences of standing committees so that the Nominating Committee could present a slate to the Chairman of the Board of Trustees for his approval. These were turned in to Mr. Hill to be considered at the end of the meeting. The four committees are: Academic Affairs, Buildings and Grounds, Fiscal Affairs, and Student Affairs.

CHANCELLOR'S REPORT

The Chancellor opened his report with a wish for a speedy recovery for Mr. Hewlett who is hospitalized following surgery. The following announcements were made to the board:

Sunday, September 7, 1975

The new members of the Board of Governors will make their annual tour of the sixteen campuses starting off with the Wilmington campus on Sunday, September 7, 1975. This is a tentative date and as soon as this date is confirmed, a notice will be sent to the board members. It is hoped that all of the trustees with their wives or husbands will be able to meet on campus about

3:30 p.m. that afternoon for a tour of the campus to be followed by a dinner honoring the Board of Governors.

Thursday and Friday, October 23 and 24, 1975

The annual Trustees Conference for institutional trustees and members of the Board of Governors will be held this year in Boone, North Carolina, at the Continuing Education Center of Appalachian State University. It is hoped that all board members will plan to attend this meeting on October 23 and 24.

University Schedule

Registration for fall term	-	August 26, 1975
First day of classes	-	August 27, 1975
Semester ends	-	December 17, 1975

Appointment to Board of Trustees of the Endowment Fund

Chancellor Wagoner stated that it was necessary at this time for the Board of Trustees to consider the appointment, or re-appointment, of a member to the Board of Trustees of the Endowment Fund of the University of North Carolina at Wilmington. The term of Mr. William P. Emerson expired on July 1, 1975, and the Chancellor recommended to the board the reappointment of Mr. Emerson for another three-year term. In explaining the composition of the Board of Trustees of the Endowment Fund, he explained that the Chairman of the Board of Trustees and the Chancellor are ex officio members. The other two members serving at this time are Mr. Fred B. Graham and Mr. B. D. Schwartz. Motion was made by Mr. Murphy recommending the reappointment of Mr. Emerson to the Board of Trustees of the Endowment Fund. The motion was seconded by Doctor Codington and carried.

UNC-W Enrollment

In reporting on the summer enrollment this year, Chancellor Wagoner announced that enrollment for the first session was 1,349 and for the second session the enrollment was 1,109. This was one of the largest summer enrollments which the University has experienced.

In commenting on the anticipated enrollment for the fall semester, a total of 3,127 students should be in attendance on the campus. Anticipated enrollment for the spring semester, which is usually lower, will be 2,950 to 3,000, with an equated FTE of 2,610 which is the maximum budgeted by the Board of Governors for this institution. The Chancellor stated that through the efforts of Messrs. Rhodes, Schwartz and Smith, the University of North Carolina at Wilmington had been able to save thirteen additional faculty positions for the fall semester. A lengthy discussion and explanation of the problems confronting the University in the near future in connection with admissions followed.

Tenure Document

With reference to the tenure document submitted to the Board of Governors, this has been reviewed in light of the changes which were made in Chapter VI of The Code. The Chancellor stated that Doctor Cahill has visited Chapel Hill in connection with certain changes in our document which must be submitted by November 1, 1975.

Long Range Plan

The Chancellor explained that since the legislative session was completed, it is anticipated that we should begin to hear from this very shortly, inasmuch as we have asked for a change in the role

and scope of the University from an undergraduate to a graduate campus with plans to offer graduate programs in business administration, marine biology and teacher education. A lengthy explanation of the many steps to be taken followed and the requirements for this transition were explained in detail. The Chancellor did state that President Friday's office is now fully aware of the problems and needs in southeastern North Carolina.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, furnished a detailed report to the board. She stated that this general report covered a discussion of admissions and academic programs, and that it would be the purpose of this committee to take all areas under consideration in an effort to find what we really need to know on this campus, so that the findings of the committee could be shared with the Board of Trustees. Mrs. Newbold deferred the personnel portion of the committee's report to the Executive Session of the meeting. (APPENDIX 1).

Buildings and Grounds Committee

Doctor Codington, Chairman of the Buildings and Grounds Committee presented the report of the committee to the Board of Trustees. Motion was made by Doctor Codington to accept the report of the committee, seconded by Mr. Murphy. The motion carried. (APPENDIX 2)

Student Affairs Committee - No report was given by this committee.

Fiscal Affairs Committee

Mr. William Hill, Chairman of the Fiscal Affairs Committee, presented the report of the committee to the board. Copies of the endowment report and the 1975-76 operating budget were also furnished the board members. Motion was made by Mr. Hill to accept the report of the Fiscal Affairs Committee as submitted, seconded by Mr. Simpson. The motion carried.

Report on Increase in Tuition

In response to a question raised by Mr. Simpson on the increase in tuition, Chancellor Wagoner explained in detail how the increase had been avoided at this time on in-state-tuition. He did state, however, that out-of-state tuition had increased \$100.00 per year.

The Chancellor announced at this time that the board would now go into Executive Session and asked that all staff members retire, with the exception of Vice Chancellor Charles L. Cahill.

EXECUTIVE SESSION

The Executive Session was called to order by Vice Chairman Wright.

Mrs. Newbold, Chairman of the Academic Affairs Committee, was called upon to complete the committee's report on personnel changes dated May 22, 1975 (APPENDIX 1) and August 4, 1975 (APPENDIX 4). Mrs. Newbold stated that the board would be mailed copies of the minutes of the meeting held on August 7, (APPENDIX 4). Motion by

Mrs. Newbold to accept the committee's approval of these appointments was seconded by Mr. Murphy. The motion carried.

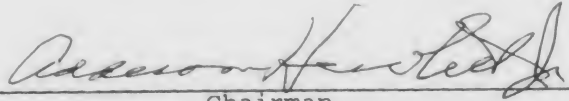
Report of Vice Chancellor for Academic Affairs

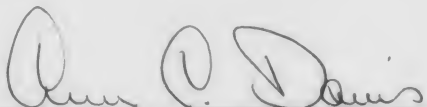
Mrs. Newbold called on Doctor Cahill who reported on the status of the new chairman of the education department, stating that Doctor Leonard Kraft had declined the appointment and no replacement had been found at this time.

In view of this, Doctor Cahill will serve as acting chairman of the education department for the 1975-76 academic year and the three individuals working with him to keep the department moving will be: Doctor Calvin Doss, in charge of the student teacher program; Doctor Paz Bartolome will supervise the child study center; and Doctor Saul Bachner will act as department coordinator. It is hoped that a chairman might be found by the spring semester, however, Doctor Cahill feels it is doubtful one will be found before next summer. A lengthy discussion followed on the selection of a chairman for the education department and the importance of getting the right person for this job. This concluded the report of the Academic Affairs Committee.

In response to a question raised by Mr. Hill about the pressing need for more academic buildings on campus, Chancellor Wagoner reported in detail on the future construction plans on campus which do include an academic classroom building. He further stated that we do have a problem at this time, however, it is not critical. It is hoped that construction of this type building will get underway in the near future.

There being no further business, the meeting was adjourned with a rising vote of thanks to Mr. Ashley M. Murphy, who served as Chairman of the Board of Trustees for the past two years.


Chairman


Secretary

MINUTES OF THE MEETING
BOARD OF TRUSTEES
COMMITTEE ON ACADEMIC AFFAIRS

The Board of Trustees Committee on Academic Affairs met in the conference room of the Alderman Building on Monday, June 23, 1975 at 7:30 p.m. Mrs. Kenneth Newbold, Chairman, presided. The following members were present:

Mrs. Homer Davis
Addison Hewlett, Jr.

Mrs. Kenneth Newbold
Thomas H. Wright, Jr.

Representing the University of North Carolina at Wilmington were the following:

William H. Wagoner, Chancellor
Charles L. Cahill, Vice Chancellor for Academic Affairs
Dorothy P. Marshall, Director of Admissions and Records

CALL TO ORDER

Mrs. Newbold called the meeting to order at 7:30 p.m.

PERSONNEL CHANGES

Doctor Cahill presented the following recommended personnel changes:

Appointments

David E. Padgett, as Assistant Professor, Department of Biology, with a salary of \$12,000 on a ten-month basis; James C. Sabella, as Assistant Professor, Department of Sociology and Anthropology with a salary of \$12,500 on a ten-month basis; Frank Earkett Wiley, Jr., as Assistant Professor, Department of Music, with a salary of \$12,000 on a ten-month basis. This appointment is contingent upon Mr. Wiley's completing the requirements for the Ph.D. by August 21, 1975; Larry Gerstenhaber, as Assistant Professor, Department of Psychology, with a salary of \$13,000 on a ten-month basis.

Mr. Hewlett moved acceptance of these appointments. Mr. Wright seconded the motion and the motion carried.

DISCUSSION OF ADMISSIONS AND ACADEMIC PROGRAMS

A. Academic Programs

Doctor Cahill handed out Section III of the Long Range Plan which lists subject areas, program titles and degrees authorized for UNC-Wilmington (Appendix A.) and a list of Graduates by Department for the years 1969-70 through 1974-75. (Appendix B.)

Chancellor Wagoner commented on the Associate of Arts Degree Program in Nursing indicating that it is extremely difficult to integrate into a four-year academic program and that there has been pressure to move into a four-year program.

The process of events leading to the establishment of new degree programs is as follows:

- (a.) The academic department on campus presents the proposed program to the Curriculum Committee (the Curriculum Committee is composed of one elected representative from each academic department, three students elected by the student government association).
- (b.) After approval of the program and necessary courses, the proposal is submitted to the Vice Chancellor for Academic Affairs for review of the budget and faculty requirements.
- (c.) The proposal is then submitted to the Chancellor for his approval.
- (d.) The institution then requests planning authorization for the proposed new academic program and receives the approval of General Administration and the Board of Governors.

Planning authorization has been requested for the programs in

- (1) Special Education with concentration in Learning Disabilities

and Mental Retardation, and (2) Parks and Recreation Administration.

Chancellor Wagoner outlined the steps which have been taken to secure planning authorization for these two proposals and to secure the approval for UNC-Wilmington to offer graduate work in Education. He expressed his hope that General Administration will commit themselves to aiding UNC-Wilmington in this effort. Mr. Hewlett moved that the committee endorse the Chancellor's efforts in this behalf. Mrs. Davis seconded the motion and the motion carried.

B. Admissions

Doctor Cahill distributed copies of Admissions Policies (Appendix C.) which were reviewed briefly.

ANNOUNCEMENTS

A special meeting of the committee may be called prior to the next Board of Trustees meeting to consider additional personnel changes.

The topic for study at the next regular committee meeting will be Section IV. Honorary Degrees, Awards and Distinction.

Doctor Cahill will attend a meeting on Thursday, June 26 in Chapel Hill to determine the revisions that must be made in the UNC-W Tenure Document so that it will conform to Chapter VI of the University Code.

The meeting adjourned at 9:40 p.m.

Ellen S. Newbold

Ellen S. Newbold, Chairman

University of North Carolina

at Wilmington

28401

May 22, 1975

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I submit the following additional personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

David Emerson Padgett, as Assistant Professor, Department of Biology, beginning August 21, 1975, with a salary of \$12,000 on a ten-month basis. This appointment is contingent on Mr. Padgett's completing the requirements for the Ph.D. by August 21, 1975. Mr. Padgett will be replacing Dr. Shirley Mahaley who has resigned.

Personal: Born Fort Bragg, North Carolina, 1945. Married.
One child.

Educational Background: Duke University, B.A., 1967; The Ohio State University, M.Sc.-1973, Ph.D.-1975

Experience: Research Associate for Paint Research Institute
June 1971 to August 1973 and September 1974 to present.

Membership in Professional Organizations: Mycological Society of America, Canadian Society of Plant Physiologists, American Botanical Society, Association for Tropical Biology

Publications: Schmitt, J. and D. Padgett, 1973. Mildew-Bacteria Symbiosis. Jour. Paint Technol. 45 (581): 32-34. Johnson, T.W., K.L. Howard, and D.E. Padgett, 1973. Aquatic Fungi of Iceland: Brevilegnia Coker and Couch. Act. Bot. Isl. 1:7-24. Padgett, D. E. and R. L. Seymour, 1974. Variability of Zoospore Discharge in Species of the Genus Dictyuchus. Mycologia LXVI (4): 615-627.

Mr. Padgett was interviewed by Assistant Vice Chancellor Plyler, Dr. David Sieren, Chairman of the Department of Biology, and by the members of the Biology Department.

James C. Sabella, as Assistant Professor, Department of Sociology and Anthropology, beginning August 21, 1975, with a salary of \$12,500 on a ten-month basis. Doctor Sabella will replace Mr. Curtis Larsen.

Personal: Born Brooklyn, New York, 1939.

Education: State University of New York at Cortland, B.S., 1962; Cornell University, M.A.-1969, Ph.D.-1974.

Professional Experience: Teaching Assistant Cornell, Spring 1969 and Spring 1971; Field Research Anthropology, Sicuaní, Peru, Ph.D. Research, San Pablo, Peru.

Research Interest: Social Change and Modernization with emphasis on Latin America and Maritime Anthropology

Doctor Sabella was interviewed by Vice Chancellor Cahill, by Dr. John Scalf, Jr., Chairman of the Department of Sociology and Anthropology, and by the members of the Sociology and Anthropology Department.

Frank Earkett Wiley, Jr., as Assistant Professor, Department of Music, beginning August 21, 1975, with a salary of \$12,000 on a ten-month basis. This appointment is contingent upon Mr. Wiley's completing the requirements for the Ph.D. by August 21, 1975. This is a continuation of the position as Instructor which Mr. Wiley has held since January 1975.

Personal: Born Richmond, Virginia. Married.

Education: UNC-Chapel Hill, B.M. in Organ-1972, M.M.-1973; The Cleveland Institute of Music-doctoral candidate in composition.

Experience: Mr. Wiley has experience in organ performance, has been organist and choir director in several churches; has had conducting experience with the Cleveland Institute of Music Chamber Ensemble; the Chapel Hill Renaissance Singers which he organized during 1972-73 academic year; the UNC Wind Ensemble, Early Music Ensemble, New Music Ensemble; the Choral Society (Richmond, Virginia) and has experience in instrumental ensembles and in choral and vocal ensembles.

Page 3
William H. Wagoner
May 22, 1975

Membership in Professional Organizations: Phi Beta Kappa, Phi Eta Sigma, The American Guild of Organists, The American Music Center, Inc., and is an Associate Member of the A. S. C. A. P

Mr. Wiley was interviewed by Assistant Vice Chancellor McGowan, by Dr. Richard Deas, Chairman of the Department of Music, and the members of the Music Department.

Larry M. Gerstenhaber, as Assistant Professor, Department of Psychology, beginning August 21, 1975 with a salary of \$13,000, on a ten-month basis. This is a continuation of the position he has held as Instructor since January 1975.

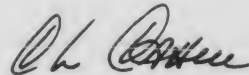
Personal: Born New York, 1947. Single.

Education: Queens College of the City University of New York, B.A., 1967; Michigan State University, M.A. - 1969, Ph.D. - 1974.

Professional Experience: Michigan State University: Graduate Assistant two years; Instructor (non-teaching) 1972-73; Intern, Psychological Clinic, 1970-71; Research Assistant, Ecological Psychology Program, 1969-70. St. Lawrence Community MHC, Intern 1971-72.

Doctor Gerstenhaber was interviewed by Vice Chancellor Cahill, Dr. John T. Williams, Jr., Chairman of the Psychology Department, and the members of the Psychology Department.

Respectfully submitted,



Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

III

ACADEMIC PROGRAMS

A. Current Status of Undergraduate Programs

The University of North Carolina at Wilmington currently has programs only at the undergraduate level. The University is authorized to grant both the Bachelor of Arts degree and the Bachelor of Science degree. Baccalaureate degrees are offered in a total of forty areas of concentration. The Associate in Arts degree is offered in Nursing. Pre-professional programs in medicine, dentistry, engineering, forestry, pharmacy, agriculture and law are also offered.

Table III-A lists the subject areas, program titles and degrees authorized for the University of North Carolina at Wilmington.

Table III-A. Subject Areas, Program Titles and Degrees Authorized
for the University of North Carolina at Wilmington

<u>SUBJECT AREA AND PROGRAM TITLES</u>	<u>DEGREES AUTHORIZED</u>	
Agriculture & Natural Resources	None	
Architecture & Environmental Design	None	
Area Studies	None	
Biological Sciences	<u>AB</u>	<u>BS</u>
Biology, General	X	X
Biology, Secondary Education	X	-
Marine Biology	-	X

Table III-A. Subject Areas, Program Titles and Degrees Authorized
for the University of North Carolina at Wilmington -
Continued

<u>SUBJECT AREA & PROGRAM TITLES</u>	<u>DEGREES AUTHORIZED</u>	
	<u>AB</u>	<u>BS</u>
Business & Management		
Accounting	-	X
Business Administration	-	X
Marketing	-	X
Economics	X	X
Communications	None	
Computer & Information Sciences	<u>AB</u>	<u>BS</u>
Computer Science	X	X
Education	<u>AB</u>	
Elementary Education, Intermed. (4-9)	X	
Early Childhood Education (K-3)	X	
Music Education (K-12)	X	
Physical Education	X	
Physical Education & Health, Sec. Education	X	
Engineering	None	
Fine & Applied Arts	BA	
Creative Arts, Art	X	
Creative Arts, Drama	X	
Creative Arts, Music	X	

Table III-A. Subject Areas, Program Titles and Degrees Authorized
for the University of North Carolina at Wilmington -
Continued

<u>SUBJECT AREA & PROGRAM TITLES</u>	<u>DEGREES AUTHORIZED</u>	
Foreign Languages	<u>AB</u>	
French	X	
French, Secondary Education	X	
Spanish	X	
Spanish, Secondary Education	X	
Health Professions	<u>BS</u>	
Medical Lab Tech (4-Year Pr.)	X	
Home Economics	None	
Law	None	
Letters	<u>AB</u>	
English, General	X	
English, Secondary Education	X	
Philosophy & Religion	X	
Library Science	None	
Mathematics	<u>AB</u>	<u>BS</u>
Mathematics, General	X	X
Mathematics, Secondary Education	X	-
Military Sciences	None	

Table III-A. Subject Areas, Program Titles and Degrees Authorized
for the University of North Carolina at Wilmington -
Continued

<u>SUBJECT AREA & PROGRAM TITLES</u>	<u>DEGREES AUTHORIZED</u>	
Physical Sciences	<u>AB</u>	<u>BS</u>
Physics, General (Exc Biophy)	X	X
Physics, Secondary Education	X	-
Chemistry, General	X	X
Chemistry, Secondary Education	X	-
Geology	X	-
Earth Sciences	X	-
Psychology	<u>AB</u>	
Psychology, General	X	
Public Affairs & Services	None	
Social Sciences	<u>AB</u>	
Social Sciences, General	X	
History	X	
History, Secondary Education	X	
Geography	X	
Political Science	X	
Sociology	X	
Interdisciplinary Studies	<u>AB</u>	
Environmental Studies	X	
Nursing	<u>AA</u>	
	X	

UNIVERSITY OF NORTH CAROLINA
at Wilmington

GRADUATES

1970 - 1975

PROGRAM OF STUDY	<u>1969-1970</u> B.A.-B.S.		<u>1970-1971</u> B.A.-B.S.		<u>1971-1972</u> B.A.-B.S.		<u>1972-1973</u> B.A.-B.S.		<u>1973-1974</u> B.A.-B.S.		<u>1974-1975</u> B.A.-B.S.	
ART	0	0	3	0	1	0	0	0	0	0	0	0
BIOLOGY:												
BIO	19	0	25	0	23	3	20	6	18	15	7	16
MBY	0	0	0	0	0	0	0	2	0	12	0	24
MDT	0	2	0	4	0	0	0	6	0	4	0	6
BUSINESS:												
ACG	0	0	0	0	0	6	0	15	0	16	0	16
BUS ADM	41	0	25	30	0	52	0	31	0	35	0	32
BUS EDN	2	0	0	0	0	0	1	0	0	0	0	0
ECN	0	0	0	0	5	0	4	1	1	5	0	4
CHEMISTRY	3	0	3	4	5	1	3	4	1	0	8	2
CREATIVE ARTS	0	0	0	0	0	0	8	0	8	0	0	0
DRAMA AND SPEECH	1	0	0	0	2	0	0	0	0	0	0	0
EDUCATION	41	0	35	0	41	0	57	0	79	0	74	0
EARTH SCIENCE:												
ERS	0	0	0	0	0	0	0	0	1	0	3	0
GGY	0	0	0	0	0	0	1	0	1	0	0	0
ENGLISH	21	0	17	0	14	0	31	0	23	0	28	0
ENVIRONMENTAL SCIENCE	0	0	0	0	0	0	1	0	3	0	1	0
HISTORY	37	0	32	0	27	0	31	0	31	0	29	0
MATHEMATICS	16	0	10	0	11	3	4	5	6	5	4	6
MODERN LANGUAGES:												
FRH	4	0	2	0	2	0	8	0	5	0	4	0
SPN	6	0	9	0	5	0	7	0	5	0	8	0
MUSIC	4	0	1	0	4	0	6	0	1	0	1	0
PHILOSOPHY AND RELIGION	9	0	8	0	10	0	20	0	20	0	19	0
PHYSICAL EDUCATION	9	0	16	0	21	0	25	0	34	0	40	0

UNIVERSITY OF NORTH CAROLINA
at Wilmington

GRADUATES

1970 - 1975

<u>PROGRAM OF STUDY</u>	<u>1969-1970</u>		<u>1970-1971</u>		<u>1971-1972</u>		<u>1972-1973</u>		<u>1973-1974</u>		<u>1974-1975</u>	
	B.A.-B.S.		B.A.-B.S.		B.A.-B.S.		B.A.-B.S.		B.A.-B.S.		B.A.-B.S.	
PHYSICS	3	0	0	1	1	3	1	3	2	3	1	6
POLITICAL SCIENCE	0	0	0	0	1	0	9	0	9	0	8	0
PSYCHOLOGY	0	0	0	0	1	0	8	0	23	0	27	0
SOCIOLOGY:												
SOC	0	0	0	0	0	0	5	0	11	0	29	0
SSC	15	0	16	0	12	0	10	0	9	0	6	0

UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

ADMISSION POLICIES

Academic Qualifications

a. Freshman Applicants

- (1) Graduation from an accredited high school
- (2) Satisfactory score on Scholastic Aptitude Test
- (3) At least a "C" average on all work attempted in grades 9 - 12
- (4) The following specific high school units: English 4; Mathematics (Algebra I and Geometry, or Algebra II); Social Science (to be elected from History, Economics, Sociology, or Political Science; Science 1; Foreign Language 2 (students who meet all minimum requirements except foreign language will be accepted with a deficiency and will be required to complete foreign language through 102 before they graduate with a bachelor's degree).

Students failing to meet the above requirements but who can show other evidence of ability to perform satisfactorily on the college level, will be considered on an individual basis for admission.

b. Transfer Applicants

- (1) Must be eligible to return to institution last attended
- (2) Must have a "C" average on all courses attempted at all institutions
- (3) Must meet freshman entrance requirements if transferable credit does not total 24 semester hours of transferable credit

c. Special Admissions (high risk)

- (1) Graduate of accredited high school
- (2) Must have "C" average
- (3) Must have three letters of recommendation attesting to his ability, initiative, and self-discipline

The Admissions Office requires that:

- (1) The student limit course load to 12 hours
- (2) The student be assigned to a special advisor
- (3) Group counseling be provided if needed
- (4) Statistical data describing the performance of the group be submitted to the Admissions and Academic Standards Committee at the end of each year

d. Special High School Students

- (1) Regular Term
 - (a) Within 1 or 2 units of graduation
 - (b) Score of 1000 on SAT

Admissions Policies

Page 2

- (c) Overall "B" average
- (d) Recommendation of principal or guidance counselor
- (2) Summer Session (only)
 - (a) Junior or senior standing
 - (b) "B" average on work completed
 - (c) Satisfactory score on SAT or PSAT
 - (d) Recommendation of student and approval of courses by high school principal or guidance counselor
 - (e) Approval of Admissions and Standards Committee

e. Nursing Degree Program

Admission to the Associate Degree Program in Nursing requires in addition to acceptance to the University, an interview with and approval of the department of nursing

f. Non-Degree Program

- (1) Must be a high school graduate
 - (2) Must be at least 21 years of age
 - (3) Must not have been suspended from a college or university within the past three years
 - (4) Must not be classified as a degree candidate at UNC-W
- Any non-degree student who has completed twenty-seven hours of work on which he has a "C" or better average and who has at least an overall "C" average on all work attempted may apply to the Office of Admissions and Records for admission as a regular degree candidate.

g. Non-High School Graduates

A student 21 years of age or older and of high purpose, who has not received a high school diploma may be approved to enroll in the University by achieving a satisfactory score on the SAT or on the recommendation of the Admissions and Standards Committee.

h. Foreign Students

- (1) Must be academically strong
- (2) Must be proficient in English and submit satisfactory results on the Test of English as a Foreign Language (TOEFL).
- (3) Must present evidence that sufficient funds are available to cover college expenses

All applicants are admitted entirely on the basis of their academic, physical, and character qualifications and without reference to national origin, creed, color, or sex.

MEETING OF THE BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The Committee met Thursday August 7, 1975 at 12:00 noon in the Board Room

Members Present: Dr. John B. Codington, Chairman
Mr. E. S. Simpson
Rev. Tony E. Brewington
Mr. Thomas H. Wright, Jr.

Reviewed and approved specifications for first phase of corrections of OSHA (Occupational Safety and Health Act) deficiencies. (Appendix A) The specifications had previously been reviewed and approved by the University of North Carolina OSHA Officer, Mr. R. G. Bourne. This work will expend the \$12,000 allotted for this purpose by the General Administration and some additional funds from Auxiliary Services for modifications on the dormitory and cafeteria.

Reviewed and denied the request of Mrs. Betty Williams for permission to make a ball field on university property behind 410-418 Pine Hills Drive. (Appendix B)

Discussed the status of the sales of surplus land at the Institute of Marine Bio-Medical Research. (Appendix C)

Discussed the forthcoming meeting on August 13, 1975 with the State Department of Transportation officials concerning the widening of Highway 132 and providing better exists from the campus. Instructed Mr. Price to keep the committee informed on developments.

Reviewed summary report of capital improvements. (Appendix D)

General

To meet safety standards listed in OSHA's *Code of Federal Regulations, several of our buildings and structures will require the fabrication and installation of fixed metal ** ladders, ladder cages, walkways, handrails, platforms *** and similar structures.

The following pages contain a general description of the work and the location in which this work will be done.

* Occupational Safety & Health Act 1970.

** Structural Steel

*** Wood Construction

1) 12,000 to be spent for changes required

I. Background

1. The following companies will be invited to bid on our Structural Steel OSHA Capital Improvement Projects: Handrailings, platforms, ladders and cages.

C & S Contractors, Inc.
Post Office Box 3215
Wilmington, North Carolina 28401
Mr. Pete Lachapelle 799-3035

Wilmington Iron Works
208 South Front Street
Wilmington, North Carolina 28401
Mr. Charles Wilson 762-0327

South East Machine & Welding
142 Shipyard Blvd.
Wilmington, North Carolina 28401
791-6661

2. The following companies will be invited to bid on installing more powerful blowers in our Chemistry-Physics Building. Current installation provides approximately 30 CFM which is not adequate ventilation for our laboratory hoods:

New Hanover Iron Works
Wilmington, North Carolina 28401
763-7318

Sneeden, Inc.
Highway 74
Wilmington, North Carolina 28401
Mr. Jim Sneeden 791-3137

Jordan-Blanton-Myers
2302 North 23rd Street
Wilmington, North Carolina 28401
Mr. Charlie Hewlitt 763-5397

3. Unit Specifications

Platforms

- Can be of wood construction
- 2" x 4" frame; 1" x (3, 4, 5,) flooring

Handrailings

-Walkways or platforms

Top rail, vertical height = 42" nominal from upper surface of rail to floor, platform, catwalk or ramp level.

Intermediate rail = approximately halfway between top rail and floor with no overhang on terminal posts.

Stairs

Stair railing constructed similar to standard handrail, but vertical height shall not exceed 34" or be less than 30" from surface of tread.

Materials

Wood railings

Posts shall be 2" x 4" stock spaced so as not to exceed 6 ft. centers. Top and intermediate railings must be 2" x 4" min.

Pipe Railings

Posts, top and intermediate railings shall be 1 1/2" nominal dia. stock. Posts spaced so as not to exceed 8 ft. centers.

Structural Steel Railings

Posts, top and intermediate railings shall be 2" x 2" x 3/8" angle iron.

Posts spaced so as not to exceed 8 ft. centers.

Ladders, fixed, metal

Construction; structural steel
Rung dist. min. 12"
Rail width, min. (ID) 12"

II. Academic Buildings

1. Chemistry-Physics

Connect two existing, inline, roof access ladders by attaching one rung and necessary side rails. Construct intermediate platform.

Rung _____.

9 sq. ft. platform _____.

2. Administration

Fabricate and install metal stairway (including handrails), platform, connecting walkway and handrailings for existing catwalk.

20'x 3' metal stairway (& handrail)
installed at approximately 75° pitch

9 sq. ft. platform _____.

10'x 3' wide connecting walkway
with handrails _____.

Appx. 100' of wooden
handrails _____.

3. Hoggard Hall

Extend existing metal ladder 42", construct platform and construct wooden catwalk from ladder to existing walkway. Install necessary handrails.

42" metal extension _____.

9 sq. ft. platform _____.

Catwalk _____.

Handrails _____.

4. King Hall

Make necessary modification of ceiling to remove ladder obstruction and install a ladder cage.

Ceiling modification _____.

17' high ladder cage _____.

5. Marine Science

Install wooden handrail top and intermediate sections, on third floor cement slab.

Hand Railing, appx. 550 lineal ft. _____.

6. Gymnasium

Fabricate and install ladders, platforms and intermediate walkway to improve access to press box.

Ladders _____.

Platforms _____.

Walkway _____.

Handrailings _____.

7. Campus General

Install hand railings, intermediate railings and toeboard on seven cooling towers located (outdoors) on campus.

_____.

III. Auxiliary Services

1. Dormitory

(1) Fabricate and install a catwalk, with handrailings, from roof of south wing to roof of east wing.

10' ft. long x 3' ft. wide _____.

(2) Install a ladder cage on one pent house ladder

14' high ladder cage _____.

(3) Extend existing ladder 42" above pent house roof.

_____.

2. Student Services

(1) Remove existing wooden ladder and install metal ladder, intermediate platform (with railings) and catwalk (with railings) to connect with existing work platform.

Install 14' metal ladder _____.

Install 9 ft. sq. wooden platform _____.

Install 20' (long) x 3' (wide)
catwalk _____.

July 18th 1975

Mr. Price,

The people in my community would like to have permission to clear off enough property behind the homes from 310 to 316 or 318, ^{Pine Hills Dr.} to make a ball field for the children in this community. This would help keep the children from playing over at the College & off of the streets, since we don't have anywhere for them to play.

All of the grown people in this community are willing to work together to clear off this property. Please think this over & call to let me know what you decide. My name is Mrs. Betty Williams, & my number is 791-0927.

I thank you,
Mrs. Williams

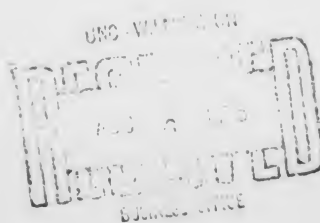
OFFICE OF
STATE PROPERTY
AND CONSTRUCTION

A. L. HENDERSON, P. E.
STATE PROPERTY AND
CONSTRUCTION OFFICER

North Carolina Department
of Administration

JAMES E. HOLSHOUSE, JR., GOVERNOR

• BRUCE A. LENTZ, SECRETARY



RE: STATE OF NORTH CAROLINA SURPLUS PROPERTY - AIRLIE ROAD, WRIGHTSVILLE
TRACT #1

As an interested party, please be advised that we have received an upset bid of \$71,950.00 on the above property. You have an opportunity to raise that bid a minimum of 5% to \$75,548.00 minimum. Your bid must arrive at the State Property Office no later than noon, Monday, August 18, 1975. The attached property information and bid form is for your use. If you desire further information, please contact this office immediately. Phone 229-4346.

NOTE: There were no bids received on a 3.8-acre surplus tract zoned B-1 located on US 74 near Babies' Hospital. That property has a minimum bid figure of \$51,500. You are invited to bid on this property also. Re-advertised bid period ends at noon August 25, 1975.

Yours truly,

Nat H. Robb
Nat H. Robb, Director
State Property Office

KJL:phl

attachments

August 7, 1975

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

- 1969 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
 Leslie N. Boney, Architect
 Project 15% complete. Estimated completion date July 1976.
 Project on schedule.
- 1973 - 200 Student Dormitory \$1,000,000 (Self-Liquidating)
 Not under active planning.
- 1973 - Student Union Building
 Not under active planning.
- 1973 - Student Parking Lot \$75,000 (Self-Liquidating)
 Not under active planning.
- 1973 - Health & Physical Education Building \$4,416,000
 Jordan, Snowdon & McVickers, Architects
 Construction started. Estimated completion date August 1977.
 Breakdown of Budget:
- | | | |
|---------------------|------------------|------------------|
| Appropriation | | \$2,605,000 |
| Receipts: | | |
| Gifts | \$ 318,000 | |
| Self-Liquidating | <u>1,493,000</u> | <u>1,811,000</u> |
| Total Authorization | | \$4,416,000 |
- 1973 - Wildflower and Plant Preserve \$25,000 (Trust Funds)
 Pond and Fencing portion completed 90%.
 Estimated completion date August 1975.
- 1973 - Receiving Warehouse and Central Storage \$335,500
 John Oxenfeld, Architect
 Project 84% complete. Construction ahead of schedule.
 Estimated completion date October 1975.
- 1973 - Library Re-Roofing \$75,500
 Contract awarded to Mecklenburg Roofing Company.
 Construction to begin. Estimated completion date October 1975.
- 1974 - Greenhouse \$75,000 (Trust Funds)
 Henry Von Oesen, Architect
 Contracts awarded and construction started.
 Estimated completion date October 1975.

MEETING OF THE FISCAL AFFAIRS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The Committee met Thursday August 7, 1975 at 12:15 p.m. in the Board Room

Present : Mr. William L. Hill, II - Chairman
Mr. James A. Price, Jr. - for the University

Absent: Mr. George Little, Jr.

Reviewed 1975/76 operating budget for the university. (Appendix A)

Reviewed comprehensive report on the University Endowment Funds for the fiscal year 5/30/74 to 5/31/75. (Appendix B)

Received and approved recommendation by the Chancellor for the following expenditures from Endowment Funds income during the year 1975/76.

Sarah Graham Kenan Memorial Fund (Estimated income \$8,500)

Chancellor's Discretionary Fund	\$2,500	
Grant - Straw Hat Theater	500	
Grant - UNC-W Choir-not to exceed	500	
Grant - Art Exhibit Fund-not to exceed	500	
Faculty/Staff improvements-not to exceed	500	
		\$4,500

Eliza Collins Scholarship Fund (Estimated income \$2,000)

Scholarship		400
-------------	--	-----

E. L. White Memorial Fund (Estimated income \$1,900)

Scholarship (Athletic)		<u>1,500</u>
Total		<u>\$6,400</u>

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON - ENDOWMENTS

SUMMARY OF CAPITAL

	<u>Original Capital</u>	<u>Market Value</u> 5/31/74	<u>Market Value</u> 5/30/75
Kenan Fund	\$150,050.00	\$136,258.75	\$139,861.00
White Fund	25,000.00	23,336.88	20,228.75
Collins Fund	37,345.86	35,803.15	35,427.63
Harrell Fund	10,000.00	7,785.00	7,601.25
Hoggard Fund	<u>783.75</u>	<u>2,470.00</u>	<u>1,144.00</u>
Total All Funds	\$223,179.61	\$205,653.78	\$204,262.63
	<u>204,262.63</u>		
	(\$ 18,916.98)		

SUMMARY OF EARNINGS

	<u>Kenan</u>	<u>White</u>	<u>Collins</u>	<u>Harrell</u>	<u>Hoggard</u>
Gross Earnings	\$9,302.72	\$2,134.52	\$2,496.45	\$657.02	\$54.00
Expenses	<u>469.64</u>	<u>201.91</u>	<u>153.47</u>	<u>32.85</u>	<u>0</u>
Net Earnings	<u>\$8,833.08</u>	<u>\$1,932.61</u>	<u>\$2,342.98</u>	<u>\$624.17</u>	<u>\$54.00</u>

050 142/762

1 01-16638-20

WACHOVIA BANK & TRUST COMPANY, N. A.

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT UNIVERSITY OF NORTH CARO-
LINA AT WILMINGTON - E. L. WHITE
MEMORIAL FUND

STATEMENT FOR PERIOD

BEGINNING JUNE 1, 1974 AND ENDING MAY 30, 1975

100 - 1000000000
CASH ON HAND

WACHOVIA BANK & TRUST COMPANY, N.A.

2 01-16608-20

2

TRUST DIVISION

INCOME CASH SUMMARY

YOUR LAST ANNUAL STATEMENT SHOWED AN INCOME BALANCE OF

2,134.52

INCOME CASH WAS INCREASED BY THE FOLLOWING

DIVIDENDS	201.91
INTEREST	1,129.22

TOTAL INCREASES

1,331.13

INCOME CASH WAS DECREASED BY THE FOLLOWING

PAYMENTS TO OR FOR BENEFICIARY	2,000.00-
OTHER EXPENSES	68.81-

TOTAL DECREASES

2,068.81-

LEAVING INCOME CASH ON HAND OF

1,396.84

PRINCIPAL CASH SUMMARY

YOUR LAST ANNUAL STATEMENT SHOWED A PRINCIPAL BALANCE OF

1,171.12-

PRINCIPAL CASH WAS INCREASED BY THE FOLLOWING

SALE OF ASSETS	14,141.73
----------------	-----------

TOTAL INCREASES

14,141.73

PRINCIPAL CASH WAS DECREASED BY THE FOLLOWING

PURCHASE OF ASSETS	11,339.81-
--------------------	------------

TOTAL DECREASES

11,339.81-

LEAVING PRINCIPAL CASH ON HAND OF

1,630.80

WACHOVIA BANK & TRUST COMPANY, N.A.

3 01-16608-20

TRUST DIVISION

DETAIL OF INCOME CASH RECEIPTS

-DIVIDENDS-

ATLANTIC RICHFIELD CO
COM

06/19/74	DIV \$.50	A SHARE ON	25 SHS.	12.50	
09/20/74	DIV \$.6250	A SHARE ON	25 SHS.	15.63	
12/19/74	DIV \$.6250	A SHARE ON	25 SHS.	15.63	
03/20/75	DIV \$.6250	A SHARE ON	25 SHS.	15.63	59.39

BENEFICIAL CORP
COM

07/05/74	DIV \$.3125	A SHARE ON	50 SHS.	15.63	
10/04/74	DIV \$.3125	A SHARE ON	50 SHS.	15.63	
01/06/75	DIV \$.3125	A SHARE ON	50 SHS.	15.63	
04/03/75	DIV \$.3125	A SHARE ON	50 SHS.	15.63	62.52

GENERAL ELEC CO
COM

07/31/74	DIV \$.40	A SHARE ON	50 SHS.	20.00	
10/30/74	DIV \$.40	A SHARE ON	50 SHS.	20.00	
01/26/75	DIV \$.40	A SHARE ON	50 SHS.	20.00	
04/28/75	DIV \$.40	A SHARE ON	50 SHS.	20.00	80.00

TOTAL 201.91

-INTEREST-

CENTRAL SOYA INC
DEB 6.375% 01/01/1993

07/01/74	INTEREST ON	\$5,000.00 PAR	159.38	
01/02/75	INTEREST ON	\$5,000.00 PAR	159.38	318.76

GENERAL ELEC CR CORP
DEMAND NT

06/03/74			2.54	
07/01/74			15.31	
08/01/74			8.90	26.75

TEXAS OIL & GAS CORP
1ST MTG 7.375% 11/15/1992

11/15/74	INTEREST ON	\$5,000.00 PAR	184.38	
05/15/75	INTEREST ON	\$5,000.00 PAR	184.38	368.76

TWELVE FED LD BKS

9.20% 01/20/1976

01/20/75	INTEREST ON \$	5000.00 PAR	227.44	
03/13/75	ACCD. INTEREST RECD. TO 03/13/75		67.73	295.17

UNITED STATES TREAS NTS
8% 03/31/1976

07/01/74	ACCD. INTEREST PAID TO 07/01/74		36.28	
10/04/74	INTEREST ON \$	2000.00 PAR	76.06	
05/31/75	INTEREST ON	\$2,000.00 PAR	80.00	119.78

TOTAL 1,129.22

WACHOVIA BANK & TRUST COMPANY, N.A.

TRUST DIVISION

THE TOTAL OF INCOME CASH RECEIPTS WAS

1,331.13

DETAIL OF INCOME CASH DISBURSEMENTS

-PAYMENTS-

UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON
PER AUTHORIZATION DATED 10-24-74
10/29/74

2,000.00-

TOTAL

2,000.00-

-OTHER EXPENSES-

WACHOVIA BANK AND TRUST COMPANY, N.A.
COMPENSATION FOR SERVICES DURING
PERIOD ENDED 5-15-75
05/20/75

68.81-

TOTAL

68.81-

THE TOTAL OF INCOME CASH DISBURSEMENTS WAS

2,068.81-

WACHOVIA BANK & TRUST COMPANY, N.A.

TRUST DIVISION

5 01-16608-20

DETAIL OF PRINCIPAL CASH RECEIPTS

-SALES-

EATON CORP COM	07/03/74	SOLD 06/24/74	100.00	SHARES	2,617.05
GENERAL ELEC CR CORP DEMAND NT	07/18/74	SOLD 07/18/74	\$2,000.00	PAR	2,000.00
PENNEY J.C. INC COM	07/01/74	SOLD 06/24/74	60.00	SHARES	4,407.75
TWELVE FED LD RKS 9.20% 01/20/1976	03/13/75	SOLD 03/11/75	\$5,000.00	PAR	5,116.93
				TOTAL	14,141.73
					14,141.73

THE TOTAL OF PRINCIPAL CASH RECEIPTS WAS

DETAIL OF PRINCIPAL CASH DISBURSEMENTS

-PURCHASES-

GENERAL MTRS CORP COM	03/18/75	BOUGHT 03/11/75	70.00	SHARES	2,972.95-
STANDARD OIL CC CALIF COM	03/18/75	BOUGHT 03/11/75	50.00	SHARES	1,365.61-
TWELVE FED LD RKS 9.20% 01/20/1976	07/22/74	BOUGHT 07/05/74	\$5,000.00	PAR	5,000.00-
UNITED STATES TREAS NTS 8% 03/31/1976	07/01/74	BOUGHT 06/28/74	\$2,000.00	PAR	2,001.25-
				TOTAL	11,339.81-
					11,339.81-

THE TOTAL OF PRINCIPAL CASH DISBURSEMENTS WAS

WACHOVIA BANK & TRUST COMPANY, N.A.

01-16608-20

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT UNIVERSITY OF NORTH CARO-
LINA AT WILMINGTON - E. L. WHITE
MEMORIAL FUND

ASSETS HELD	MAY 30, 1975	INVENTORY VALUE	MARKET VALUE 5/30/75
COMMON STOCKS			
25 ATLANTIC RICHFIELD CO		1,985.35	2,425.00
50 BENEFICIAL CORP		2,200.92	993.75
50 GENERAL ELEC CO		3,237.72	2,268.75
70 GENERAL MTRS CORP		2,972.95	3,080.00
50 STANDARD OIL CO CALIF		1,365.61	1,487.50
COMMON STOCKS TOTAL		11,762.55	10,255.00
BONDS			
5,000 CENTRAL SOYA INC DEB 6.375% 01/01/1993		4,950.00	3,825.00
5,000 TEXAS CIL & GAS CORP 1ST MTG 7.375% 11/15/1992		4,912.50	4,118.75
2,000 UNITED STATES TREAS NTS 8% 03/31/1976 FEDERAL RESERVE		2,001.25	2,030.00
BONDS TOTAL		11,863.75	9,973.75
ACCOUNT TOTAL		23,626.30	20,228.75

WACHOVIA BANK & TRUST COMPANY, N.A.

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT UNIVERSITY OF NORTH CARO-
LINA AT WILMINGTON - SARAH
GRAHAM KENAN MEMORIAL FUND

STATEMENT FOR PERIOD

BEGINNING JUNE 1, 1974 AND ENDING MAY 30, 1975

1450801

WACHOVIA BANK & TRUST COMPANY, N.A.

2 01-16608-00

2

TRUST DIVISION

I N C O M E C A S H S U M M A R Y

YOUR LAST ANNUAL STATEMENT SHOWED AN INCOME BALANCE OF 653.35

INCOME CASH WAS INCREASED BY THE FOLLOWING

DIVIDENDS	1,537.69
INTEREST	7,765.03

TOTAL INCREASES 9,302.72

INCOME CASH WAS DECREASED BY THE FOLLOWING

PAYMENTS TO OR FOR BENEFICIARY	8,895.06-
OTHER EXPENSES	469.64-

TOTAL DECREASES 9,364.70-

LEAVING INCOME CASH ON HAND OF 591.37

P R I N C I P A L C A S H S U M M A R Y

YOUR LAST ANNUAL STATEMENT SHOWED A PRINCIPAL BALANCE OF 997.74

PRINCIPAL CASH WAS INCREASED BY THE FOLLOWING

SALE OF ASSETS	126,711.74
----------------	------------

TOTAL INCREASES 126,711.74

PRINCIPAL CASH WAS DECREASED BY THE FOLLOWING

PURCHASE OF ASSETS	125,759.81-
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TOTAL DECREASES 125,759.81-

LEAVING PRINCIPAL CASH ON HAND OF 1,949.67

WACHOVIA BANK & TRUST COMPANY, N.A.

3

TRUST DIVISION

DETAIL OF INCOME CASH RECEIPTS

-DIVIDENDS-

ATLANTIC RICHFIELD CO
COM

06/19/74	DIV \$.50	A SHARE ON	30 SHS.	15.00	
09/20/74	DIV \$.6250	A SHARE ON	30 SHS.	18.75	
12/19/74	DIV \$.6250	A SHARE ON	30 SHS.	18.75	
03/20/75	DIV \$.6250	A SHARE ON	30 SHS.	18.75	71.25

BENEFICIAL CORP
COM

07/05/74	DIV \$.3125	A SHARE ON	200 SHS.	62.50	
10/04/74	DIV \$.3125	A SHARE ON	200 SHS.	62.50	
01/06/75	DIV \$.3125	A SHARE ON	200 SHS.	62.50	
04/03/75	DIV \$.3125	A SHARE ON	200 SHS.	62.50	250.00

CAROLINA PWR & LT CO
COM

08/12/74	DIV \$.40	A SHARE ON	300 SHS.	120.00	
11/06/74	DIV \$.40	A SHARE ON	300 SHS.	120.00	
02/04/75	DIV \$.40	A SHARE ON	300 SHS.	120.00	
05/02/75	DIV \$.40	A SHARE ON	300 SHS.	120.00	480.00

CONTINENTAL CAN INC
COM

06/19/74	DIV \$.40	A SHARE ON	150 SHS.	60.00	
09/19/74	DIV \$.40	A SHARE ON	150 SHS.	60.00	
12/18/74	DIV \$.45	A SHARE ON	150 SHS.	67.50	
03/18/75	DIV \$.45	A SHARE ON	150 SHS.	67.50	255.00

GERBER PRODS CO
COM

06/12/74	DIV \$.25	A SHARE ON	150 SHS.	37.50	
09/11/74	DIV \$.25	A SHARE ON	150 SHS.	37.50	
12/10/74	DIV \$.25	A SHARE ON	150 SHS.	37.50	
03/11/75	DIV \$.25	A SHARE ON	150 SHS.	37.50	150.00

HALLIBURTON CO
COM

07/01/74	DIV \$.30	A SHARE ON	25 SHS.		7.50
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INTERNATIONAL BUSINESS MACHS CORP
COM

06/14/74	DIV \$ 1.28	A SHARE ON	38 SHS.		48.64
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KRESGE S S CO
COM

06/18/74	DIV \$.0550	A SHARE ON	460 SHS.		25.30
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MERCK & CO INC
COM

07/05/74	DIV \$.35	A SHARE ON	140 SHS.		49.00
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WACHOVIA BANK & TRUST COMPANY, N.A.

4 01-16608-00

TRUST DIVISION

STEVENS J P & CO INC			
COM	05/05/75	DIV \$.20	A SHARE ON 700 SHS.
			140.00
WHIRLPOOL CORP			
COM	06/19/74	DIV \$.20	A SHARE ON 180 SHS.
			36.00
XEROX CORP			
COM	07/03/74	DIV \$.25	A SHARE ON 100 SHS.
			25.00
			TOTAL 1,537.69

-INTEREST-

AMERADA HESS CORP			
6.75% DUE 03/15/1996			
	09/16/74	INTEREST ON	\$10,000.00 PAR 337.50
	03/17/75	INTEREST ON	\$10,000.00 PAR 337.50 675.00
CENTRAL SOYA INC			
DEB 6.375% 01/01/1993			
	07/01/74	INTEREST ON	\$15,000.00 PAR 478.13
	01/02/75	INTEREST ON	\$15,000.00 PAR 478.13 956.26
FEDERAL NATL MTG ASSN			
DEB SEP \$ 1976 - 8.45%			
12/10/1976			
	07/09/74	ACCD. INTEREST PAID TO 07/09/74	136.14-
	12/10/74	INTEREST ON	\$20,000.00 PAR 845.00 708.86
GENERAL MTRS ACCEP CORP			
DEB 6.25% 03/01/1988			
	01/31/75	ACCD. INTEREST PAID TO 01/31/75	312.50-
	02/03/75	INTEREST ON	\$10,000.00 PAR 312.50 .00
INTERNATIONAL HARVESTOR CO			
DEB 6.250% 03/01/1998			
	09/03/74	INTEREST ON	\$10,000.00 PAR 312.50
	03/03/75	INTEREST ON	\$10,000.00 PAR 312.50 625.00
NATIONAL CASH REGISTER CO			
SUB DEB CONV 6% 05/01/1995			
	11/01/74	INTEREST ON	\$10,000.00 PAR 300.00
	05/01/75	INTEREST ON	\$10,000.00 PAR 300.00 600.00
TWELVE FED LD BKS			
9.20% 01/20/1976			
	01/20/75	INTEREST ON \$	45000.00 PAR 2,047.00
	03/13/75	ACCD. INTEREST RECD. TO 03/13/75	609.50 2,656.50
UNION TANK CAR CO			
EQUIP TR SEC 3 6.50% 03/15/1989			
	09/16/74	INTEREST ON	\$10,000.00 PAR 325.00
	01/11/75	ACCD. INTEREST RECD. TO 01/11/75	245.56 570.56

WACHOVIA BANK & TRUST COMPANY, N.A.

5

TRUST DIVISION

UNITED STATES TREAS NTS
RZ 03/31/1976

07/01/74	ACCD. INTEREST PAID TO 07/01/74	72.57-	
10/04/74	INTEREST ON \$ 4000.00 PAR	152.12	
03/12/75	ACCD. INTEREST RECD. TO 03/12/75	143.30	222.85

WHITE MTR CORP

DEB 7.50% TO 12/31/75

6.75% 03/01/1993

09/03/74	INTEREST ON \$10,000.00 PAR	375.00	
03/03/75	INTEREST ON \$10,000.00 PAR	375.00	750.00

TOTAL 7,765.03

THE TOTAL OF INCOME CASH RECEIPTS WAS 9,302.72

DETAIL OF INCOME CASH DISBURSEMENTS

-PAYMENTS-

UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON, SPECIAL FUND
WILMINGTON, NORTH CAROLINA
NET INCOME
06/28/74

860.17-

UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON, SPECIAL FUND
WILMINGTON, NORTH CAROLINA
NET INCOME
09/30/74

1,899.68-

UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON, SPECIAL FUND
WILMINGTON, NORTH CAROLINA
NET INCOME
12/30/74

1,523.21-

UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON, SPECIAL FUND
WILMINGTON, NORTH CAROLINA
NET INCOME
03/28/75

4,612.00-

TOTAL 8,895.06-

-OTHER EXPENSES-

WACHOVIA BANK AND TRUST COMPANY, N.A.
COMPENSATION FOR SERVICES DURING
PERIOD ENDED 5-15-75
05/20/75

469.64-

TOTAL 469.64-

THE TOTAL OF INCOME CASH DISBURSEMENTS WAS

9,364.70-

WACHOVIA BANK & TRUST COMPANY, N.A.

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TRUST DIVISION

DETAIL OF PRINCIPAL CASH RECEIPTS

-SALES-

EATON CORP				
COM	07/03/74	SOLD 06/24/74	200.00	SHARES 5,234.12
HALLIBURTON CO				
COM	07/02/74	SOLD 06/24/74	25.00	SHARES 3,587.69
INTERNATIONAL BUSINESS MACHS CORP				
COM	07/01/74	SOLD 06/24/74	38.00	SHARES 8,080.48
KRESGE S S CO				
COM	07/01/74	SOLD 06/24/74	460.00	SHARES 16,227.99
MERCK & CO INC				
COM	07/01/74	SOLD 06/24/74	140.00	SHARES 11,472.64
PENNEY J.C. INC				
COM	07/01/74	SOLD 06/24/74	100.00	SHARES 7,394.71
TWELVE FED LD BKS				
	9.20%	01/20/1976		
	03/13/75	SOLD 03/11/75	\$45,000.00	PAR 46,052.44
UNION TANK CAR CO				
	EQUIP TR SER 3	6.50%	03/15/1988	
	01/31/75	SOLD 01/24/75	\$10,000.00	PAR 8,647.37
UNITED STATES TREAS NTS				
	8%	03/31/1976		
	03/12/75	SOLD 03/11/75	\$4,000.00	PAR 4,037.00
WHIRLPOOL CORP				
COM	07/01/74	SOLD 06/24/74	180.00	SHARES 4,304.79
XEROX CORP				
COM	07/01/74	SOLD 06/24/74	100.00	SHARES 11,672.51
TOTAL				126,711.74
THE TOTAL OF PRINCIPAL CASH RECEIPTS WAS				126,711.74

WACHOVIA BANK & TRUST COMPANY, N.A.

7

TRUST DIVISION

DETAIL OF PRINCIPAL CASH DISBURSEMENTS

-PURCHASES-

EXXON CORP COM	03/18/75 BOUGHT 03/11/75	100.00	SHARES	7,835.16-
FEDERAL NATL MTG ASSN DER 5% 01/1976 - 8.45% 12/10/1976	07/09/74 BOUGHT 07/05/74	\$20,000.00	PAR	19,762.50-
GENERAL MTRS ACCEP CORP DER 6.25% 08/01/1988	01/31/75 BOUGHT 01/24/75	\$10,000.00	PAR	8,248.20-
GENERAL MTRS CORP COM	03/18/75 BOUGHT 03/11/75	200.00	SHARES	8,494.15-
NATIONAL STEEL CORP COM	03/18/75 BOUGHT 03/11/75	100.00	SHARES	3,800.39-
SOUTHERN PAC CO COM	03/18/75 BOUGHT 03/11/75	100.00	SHARES	3,154.89-
SOUTHERN RAILWAY CO COM	03/18/75 BOUGHT 03/11/75	100.00	SHARES	4,720.24-
STANDARD OIL CO CALIF COM	03/18/75 BOUGHT 03/11/75	200.00	SHARES	5,462.44-
STEVENS J P & CO INC COM	03/18/75 BOUGHT 03/11/75	700.00	SHARES	9,723.61-
TWELVE FED LD BKS 9.20% 01/20/1976	07/22/74 BOUGHT 07/05/74	\$45,000.00	PAR	45,000.00-
UNION CARBIDE CORP COM	03/18/75 BOUGHT 03/11/75	100.00	SHARES	5,555.73-
UNITED STATES TREAS NTS 8% 03/11/1976	07/01/74 BOUGHT 06/28/74	\$4,000.00	PAR	4,002.50-

TOTAL 125,759.81-

THE TOTAL OF PRINCIPAL CASH DISBURSEMENTS WAS

125,759.81-

WACHOVIA BANK & TRUST COMPANY, N.A.

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TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT UNIVERSITY OF NORTH CARO-
LINA AT WILMINGTON - SARAH
GRAHAM KENAN MEMORIAL FUND

	ASSETS HELD	MAY 30, 1975	INVENTORY - VALUE	MARKET VALUE 5/30/75
	COMMON STOCKS			
30	ATLANTIC RICHFIELD CO		2,896.43	2,910.00
200	BENEFICIAL CORP		5,117.03	3,975.00
300	CAROLINA PWR & LT CO		7,077.70	4,762.50
150	CONTINENTAL CAN INC		6,570.67	3,862.50
100	EXXON CORP		7,835.16	8,762.50
200	GENERAL MTRS CORP		8,494.15	8,800.00
150	GERBER PRODS CO		6,645.00	3,000.00
100	NATIONAL STEEL CORP		3,800.39	3,737.50
100	SOUTHERN PAC CO		3,154.89	2,612.50
100	SOUTHERN RAILWAY CO		4,720.24	5,425.00
200	STANLARD OIL CO CALIF		5,462.44	5,950.00
700	STEVENS J P & CO INC		9,723.61	11,025.00
100	UNION CARBIDE CORP		5,555.73	6,150.00
	COMMON STOCKS TOTAL		77,053.44	70,972.50
	BONDS			
10,000	AMERADA HESS CORP 6.75% DUE 03/15/1996		9,112.50	7,325.00
15,000	CENTRAL SOYA INC DEF 6.375% 01/01/1993		14,850.00	11,475.00
20,000	FEDERAL NATL HIG ASSN DEF SEP 15 1976 - 8.45% 12/10/1976 FEDERAL RESERVE		19,762.50	20,376.00

WACHOVIA BANK & TRUST COMPANY, N.A.

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TRUST DIVISION

10,000	GENERAL MTRS ACCEP CORP DER 6.25% 08/01/1988	8,249.20	7,987.50
10,000	INTERNATIONAL HARVESTER CO DER 6.250% 03/01/1998	10,000.00	7,200.00
10,000	NATIONAL CASH REGISTER CO SUB DER CONV 6% 05/01/1995	8,700.00	8,025.00
10,000	WHITE MTR CORP DER 7.50% TO 12/31/75 6.75% 03/01/1993	10,000.00	6,500.00
	BONDS TOTAL	80,673.20	68,888.50
	ACCOUNT TOTAL	157,726.64	139,861.00

WACHOVIA BANK & TRUST COMPANY, N.A.

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TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT UNIVERSITY OF NORTH CARO-
LINA AT WILMINGTON- ELIZA
COLLINS SCHOLARSHIP FUND

STATEMENT FOR PERIOD

BEGINNING JUNE 1, 1974 AND ENDING MAY 30, 1975

WACHOVIA BANK & TRUST COMPANY, N.A.

2 01-16638-30

2

TRUST DIVISION

I N C O M E C A S H S U M M A R Y

YOUR LAST ANNUAL STATEMENT SHOWED AN INCOME BALANCE OF

506.81

INCOME CASH WAS INCREASED BY THE FOLLOWING

DIVIDENDS	760.54
INTEREST	1,735.91

TOTAL INCREASES

2,496.45

INCOME CASH WAS DECREASED BY THE FOLLOWING

PAYMENTS TO OR FOR BENEFICIARY	442.00-
OTHER EXPENSES	153.47-

TOTAL DECREASES

595.47-

LEAVING INCOME CASH ON HAND OF

2,407.79

P R I N C I P A L C A S H S U M M A R Y

YOUR LAST ANNUAL STATEMENT SHOWED A PRINCIPAL BALANCE OF

114.58

PRINCIPAL CASH WAS INCREASED BY THE FOLLOWING

SALE OF ASSETS	27,914.79
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TOTAL INCREASES

27,914.79

PRINCIPAL CASH WAS DECREASED BY THE FOLLOWING

PURCHASE OF ASSETS	26,543.32-
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TOTAL DECREASES

26,543.32-

LEAVING PRINCIPAL CASH ON HAND OF

1,486.05

WACHOVIA BANK & TRUST COMPANY, N.A.

3 01-16608-30

TRUST DIVISION

DETAIL OF INCOME CASH RECEIPTS

-DIVIDENDS-

CAROLINA PWR & LT CO

COM

08/12/74	DIV \$.40	A SHARE ON	120 SHS.	48.00	
11/06/74	DIV \$.40	A SHARE ON	120 SHS.	48.00	
02/04/75	DIV \$.40	A SHARE ON	120 SHS.	48.00	
05/02/75	DIV \$.40	A SHARE ON	120 SHS.	48.00	192.00

EMERSON ELEC CO

COM

06/13/74	DIV \$.1750	A SHARE ON	100 SHS.	17.50	
09/12/74	DIV \$.1750	A SHARE ON	100 SHS.	17.50	
12/16/74	DIV \$.1750	A SHARE ON	100 SHS.	17.50	
03/13/75	DIV \$.1875	A SHARE ON	100 SHS.	18.75	71.25

EXXON CORP

COM

06/11/74	DIV \$ 1.10	A SHARE ON	31 SHS.	34.10	
09/12/74	DIV \$ 1.25	A SHARE ON	31 SHS.	38.75	
12/13/74	DIV \$ 1.55	A SHARE ON	31 SHS.	48.05	
03/12/75	DIV \$ 1.25	A SHARE ON	31 SHS.	38.75	159.65

INTERNATIONAL BUSINESS MACHS CORP

COM

06/14/74	DIV \$ 1.28	A SHARE ON	13 SHS.		16.64
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MARLENNAN CORP

COM NAME CHANGED TO

MARSH & MCLENNAS CCM

08/13/74	DIV \$.40	A SHARE ON	30 SHS.	12.00	
11/13/74	DIV \$.40	A SHARE ON	30 SHS.	12.00	
02/11/75	DIV \$.40	A SHARE ON	30 SHS.	12.00	
05/13/75	DIV \$.40	A SHARE ON	30 SHS.	12.00	48.00

MERCK & CO INC

COM

07/05/74	DIV \$.35	A SHARE ON	60 SHS.		21.00
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TEXACO INC

COM

06/14/74	DIV \$.50	A SHARE ON	120 SHS.	60.00	
09/16/74	DIV \$.50	A SHARE ON	120 SHS.	60.00	
12/13/74	DIV \$.60	A SHARE ON	120 SHS.	72.00	
03/12/75	DIV \$.50	A SHARE ON	120 SHS.	60.00	252.00

TOTAL 760.54

WACHOVIA BANK & TRUST COMPANY, N.A.

4 01-1650R-30

TRUST DIVISION

-INTEREST-

FEDERAL NATL MTG ASSN

7.85% 09-10-1974

09/10/74 INTEREST ON \$5,000.00 PAR 196.25

GENERAL ELEC CR CORP

DEMAND NT

10/01/74 19.16

11/01/74 39.61

12/02/74 5.01 63.78

NATIONAL CASH REGISTER CO

SUB DFB CONV 6% 05/01/1995

11/01/74 INTEREST ON \$7,000.00 PAR 210.00

05/01/75 INTEREST ON \$7,000.00 PAR 210.00 420.00

STANDARD OIL CO OF OHIO

DEB 8.50% 01/01/2000

07/01/74 INTEREST ON \$5,000.00 PAR 212.50

01/02/75 INTEREST ON \$5,000.00 PAR 212.50 425.00

TWELVE FED LD BKS

9.20% 01/20/1976

09/24/74 ACCO. INTEREST PAID TO 09/24/74 79.22-

01/20/75 INTEREST ON \$ 10000.00 PAR 454.89

03/13/75 ACCO. INTEREST RECD. TO 03/13/75 135.44 511.11

UNITED STATES TREAS NTS

8% 03/31/1976

07/01/74 ACCO. INTEREST PAID TO 07/01/74 36.29-

10/04/74 INTEREST ON \$ 2000.00 PAR 76.06

03/31/75 INTEREST ON \$2,000.00 PAR 80.00 119.77

TOTAL 1,735.91

THE TOTAL OF INCOME CASH RECEIPTS WAS 2,496.45

DETAIL OF INCOME CASH DISBURSEMENTS

-PAYMENTS-

UNIVERSITY OF NORTH CAROLINA

AT WILMINGTON

PER AUTHORIZATION DATED 10-24-74

10/29/74 442.00-

TOTAL 442.00-

WACHOVIA BANK & TRUST COMPANY, N.A.

-OTHER EXPENSES-

WACHOVIA BANK AND TRUST COMPANY, N.A.
COMPENSATION FOR SERVICES DURING
PERIOD ENDED 5-15-75
05/20/75

THE TOTAL OF INCOME CASH DISBURSEMENTS WAS

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5

TRUST DIVISION

153.47-

TOTAL

153.47-

595.47-

WACHOVIA BANK & TRUST COMPANY, N.A.

6

TRUST DIVISION

DETAIL OF PRINCIPAL CASH RECEIPTS

-SALES-

FEDERAL NATL MTG ASSN			
7.85% 09-10-1974			
09/10/74	MATURED	\$5,000.00 PAR	5,000.00
GENERAL ELEC CR CORP			
DEMAND NT			
11/05/74	SOLD 11/05/74	\$5,000.00 PAR	5,000.00
INTERNATIONAL BUSINESS MACHS CORP			
COM			
07/01/74	SOLD 06/24/74	13.00 SHARES	2,764.21
MERCK & CO INC			
COM			
07/01/74	SOLD 06/24/74	60.00 SHARES	4,916.70
TWELVE FED LD BKS			
9.20% 01/20/1976			
03/13/75	SOLD 03/11/75	\$10,000.00 PAR	10,233.88
TOTAL			27,914.79
THE TOTAL OF PRINCIPAL CASH RECEIPTS WAS			27,914.79

DETAIL OF PRINCIPAL CASH DISBURSEMENTS

-PURCHASES-

GENERAL ELEC CR CORP			
DEMAND NT			
09/17/74	BOUGHT 09/17/74	\$5,000.00 PAR	5,000.00-
GENERAL MTRS CORP			
COM			
03/18/75	BOUGHT 03/11/75	70.00 SHARES	2,972.95-
NATIONAL STEEL CORP			
COM			
03/18/75	BOUGHT 03/11/75	100.00 SHARES	3,800.40-
STANDARD OIL CO CALIF			
COM			
03/18/75	BOUGHT 03/11/75	100.00 SHARES	2,731.22-
TWELVE FED LD BKS			
9.20% 01/20/1976			
07/22/74	BOUGHT 07/05/74	\$5,000.00 PAR	5,000.00-
09/24/74	BOUGHT 09/20/74	\$5,000.00 PAR	5,037.50-
			10,037.50-

WACHOVIA BANK & TRUST COMPANY, N.A.

7 01-16608-30

7 TRUST DIVISION

UNITED STATES TREAS NTS

87 03/31/1976

07/02/74 BOUGHT 06/28/74

\$2,000.00 PAR

2,001.25-

TOTAL

26,543.32-

THE TOTAL OF PRINCIPAL CASH DISBURSEMENTS WAS

26,543.32-

WACHOVIA BANK & TRUST COMPANY, N.A.

R 01-16638-30

3

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT UNIVERSITY OF NORTH CARO-
LINA AT WILMINGTON- ELIZA
COLLINS SCHOLARSHIP FUND

ASSETS HELD	MAY 30, 1975	INVENTORY VALUE	MARKET VALUE 5/30/75
COMMON STOCKS			
120	CAROLINA PWR & LT CO	2,794.48	1,905.00
100	EMERSON ELEC CO	2,680.25	3,962.50
31	EXXON CORP	1,904.56	2,716.38
70	GENERAL MTRS CORP	2,972.95	3,080.00
30	MARLENNAN CORP COM NAME CHANGED TO MARSH & MCLENNAS COM	1,974.89	1,698.75
100	NATIONAL STEEL CORP	3,800.40	3,737.50
100	STANDARD OIL CO CALIF	2,731.22	2,975.00
120	TEXACO INC	3,608.15	3,105.00
COMMON STOCKS TOTAL		22,466.90	23,180.13
BONDS			
7,000	NATIONAL CASH REGISTER CO SUB DEP CONV 6% 05/01/1995	6,755.00	5,617.50
5,000	STANDARD OIL CO OF OHIO DEB 8.50% 01/01/2000	5,487.50	4,600.00
2,000	UNITED STATES TREAS NTS 8% 03/31/1976 FEDERAL RESERVE	2,001.25	2,030.00
BONDS TOTAL		14,243.75	12,247.50
ACCOUNT TOTAL		36,710.65	35,427.63

150 142/762

1 01-16608-31

WACHOVIA BANK & TRUST COMPANY, N.A.

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT FOR UNIVERSITY OF NORTH
CAROLINA AT WILMINGTON - ELIZA
COLLINS FUND - INVESTED INCOME

STATEMENT FOR PERIOD

BEGINNING JUNE 1, 1974 AND ENDING MAY 30, 1975

WACHOVIA BANK & TRUST COMPANY, N.A.

2 01-16608-31

TRUST DIVISION

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INCOME CASH SUMMARY

YOUR LAST ANNUAL STATEMENT SHOWED AN INCOME BALANCE OF

416.36

INCOME CASH WAS INCREASED BY THE FOLLOWING

INTEREST

599.46

599.46

TOTAL INCREASES

1,015.82

LEAVING INCOME CASH ON HAND OF

PRINCIPAL CASH SUMMARY

YOUR LAST ANNUAL STATEMENT SHOWED A PRINCIPAL BALANCE OF

18.73

THERE WAS NO PRINCIPAL CASH ACTIVITY
SO PRINCIPAL CASH BALANCE REMAINS UNCHANGED

WACHOVIA BANK & TRUST COMPANY, N.A.

TRUST DIVISION

3 01-16008-31

3

DETAIL OF INCOME CASH RECEIPTS

-INTEREST-

GENERAL ELEC CR COMP DEMAND NT

06/03/74	7.88
06/03/74	15.76
07/01/74	7.65
07/01/74	15.31
08/01/74	8.14
08/01/74	16.27
09/03/74	8.44
09/03/74	16.87
10/01/74	8.30
10/01/74	16.61
11/01/74	7.92
11/01/74	15.84
12/02/74	7.37
12/02/74	14.74
01/02/75	7.44
01/02/75	14.87
02/03/75	6.67
02/03/75	13.34
03/03/75	4.97
03/03/75	9.93
04/01/75	5.32
04/01/75	10.64
05/01/75	5.19
05/01/75	10.38
	255.85

GENERAL MTRS ACCEP CORP DEMAND NT

06/03/74	32.35
07/01/74	31.55
08/01/74	32.61
09/03/74	32.89
10/01/74	32.96
11/01/74	32.29
12/02/74	25.59
01/02/75	30.58
02/03/75	26.57
03/03/75	20.07
04/01/75	21.36
05/01/75	20.79
	343.61

TOTAL

599.46
599.46

THE TOTAL OF INCOME CASH RECEIPTS WAS

WACHOVIA BANK & TRUST COMPANY, N.A.

4 01-16608-31

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
WINSTON-SALEM, N. C., FISCAL
AGENT FOR UNIVERSITY OF NORTH
CAROLINA AT WILMINGTON - ELIZA
COLLINS FUND - INVESTED INCOME

ASSETS HELD	MAY 30, 1975	INVENTORY VALUE	MARKET VALUE 5/30/75
SHORT TERM RESERVE FUNDS			
1,000	GENERAL ELEC CR CORP DEMAND NT	1,000.00	1,000.00
2,000	GENERAL ELEC CR CORP DEMAND NT	2,000.00	2,000.00
4,000	GENERAL MTRS ACCEP CORP DEMAND NT	4,000.00	4,000.00
SHORT TERM RESERVE FUNDS TOTAL		7,000.00	7,000.00
ACCOUNT TOTAL		7,000.00	7,000.00

WACHOVIA BANK & TRUST COMPANY, N. A.

1

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
FISCAL AGENT FOR ENDOWMENT FUND
OF UNIV. OF NORTH CAROLINA AT
WILM. THE HENRY HARRELL
SCHOLARSHIP FUND

STATEMENT FOR PERIOD

BEGINNING JUNE 1, 1974 AND ENDING MAY 30, 1975

WACHOVIA BANK & TRUST COMPANY, N.A.

2 01-16638-40

2

TRUST DIVISION

I N C O M E C A S H S U M M A R Y

YOUR LAST ANNUAL STATEMENT SHOWED AN INCOME BALANCE OF

659.06

INCOME CASH WAS INCREASED BY THE FOLLOWING

DIVIDENDS	274.52
INTEREST	382.50

TOTAL INCREASES

657.02

INCOME CASH WAS DECREASED BY THE FOLLOWING

PAYMENTS TO OR FOR BENEFICIARY	442.00-
OTHER EXPENSES	32.85-

TOTAL DECREASES

474.85-

LEAVING INCOME CASH ON HAND OF

841.23

P R I N C I P A L C A S H S U M M A R Y

YOUR LAST ANNUAL STATEMENT SHOWED A PRINCIPAL BALANCE OF

194.74-

THERE WAS NO PRINCIPAL CASH ACTIVITY
SO PRINCIPAL CASH BALANCE REMAINS UNCHANGED

WACHOVIA BANK & TRUST COMPANY, N.A.

3 01-16608-40

TRUST DIVISION

DETAIL OF INCOME CASH RECEIPTS

-DIVIDENDS-

AMERICAN TEL AND TEL CO

\$4 CCNV PFD

08/05/74	DIV \$ 1.00	A SHARE CN	15 SHS.	15.00	
11/05/74	DIV \$ 1.00	A SHARE CN	15 SHS.	15.00	
02/03/75	DIV \$ 1.00	A SHARE CN	15 SHS.	15.00	
05/07/75	DIV \$ 1.00	A SHARE CN	15 SHS.	15.00	60.00

CONSOLIDATED FOODS CORP

COM

07/02/74	DIV \$.3375	A SHARE CN	50 SHS.	16.88	
10/04/74	DIV \$.3375	A SHARE CN	50 SHS.	16.88	
01/07/75	DIV \$.3375	A SHARE CN	50 SHS.	16.88	
04/08/75	DIV \$.3375	A SHARE CN	50 SHS.	16.88	67.52

TEXACO INC

COM

06/14/74	DIV \$.50	A SHARE CN	70 SHS.	35.00	
09/16/74	DIV \$.50	A SHARE CN	70 SHS.	35.00	
12/13/74	DIV \$.60	A SHARE CN	70 SHS.	42.00	
03/12/75	DIV \$.50	A SHARE CN	70 SHS.	35.00	147.00

TOTAL 274.52

-INTEREST-

CITIES SVC CO

DEB 7.65% 01/15/2001

07/15/74	INTEREST ON	\$5,000.00 PAR	191.25	
01/15/75	INTEREST ON	\$5,000.00 PAR	191.25	382.50

TOTAL 382.50

THE TOTAL OF INCOME CASH RECEIPTS WAS 657.02

DETAIL OF INCOME CASH DISBURSEMENTS

-PAYMENTS-

UNIVERSITY OF NORTH CAROLINA

AT WILMINGTON

PER AUTHORIZATION DATED 10-24-74

10/29/74

442.00-

TOTAL 442.00-

WACHOVIA BANK & TRUST COMPANY, N.A.

4 01-16608-40

TRUST DIVISION

-OTHER EXPENSES-

WACHOVIA BANK AND TRUST COMPANY, N.A.
COMPENSATION FOR SERVICES DURING
PERIOD ENDED 5-15-75
05/20/75

32.85-

TOTAL

32.85-

THE TOTAL OF INCOME CASH DISBURSEMENTS WAS

474.85-

WACHOVIA BANK & TRUST COMPANY, N.A.

5

TRUST DIVISION

WACHOVIA BANK & TRUST CO., N. A.
FISCAL AGENT FOR ENDOWMENT FUND
OF UNIV. OF NORTH CAROLINA AT
WIL4. THE HENRY HARRELL
SCHOLARSHIP FUND

	ASSETS HELD	MAY 30, 1975	INVENTORY VALUE	MARKET VALUE 5/30/75
	COMMON STOCKS			
50	CONSOLIDATED FOODS CORP		2,139.00	818.75
70	TEXACO INC		2,440.97	1,811.25
	COMMON STOCKS TOTAL		4,579.97	2,630.00
	PREFERRED STOCKS			
15	AMERICAN TEL AND TEL CO \$4 CONV PFD		939.52	802.50
	PREFERRED STOCKS TOTAL		939.52	802.50
	BONDS			
5,000	CITIES SVC CO DEB 7.65% 01/15/2001		5,000.00	4,168.75
	BONDS TOTAL		5,000.00	4,168.75
	ACCOUNT TOTAL		10,519.49	7,601.25

	<u>Continuation Budget as Approved by the General Assembly</u>	<u>Special Appropriations Bills</u>	<u>Appropriations Designated in the General Appropriations Acts</u>	<u>Enrollment Change Allocation</u>	<u>Library Allocation</u>	<u>1975-76 Current Operations Budget</u>
TOTAL REQUIREMENTS	5,855,921			388,811	53,109	6,297,841
LESS ESTIMATED RECEIPTS	1,072,235			77,959	-	1,150,194
GENERAL FUND APPROPRIATION	4,783,686			310,852	53,109	5,147,647
Average Enrollment Data (Equated):						
1 Regular Session - Total	2,345			210		2,555
North Carolina Students	(2,260)			(195)		(2,455)
Out-of-State Students	(85)			(15)		(100)
2 Summer Session	320			81		401
3 Extension and Public Services	8					8
Total Average Enrollment	2,673			291		2,964
Cost Per Capita Per Annum - Regular Session (Equated):						
All Sources	2,356					2,332
Own Receipts:						
Students	304					309
Other	69					63
Appropriation	1,983					1,960
Per Capita Student Receipts This Budget - Regular Session:						
In-State Students	251					251
Out-of-State Students	1,718					1,745
Full-Time Equivalent Teaching Positions:						
Regular Session Average	148.3			13.3		161.6
Students Per Teacher:						
Regular Session Average	15.8					15.8
Average Number of Employees:						
100 Educational and General:						
101 General Administration	27.9			2.0		29.9
102 Student Services	19.3			1.7		21.0

	Continuation Budget as Approved by the General Assembly	Special Appropriations Bills	Appropriations Designated in the General Appropriations Acts	Enrollment Change Allocation	Library Allocation	1975-76 Current Operations Budget
104 Instruction and Departmental Research	182.8			15.5		198.3
105 Data Processing Operations	5.1					5.1
106 Summer School	21.0			.8		21.8
107 Organized Research	5.0					5.0
107A Institute of Marine Bio-Medical Research	11.5					11.5
108 Extension and Public Services	7.0					7.0
109 Library	20.0			1.9		21.9
110 Maintenance and Operation of Plant	63.2			2.0		65.2
Total	362.8			23.9		386.7
Summary by Purposes:						
100 Educational and General:						
101 General Administration	378,380			32,636		411,015
102 Student Services	293,780			15,392		309,172
104 Instruction and Departmental Research	3,041,098			273,038		3,314,136
105 Data Processing Operations	137,614					137,614
106 Summer School	246,206			9,011		255,217
107 Organized Research	128,605					128,605
107A Institute of Marine Bio-Medical Research	203,870					203,870
108 Extension and Public Services	83,738					83,738
109 Library	358,968			32,328	53,109	444,405
110 Maintenance and Operation of Plant	863,520			22,701		886,221
200 Student Aid	42,940			3,705		46,645
500 Reserves and Transfers	77,202					77,202
Total	5,855,921			388,811	53,109	6,297,841
Summary by Objects:						
1100 Salaries and Wages	4,167,511			285,906		4,453,417
1150 Employee Benefits-Hospital-Medical	63,288			4,089		67,377
1180 Social Security Contribution	221,309			15,717		237,026
1190 Retirement Contribution	362,876			24,790		387,666
1200 Supplies and Equipment	360,511			17,900		378,411
1600 Motor Vehicle Purchases	6,000					6,000

Continuation Budget
as Approved by the
General Assembly

Special
Appropriations
Bills

Appropriations
Designated in
the General
Appropriations Acts

Enrollment
Change
Allocation

Library
Allocation

1975-76
Current
Operations
Budget

1700 Utilities and Fuel	204,526					204,526
1800 Repairs and Alterations	30,276					30,276
1900 Other Expenses	236,591					261,986
2500 Student Aid	42,940			25,395		46,645
3100 Library Books	126,214			3,705		190,632
6200 Advances	400			11,309	53,109	400
6400 Reserves	33,479					33,479
Total	5,855,921			388,811	53,109	6,297,841
100 Educational and General:						
101 General Administration:						
1121 Salaries, EPA	72,100					72,100
1122 Salaries, SPA	196,704					224,856
1125 Salaries, Receipts Supported	13,295			28,152		13,295
1130 Wages, Temporary	4,025					4,025
1151 Employee Benefits-Hospital-Medical	5,242					5,626
1181 Social Security Contribution	13,763			384		15,343
1182 Social Security Contribution, Receipts Supported	778			1,580		778
1191 Retirement Contribution	24,058					26,578
1192 Retirement Contribution, Receipts Supported	1,038			2,520		1,038
1200 Supplies and Equipment	16,927					16,927
1900 Other Expenses	30,050					30,050
6200 Advances	400					400
Total General Administration	378,380			32,636		411,016
Less Estimated Receipts:						
9011 Veterans Administration	700					700
9012 Redeposit of Imprest Cash Advance	400					400
9013 Telephone Rents	300					300
9014 Sale of Surplus Property	200					200
9016 Contract and Grant Reimbursement	15,599					15,599
9018 Foundation	2,220					2,220
Total Receipts	19,419					19,419
Appropriation - General Administration	358,961					391,597
				32,636		

	<u>Continuation Budget as Approved by the General Assembly</u>	<u>Special Appropriations Bills</u>	<u>Appropriations Designated in the General Appropriations Acts</u>	<u>Enrollment Change Allocation</u>	<u>Library Allocation</u>	<u>1975-76 Current Operations Budget</u>
102 Student Services:						
1121 Salaries, EPA	117,979					117,979
1122 Salaries, SPA	98,568			10,164		108,732
1130 Wages, Temporary	2,400			3,530		5,930
1151 Employee Benefits-Hospital-Medical	3,630			192		3,822
1181 Social Security Contribution	11,294			596		11,890
1191 Retirement Contribution	19,381			910		20,291
1200 Supplies and Equipment	16,597					16,597
1900 Other Expenses	23,931					23,931
Total Student Services	293,780			15,392		309,172
Less Estimated Receipts:						
9023 Transcripts	1,650					1,650
9024 Work-Study Payment for Administrative Costs	1,700					1,700
9026 NSDL-Payment for Administrative Costs	2,125					2,125
Total Receipts	5,475					5,475
Appropriation - Student Services	288,305			15,392		303,697
104 Instruction and Departmental Research:						
1114 Salaries, Administrative, EPA	104,000					104,000
1116 Salaries, Critic Teachers, EPA	6,500					6,500
1121 Salaries, EPA (Teachers)	2,096,981			188,062		2,285,043
1122 Salaries, SPA	180,798			12,912		193,710
1125 Salaries, Receipts Supported	11,000					11,000
1130 Wages, Temporary	17,116			1,000		18,116
1151 Employee Benefits-Hospital-Medical	34,352			2,937		37,289
1181 Social Security Contribution	127,188			11,337		138,525
1191 Retirement Contribution	213,162			17,987		231,149
1200 Supplies and Equipment	188,228			17,900		206,128
1900 Other Expenses	61,773			20,903		82,676
Total Instruction and Departmental Research	3,041,098			273,038		3,314,136

	<u>Continuation Budget as Approved by the General Assembly</u>	<u>Special Appropriations Bills</u>	<u>Appropriations Designated in the General Appropriations Acts</u>	<u>Enrollment Change Allocation</u>	<u>Library Allocation</u>	<u>1975-76 Current Operations Budget</u>
Less Estimated Receipts:						
9048 Endowments, Trust Funds, Grants and Foundation	15,358					15,358
Appropriation - Instruction and Departmental Research	3,025,740			273,038		3,298,778
105 Data Processing Operations:						
1121 Salaries, EPA	17,000					17,000
1122 Salaries, SPA	34,800					34,800
1130 Wages, Temporary	575					575
1151 Employee Benefits-Hospital-Medical	960					960
1181 Social Security Contribution	2,837					2,837
1191 Retirement Contribution	4,636					4,636
1200 Supplies and Equipment	9,964					9,964
1900 Other Expenses	4,780					4,780
1983 Data Processing Equipment	21,564					21,564
1985 Payments to TUCC	19,090					19,090
6410 Reserve for Improvements in Data Processing	21,408					21,408
Total Data Processing Operations	137,614					137,614
106 Summer School:						
1121 Salaries, EPA	194,630			7,850		202,480
1130 Wages, Temporary	5,011					5,011
1181 Social Security Contribution	11,437			459		11,896
1191 Retirement Contribution	16,271			702		16,973
1200 Supplies and Equipment	8,613					8,613
1900 Other Expenses	10,244					10,244
Total Summer School	246,206			9,011		255,217
Less Estimated Receipts:						
9061 Tuition and Academic Fee, North Carolina Students	133,031					133,031
9062 Tuition and Academic Fee, Out-of- State Students	8,760					8,760

	<u>Continuation Budget as Approved by the General Assembly</u>	<u>Special Appropriations Bills</u>	<u>Appropriations Designated in the General Appropriations Acts</u>	<u>Enrollment Change Allocation</u>	<u>Library Allocation</u>	<u>1975-76 Current Operations Budget</u>
Total Receipts	141,791					141,791
Appropriation - Summer School	104,415			9,011		113,426
107 Organized Research:						
1121 Salaries, EPA	70,100					70,100
1122 Salaries, SPA	6,456					6,456
1151 Employee Benefits-Hospital-Medical	960					960
1181 Social Security Contribution	4,267					4,267
1191 Retirement Contribution	6,852					6,852
1200 Supplies and Equipment	34,659					34,659
1900 Other Expenses	5,311					5,311
Total Organized Research	128,605					128,605
107A Institute of Marine Bio-Medical Research:						
1114 Salaries, Administrative, EPA	34,000					34,000
1121 Salaries, EPA	36,100					36,100
1122 Salaries, SPA	62,880					62,880
1125 Salaries, Receipts Supported	6,456					6,456
1130 Wages, Temporary	2,875					2,875
1151 Employee Benefits-Hospital-Medical	1,920					1,920
1152 Employee Benefits-Hospital-Medical, Receipts Supported	192					192
1181 Social Security Contribution	6,141					6,141
1182 Social Security Contribution, Receipts Supported	378					378
1191 Retirement Contribution	11,902					11,902
1192 Retirement Contribution, Receipts Supported	578					578
1200 Supplies and Equipment	22,087					22,087
1900 Other Expenses	18,061					18,061
1962 Data Processing Service	300					300
Total Institute of Marine Bio- Medical Research	203,870					203,870

	<u>Continuation Budget as Approved by the General Assembly</u>	<u>Special Appropriations Bills</u>	<u>Appropriations Designated in the General Appropriations Acts</u>	<u>Enrollment Change Allocation</u>	<u>Library Allocation</u>	<u>1975-76 Current Operations Budget</u>
Less Estimated Receipts:						
9076A Contract and Grant Reimbursement	914					914
9078A Endowments, Trust Funds, Grants and Foundation	19,388					19,388
Total Receipts	20,302					20,302
Appropriation - Institute of Marine Bio-Medical Research	183,568					183,568
100 Extension and Public Services:						
1121 Salaries, EPA	16,000					16,000
1122 Salaries, SPA	5,640					5,640
1125 Salaries, Receipts Supported	47,960					47,960
1151 Employee Benefits-Hospital-Medical	384					384
1181 Social Security Contribution	1,102					1,102
1182 Social Security Contribution, Receipts Supported	1,975					1,975
1191 Retirement Contribution	1,936					1,936
1192 Retirement Contribution, Receipts Supported	782					782
1200 Supplies and Equipment	1,305					1,305
1900 Other Expenses	6,654					6,654
Total Extension and Public Services	83,738					83,738
Less Estimated Receipts:						
9081 Extension Fees and Charges	43,257					43,257
9088 Endowments, Trust Funds, Grants and Foundation	13,000					13,000
Total Receipts	56,257					56,257
Appropriation - Extension and Public Services	27,481					27,481
109 Library:						
1121 Salaries, EPA	86,300			10,400		96,700
1122 Salaries, SPA	84,600					84,600
1130 Wages, Temporary	8,375			4,396		12,771

	Continuation Budget as Approved by the General Assembly	Special Appropriations Bills	Appropriations Designated in the General Appropriations Acts	Enrollment Change Allocation	Library Allocation	1975-76 Current Operations Budget
1146 Longevity Pay	252					252
1151 Employee Benefits-Hospital-Medical	3,552			192		3,744
1181 Social Security Contribution	9,867			608		10,475
1191 Retirement Contribution	15,318			931		16,249
1200 Supplies and Equipment	13,120					13,120
1900 Other Expenses	11,370			4,492		15,862
3100 Library Books	126,214			11,309	53,109	190,632
Total Library	358,968			32,328	53,109	444,405
Less Estimated Receipts:						
9097 Library Fines and Charges	5,400					5,400
Appropriation - Library	353,568			32,328	53,109	439,005
110 Maintenance and Operation of Plant:						
1122 Salaries, SPA	446,184			19,440		465,624
1125 Salaries, Receipts Supported	8,868					8,868
1130 Wages, Temporary	1,350					1,350
1142 Premium Pay	1,600					1,600
1146 Shift Premium Pay	677					677
1151 Employee Benefits-Hospital-Medical	12,096			384		12,480
1181 Social Security Contribution	25,946			1,137		27,083
1182 Social Security Contribution, Receipts Supported	521					521
1191 Retirement Contribution	40,137			1,740		41,877
1192 Retirement Contribution, Receipts Supported	794					794
1200 Supplies and Equipment	49,011					49,011
1600 Motor Vehicle Purchases	6,000					6,000
1700 Utilities and Fuel	204,526					204,526
1800 Repairs and Alterations	30,276					30,276
1900 Other Expenses	23,463					23,463
6402 Reserve for Operation of Warehouse and Central Storage Building	12,071					12,071
Total Maintenance and Operation of Plant	863,520			22,701		886,221

	Continuation Budget As Approved by the <u>General Assembly</u>	Special Appropriations <u>Bills</u>	Appropriations Designated in the General <u>Appropriations Acts</u>	Enrollment Change <u>Allocation</u>	Library <u>Allocation</u>	1975-76 Current Operations <u>Budget</u>
Less Estimated Receipts:						
9111 Sale of Utilities	54,675					54,675
9112 Departmental Services	15,533					15,533
9116 Motor Pool Services	5,000					5,000
9117 Contract and Grant Overhead Allowance	12,500					12,500
9118 Transfer of Overhead Balance	7,930					7,930
Total Receipts	95,638					95,638
Appropriation - Maintenance and Operation of Plant	767,882			22,701		790,583
Total Educational and General	5,735,779			385,106	53,109	6,173,994
200 Student Aid:						
202 Non-Service Scholarships:						
2560 Student Aid	42,940			3,705		46,645
500 Reserves and Transfers:						
501 Salary Related Reserves:						
1170 Automatic and Merit Salary Increments	67,356					67,356
1183 Social Security Contribution	3,815					3,815
1193 Retirement Contribution	6,031					6,031
Total Reserves and Transfers	77,202					77,202
Total Requirements	5,855,921			388,811	53,109	6,297,841
Less Estimated Receipts:						
8100 Student Fees:						
8110 Regular Session:						
8111 Tuition and Academic Fee, North Carolina Students	557,423			48,095		605,518
8112 Tuition Remissions-Faculty and Staff	(1,500)					(1,500)
Net Tuition and Academic Fee, North Carolina Students	555,923			48,095		604,018

	<u>Continuation Budget as Approved by the General Assembly</u>	<u>Special Appropriations Bills</u>	<u>Appropriations Designated in the General Appropriations Acts</u>	<u>Enrollment Change Allocation</u>	<u>Library Allocation</u>	<u>1975-76 Current Operations Budget</u>
8113 Tuition and Academic Fee, Out-of- State Students	163,625			28,875		192,500
8114 Tuition Remissions-Specially Talented Students	(18,000)					(18,000)
Net Tuition and Academic Fee, Out-of-State Students	145,625			28,875		174,500
8115 Other Fees and Charges	11,047			989		12,036
Total Regular Session	712,595			77,959		790,554
9000 Summer School	141,791					141,791
Total Student Fees	854,386			77,959		932,345
All Other Receipts:						
9010 General Administration	19,419					19,419
9020 Student Services	5,475					5,475
9040 Instruction and Departmental Research	15,358					15,358
9070A Institute of Marine Bio-Medical Research	20,302					20,302
9080 Extension and Public Services	56,257					56,257
9090 Library	5,400					5,400
9110 Maintenance and Operation of Plant	95,638					95,638
Total All Other Receipts	217,849					217,849
Total Accrued Revenues	1,072,235			77,959		1,150,194
Add:						
Beginning Balance, Accounts Receivable	10,073					10,073
Deduct:						
Ending Balance, Accounts Receivable	10,073					10,073
Total Receipts	1,072,235			77,959		1,150,194
General Fund Appropriation	4,783,686			310,852	53,109	5,147,647

The University of North Carolina at Wilmington
18175
New Positions
1975-76

General Administration

101-1122 Salaries, SPA			(2.0)	28,152
Departmental Purchasing Officer III	(1.0)	13,416		
Accountant II	(1.0)	14,736		

Student Services

102-1122 Salaries, SPA			(1.0)	10,164
Data Coordinator I @ 10,164				
102-1130 Wages, Temporary			(.7)	3,530
Total 102			(1.7)	13,694

Instruction and Departmental Research

104-1121 Salaries, EPA			(13.3)	188,062
Teaching Positions				
104-1122 Salaries, SPA			(2.0)	12,912
Clerk-Steno III @ 6,456				
104-1130 Wages, Temporary			(.2)	1,000
Total 104			(15.5)	201,974

Summer School

106-1121 Salaries, EPA			(.8)	7,850
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Library

109-1121 Salaries, EPA			(1.0)	10,400
Assistant Librarian/Instructor				
109-1130 Wages, Temporary			(.9)	4,396
Total 109			(1.9)	14,796

Maintenance and Operation of Plant

110-1122 Salaries, SPA			(2.0)	19,440
Air Conditioning Supervisor	(1.0)	10,164		
Electrical Supervisor	(1.0)	9,276		
Total			(23.9)	285,906

MINUTES OF THE MEETING
BOARD OF TRUSTEES
COMMITTEE ON ACADEMIC AFFAIRS

The Board of Trustees Committee on Academic Affairs met in Vice Chancellor Cahill's office on Thursday, August 7, 1975, at 11 a.m. Mrs. Kenneth Newbold, Chairman, presided. The following members were present:

Mrs. Homer Davis Mrs. Kenneth Newbold Thomas H. Wright, Jr.

Absent: Mr. Addison Hewlett, Jr.

Dr. Charles L. Cahill, Vice Chancellor for Academic Affairs, represented the University of North Carolina at Wilmington.

CALL TO ORDER

Mrs. Newbold called the meeting to order at 11:05 a.m.

PERSONNEL CHANGES

Doctor Cahill presented the following recommended personnel changes:

Appointments

Gilbert Winfield Bane, Jr., as Director of the Program in Marine Sciences and as Associate Professor, Department of Biology, with a salary at the rate of \$21,000 per annum. Christine F. Burkholder, as Assistant Professor, Department of Music with a salary of \$12,000 on a ten-month basis. David Gregory Lindquist, as Assistant Professor, Department of Biology, with a salary of \$12,000 on a ten-month basis. Ann Louise Conner, as Assistant Professor, Department of Art, with a salary of \$10,200 on a ten-month basis.

Mrs. Davis moved acceptance of these appointments. Mr. Wright seconded and the motion passed.

Doctor Cahill reported on the status of the selection of the Chairman of the Department of Education and gave a brief explanation of the plans for 1975-76. Recruitment for the chairmanship will begin again shortly after the beginning of the fall semester.

ANNOUNCEMENTS

The tenure document will have to be rewritten to conform to Chapter VI. of the University Code. Doctor Cahill is rewriting the document to include the items required. The revised document will then be submitted to the Chancellor. The revised document is to be submitted to the Board of Governors by November 1, 1975.

The meeting adjourned at 11:40 a.m.

Ellen S. Newbold
Ellen S. Newbold, Chairman

University of North Carolina

at Wilmington

28401

August 4, 1975

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
P. O. Box 3725
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I submit the following additional personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

Gilbert Winfield Bane, Jr., as Director of the Program in Marine Sciences and as Associate Professor, Department of Biology, beginning August 1, 1975 with a salary at the rate of \$21,000 per annum. This is a twelve-month position.

Personal: Born San Diego, California. 1931. Married.

Educational Background: San Jose State College, B.S., 1954. Cornell University, M.S., 1961; Ph.D., 1963.

Major Field: Marine Biology, Ichthyology, Fisheries, Vertebrate Zoology. Minor Field: Oceanography, Anatomy.

Experience: Professor of Natural Sciences, Director of Marine Studies and Director of Division of Natural Sciences, Saint Francis College 1973 - 1975. Associate Professor, Long Island University, 1969-1973; Graduate School of Long Island University 1969-1973. Taught at Pacific Marine Station, University of the Pacific, summer 1969. Assistant Professor of Population and Environmental Biology, University of California at Irvine, 1965-1969. Food and Agriculture Organization of United Nations, Fisheries Expert to Tunisia, 1967. Studied Tunisian fisheries science and trained scientists for environmental work, 1967. Hopkins Marine Station, Stanford University, summer 1966. University of Puerto Rico, Mayaguez, 1963-1965.

Publications: Thirty-eight articles in professional journals.

Doctor Bane was interviewed by Chancellor Wagoner, Vice Chancellor Cahill, Assistant Vice Chancellor Plyler, and the Search Committee.

Christine Favoryte Burkholder, as Assistant Professor, Department of Music beginning August 21, 1975, with a salary of \$12,000 on a ten-month basis. This is a new position.

Personal: Born Mount Union, Pennsylvania. 1942.

Educational Background: Pennsylvania State University, B.S., 1964. University of Michigan, M.M., 1965. University of Southern California, ^{Ph.D.} 1972. Trumpet study with Robert Nagel, New York Brass Quintet, 1965-67.

Teaching Experience: Elementary vocal and instrumental teacher, 1965-67, Bellport, N. Y. Trumpet coach for high school sessions, 1968-69, University of Southern California Idyllwild campus. Instrumental music teacher, 1969-71, Mount Union Area Junior High School. Part-time Instructor, 1970, Pennsylvania State University Continuing Education. Music Teacher, 1972-1975, Lakenheath Junior High School, RAF Lakenheath, England. (U. S. Department of Defense Overseas Schools).

Other Professional Experience: First chair cornetist and soloist, 1960-64, Pennsylvania State University Concert Band; Pennsylvania Intercollegiate Band Festival, 1962-63. Principal trumpet, 1962-64, Pennsylvania State University Symphony. Members of band and cornet trio, 1964-65, University of Michigan Symphony Band. Trumpet recital, 1967, Bellport. First trumpet, University of Southern California Wind Orchestra. Principal trumpet, 1967-68, University of Southern California Symphony Orchestra. Idyllwild Festival Orchestra, 1969. Orange County Symphony, 1969, Orange County California.

Doctor Burkholder was interviewed by Assistant Vice Chancellor McGowan, Dr. Richard Deas, Chairman of the Department of Music, and by the members of the Music Department.

David Gregory Lindquist, as Assistant Professor, Department of Biology, beginning August 21, 1975, with a salary of \$12,000 on a ten-month basis.

Personal: Born Chicago, Illinois, 1946. Married.

Educational Background: University of California Los Angeles, B.A., 1968. California State University

Hayward, M.A., 1972. University of Arizona, Ph.D., 1975.

Teaching Experience: Graduate Assistant, University of Arizona, 1971-75. Research Assistant, Moss Landing Marine Laboratories, 1969-71.

Membership in Professional Organizations: American Association for the Advancement of Science, American Society of Zoologists, American Society of Ichthyologists and Herpetologists, California Academy of Sciences.

Research in Progress: Behavioral ecology of marine fishes with emphasis on behavioral competition, resource partitioning and microhabitat distributions. Ethology with emphasis on motivation and communication in fishes, analysis of agnostic behavior by information theory and statistical techniques.

Doctor Lindquist was interviewed by Assistant Vice Chancellor Plyler, Dr. David Sieren, Chairman of the Department of Biology and by the members of the Biology Department.

Ann Louise Conner, as Assistant Professor, Department of Art, beginning August 21, 1975, with a salary of \$10,200 on a ten-month basis. This is a continuation of the position she has held since 1973.

Personal: Born Wilmington, North Carolina, 1948. Single.

Educational Background: Salem College, B.A., 1970. Summer School Asolo, Italy, 1970. University of North Carolina at Chapel Hill, MACT, 1972, MFA, 1975.

Teaching Experience: Part-time Instructor, University of North Carolina at Wilmington, 1972-1973. Instructor, 1973 to present, UNC-Wilmington.

Exhibits: Salem College Art Gallery, Art Gallery Originals, Winston-Salem, North Carolina. Ninth Annual Lower Cape Fear Exhibition, 1971, UNC-Wilmington. Tenth Annual Lower Cape Fear Exhibition, 1972, UNC-Wilmington. Ackland Museum, UNC-Chapel Hill, 1971 Summer Show. Tenth Annual Art Exhibition, The School of Public Health, UNC-Chapel Hill, 1972. Ackland Museum, UNC-Chapel Hill, one-man graduate show in painting and prints, 1972.

Designs: Various magazine and bulletin covers for
Salem College, 1969-70. Cover, UNC-Chapel Hill Freshman
Orientation Guide, September, 1971.

Miss Conner was interviewed by Vice Chancellor Cahill, Mr.
Claude Howell, Chairman of the Department of Art and is
known by the members of the Art Department.

Respectfully submitted,



Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

WILMINGTON MORNING STAR

AUGUST 8, 1975

Hewlett heads UNC-W trustees

A routine, organizational meeting of the board of trustees of the University of North Carolina at Wilmington opened Thursday with the swearing in of newly-elected trustees by District Court Judge Napoleon Barefoot.

Eugene Hardin of Raleigh was welcomed as a new board member, elected by the North Carolina Board of Governors to a four-year term, succeeding Lacey Tate, whose term expired June 1.

Other board members, re-appointed by the board of governors to a second four-year term were E. S. Simpson, Ellen Newbold, Ann Davis, Harold Troy and Ashley Murphy.

The board elected new officers as follows: chairman, Addison Hewlett Jr.; vice-chairman, Thomas Wright;

secretary, Catherine Burruss, and treasurer, Ann Davis. Ashley Murphy and Ellen Newbold were elected to the executive committee as members at large.

Chancellor Dr. William Wagoner reported a record summer school enrollment of 1,349 in the first session, 1,109 second session. He said fall registration will take place Aug. 26 with the first class day Aug. 27. He said it is anticipated 3,125 students will be in classes on that day.

Dr. Wagoner told the board of his urgent request to the board of governors for prompt action on a graduate program in teacher education. While at least two years would be required, he said, to implement such a program in the usual way, he suggested a possible stop-gap measure might lie in establishment of a graduate center on the UNC-W campus. This con-

cept would bring in professors from several sister universities in the UNC system to provide graduate courses in sufficient variety to help teachers in southeastern North Carolina work toward their master's degrees.

William Hill, chairman of the fiscal affairs committee, obtained board approval of the following expenses from endowment fund incomes:

From the \$8,500 Sarah Graham Kenan Memorial Fund income: \$2500 to the chancellor's discretionary fund, \$500 to the Straw Hat Theater, \$500 to the UNC-W choir, \$500 to the art exhibit fund, and \$500 to faculty-staff improvements.

From the \$2,000 Eliza Collins scholarship fund income: \$400 for scholarship, and from the \$1900 E. L. White scholarship fund income: \$1500 for athletic scholarships.

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December 16, 1975

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445.0021

BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building - Tuesday, December 16, 1975 - 12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF MEETING OF AUGUST 7, 1975 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES:

Academic Affairs	-	Mrs. Newbold, Chairman
Buildings & Grounds	-	Dr. Codington, Chairman
Fiscal Affairs	-	Mr. Simpson, Chairman
- (7) NEW BUSINESS

EXECUTIVE SESSION

- (9) PERSONNEL CHANGES - VICE CHANCELLOR CHARLES CAHILL
- - - - -

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

December 16, 1975

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building. Mr. Addison Hewlett, Jr., Chairman, presided.

The roll was called by Mrs. Burruss, the Assistant Secretary, and the following members were present:

Tony E. Brewington	Addison Hewlett, Jr.
John B. Codington	George R. Little, Jr.
Mrs. Homer Davis	E. S. Simpson
E. B. Hardin, Jr.	Thomas H. Wright, Jr.
Mrs. Kenneth Newbold	Stephen L. Hobbs

The following members were absent:

William L. Hill, II, Harold G. Troy, and
Ashley M. Murphy

Representing the University were:

William H. Wagoner, Charles L. Cahill, and
William M. Malloy

Other guests: Tyrone Rowell, Director of Development
David K. Miller, Chairman of the Faculty
Mrs. Betty Jo Welch, Faculty Member
James J. Megivern, Faculty Member

Press Representative: Marjorie Smith

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meeting of August 7, 1975, Motion to approve the minutes was made by Mr. Little, seconded by Mrs. Newbold. The motion carried.

CHANCELLOR'S REPORT

Report on enrollment and over-enrollment

The Chancellor opened his report with a review of the enrollment on the campus of the University of North Carolina at Wilmington for this year, explaining in detail how the enrollment ceilings are established on each of the sixteen campuses by the Board of Governors. He stated that at present the ceiling for this campus is set at 2,610 FTE students, however, we currently have an enrollment of 3,300 head-count students.

He further stated that for the first time, this campus is requiring a \$100.00 deposit from students enrolling for the spring semester. This deposit is applied toward the student's tuition, and at the same time it will assist us in determining how many of the applicants will actually be enrolled as they are required to pay this deposit by December 18, 1975. The University will continue to receive and process applications through December 31, 1975.

With reference to the Analysis of Over-Enrollment furnished President Friday, the Chancellor reported on his statement pertaining to over-enrollment furnished with this analysis.

Prior to the next meeting of the Board of Trustees, the Chancellor will have his staff prepare information to be submitted altering admission procedures for this institution, inasmuch as the steady growth of this institution and the number of applications now being received requires a change in our admission policies and requirements.

Bond Issues

The Chancellor reported on the upcoming bond issue for Higher Education. Included in this bond issue is the funding of a classroom building for this campus.

Financial Report

In the absence of Mr. Price, Vice Chancellor for Business Affairs, who was in Chapel Hill representing the Chancellor at the Administrative Council meeting, the Chancellor presented the financial report of this institution for the year ending June 30, 1975.* The regular audit report which has just been completed by the state auditors should be received sometime the early part of 1976.

Chancellor's Report to President Friday**

With reference to this report which was furnished to all members prior to the meeting, a brief review was made by the Chancellor, followed by a question and answer period.

Report of Vice Chancellor for Business Affairs

In the absence of Mr. Price, the Chancellor presented the Capital Improvements report to the board, with an explanation of those items listed. (APPENDIX NO. 1)

* - This report is on file in the office of the Vice Chancellor for Business Affairs

** - This report is on file in the office of the Chancellor

Resolution - North Carolina National Bank

A resolution was presented authorizing the use of an account titled The University of North Carolina at Wilmington Physical Education System Construction Fund, with the North Carolina National Bank. Motion to adopt this resolution was made by Mr. Simpson, seconded by Mr. Wright. The motion carried. (APPENDIX NO. 2)

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, Chairman of this committee, reported on the Faculty Tenure Document, giving a detailed report on the activities in connection with this document over the past two years. She stated that the document which had been mailed to all trustees prior to the meeting, was the document which had been approved by the faculty for presentation to the Board of Governors, subject to the approval of the Board of Trustees of this institution. After a brief discussion, Motion was made by Mrs. Newbold to accept this document as submitted, seconded by Mr. Wright. The motion carried. (APPENDIX NO. 3).

Buildings and Grounds Committee

Doctor Codington, Chairman of this committee, submitted his report of the meeting held on November 11, 1975. (APPENDIX NO. 4). An explanation on the closing of "A" Street was given by Chancellor Wagoner at the request of Doctor Codington. The Chancellor stated that this street had to be closed prior to the construction

work scheduled for Riegel Road. The Chancellor also commented on the letter from Doctor Brauer which was attached to the minutes of the Buildings and Grounds Committee, giving a report on the funds which were derived from the sale of the Marine Institute property, which funds are being held in escrow primarily for the further development of the Marine Institute.

The Chancellor stated that he had discussed with Chairman Hewlett the possibility of scheduling the next meeting of the Board of Trustees at the Marine Institute so that the members would have an opportunity to review first-hand this operation, and obtain a better knowledge of the work of the Marine Institute.

The Chancellor further stated that one item which had not been included in the Buildings and Grounds Committee report since it had been received too late to be included, was the appropriation of \$135,000 which had been granted this institution for cross-campus roads. The contracts for this work will be let in the spring of 1976. Motion was made by Doctor Codington to accept the report of this committee, seconded by Mrs. Newbold. The motion carried.

There were no reports from the Fiscal Affairs Committee or the Student Affairs Committee.

Mrs. Newbold stated at this time that she would like to express to Steve Hobbs her thanks, and the thanks of the other board members, for the copies of The Seahawk which he had been sending them on a regular basis.

Mr. Wright gave a brief report on the meeting in Boone, North Carolina, covering some of the seminars which had been held.

Chancellor Wagoner announced at this time that the board would now go into Executive Session and asked all staff members and guests to retire, with the exception of Vice Chancellor Cahill.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hewlett at 1:30 p.m.

Mrs. Newbold, Chairman of the Academic Affairs Committee, presented to the board a copy of the appointment letter to Dennis Alan Robbins, who was hired as an Assistant Professor in the Department of Philosophy and Religion, which appointment had been approved by the Academic Affairs Committee. (APPENDIX NO. 5).

The Chancellor also brought before the board the request of Miss Carol Ellis for financial assistance from this institution to pursue the doctorate. Chancellor Wagoner explained that funds were available from the Kenan Fund which was used for this purpose as needed. Miss Ellis has been with the University for seven years and plans to attend the University of Georgia. He explained that a grant of \$500 would be needed in January 1976, and another \$500 in July 1976. Miss Ellis will obtain her doctorate in English and plans to return to the University of North Carolina at Wilmington upon completion of all course work, prior to the completion of her dissertation.

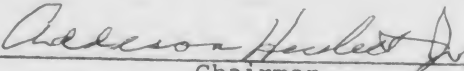
Doctor Cahill, Vice Chancellor for Academic Affairs, was called upon at this time to report on the efforts of this institution to obtain a new chairman for the department of education. He stated that he felt we would be able to obtain the services of

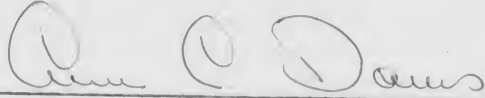
a most qualified person for this position just as soon as a few details could be worked out for final approval, since the appointment of this individual would have to be approved by the Board of Governors because it involves tenure. Inasmuch as the Board of Governors will not meet again until January 16, 1976, which will be after the start of our spring semester, Doctor Cahill stated that he did not know if this individual would be available shortly after the beginning of the spring semester or not. He will have more information on this appointment by the next meeting.

Doctor Codington moved that the Executive Session be adjourned and the board went into open session.

A Motion to accept the report of the Academic Affairs Committee on the appointment of Dennis Robbins to the rank of Assistant Professor in the Philosophy and Religion Department, and the approval of the granting of funds to Miss Carol Ellis to pursue her doctorate in English, was made by Doctor Codington, seconded by Mr. Little. The motion carried.

There being no further business for discussion, the meeting was adjourned at 2 o'clock p.m.


Chairman


Secretary

December 16, 1975

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

AUTHORIZED

- 1969 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
Leslie M. Boney, Architect
Project 60% complete. Estimated completion date March 1976.
Project on schedule.
- 1973 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
Not under active planning.
- 1973 - Student Parking Lot \$75,000 (Self-Liquidating)
Bids to be received December 16, 1975.
- 1973 - Health & Physical Education Building \$4,323,000
Jordan, Snowden & McVicker, Architects
Project 15% complete. Estimated completion date August 1977.
Breakdown of Budget:
- | | | |
|---------------------|------------------|------------------|
| Appropriation | | \$2,605,000 |
| Receipts: | | |
| Gifts | 318,000 | |
| Self-Liquidating | <u>1,400,000</u> | <u>1,718,000</u> |
| Total Authorization | | \$4,323,000 |
- 1973 - Wildflower and Plant Preserve \$25,000 (Gift-Bluethenthal)
Fond and Fencing portion completed at cost of \$15,415.
- 1974 - Greenhouse \$75,000 (Grant-Presge Foundation)
Henry Von Cesen, Architect
Project 80% complete.
Estimated completion date December 31, 1975.
- 1975 - Cross Campus Connecting Road \$135,000
In planning stage.
Construction to begin February 1976 (Estimated).
- 1975 - Bookstore Building \$85,000 (Self-Liquidating)
In planning stage.
Construction to begin March 1976 (Estimated).

RESOLUTION

Resolved, that a checking and/or savings account titled University of North Carolina at Wilmington Physical Education System Construction Fund be opened and maintained with North Carolina National Bank, Wilmington, North Carolina; that William H. Wagoner, Chancellor, and James A. Price, Jr., Vice Chancellor for Business Affairs, jointly, are hereby authorized to sign checks, drafts or other orders for the payment of money from said accounts; to endorse checks, notes, bills, certificates of deposit, or other instruments, for deposit in said accounts: and,

Further Resolved, that the Secretary or Assistant Secretary of this association shall certify to said Bank the names of the persons who are at present authorized to act on behalf of this association under the foregoing resolutions and shall from time to time hereafter, as changes in the personnel of said officers and employees are made, immediately certify such changes to said Bank, and said Bank shall be fully protected in relying on such certifications of the Secretary or Assistant Secretary and shall be indemnified and saved harmless from any claims, demands, expenses, loss, or damage resulting from, or growing out of, honoring the signature of any officer or employee so certified, or refusing to honor any signature not so certified; and,

Further Resolved, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received by said Bank, and that receipt of such notice shall not affect any action taken by said Bank prior thereto; and,

Further Resolved, that all transactions by any of the officers or employees of this association on its behalf, and in its name, with North

Carolina National Bank prior to the delivery to said Bank of a certified copy of the foregoing resolutions are, in all respects, hereby ratified, confirmed, approved and adopted; and,

Further Resolved, that the Assistant Secretary be, and she hereby is, authorized and directed to certify these resolutions to North Carolina National Bank.

Policies of Academic Freedom and Tenure
The University of North Carolina at Wilmington

This document sets forth the official policy of the University of North Carolina at Wilmington regarding academic freedom, rights, responsibilities, promotion and tenure of its faculty. Fundamental in this policy are the concepts of academic freedom, rights and responsibilities as stated in chapter six of The Code of the University of North Carolina. (Appendix) Equally fundamental is an explicit policy of promotion and tenure.

Section I. FREEDOM AND RESPONSIBILITY IN THE UNIVERSITY COMMUNITY

A. The University of North Carolina at Wilmington is dedicated to the transmission and advancement of knowledge and understanding. Academic freedom is essential to the achievement of these purposes. This institution therefore supports and encourages freedom of inquiry for faculty members and students, to the end that they may responsibly pursue these goals through teaching, learning, research, discussion, and publication, free from internal or external restraints that would unreasonably restrict their academic endeavors.

B. The University of North Carolina at Wilmington shall protect faculty and students in their responsible exercise of the freedom to teach, to learn, and otherwise to seek and speak the truth.

C. Faculty and students of this institution shall share in the responsibility for maintaining an environment in which academic freedom

flourishes and in which the rights of each member of the academic community are respected.

Section II. ACADEMIC FREEDOM AND RESPONSIBILITY OF FACULTY

A. It is the policy of the University of North Carolina at Wilmington to support and encourage full freedom, within the law, of inquiry, discourse, teaching, research, and publication for all members of the academic staffs of this institution. Members of the faculty are expected to recognize that accuracy, forthrightness, and dignity befit their association with this institution and their position as men and women of learning. They should not represent themselves, without authorization, as spokesmen for the University of North Carolina at Wilmington.

B. The University of North Carolina at Wilmington will neither penalize nor discipline members of the faculty because of the exercise of academic freedom in the lawful pursuit of their respective areas of scholarly and professional interest and responsibility.

Section III. ACADEMIC TENURE

A. The University of North Carolina at Wilmington is responsible for maintaining high standards of teaching and creative scholarly activities; therefore it is essential that its faculty be composed of individuals with superior professional qualifications. The educational and scholarly quality of the institution depends primarily on its faculty. Therefore, a sound policy for defining, recognizing and impartially rewarding excellence is necessary in furthering the purposes of the institution.

Academic tenure as a means to these ends is fundamental. Not only does it guarantee the freedoms espoused in Sections I and II, but it also provides a degree of economic security to make the institution attractive to persons of high ability. A sound policy of academic tenure is indispensable to the success of the institution in fulfilling its obligations to its students and to society.

B. The tenure policies and regulations herein contained set forth the considerations upon which appointment, reappointment, promotion, and permanent tenure are to be recommended. These considerations shall include an assessment of at least the following: the faculty member's demonstrated professional competence, his continued academic and professional growth, his potential for future contribution, his teaching effectiveness, and institutional needs and resources.

C. Permanent tenure may be conferred only by action of the President and the Board of Governors, or by such other agencies or officers as may be delegated such authority by the Board of Governors.

D. In all instances, the tenure conferred on a faculty member is held with reference to employment by the University of North Carolina at Wilmington rather than to employment by the University of North Carolina.

Section IV. POLICIES ON APPOINTMENT, PROMOTION AND TENURE

A. Eligibility for Permanent Tenure.

All faculty and staff members holding rank of assistant professor, associate professor, or professor shall be eligible for permanent tenure.

Nevertheless, Chapter 6, Section 602 (7) of The Code of the University of North Carolina applies.

The appointment, reappointment, or promotion of a faculty member to a position funded in whole or in substantial part from sources other than continuing state budget funds or permanent trust funds shall specify in writing that the continuance of the faculty member's services, whether for a specified term or for permanent tenure, shall be contingent upon the continuing availability of such sources. This contingency shall not be included in a faculty member's contract in either of the following situations:

1. In a promotion to a higher rank if, before the effective date of that promotion, the faculty member had permanent tenure and no such condition is attached to the permanent tenure.

2. If the faculty member held tenure in the institution on 1 July 1975 and his contract was not then contingent upon the continuing availability of sources other than continuing state budget or permanent trust funds.

B. Probationary Service

1. Length of Probationary Service Period

In all permanent tenure decisions, except those involving full professors (Section B.2.d.), the minimum length of probationary service shall be two (2) consecutive years. In all cases the maximum length of probationary service shall be seven (7) consecutive

years. Years of service in the rank of instructor shall count as years of probationary service. Years served in a special faculty appointment (Section 604c of The Code) shall not be counted as years of probationary service. A leave of absence for valid professional or personal reasons shall not be considered an interruption of years of consecutive service.

2. Length and Number of Appointments in the Probationary Period.

With respect to the various academic ranks, the tenure policy of the University is as follows:

a. An instructor shall be appointed for a period of one year. Before the end of his first year, the department chairman, after a full review of the evidence provided by the evaluation process and in consultation with all senior members of the department, shall recommend either (1) nonreappointment or (2) that the appointment be renewed for another year. After he has been twice reappointed his department chairman, after consultation with senior members in the department, shall review the case and recommend either (1) that the instructor be promoted at the end of his fourth year or (2) that he receive a terminating appointment of one year.

In extraordinary circumstances, with his own consent, an instructor may be continued in that rank one (1) year beyond the fourth year. In such case the above requirement regarding notice of intention shall apply to him.

b. An assistant professor shall be appointed for a period of three years. Before the end of the second year his department chairman, after such consultation with members of the department's faculty as is required in the case of instructors, shall review the evidence provided by the evaluation process and recommend either (1) that the assistant professor be reappointed for a second term of three years or (2) that he be notified that he will not be reappointed at the end of his first term. Before the end of the assistant professor's fifth year the department chairman shall, in the same manner, recommend either (1) that the assistant professor be reappointed, with permanent tenure, at the same or higher rank or (2) that he be notified that he will not be reappointed at the end of his then current term. In every case of reappointment as an assistant professor after six years of service in that rank, the appointment shall be with permanent tenure, and thereafter the case shall be reviewed at least once in each four year period for the purpose of determining whether promotion is in order.

c. An associate professor promoted to that rank from within this institution shall have permanent tenure. One coming to that rank from outside the institution shall be appointed for an initial term of five years; and in such case, before the end of the fourth year, his department chairman, after consultation with other members of the department's faculty

as required in the case of an instructor, shall review the case and recommend either (1) that the associate professor be reappointed, with permanent tenure, at the same or higher rank, or (2) that he be notified that he will not be reappointed at the end of his then current term. Reappointment shall be with permanent tenure.

d. A professor, whether promoted to that rank from within this institution or coming to that rank from outside this institution shall have permanent tenure.

e. Paragraphs (a.), (b.), (c.), and (d.) shall not apply to visiting faculty members or to any faculty member, regardless of stated rank, employed for a limited period in the staffing of any special project or any special faculty appointees as defined by Section 604 C of The Code. The Chancellor shall call to the attention of the appointee that, because of the visiting or special status of the appointment, the provisions of paragraphs (a.), (b.), (c.), and (d.) are inapplicable.

f. Nonteaching professional personnel holding professorial rank are eligible for promotion and tenure and will be subject to standards equivalent in rigor to those applicable to the teaching faculty.

g. If the department chairman is being considered for promotion and/or tenure, the Academic Dean is responsible for compiling the evaluation file.

h. Nothing in these regulations shall be construed to preclude the promotion of a faculty member at any time.

i. The terms and conditions of every faculty appointment shall be in writing. A copy thereof, signed by the Chancellor, shall be delivered to the faculty member and a copy shall be retained by the Chancellor. Full information on the tenure policy of the University and on his own employment status shall be readily available to the faculty member at all times.

3. Notice of Reappointment or Nonreappointment.

a. The decision not to reappoint a faculty member at the expiration of a fixed term of service shall be made by the appropriate institutional faculty and administrative officers early enough to permit timely notice to be given. For full-time faculty at the rank of instructor, assistant professor, associate professor or professor, the minimum requirement for timely notice shall be as follows:

i During the first year of service at the institution, the faculty member shall be given not less than 90 calendar days' notice before his employment contract expires;

ii During the second year of continuous service at the institution, the faculty member shall be given not less than 180 calendar days' notice before his employment contract expires; and

iii After two or more years of continuous service at the institution, the faculty member shall be given not less than twelve months' notice before his employment contract expires.

b. Notice of reappointment or nonreappointment shall be written. If the decision is not to reappoint, then failure to give timely notice of nonreappointment will oblige the Chancellor thereafter to offer a terminal appointment of one academic year.

4. Non-reappointment Hearings Procedure

a. Permissible and Impermissible Grounds for Nonreappointment

The decision whether to reappoint a faculty member when a probationary term of appointment expires may be based on any factor considered relevant to the total institutional interests, but it must consider the faculty member's demonstrated professional competence, his potential for future contributions, and institutional needs and resources. These considerations may form, in whole or in part, the basis of the ultimate decision, except that a decision not to reappoint may not be based upon (1) the faculty member's exercise of rights guaranteed by either the First Amendment to the United States Constitution or Article I of the North Carolina Constitution; (2) discrimination based upon the faculty member's race, sex, religion, or national origin; or (3) personal malice.

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b. Conference with Department Chairman or Head of
Appropriate Academic Unit

Within five days after receiving a written notice of nonreappointment, a faculty member may in writing request a private conference with his department chairman or the head of the appropriate academic unit to discuss the reasons for nonreappointment. If the initial decision not to reappoint is made by an administrative officer other than the Chancellor, substitute the name of that administrative officer for department chairman wherever the latter phrase appears. If the initial decision not to reappoint is made by the Chancellor or Board of Trustees, the faculty member who is not to be reappointed may seek review of that decision in accordance with the procedure set out in Section 501 C(4) of The Code. This request shall be granted and the conference held forthwith, within five days after receipt of the request if possible. Wherever it is used, except when calendar day is specified, the word "day" shall mean any day except Saturday, Sunday, or an institutional holiday. In computing any period of time, the day in which notice is received is not counted but the last day of the period being computed is to be counted.

Within five days after the conference, the department chairman shall give the faculty member a simple, unelaborated, written statement of whether the original decision remains in effect.

c. Conference with Supervisor of Department Chairman

Within five days after receiving notice that the original decision remains in effect, the faculty member may in writing request a conference with the department chairman's immediate administrative supervisor. This request shall be granted and the conference held forthwith, within five days after receipt of the request if possible.

Within ten days after this conference, the reviewing administrative officer shall send a written evaluation of the matter to the faculty member and to the department chairman. The evaluation may be in the form of an unelaborated concurrence with the decision; an expression of disagreement with the decision, with or without supporting reasons; or a recommendation for reconsidering the decision, with or without suggestions for specific procedures in doing so. Whatever form the evaluation may take, it is merely recommendatory and not binding upon the department chairman or final as to the faculty member.

Within five days after receipt of an evaluation that disagrees with the decision or recommends its reconsideration, the department chairman shall give the faculty member and his immediate supervisor his response in writing.

d. Request for Review by Hearings Committee; Scope of Review

Within five days after he receives notice of an unfavorable action resulting from the conference with the department chairman's supervisor, the faculty member may request that the

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Faculty Hearings Committee review the decision. This review is limited solely to determining whether the decision not to reappoint was based upon any of the grounds stated to be impermissible in subsection A of this section.

The request for review shall be written and addressed to the chairman of the hearings committee. It shall specify the grounds upon which the faculty member contends that the decision was impermissibly based, with a short and plain statement of facts that the faculty member believes support the contention.

Such a request constitutes on the faculty member's part:
(1) a representation that he can support his contention by factual proof, and (2) an agreement that the institution may offer in rebuttal of his contention any relevant data within its possession.

The hearings committee shall consider the request and grant a hearing if it determines that (a) the request contains a contention that the decision was impermissibly based under this section, and (b) the facts suggested, if established, will support the contention. A denial of the request finally confirms the decision. If the request is granted, a hearing shall be held within ten days after the request is received; the faculty member shall be given at least five days' notice of the hearing.

e. Conduct of Hearing

The hearing shall be conducted informally and in private with only the members of the hearings committee, the faculty member, the department chairman, and such witnesses as may be called in attendance, except that the faculty member and the department chairman may each be accompanied by a person of his choosing. A quorum for the hearing is a simple majority of the total committee membership. Committee members who hold an appointment in the faculty member's department or school, who will testify as witnesses, or who have any other conflict of interest are disqualified. If the faculty member requests it and the chairman of the hearings committee approves, a transcript of the proceedings shall be made and provided to the faculty member. The committee may consider only such evidence as is presented at the hearing and need consider only the evidence offered that it considers fair and reliable. All witnesses may be questioned by the committee members, the faculty member, and the department chairman or the representative of the faculty member or chairman if he is absent. Except as herein provided, the conduct of the hearing is under the committee chairman's control.

f. Hearing Procedure

The hearing shall begin with the faculty member's presentation of contentions, which shall be limited to those grounds specified in the request for a hearing and supported by such proof as he

desires to offer. When the faculty member has concluded this presentation, the hearing committee shall recess to consider whether he has established a prima-facie case. If it determines that the contention has not been so established, it shall so notify the parties to the hearing and thereupon terminate the proceedings. Such termination confirms the decision not to reappoint. If it determines that rebuttal or explanation is desirable, it shall so notify the parties and the hearing shall proceed. The department chairman may then present in rebuttal of the faculty member's contentions, or in general support of the decision not to renew, such testimonial or documentary proofs as he desires to offer, including his own testimony.

At the end of such presentation, the hearing committee shall consider the matter in executive session. The burden is upon the aggrieved faculty member to satisfy the committee that his contention is true.

g. Procedure After Hearing

If the hearings committee determines that the faculty member's contention has not been established, it shall, by a simple unelaborated statement, so notify him, the department chairman, and the department chairman's immediate supervisor. Such a determination confirms the decision not to reappoint. If the hearings committee determines that the faculty member's contention has been satisfactorily established, it shall so

notify him, the department chairman, and the department chairman's immediate supervisor by a written notice that shall also include a recommendation for corrective action by the department chairman.

Within five days after receiving such a recommendation, the department chairman shall notify the faculty member, his own immediate supervisor, and the chairman of the hearings committee what modification, if any, he will make with respect to the original decision not to reappoint.

If the department chairman fails to make a recommended modification in the original decision, the hearings committee shall submit a report to the Chancellor containing the committee's findings and recommendation and what it considers to be appropriate action by the Chancellor to resolve the matter.

C. Procedures for Evaluation and Documentation

1. The gathering of information for an evaluation for reappointment, promotion or tenure shall be the responsibility of the department chairman. If the department chairman is being considered for promotion, the Academic Dean is responsible for compiling the evaluation file.

2. A Faculty Committee on Reappointment, Tenure, and Promotion to be composed of seven permanently tenured faculty members shall be elected annually by the Faculty to review requests for reappointment, tenure and promotion. The committee shall be composed of one member

from each of the five areas designated in the procedures for electing members to the Faculty Hearings Committee and the Faculty Professional Relations Committee plus two members elected from the faculty at large. The committee will elect its own chairman. In cases where a committee member is being considered, the committee member shall refrain from influencing other members of the committee. The member in question shall not be present when his case is being discussed or voted on.

3. Recommendations for reappointment, tenure, and/or promotion shall be forwarded to the Faculty Committee on Reappointment, Tenure, and Promotion prior to October 15.

4. The Faculty Committee on Reappointment, Tenure, and Promotion shall submit recommendations to the Academic Dean prior to November 1. An information copy of such recommendations shall be sent to the Chancellor.

5. The recommendations of the Academic Dean shall be forwarded to the Vice Chancellor for Academic Affairs prior to November 15. An information copy shall be sent to the Chancellor.

6. The recommendations of the Vice Chancellor for Academic Affairs shall be forwarded to the Chancellor prior to November 30. The Chancellor's recommendations will then be forwarded to the Board of Trustees for a final decision except in cases requiring action by the Board of Governors.

7. Appropriate individuals involved in the recommending process and the Faculty Committee on Reappointment, Tenure, and Promotion may exchange information for the purpose of resolving differences.

8. Any faculty member who suffers an adverse recommendation on a matter of reappointment, tenure, or promotion shall receive written unelaborated notice of that fact from those responsible for the recommendation. An information copy of the notice shall be sent to the Chancellor.

D. Faculty Committee to hear Grievances

1. The Faculty Professional Relations Committee shall serve as the grievance committee provided for in Section 607 of The Code.

This committee shall be elected by the faculty with members elected from each professorial rank. No officer of administration shall serve on the committee. For purposes of this section, officer of administration shall be deemed to include department chairmen and department heads.

2. The committee shall be authorized to hear, mediate, and advise with respect to the adjustment of grievances of members of the faculty. The power of the committee shall be solely to hear representations by the persons directly involved in a grievance, to mediate voluntary adjustment by the parties, and to advise adjustment by the administration when appropriate. Advice for adjustment

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in favor of an aggrieved faculty member may be given to the Chancellor only after the Vice Chancellor for Academic Affairs, dean, department head, or other administrative official most directly empowered to adjust it has been given similar advice and has not acted upon it within a reasonable time.

3. "Grievances" within the province of the committee's power shall include matters directly related to a faculty member's employment status and institutional relationships within the constituent institution. However, no grievance that grows out of or involves matters related to a formal proceeding for the suspension, discharge, or termination of a faculty member, or that is within the jurisdiction of another standing faculty committee, may be considered by the committee.

4. If any faculty member feels that he has a grievance, he may petition the Faculty Professional Relations Committee for redress. The petition shall be written and shall set forth in detail the nature of the grievance and against whom the grievance is directed. It shall contain any information that the petitioner considers pertinent to his case. The committee shall decide whether the facts merit a detailed investigation so that submission of a petition shall not result automatically in an investigation or detailed consideration of the petition.

E. Continuing Evaluation of Faculty

1. In the interest of fostering continued professional growth for all faculty members, a full evaluation will be completed at

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least once every four years for each faculty member with permanent tenure. It is the responsibility of the department chairman to initiate and conduct the evaluation process for all members of the department with permanent tenure as they come under this requirement. Appropriate recommendations resulting from this evaluation will be formulated by the department chairman.

2. An evaluation of a faculty member with permanent tenure may be done in any year at his request.

3. Evaluation of the department chairmen is the responsibility of the Academic Dean who will consult with the full membership of the relevant departments.

4. When circumstances warrant, an evaluation may be initiated by the department chairman, the Academic Dean, the Vice Chancellor for Academic Affairs, or the Chancellor.

5. Copies of the evaluation and recommendations will be given to the faculty member being evaluated with copies forwarded to the Academic Dean and the Vice Chancellor for Academic Affairs.

F. Dates for Notification

Notification of nonreappointment, continuing appointment, reappointment, promotion, and/or granting of permanent tenure will be given as early as possible and in accordance with the directives of Section 604 A of The Code.

Section V. POLICIES REGARDING CESSATION OF UNIVERSITY EMPLOYMENT

A. Suspension and Discharge

1. The permissible grounds for the discharge or suspension of

either a faculty member with permanent tenure or a faculty member without permanent tenure before the expiration of an appointment of fixed term are incompetence, neglect of duty, and misconduct of such a nature as to indicate that the individual is unfit to continue as a member of the faculty.

2. The policy for due process before discharge or the imposition of serious sanctions is identical to the procedure described in Section 603 of The Code.

B. Resignation

In the event that a faculty member has decided to resign, he shall, as soon as possible, notify the Academic Dean of his decision in writing. The Academic Dean shall notify the Vice Chancellor for Academic Affairs who shall then forward the notice to the Chancellor.

C. Disability

Retirement for reasons of disability shall be in accordance with North Carolina statutes and regulations governing retirement for faculty who are members of the state retirement system. A faculty member who is not a member of the state retirement system and who is mentally or physically disabled, but refuses to retire, may be discharged because of that disability only in accordance with the procedures of Section 603 of The Code.

D. Termination of Faculty Employment

1. Reasons Justifying Termination and Consultation Required

a. Reasons for Terminating Employment

The employment of a faculty member with permanent tenure or of a faculty member appointed to a fixed term may be terminated by the University of North Carolina at Wilmington because of (1) demonstrable, bona fide institutional financial exigency or (2) major curtailment or elimination of a teaching, research, or public service program. Financial exigency is defined as a significant decline in the financial resources of the institution that is brought about by decline in institutional enrollment or by other action or events that compel a reduction in the institution's current operations budget. The determination of whether a condition of financial exigency exists or whether there shall be a major curtailment or elimination of a teaching, research, or public service program shall be made by the Chancellor, after consulting with the academic administrative officers and faculties as required by Section 605 of The Code. This determination is subject to the concurrence of the President and the approval of the Board of Governors. If the financial exigency or curtailment or elimination of a program is such that the institution's contractual obligation to a faculty member may not be met, the employment of the faculty member may be terminated in accordance with the institutional procedures set out in subsection b. below.

b. Consultation with Faculty and Administrative Officers

When it appears that the institution will experience an institutional financial exigency or when it is considering a major curtailment in or elimination of a teaching, research, or public service program, the Chancellor or his delegate shall first seek the advice and recommendations of the academic administrative officers and faculties of the departments or other units that might be affected.

2. Termination Procedure

a. Considerations in Determining Whose Employment Is to be Terminated

In determining which faculty member's employment is to be terminated for the reasons set forth in subsection a. (1.), consideration shall be given to tenure status, to years of service to the institution, and to other factors deemed relevant, but the primary consideration shall be the maintenance of a sound and balanced educational program that is consistent with the functions and responsibilities of the institution.

b. Timely Notice of Termination

i When a faculty member's employment is to be terminated because of major curtailment or elimination of a teaching, research, or public service program and such curtailment or elimination of program is not founded upon financial exigency, the faculty member shall be given timely notice as follows:

(A) one who has permanent tenure shall be given not less than twelve month's notice; and

(B) one who was appointed to a fixed term and does not have permanent tenure shall be given notice in accordance with the requirements specified in Section IV.

B. 3.

if When a faculty member's employment is to be terminated because of financial exigency, the institution will make every reasonable effort, consistent with the need to maintain sound educational programs and within the limits of available resources, to give the same notice as set forth in subsection 2.

(b.) (i).

c. Type of Notice to be Given

The Chancellor or his delegate shall send the faculty member whose employment is to be terminated a written statement of this fact by registered mail, return receipt requested. This notice shall include a statement of the conditions requiring termination of his employment, a general description of the procedures followed in making the decision, a statement of the faculty member's right, upon request, to a reconsideration of the decision by a faculty committee if he alleges that the decision to terminate him rather than another faculty member was arbitrary or capricious, and a

copy of this procedure on termination of employment.

d. Termination if Reconsideration not Requested

If, within ten days after he receives the notice required by subsection 2. (c.), the faculty member makes no written request for a reconsideration hearing, his employment will be terminated at the date specified in the notice given pursuant to subsection 2. (c.), and without recourse to any institutional grievance or appellate procedure.

e. Request for Reconsideration Hearing

Within ten days after receiving the notice required by subsection 2. (c.), the faculty member may request by registered mail, return receipt requested, a reconsideration of the decision to terminate his employment if he alleges that the decision was arbitrary or capricious. The request shall be submitted to the Chancellor and shall specify the grounds upon which it is contended that the decision to terminate his employment was arbitrary or capricious, and shall include a short plain statement of facts that the faculty member believes support the contention.

Submission of such a request constitutes on the part of the faculty member: (1) a representation that he can support his contention by factual proof, and (2) an agreement that the institution may offer in rebuttal of his contention any relevant

data within its possession.

f. Jurisdiction of The Hearings Committee in the
Reconsideration of Termination

If the faculty member makes a timely written request for a reconsideration of the decision, the Chancellor or his delegate shall insure that the hearing is accorded before the Faculty Hearings Committee. The jurisdiction of the reconsideration committee is solely to consider whether the selection of the faculty member for termination, with regard to other faculty members, was arbitrary or capricious. The committee's jurisdiction does not extend to a reconsideration of whether a financial exigency exists or a program should be curtailed or eliminated. This reconsideration is limited solely to a determination of the contentions made in the faculty member's request for reconsideration. The reconsideration hearing shall be held promptly, but the committee shall accord the faculty member five days from the time it receives his written request for a hearing to prepare for it.

g. Conduct of Hearing

The hearing shall be conducted informally and shall be closed to the public. The faculty member and the Chancellor have the right to legal counsel, to present the testimony of witnesses and other evidence, to confront and cross-examine adverse witnesses, and to examine all documents and other adverse demonstrative

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evidence. The faculty member and the committee shall be given access, upon request, to University documents that were used in making the decision to terminate the faculty member after the decision was made that some faculty member's employment must be terminated. Upon request of the faculty member, a transcript of the proceedings shall be made and provided to the faculty member at the institution's expense. The committee may consider only such evidence as is presented at the hearing and need consider only evidence that it considers fair and reliable. All witnesses may be questioned by the members of the committee. Except as herein provided, the conduct of the hearing is under the control of the committee chairman.

A quorum for purposes of the hearing is a simple majority of the total membership. No member of the committee who holds appointment in the faculty member's department or school, participated directly in the decision to terminate this individual faculty member, or has any other substantial conflict of interest shall hear the case.

h. Hearing Procedure

The hearing shall begin with the faculty member's presentation of contentions, limited to those grounds specified in the request for hearing and supported by such proof as he desires to offer. The Chancellor or his representative may then present in rebuttal of the faculty member's contentions, or in general support of the

decision to terminate his employment, such testimonial or documentary proofs as he desires to offer, including his own testimony.

At the end of this presentation, the reconsideration committee shall consider the matter in executive session and shall make its written recommendations to the Chancellor within ten days after its hearing concludes. The burden is on the faculty member to satisfy the committee that his contention is true.

1. Procedure after Hearing

If the reconsideration committee determines that the contention of the faculty member has not been established, it shall, by a simple unelaborated statement, so notify him and the Chancellor. The faculty member may then appeal the decision to terminate his employment in the manner provided by Section 501 C (4) of The Code of The Univeristy of North Carolina.

If the reconsideration committee determines that the contention of the faculty member has been satisfactorily established, it shall so notify him, and the Chancellor by a written notice (that shall also include a recommendation for corrective action by the Chancellor).

Within ten days after receiving the recommendation, the Chancellor shall send written notice to the faculty member and the chairman of the reconsideration committee what modification, if any,

he will make with respect to the original decision to terminate the faculty member's employment. If the Chancellor fails to reverse the original decision, the faculty member may appeal the termination in the manner provided by Section 501 C (4) of The Code of The University of North Carolina. If the Chancellor concurs in a recommendation of the committee that is favorable to the faculty member, his decision is final.

3. Assistance for Faculty Members and Rights to New Positions

a. Institutional Assistance to Employees who are Terminated

The institution, when requested in writing by the employee, shall give reasonable assistance in finding other employment for an employee whose employment has been terminated.

b. First Right of Refusal of New Positions

For a period of two years after the effective date of termination of a faculty member's contract for any of the reasons specified in subsection 1., the institution shall not replace the faculty member without first offering the position to the person whose employment was terminated. The offer shall be made by registered mail, return receipt requested, and the faculty member will be given thirty calendar days after he receives the notice to accept or reject the offer.

E. Retirement

1. Retirement Policy for Members of the Faculty

Consistent with N.C.G.S. 135-5(a)(2), each member of the faculty

shall automatically be retired on July 1 coincident with or next following his sixty-fifth birthday, without notice, except as herein provided.

2. Employment Beyond Age 65

A faculty member may be continued in employment past the retirement date specified in subsection E. 1. only when exceptional circumstances are such that the institution would suffer adverse effects if that person's service were not to be continued. Continuation in employment may be authorized only in increments not exceeding one year. Continuation in full-time employment shall not extend beyond July 1 coincident with or next following the faculty member's seventieth birthday. Continuation in employment not exceeding half-time service shall not extend beyond July 1 coincident with or next following that person's seventy-second birthday. Any continuation in employment must be in accordance with the following procedure.

a. Each proposed appointment to continue employment beyond the retirement date specified in subsection E. 1. shall be initiated by recommendation of the chairman or dean of the department or school concerned after consultation with the faculty member. The recommendation shall present evidence that the faculty member is capable of continuing to perform at a high level and shall set forth in detail the exceptional circumstances that justify the recommendation.

b. The chairman's recommendation for continuation shall be reviewed through the administrative channels prescribed for the review of recommendations for other fixed-term faculty appointments.

c. Not later than twelve months before the retirement date specified in subsection E. 1. and not later than six months following the start of any subsequent term of employment, the faculty member shall be given written notice either by his chairman that his continuation is not to be effected or by the Chancellor that his continuation has been approved. Failure to give notice as herein required is not a basis for continuing employment.

d. If the faculty member's department chairman determines that the continuation of employment should not be effected, he shall so notify the faculty member in writing. A copy of the notice given to the faculty member shall be sent to the chairman's immediate supervisor.

e. The faculty member may request a review of the chairman's determination by the chairman's immediate supervisor. This request must be written and may set forth any exceptional circumstances relating to adverse effects upon the institution that the faculty member expects will result if he is not continued. The supervisor's concurrence with the chairman's decision affirms the decision. If the supervisor thinks the

matter should be reviewed, he shall so notify the faculty member's chairman, who shall thereupon put the matter forward into the regular administrative review channels. Concurrence with the chairman's determination at any level of administrative review is a final determination, and review thereupon terminates at that level. If there is disagreement with the chairman's decision at any level of review below the Chancellor, the question of reappointment shall immediately be referred to the Chancellor for final decision.

Section VI. POLICY ON LEAVE

The University of North Carolina does not have a sabbatical leave program. From time to time leaves of absence for faculty members are granted for valid professional or personal reasons. Leaves of absence without pay are negotiated, depending upon the individual's need and the best interest of the institution.

Section VII. EFFECTIVE DATE

A. This document shall become effective on July 1 next following its approval by the Board of Governors of the University of North Carolina.

Contractual rights held by faculty members under previously existing policies shall not be retroactively abridged.

B. This document may not be amended or appended in any way without the approval of the President and the Board of Governors of the University of North Carolina.

CHAPTER VI

ACADEMIC FREEDOM AND TENURE

SECTION 600. FREEDOM AND RESPONSIBILITY IN THE UNIVERSITY COMMUNITY.

(1) The University of North Carolina is dedicated to the transmission and advancement of knowledge and understanding. Academic freedom is essential to the achievement of these purposes. The University therefore supports and encourages freedom of inquiry for faculty members and students, to the end that they may responsibly pursue these goals through teaching, learning, research, discussion, and publication, free from internal or external restraints that would unreasonably restrict their academic endeavors.

(2) The University and each constituent institution shall protect faculty and students in their responsible exercise of the freedom to teach, to learn and otherwise to seek and speak the truth.

(3) Faculty and students of The University of North Carolina shall share in the responsibility for maintaining an environment in which academic freedom flourishes and in which the rights of each member of the academic community are respected.

SECTION 601. ACADEMIC FREEDOM AND RESPONSIBILITY OF FACULTY.

(1) It is the policy of The University of North Carolina to support and encourage full freedom, within the law, of inquiry, discourse, teaching, research and publication for all members of the academic staffs of the constituent institutions. Members of the faculty are expected to recognize that accuracy, forthrightness and dignity befit their association with the University and their position as men and women of learning. They should not represent themselves, without authorization, as spokesmen for The University of North Carolina or any of its constituent institutions.

(2) The University and its constituent institutions shall not penalize or discipline members of their faculties because of the exercise of academic freedom in the lawful pursuit of their respective areas of scholarly and professional interest and responsibility.

SECTION 602. ACADEMIC TENURE.

(1) To promote and protect the academic freedom of its faculty, the Board of Trustees of each constituent institution shall adopt policies

and regulations governing academic tenure.

(2) In all instances, the tenure conferred on a faculty member is held with reference to employment by a constituent institution, rather than to employment by The University of North Carolina.

(3) The tenure policies and regulations of each constituent institution¹ shall prescribe the procedures by which decisions concerning appointment, reappointment, promotion and the conferral of permanent tenure shall be made. The length of terms of appointment that do not carry permanent tenure and those faculty ranks or titles whose holders shall be eligible for permanent tenure shall be prescribed. The institutional policies and regulations also shall prescribe the intervals at which the review of candidates for reappointment and promotion, including the conferral of permanent tenure, shall occur.

The tenure policies and regulations of each institution, which shall include the complete text of Chapter Six of the Code, shall be published by the institution and distributed to its faculty members.

(4) The tenure policies and regulations of each institution shall set forth the general considerations upon which appointment, reappointment, promotion, and permanent tenure are to be recommended. The institutional regulations shall provide that these considerations shall include an assessment of at least the following: the faculty member's demonstrated professional competence, his potential for future contribution and institutional needs and resources.

(5) The institutional policies and regulations shall specify that permanent tenure may be conferred only by action of the President and the Board of Governors, or by such other agencies or officers as may be delegated such authority by the Board of Governors.

(6) Institutional tenure policies and regulations shall distinguish

1. Because of the unique character and mission of the North Carolina School of the Arts, the requirement that the institution adopt tenure policies will be satisfied at that institution by an employment system based on renewable contracts, which system need not provide for the traditional faculty ranks. Wherever the phrase "tenure policies and regulations" is used in this Chapter, it shall mean, for the School of the Arts, the faculty employment policies of that School. Wherever the phrase "tenured faculty" is used in this Chapter, it shall mean, for that School, a faculty member holding a fixed-term contract.

among the following:

- (a) the nonreappointment (or nonrenewal) of a faculty member at the expiration of a specified term of service;
- (b) the discharge or suspension of a faculty member with permanent tenure or of a faculty member appointed to a specified term of service before that term expires for reasons based on incompetence, neglect of duty or misconduct of such a nature as to indicate that the individual is unfit to continue as a member of the faculty;
- (c) the termination of employment for reasons of institutional financial exigency or major curtailment or elimination of a teaching, research or public-service program of a faculty member who has permanent tenure, or of a faculty member who has been appointed to a specified term of service before that term expires; and
- (d) retirement for age or physical or mental disability.

(7) Institutional tenure policies and regulations shall provide that the appointment, reappointment or promotion of a faculty member to a position funded in whole or in substantial part from sources other than continuing state budget funds or permanent trust funds shall specify in writing that the continuance of the faculty member's services, whether for a specified term or for permanent tenure, shall be contingent upon the continuing availability of such funds. The institutional tenure policies and regulations may make one or more of the following exceptions to the foregoing contingency requirement:

- (a) That such a contingency shall not be included in a promotion to a higher rank if, before the effective date of that promotion, the faculty member had permanent tenure and no such condition is attached to the tenure.
- (b) That such a contingency shall not be attached to the contract of a faculty member if he held permanent tenure in that institution on July 1, 1975, and his contract was not contingent upon the continuing availability of sources other than continuing state budget or permanent trust funds.
- (c) That such a contingency may be waived for health affairs faculties because of the unusual dependence of programs in the health professions on income from sources such as

clinical receipts.

If a faculty member's appointment is terminated because of the nonavailability of these funds, the institution will make every reasonable effort to give the same notice as set forth in Section 605 B (1). This notice shall include the pertinent data upon which the termination is based.

(8) The tenure policies and regulations of each institution shall be subject to approval by the President and the Board of Governors. The President periodically shall review and re-evaluate these policies and regulations and report his findings and recommendations, if any, to the Committee on Personnel and Tenure and through the Committee to the Board of Governors.

SECTION 603. DUE PROCESS BEFORE DISCHARGE OR THE IMPOSITION OF SERIOUS SANCTIONS.

(1) A faculty member, who is the beneficiary of institutional guarantees of tenure, shall enjoy protection against unjust and arbitrary application of disciplinary penalties. During the period of such guarantees the faculty member may be discharged or suspended from employment or diminished in rank only for reasons of incompetence, neglect of duty or misconduct of such a nature as to indicate that the individual is unfit to continue as a member of the faculty. These penalties may be imposed only in accordance with the procedures prescribed in this section. For purposes of these regulations, a faculty member serving a stated term shall be regarded as having tenure until the end of that term. These procedures shall not apply to nonreappointment (Section 604) or termination of employment (Section 605).

(2) The Chancellor or his delegate shall send the faculty member by registered mail, return receipt requested, a written statement of intention to discharge him. The statement shall include notice of the faculty member's right, upon request, to both written specification of the reasons for the intended discharge and a hearing by an elected standing faculty

2. Retirement for reason of disability shall be in accordance with North Carolina statutes and regulations governing retirement for faculty who are members of the state retirement system. A faculty member who is not a member of the state retirement system and who is mentally or physically disabled, but refuses to retire, may be discharged because of that disability only in accordance with the procedures of this section.

committee on hearings.

(3) If, within ten days³ after he receives the notice referred to in paragraph (2) above, the faculty member makes no written request for either a specification of reasons or a hearing, he may be discharged without recourse to any institutional grievance or appellate procedure.

(4) If, within ten days after he receives the notice referred to in paragraph (2) above, the faculty member makes written request, by registered mail, return receipt requested, for a specification of reasons, the Chancellor or his delegate shall supply such specification in writing by registered mail, return receipt requested, within ten days after receiving the request. If the faculty member makes no written request for a hearing within ten days after he receives the specification, the faculty member may be discharged without recourse to any institutional grievance or appellate procedure.

(5) If the faculty member makes a timely written request for a hearing, the Chancellor or his delegate shall insure that the hearing is accorded before an elected standing committee of the institution's faculty. The hearing shall be on the written specification of reasons for the intended discharge. The hearing committee shall accord the faculty member twenty days from the time it receives his written request for a hearing to prepare his defense. The hearing committee may, upon the faculty member's written request and for good cause, extend this time by written notice to the faculty member.

(6) The hearing shall be closed to the public unless the faculty member and the hearing committee agree that it may be open. The faculty member shall have the right to counsel, to present the testimony of witnesses and other evidence, to confront and cross-examine adverse witnesses and to examine all documents and other adverse demonstrative evidence. A written transcript of all proceedings shall be kept; upon request, a copy thereof shall be furnished to the faculty member at the institution's expense.

(7) The Chancellor, or his delegate or counsel, may participate in the hearing to present evidence, cross-examine witnesses and make argument.

3. Wherever it is used in this Chapter, except when calendar day is specified, the word "day" shall mean any day except Saturday, Sunday or an institutional holiday. In computing any period of time, the day in which notice is received is not counted but the last day of the period being computed is to be counted.

(8) In reaching decisions on which its written recommendations to the Chancellor shall be based, the committee shall consider only the evidence presented at the hearing and such written or oral arguments as the committee, in its discretion, may allow. The committee shall make its written recommendations to the Chancellor within ten days after its hearing concludes.

(9) If the Chancellor concurs in a recommendation of the committee that is favorable to the faculty member, his decision shall be final. If the Chancellor either declines to accept a committee recommendation that is favorable to the faculty member or concurs in a committee recommendation that is unfavorable to the faculty member, the faculty member may appeal the Chancellor's decision to the Board of Trustees. This appeal shall be transmitted through the Chancellor and be addressed to the Chairman of the Board. Notice of appeal shall be filed within ten days after the faculty member receives the Chancellor's decision. The appeal to the Board of Trustees shall be decided by the full Board of Trustees. However, the Board may delegate the duty of conducting a hearing to a standing or ad hoc committee of at least three members. The Board of Trustees, or its committee, shall consider the appeal on the written transcript of hearings held by the faculty hearing committee, but it may, in its discretion, hear such other evidence as it deems necessary. The Board of Trustees' decision shall be made within forty-five days after the Chancellor has received the faculty members' request for an appeal to the trustees. This decision shall be final except that the faculty member may, within ten days after receiving the trustees' decision, file a written petition for review with the Board of Governors if he alleges that one or more specified provisions of the Code of The University of North Carolina have been violated. Any such petition to the Board of Governors shall be transmitted through the President, and the Board shall, within forty-five days, grant or deny the petition or take such other action as it deems advisable. If it grants the petition for review, the Board's decision shall be made within forty-five days after it has notified the faculty member that it will review the petition.

(10) When a faculty member has been notified of the institution's intention to discharge him, the Chancellor may suspend him at any time and continue the suspension until a final decision concerning discharge has been reached by the procedures prescribed herein. Suspension shall be exceptional and shall be with full pay.

SECTION 604. APPOINTMENT, NONREAPPOINTMENT AND REQUIREMENTS OF NOTICE AND REVIEW.

604 A. Notice of Reappointment or Nonreappointment.

(1) The decision not to reappoint a faculty member at the expiration

of a fixed term of service shall be made by the appropriate institutional faculty and administrative officers early enough to permit timely notice to be given. For full-time faculty at the rank of instructor, assistant professor, associate professor or professor, the minimum requirement for timely notice shall be as follows:

- (a) during the first year of service at the institution, the faculty member shall be given not less than 90 calendar days' notice before his employment contract expires;
- (b) during the second year of continuous service at the institution, the faculty member shall be given not less than 180 calendar days' notice before his employment contract expires; and
- (c) after two or more years of continuous service at the institution, the faculty member shall be given not less than twelve months' notice before his employment contract expires.

(2) Notice of reappointment or nonreappointment shall be written. If the decision is not to reappoint, then failure to give timely notice of nonreappointment will oblige the Chancellor thereafter to offer a terminal appointment of one academic year.

604 B. Impermissible Reasons for Nonreappointment.

In no event shall a decision not to reappoint a faculty member be based upon (a) the exercise by the faculty member of rights guaranteed by the First Amendment to the United States Constitution, or by Article I of the North Carolina Constitution, or (b) discrimination based upon the faculty member's race, sex, religion or national origin or (c) personal malice.

604 C. Special Faculty Appointments.

All appointments of visiting faculty,⁴ adjunct faculty or other special categories of faculty such as lecturers, artists-in-residence or writers-in-residence shall be for only a specified term of service. That term shall be set forth in writing when the appointment is made, and the specification of the length of the appointment shall be deemed to constitute full and timely notice of nonreappointment when that term expires. The provisions

4. Visiting faculty shall include any person who is appointed to a term of less than one academic year.

of Sections 604 A and 602 (4) shall not apply in these instances.

SECTION 605. TERMINATION OF FACULTY EMPLOYMENT.

605 A. Definition.

The tenure policies and regulations of each institution shall provide that the employment of faculty members with permanent tenure or of faculty members appointed to a fixed term may be terminated by the institution because of (1) demonstrable, bona fide institutional financial exigency or (2) major curtailment or elimination of a teaching, research or public-service program. "Financial exigency" is defined as a significant decline in the financial resources of the institution that is brought about by decline in institutional enrollment or by other action or events that compel a reduction in the institution's current operations budget. The determination of whether a condition of financial exigency exists or whether there shall be a major curtailment or elimination of a teaching, research or public-service program shall be made by the Chancellor, after consulting with the academic administrative officers and faculties as required by Section 605 C(1), subject to the concurrence by the President and then approval by the Board of Governors. If the financial exigency or curtailment or elimination of program is such that the institution's contractual obligation to a faculty member may not be met, the employment of the faculty member may be terminated in accordance with institutional procedures that afford the faculty member a fair hearing on that decision.

605 B. Timely Notice of Termination.

(1) When a faculty member's employment is to be terminated because of major curtailment or elimination of a teaching, research or public-service program and such curtailment or elimination of program is not founded upon financial exigency, the faculty member shall be given timely notice as follows:

- (a) one who has permanent tenure shall be given not less than twelve months' notice; and
- (b) one who was appointed to a fixed term and does not have permanent tenure shall be given notice in accordance with the requirements specified in Section 604 A(1).

(2) When a faculty member's employment is to be terminated because of financial exigency, the institution will make every reasonable effort, consistent with the need to maintain sound educational programs and within the limits of available resources, to give the same notice as set forth in Section 605 B(1).

(3) For a period of two years after the effective date of termination of a faculty member's contract for any of the reasons specified in Section 605 A, the institution shall not replace the faculty member without first offering the position to the person whose employment was terminated. The offer shall be made by registered mail, return receipt requested, and the faculty member will be given thirty calendar days after he receives the notice to accept or reject the offer.

605 C. Institutional Procedures.

The institution shall establish regulations governing termination procedures. These regulations shall include provisions incorporating the following requirements:

(1) If it appears that the institution will experience an institutional financial exigency or needs seriously to consider a major curtailment or elimination of a teaching, research or public-service program, the Chancellor or his delegate shall first seek the advice and recommendations of the academic administrative officers and faculties of the departments or other units that might be affected.

(2) In determining which faculty member's employment is to be terminated for reasons set forth in Section 605 A, the Chancellor shall give consideration to tenure status, to years of service to the institution and to other factors deemed relevant, but the primary consideration shall be the maintenance of a sound and balanced educational program that is consistent with the functions and responsibilities of the institution.

(3) An individual faculty member whose employment is to be terminated shall be notified of this fact in writing. This notice shall include a statement of the conditions requiring termination of employment, a general description of the procedures followed in making the decision and disclosure of pertinent financial or other data upon which the decision was based.

(4) A reconsideration procedure shall be provided that affords the faculty member whose employment is to be terminated a fair hearing on the termination if he alleges that the decision to terminate was arbitrary or capricious.

(5) The institution, when requested by the faculty member, shall give reasonable assistance in finding other employment for a faculty member whose employment has been terminated.

(6) The faculty member may appeal the reconsideration decision in the manner provided by Section 501 C(4).

SECTION 606. REAPPOINTMENT OF FACULTY BEYOND NORMAL DATE OF RETIREMENT.

(1) Consistent with G.S. 135-5(a) (2), each member of the faculty shall automatically be retired on July 1 coincident with or next following his sixty-fifth birthday, without notice except as herein provided.

(2) A faculty member may be continued in employment past the retirement date specified in subsection (1) upon approval of the Chancellor and of the Board of Trustees. Continuation in employment may be authorized only in increments not exceeding one year. Continuation in full-time employment shall not extend beyond July 1 coincident with or next following the faculty member's seventieth birthday. Continuation in employment not exceeding half-time service shall not extend beyond July 1 coincident with or next following the faculty member's seventy-second birthday.

SECTION 607. FACULTY GRIEVANCE COMMITTEE FOR CONSTITUENT INSTITUTIONS.

(1) The Chancellor of each constituent institution shall provide for the establishment of a faculty grievance committee. The faculty grievance committee shall be elected by the faculty with members elected from each professorial rank. No officer of administration shall serve on the committee. For purposes of this section, "officer of administration" shall be deemed to include department chairmen and department heads.

(2) The committee shall be authorized to hear, mediate and advise with respect to the adjustment of grievances of members of the faculty. The power of the committee shall be solely to hear representations by the persons directly involved in a grievance, to mediate voluntary adjustment by the parties and to advise adjustment by the administration when appropriate. Advice for adjustment in favor of an aggrieved faculty member may be given to the Chancellor only after the dean, department head or other administrative official most directly empowered to adjust it has been given similar advice and has not acted upon it within a reasonable time.

(3) "Grievances" within the province of the committee's power shall include matters directly related to a faculty member's employment status and institutional relationships within the constituent institution. However, no grievance that grows out of or involves matters related to a formal proceeding for the suspension, discharge or termination of a faculty member, or that is within the jurisdiction of another standing faculty committee, may be considered by the committee.

(4) If any faculty member feels that he has a grievance, he may petition the faculty grievance committee for redress. The petition shall

be written and shall set forth in detail the nature of the grievance and against whom the grievance is directed. It shall contain any information that the petitioner considers pertinent to his case. The committee shall decide whether the facts merit a detailed investigation so that submission of a petition shall not result automatically in an investigation or detailed consideration of the petition.

(5) If, before this section is established, the faculty of an institution has adopted a faculty grievance procedure that in its judgment is adequate to its needs, it may retain that procedure in place of the one specified above.

SECTION 608. STUDENTS' RIGHTS AND RESPONSIBILITIES

(1) The University of North Carolina affirms that the first goal of each constituent institution is to educate the students admitted to its programs. The freedom of students to learn is an integral and necessary part of the academic freedom to which the University and its constituent institutions are dedicated. Each constituent institution shall provide, within allotted functions and available resources, opportunity for its students to derive educational benefits through developing their intellectual capabilities, encouraging their increased wisdom and understanding and enhancing their knowledge and experience applicable to the effective discharge of civic, professional and social responsibilities. No constituent institution shall abridge either the freedom of students engaged in the responsible pursuit of knowledge or their right to fair and impartial evaluation of their academic performance.

(2) All students shall be responsible for conducting themselves in a manner that helps to enhance an environment of learning in which the rights, dignity, worth and freedom of each member of the academic community are respected.

(3) In applying regulations in the area of student discipline, each constituent institution shall adhere to the requirements of due process as set forth in Section 502 D(3) of this Code.

SECTION 609. APPELLATE JURISDICTION OF THE BOARD OF GOVERNORS.

609 A. Discretionary Review.

Nothing contained in Chapter Six, or any other chapter of the Code,

5. This section became effective July 1, 1975.

shall be construed to limit the right of the Board of Governors to make such inquiry and review into personnel actions as it may from time to time deem appropriate.

609 B. Hearings.

The Board of Governors may in its sole discretion conduct hearings. Any hearing, whether before the full Board or a designated standing or special committee of the Board, shall be limited to such matters as the Board of Governors shall deem appropriate.

MINUTES OF MEETING
OF
BUILDINGS AND GROUNDS COMMITTEE

November 11, 1975

Board Room-Alderman Building

12:30 P.M.

- Present: Dr. John B. Codington, Chairman
Thomas H. Wright, Jr.
Mrs. Homer Davis

Absent: E. S. Simpson

Also Present: William H. Wagoner, Chancellor
James A. Price, Jr., Vice Chancellor for
Business Affairs - Secretary of the Meeting

The meeting was called to order by the chairman. The following items were discussed by Vice Chancellor Price:

1. Sale of Property

- (a) The sale of the Waterway Laboratory property (old Fergus Ark), to Johnnie C. Baker for \$90,001.
- (b) Sale of 3.8 acres of land on Highway 74 west of IBMR to Constantine Dukas for \$51,500.00.

2. NC-132 Construction

The bid letting date for the four-laning of Highway 132 has been changed from June 1976 to October 1977.

3. Improvement of Randall Drive and Riegel Road Entrances

An agreement has been signed with the North Carolina Department of Transportation for the improvement of both the Randall Drive and Riegel Road entrances at a cost of approximately \$3,000.00. A conference is scheduled to be held on Friday, November 14, 1975, with representatives of the Department of Transportation to finalize arrangements and discuss possible state participation in constructing our cross-campus roads.

Chancellor Wagoner discussed the following items:

- 1. Possible additions to the complex at the present IBMR Site. (APPENDIX 1). It was the consensus of the committee that the Chancellor should proceed to gather further information on this project and get firm prices on the cost, and when this has been completed, to present the information to the buildings and grounds committee.

2. General Purpose Classroom Building

The status of the request for a new general purpose classroom building at a cost of \$1,400,000 was discussed. Dr. Wagoner mentioned that this project is included in the proposed \$40,000,000 capital improvements bond referendum to be voted on in March, 1976. He stated that planning should soon begin on the project.

The committee approved the selection of Henry Von Oesen and Associates as the engineers for the cross-campus roads project if the North Carolina Department of Transportation does not agree to construct the project.

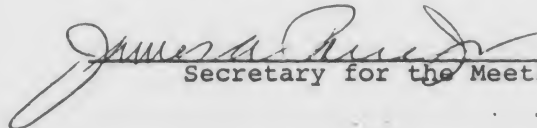
The committee approved the plans and specifications for the new student parking lot adjacent to the tennis courts (Code 67328-Item 2). The committee pointed out strongly that a landscape architect should be consulted on the design of parking lots in the future to make these areas more attractive.

The committee accepted as completed, the following capital improvement projects:

Receiving Warehouse and Central Storage	- Code 67387-1
Replacement of Heat Pump-Hoggard Hall	- Code 67328-6
New roof on Randal Library	- Code 67328-11
Fencing of the Wildflower Preserve	- Code 67328-10

There being no further business the meeting was adjourned at 2:30 p.m.

Respectfully submitted,


Secretary for the Meeting

INSTITUTE of MARINE BIOMEDICAL RESEARCH
University of North Carolina at Wilmington

WRIGHTSVILLE MARINE
BIO MEDICAL LABORATORY

7205 WRIGHTSVILLE AVENUE
WILMINGTON, N. C. 28401
PHONE (919) 256-3721

October 22, 1975

MEMORANDUM

To: Dr. William H. Wagoner
Chancellor, UNC-W

From: Dr. Ralph W. Brauer *Ralph Brauer*
Director, IMBR

Subject: High-Pressure Research Building, Justification for proposed expansion

In anticipation of research needs expected to arise in the immediate future, the present High-Pressure Research Building at the Institute of Marine Biomedical Research has become too small. The building was constructed in February, 1971, at a time when the Institute's professional staff consisted of two individuals, and the annual research budget amounted to no more than \$60-\$70,000. At the present time, the Institute's professional staff comprises four full-time and one part-time senior investigators, and the annual research budget fluctuates between one-quarter and one-half million dollars. Not only has the physical plant available to the Institute not expanded during this time, but with the impending sale of the Waterway Laboratory property and of a second lot on Route 74, the Institute will have lost a significant amount of badly needed storage space.

While it is recognized that the Institute's facilities will eventually be moved to the UNC-W's new Marine Affairs Campus, such a move is at least five years in the future and operations of the Institute would be seriously hampered in the meantime without provision for some additional space.

The urgency of this situation is compounded by recent developments relating to the high-pressure aquarium project which the Institute initiated in 1969: This project has progressed rapidly since it was formally inaugurated with the holding at IMBR of an international conference resulting in the publication for the National Science Foundation of a monograph which established the state of the art at that time. At present the technological development has progressed to the third generation of high-pressure aquarium systems, an intermediate scale assembly which has convinced the National Science Foundation and the Office of

Naval Research of the feasibility of the basic design concepts, and has led them to fund a series of cruises, and a fairly extensive engineering project. This is expected to culminate by March, 1976, in definitive plans for construction of the Mark IV high-pressure aquarium system. This 20-ton device will incorporate all capabilities necessary for collecting animals in the deepest portions of the world ocean; retrieving them at the pressures and temperatures prevailing in their normal environment; transferring them into the aquarium system without exposing them to temperature shock or to decompression; feeding, maintaining, and observing them at pressures up to 1,000 atm; and manipulating them for physiological studies. It is estimated that construction of this device will cost approximately one-half million dollars, and present indications are that the National Science Foundation is making a special effort to fund this project. In long-term perspective, it should be recognized that not only will the Mark IV system be a very powerful scientific tool not available anywhere else in the world, but that it is intended by the National Science Foundation to constitute a demonstration assembly with which it is hoped to move toward the establishment of a National Facility for Deep Ocean Simulation for Biological Research at the University of North Carolina at Wilmington. If this project materializes, it will mean a construction budget of \$4-\$6,000,000 at 1975 evaluation, and an annual budget likely to be in excess of \$1 million. More important, this would provide a focus bringing to the University scholars from all over the world to cooperate in the use of this facility. Their work should answer a large number of questions posed by the biology of living deep-sea organisms, ranging from problems of deep-sea ecology to problems which promise to have a major impact on the understanding of human disease and human inheritance.

The complexity of the overall project can be gauged by the fact that one of the facets of the Mark IV system development will be the design and construction of an entirely new generation of tele-effectors, manipulators capable of delicate operations in cold water at 1,000 atm, and built to survive for periods of many months in such a hostile environment. In this effort, the Institute is collaborating with Brookhaven National Laboratory and with the Naval Ship Research and Development Center; the primary fabrication and testing, however, will be carried out at IMBR, the only place in the world where appropriate high-pressure test facilities are currently available.

The key step in this entire program evidently will be the successful completion of the Mark IV system. This requires space (a) to house the primary equipment in an adequately-controlled low-temperature environment, and (b) for the expansion of the present machine shop facilities. These must accommodate high precision equipment required for the manipulator construction, and provide for handling large components weighing up to a ton each for testing and development of the closures and lock-on gates which form a key part of the Mark IV system.

To meet these several needs with minimum non-recoverable outlay and maximum utilization of present physical plant, the Institute of Marine Biomedical Research proposes that the present High-Pressure Research Building be expanded by the addition of two sections as shown in the accompanying diagrams. These modifications provide for more efficient utilization of the present high-pressure

research building as well as for urgently needed storage and staging space to accommodate the Institute's growing program of oceanographic research in direct support of the high-pressure aquarium program, as well as in pursuance of IMBR's general responsibilities to the State of North Carolina. The modifications proposed are fully compatible with maintaining an acceptable appearance for IMBR in its present location, since they will merely continue existing structures along the pattern already established. These can be accomplished without significant change of the overall landscape; thus, for instance, they will not require removal of any of the trees on the Institute's campus.

It is estimated that 30-50% of the initial cost of the building could be recovered if and when it is decided to remove the building when the Institute as a whole is ready to be moved to the new Marine Campus. There the building is expected to serve a valuable function as a boat shop and as an oceanographic staging facility near the intracoastal waterway. Overall planning for the Marine Campus of UNC-W is currently in the hands of a committee that will seek to integrate the needs of the Institute with those of the University's Marine Science and related programs. Present intent is that the buildings housing the National Facility, should this materialize, will be developed on that property in juxtaposition to the IMBR building complex, and that, at that time, the Mark IV system will be transferred there.

The anticipated costs of the proposed development consist of direct costs incurred in conjunction with the proposed construction, and indirect costs representing increased operating expenses resulting from the additional space and the operations housed therein. The direct costs include the following items:

Cost of the building on a turnkey basis estimated at \$21/sq. ft. for 24,000 sq. ft.--\$50,400; special costs for reinforced foundations to accommodate the weight of the Mark IV system (20-30 tons)--\$6,000; installation of overhead train and trolley assemblies for manipulation of heavy components between the machine shop and Mark IV area--approximately \$2,000; generator and switching gear to provide standby power to protect valuable biological specimens--\$4,500. The total cost estimated thus amounts to \$62,900.

Increased recurring costs resulting from the proposed addition include \$900/yr. for increased maintenance, \$600/yr. for increased sewage costs, and approximately \$900/yr. for increased utilities, or a total of approximately \$2,400/yr.

As pointed out above, the development here proposed is a minimal facility to accommodate anticipated space needs for the Institute of Marine Biomedical Research over the next four to five years until the Institute as a whole can make a move to the University's new campus. Because the Institute is a research facility providing training opportunities for UNC-W students as well as serving State and national needs, the Institute's program would suffer severely if its operations had to be curtailed by space limitations in the expectation that it

eventually might occupy an adequate new site. Experience has shown that such curtailment tends to be irreversible and might well jeopardize the desirable position the Institute has achieved before national agencies supporting oceanographic and marine-related research. For this reason the proposed expansion is deemed of the utmost importance to the Institute, and it is hoped that the University administration and the Board of Trustees will see fit to concur with the present proposal.

RWB/aw

cc: Dr. Charles L. Cahill
Vice Chancellor for Academic Affairs-UNC-W

Mr. James A. Price, Jr.
Vice Chancellor-UNC-W

MINUTES OF MEETING
OF
BUILDINGS AND GROUNDS COMMITTEE

September 22, 1975

Board Room-Alderman Building

12:30 P.M.

Present: Dr. John B. Codington, Chairman
Thomas H. Wright, Jr.
Mrs. Homer Davis

Absent: E. S. Simpson

Others Present: James A. Price, Jr., Secretary
for the Meeting.

The meeting was called to order by the chairman. The following items were discussed:

1. Construction of Cross-Campus Roads.

The locations for the roads were agreed upon, but action was deferred on the selection of an engineer to design and supervise the project.

2. Visitor Parking on Campus.

It was agreed by the committee that for better control of parking in the visitor spaces, parking should be limited to 45 to 60 minutes.

3. Additional Student Parking Areas.

It was agreed to enlarge and make permanent the "South 40" student parking lot. This would be paid for with revenue from vehicle registrations. It was further agreed that the design and the supervision of the construction would be by Mr. Dave Lumpkin and Mr. Carl Dempsey.

4. Closing "A" Street.

The closing of "A" Street as recommended by the North Carolina Department of Transportation was approved. It was further recommended that a landscape architect should be consulted concerning this area.

5. Bicycle Paths.

It was recommended that a study be made to determine where these bicycle paths should be placed and that efforts be made to construct them when funds are available.

6. Randall Drive and Riegel Road Entrances.

The widening and improvements to these two entrances were approved, with the work to be done by the North Carolina Department of Transportation for an estimated cost of \$3,000.00.

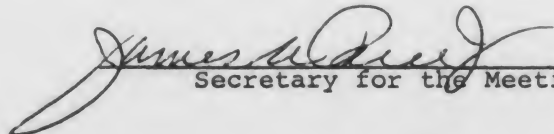
Minutes of Meeting
Buildings and Grounds Committee
September 22, 1975

Page 2

7. Meetings of the Buildings and Grounds Committee.

It was agreed by the committee members present that a luncheon meeting would be held on the campus of the University of North Carolina at Wilmington at least once each month, preferably during the first two weeks of the month.

There being no further business, the meeting was adjourned.


Secretary for the Meeting

University of North Carolina

at ~~Wilmington~~

28401

October 2, 1975

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
P. O. Box 3725
Wilmington, North Carolina

Dear Chancellor Wagoner:

I submit the following additional personnel change at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENT

Dennis Alan Robbins, as Assistant Professor, Department of Philosophy and Religion, beginning August 1, 1975, on a ten-month basis with a salary of \$12,800. This is a new position.

Personal: Born Detroit, Michigan. 1945. Married.

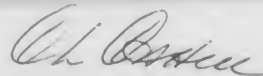
Educational Background: B. A., North Texas State University, 1970. M.A., University of Oklahoma, 1971. Ph.D., Boston College, 1974.

Teaching Experience: Instructor with Upward Bound Program, Bowling Green University, 1970-71. Teaching Assistant, University of Oklahoma, 1971-72. Teaching Fellow, Boston College, 1974-75.

Professional Organization Memberships: Society for Phenomenological and Existential Philosophy, American Philosophical Association, Metaphysical Society. International Husserl and Phenomenological Research Society.

Doctor Robbins was interviewed by Vice Chancellor Cahill, by Dr. James Megivern, Chairman of the Department of Philosophy and Religion, and by members of the Department of Philosophy and Religion.

Respectfully submitted,



Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

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* * * * *

BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Institute of Marine Bio-Medical
Research, Wrightsville Sound

Thursday, January 15, 1976
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF DECEMBER 16, 1975 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
- (7) NEW BUSINESS

EXECUTIVE SESSION

- (8) PERSONNEL - VICE CHANCELLOR CHARLES L. CAHILL

* * * * *

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

January 15, 1976

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Institute of Marine Bio-Medical Research, at Wrightsville Sound, as guests of the Institute. Luncheon was served, followed by a tour of the facilities and an explanation of the experimental work being performed.

Following the tour of the facilities, the trustees returned to the board room for their meeting. Mr. Addison Hewlett, Jr., Chairman, presided.

The roll was called by Mrs. Burruss, the Assistant Secretary, and the following members were present:

Tony E. Brewington	George R. Little, Jr.
John B. Codington	Ashley M. Murphy
Mrs. Homer Davis	Mrs. Kenneth Newbold
E. B. Hardin, Jr.	E. S. Simpson
Addison Hewlett, Jr.	Harold G. Troy
William L. Hill, II	Thomas H. Wright, Jr.
Stephen L. Hobbs	

Representing the University were:

William H. Wagoner	William M. Malloy
Charles L. Cahill	James A. Price, Jr.

Other guests: David K. Miller, Chairman of the Faculty
Mrs. Dorothy Marshall, Director of Admissions
Daniel B. Plyler, Assistant Vice Chancellor
for Academic Affairs
Ralph W. Brauer, Director of IMBR
Robert O. Way, Administrative Officer-IMBR

Press Representative: Marjorie Smith

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meeting of December 16, 1975, Motion to approve the minutes was made by Mr. Murphy, seconded by Mr. Little. The motion carried.

CHANCELLOR'S REPORTContinuation of report on over-enrollment

Chancellor Wagoner reported that since the last meeting, a series of conferences relative to the enrollment ceiling for this institution had been held. He stated that approximately 150 plus applications had been processed and accepted for the spring term with the \$100 deposit. Through December 31, 1975, we were able to accept these applications. We were required to limit the number of hours taken by individuals in the non-degree program to five semester hours or less.

As of January 14, 1976 at 7:26 p.m., the enrollment report received by the Chancellor indicated that we had a head-count of 3,017 students. Of this, 2,567.25 were F.T.E. Out-of-state students comprised 105 of the head-count students, and 100 of the F.T.E. students, with the remainder being in-state students.

New Dormitory

While this item will be covered by the Buildings and Grounds Committee, Chancellor Wagoner stated that at the present time, the 200-bed dormitory is approximately 75% complete, and it is hoped that it will be ready for occupancy by summer, and

if not, it will definitely be ready by September.

Bond Issue - March 23, 1976

Chancellor Wagoner called to the attention of the board the \$40,000,000 bond issue which will be voted upon on March 23, 1976. This bond issue includes thirteen of the institutions. Three of the institutions received their appropriations during the last General Assembly and will not be included in this referendum. This institution has at stake a general classroom building to be built at a cost of \$1,600,000. (APPENDIX NO. 1). The Chancellor further stated that we have received television time to present this information to the public prior to the referendum, and a thirty-minute program will be aired on WECT-TV. Appearing on the program will be President Friday, Chancellor Wagoner, and the Chancellors of Pembroke and Fayetteville State. This classroom building is most important to the University of North Carolina at Wilmington, and he urged those present to inform their friends, business associates, etc., of this referendum, urging them to support the bond issue.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman, asked that Vice Chancellor Cahill and Mrs. Marshall report on the admissions procedures, deferring the remainder of her committee report to the Executive Session.

Doctor Cahill reported that it had been proposed that we cut off acceptance of applications for the fall semester as of August 1, 1976, and for the spring semester have the cut-off

date December 15, 1976. This would allow time to process those applications received, giving us some degree of control on the enrollments, since we had in the past always accepted applications right up to the day classes began. Doctor Cahill further stated that this limitation would be imposed on all students, without exception. Chancellor Wagoner stated that he did endorse this program and directed that steps be taken to notify all school systems in the eastern section of North Carolina of this, and that it be given ample publicity, so that all prospective students would be aware of this new procedure. Mrs. Newbold moved that this proposal endorsed by the Chancellor be accepted, seconded by Mr. Wright. The motion carried.

Buildings and Grounds Committee

Doctor Codington, chairman, asked that the report of his committee be deferred to the Executive Session.

There were no further reports of standing committees at this time.

REPORT OF VICE CHANCELLOR FOR BUSINESS AFFAIRS

Vice Chancellor James A. Price, Jr., presented to the board the Capital Improvements report, reviewing the items covered in this report. (APPENDIX NO. 2). He also reported on the status of the new dormitory; the needed renovations to Hoggard Hall, Kenan Hall, the gymnasium, Alderman Building, and the Student Services Building, to accommodate the handicapped, stating that it would cost approximately \$48,000.00

for these innovations. We have requested funds but have not received them. Mr. Price further stated that the third quarter allotment for this institution had been cut by \$50,000, since state revenues were not coming in as anticipated.

NEW BUSINESS

Mr. Wright - Textbook Changes

Mr. Wright brought up the question of frequent changes in textbooks which made it impossible for students to dispose of their books after taking a course, making the cost of books quite high for most students. Chancellor Wagoner stated that this had been a problem for some time, however, Doctor Cahill and Doctor Plyler had looked into the matter, and he called on Doctor Cahill to explain what had been done to rectify this situation. Doctor Cahill explained in detail the problems encountered and explained that most departments were making an effort to retain the same textbooks for at least two or three years, enabling the students to dispose of their books. He stated that this was difficult to cope with but the problem seems to be clearing up, although there are some areas where this problem cannot be avoided.

Dr. Brauer - Bookstore

Doctor Brauer asked that some effort be made to have the bookstore carry books other than textbooks so that people could browse around and buy regular books for their use. He stated that he felt this would be a most appropriate addition to our campus bookstore.

In response to an inquiry by Mr. Wright concerning a report from Mr. Rowell, Director of Development, who did not attend the meeting, Chancellor Wagoner explained that his absence was due to the fact that the campus had been receiving numerous inquiries about the earthquake prediction and he had felt it would be best for Mr. Rowell to be available on campus to handle any emergencies in the absence of the chancellor and the vice chancellors.

Chairman Hewlett extended the thanks of the board members to Doctor Brauer for the tour of the Marine Bio-Medical Research Institute, stating that this had been most interesting and informative.

A motion was made by Mr. Wright to go into Executive Session for the purpose of considering personnel matters and real property acquisitions. Seconded by Mrs. Davis, the motion carried. Chancellor Wagoner requested permission to have the three vice chancellors remain for the Executive Session.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hewlett.

Mrs. Newbold, chairman of the Academic Affairs Committee, presented in detail information on the creation of a new position, that of Academic Dean, explaining the duties of this position. Doctor Daniel B. Plyler, Assistant Vice Chancellor for Academic Affairs, has been recommended for this position by a faculty ad hoc committee, and Chancellor Wagoner has endorsed this appointment.

Chancellor Wagoner stated that this position was necessary due to the rapid growth and size of the campus, and means elevating in rank one of the positions of assistant vice chancellor to that of academic dean. Motion was made by Mrs. Newbold that the trustees were in concurrence with the chancellor on this appointment, seconded by Mr. Murphy. The motion carried. (APPENDIX NO. 3).

Mrs. Newbold then presented to the board action of the Academic Affairs Committee approving appointments not involving tenure, reappointments to the same rank, promotion with tenure, and granting of permanent tenure, for faculty members. (APPENDIX NO. 4).

BUILDINGS AND GROUNDS COMMITTEE

Acquisition of Real Property

In the absence of Doctor Codington, chairman of this committee who had been excused due to an emergency call, Chancellor Wagoner gave a report of the meeting of this committee which had been held just prior to the board meeting.

The Saline Water Plant located on Harbor Island, and consisting of 16.3 acres and numerous buildings, laboratories, etc., is being declared surplus by the government and will no longer operate after June 30, 1976. Mr. Barnes, assistant director of the Saline Research Division, has contacted the University of North Carolina at Wilmington to determine if there was an interest in this property. A discussion with the University Marine Science Council about this revealed that there was also an interest on

the part of North Carolina State and the University of North Carolina at Chapel Hill, as well as the University of North Carolina at Wilmington. We are interested in obtaining this as an adjunct of this campus since this would give us the immediate opportunity of expanding the weaker links of our marine science program. The Buildings and Grounds Committee voted unanimously their favorable reaction to the acquisition of this property. Doctor Codington, who left on an emergency call, and Mr. Wright, who was leaving town by plane before this matter came before the full board, had both asked to be recorded in the minutes as being in favor of acquiring this property. Motion was made by Mrs. Davis that we make every effort to acquire the saline plant, directing the chancellor to take such steps as are necessary to implement the acquisition of this property; seconded by Mr. Simpson. The motion carried.

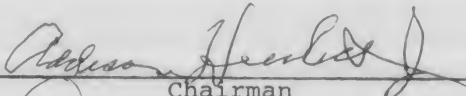
(APPENDIX NO. 5).

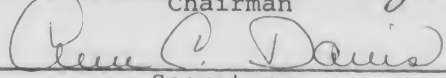
Mrs. Newbold moved that the Executive Session be adjourned; seconded by Mr. Murphy; and the board went into open session.

Motion to approve the reports of the Academic Affairs Committee and the Buildings and Grounds Committee was made by Mr. Hardin; seconded by Mr. Simpson. The motion carried.

Chancellor Wagoner announced that the next regularly scheduled meeting of the board will be held on Thursday, April 8, 1976, in the board room of the Edwin A. Alderman Building.

There being no further business, the meeting was adjourned at 2:30 p.m.


Chairman


Secretary

JUSTIFICATION FOR A GENERAL CLASSROOM BUILDING
FOR THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The University of North Carolina at Wilmington has a very urgent need for additional general classroom space. Within the past few years, four general purpose classrooms have been converted into administrative office areas; and it is anticipated that eventually all classroom space in the Edwin A. Alderman Administration Building will be relegated to administrative use. Currently five academic departments use the general classrooms in Alderman Building and will be displaced when the building is converted for purely administrative usage.

Projected growth in student enrollment and the resulting demand for additional faculty members and expansion of the academic program also justify the request for additional classroom space. While the institution has experienced a steady increase in enrollment from year to year, growth has mushroomed since 1969 when Wilmington College was made a campus of The University of North Carolina. For instance, during the three-year period 1965-68 when the institution was a four-year state-supported college but not a campus of the university, enrollment increased only 1.78 percent; however, during the next three-year period after the campus was consolidated by the university, enrollment increased by 51.56 percent. In 1971, the overall growth percentage for the period 1971-72 to 1976-77 was predicted to be 45.65 percent, when in actuality the growth rate up through the fall semester of the 1975-76 academic year has been 70.21 percent.

The proposed general purpose classroom building for the Wilmington campus, to be built at a cost of \$1,665,000, will have 22 classrooms, six seminar rooms and 22 faculty offices.

STATE INSTITUTIONS OF HIGHER EDUCATION
CAPITAL IMPROVEMENT BOND ACT

North Carolina voters will go to the polls on March 23 to determine the fate of a \$43,267,000 bond issue to finance capital improvements projects on 13 of the 16 campuses of The University of North Carolina.

The 1975 General Assembly voted overwhelmingly to submit the bond issue to a public referendum when a revenue shortfall severely limited direct appropriations for construction of needed higher education facilities across the state. The Senate approved the referendum by a vote of 38-1, and the House of Representatives by a vote of 80-0.

Thirteen of the 16 UNC campuses have building projects in the bond issue. The three campuses without projects are East Carolina University, which received from the 1975 General Assembly a direct appropriation of \$28,145,000 for capital improvements during 1975-77 for its School of Medicine; North Carolina Central University which in 1975 received a direct appropriation of \$2,500,000 for a new Law School building; and the North Carolina School of the Arts which in 1974 received a direct appropriation of \$3,685,000 for a new classroom building.

Projects to be financed through the sale of bonds include classroom buildings at Fayetteville State University, \$4,380,000; North Carolina A & T State University, \$2,127,000; Pembroke State University (including funds for restoration of "Old Main")

BOND ISSUE
Page 2

\$2,335,000; UNC-Asheville, \$1,900,000; UNC-Charlotte, \$6,000,000; UNC-Greensboro, \$5,153,000; UNC-Wilmington, \$1,665,000; and Winston-Salem State University, \$2,175,000.

Other projects to be financed if the referendum passes are a building addition for classrooms and laboratories in biological sciences at N. C. State University, \$2,705,000; a physical education and intramural facility at UNC-Chapel Hill, \$5,372,000; an administration building at Western Carolina University, \$3,423,000; an addition to the library at Appalachian State University, \$3,328,000; an addition to the library at Elizabeth City State University, \$1,204,000; and university-wide architectural barrier removal to aid the handicapped and Occupational Safety and Health Act projects, and land acquisition, \$1,500,000.

Before the building projects were included in the bond issue, chancellors of the 13 campuses were required to document the need to the UNC General Administration and the Board of Governors. Subsequent screenings occurred before the appropriate legislative committees.

Among those advocating passage of the bond issue are State Treasurer Edwin Gill, long renowned for his statesmanship and integrity in the direction of North Carolina's finances; State Representative Jimmy Love, chairman of the House Appropriations Committee; State Senator Ralph Scott, chairman of the Senate Appropriations Committee; University of North Carolina President William C. Friday; Board of Governors Chairman William A. Dees, Jr.; and chancellors of all 16 state university campuses.

SUPPORTING STATEMENT BY STATE TREASURER EDWIN GILL

I will officially support the bond issue for capital improvements on the campuses of the University of North Carolina. The State of North Carolina has a long tradition of conducting its affairs in a prudent, fiscally sound manner, and at the same time meeting the demonstrated needs of its citizens. The bond issue for capital improvements for the university fits that tradition, and, as State Treasurer, I commend it to all North Carolinians.

The State can afford the bonds and the university needs these buildings. It has long been my position that we must meet the demands for broader and better educational opportunities for our youth. We must continue the research so vital to North Carolina's economy. And, we must guarantee a continuation of the high level of public service to all of the people by the university that has undergirded much of our progress for so many years. It is my opinion that these construction projects will contribute to the realization of all our goals, and therefore, I shall support the passage of the bond referendum on March 23rd.

I regard the university as the heart of our educational leadership in North Carolina. Its vigorous efforts on behalf of all phases of education are generally known; in my support of these bonds, I feel that I am making a valid contribution to the cause of education in North Carolina.

SUPPORTING STATEMENT BY JIMMY LOVE, CHAIRMAN OF THE HOUSE
APPROPRIATIONS COMMITTEE

The General Assembly recognized that these buildings are needed, but it lacked the money to build them. I shall vote for this bond issue.

SUPPORTING STATEMENT BY RALPH SCOTT, CHAIRMAN OF THE SENATE
APPROPRIATIONS COMMITTEE

These young folks we're training now are going to be running the country in a few years and we've got to give them opportunities. I'm 100 percent for the bond issue.

SUPPORTING STATEMENT BY WILLIAM A. DEES, JR., CHAIRMAN OF THE
BOARD OF GOVERNORS OF THE UNIVERSITY OF NORTH CAROLINA

The Board of Governors satisfied virtually every member of the 1975 General Assembly that the buildings included in the bond issue constituted a legitimate need. I believe the record of this State clearly shows that the people respond positively to such needs, and I am confident they will make such a response on March 23.

Since 1949, the people have approved state-wide bond issues of \$500,000,000 for roads and highways, \$175,000,000 for the public schools, \$150,000,000 for clean water and \$34,053,000 for mental institutions. For the same period, the 16 constituent institutions now comprising The University of North Carolina received \$18,173,000 from one bond referendum.

Meanwhile the university has expanded its services to the people and its enrollment has grown as the demand for post-secondary education has grown. The 1964 fall enrollment of the university's constituent institutions was 50,884 while the 1975 fall enrollment was 104,786. We are not seeking expansion funds, but funds to accommodate young men and women of North Carolina who are already on our campuses.

SUPPORTING STATEMENT BY DR. WILLIAM C. FRIDAY, PRESIDENT OF
THE UNIVERSITY OF NORTH CAROLINA

North Carolinians have repeatedly demonstrated their affection for the University and their appreciation for what it has done in teaching, in improving the economy of the State, and in extending public services that touch the lives of every one of them.

The people of this State are the stockholders of the University. They properly expect the custodians of their investment to be accountable, and the administration of the University will be worthy of their trust. We must never forget that our institutions are inhabited by the greatest resource North Carolina possesses--its young people.

Most of the building projects included in the bond issue had received planning money from previous sessions of the General Assembly, so that the 1975 action was, in effect, a reaffirmation of legislative sentiment that the projects were worthy although the money was not available for direct appropriation.

January 15, 1976

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

AUTHORIZED

- 1969 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
Leslie N. Boney, Architect
Project 75% complete. Estimated completion date July 1976.
Project on schedule.
- 1973 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
Not under active planning.
- 1973 - Student Parking Lot \$75,000 (Self-Liquidating)
Contract document stage. Bids received 12-17-75.
Low bidder L.R. Armstrong & Sons, Inc.
Estimated completion date 2-15-76.
- 1973 - Health & Physical Education Building \$4,323,000
Jordan, Snowdon & McVicker, Architects
Project 21% complete. Estimated completion date August 1977.
- 1973 - Wildflower and Plant Preserve \$25,000 (Gift-Bluthenthal)
Pond and Fencing portion completed at cost of \$15,415.
- 1974 - Greenhouse \$75,000 (Grant-Kresge Foundation)
Henry Von Oesen, Architect
Project 99% complete.
Estimated completion date January 31, 1976.
- 1975 - Cross Campus Connecting Road \$135,000
In planning stage.
Construction to begin February 1976 (estimated).
- 1975 - Student Store \$93,000 (Self-Liquidating)
In planning stage.
Construction to begin March 1976 (estimated).

University of North Carolina

at Wilmington

28401

January 5, 1975

Mrs. Kenneth Newbold
729 Richmond Street
Laurinburg, North Carolina 28352

Dear Mrs. Newbold:

Realizing that you will probably have a meeting of your committee during my absence from the campus, I respectfully request that you discuss with the Academic Affairs Committee my recommendation for the appointment of Dr. Daniel Belk Plyler as Academic Dean effective on the date of approval by the Board of Governors of the University. Doctor Plyler is currently Assistant Vice Chancellor for Academic Affairs and is in my opinion uniquely qualified for this position.

President Friday has authorized the creation of this senior administrative position due to the growth of this campus and for the past several weeks I have been working closely with a faculty committee chaired by Dr. David Miller, Chairman of the Faculty, in searching for a suitable nominee. Doctor Cahill, to whom the Dean will directly report, is fully conversant with the need for this administrative change and is authorized by me to speak in my behalf to your committee on this matter.

Since this nomination is for a senior administrative position my recommendation to your committee is to consider Doctor Plyler's nomination and if the committee concurs to report to the full board of trustees at its next meeting its consensus for the full board's consideration. You will recall that the Chancellor is required to consult with the Board of Trustees on such matters prior to his submission of nominees to the President of the University. For your information I am attaching a copy of Doctor Plyler's resume.

Thanking you for your consideration, I am

Sincerely yours,

William H. Wagoner
Chancellor

Enclosure

PERSONAL DATA

NAME: Plyler, Daniel Belk

HOME ADDRESS: 6225 Mallard Dr., Wilmington, N.C. 28401 TEL: 919-791-1939

BUSINESS ADDRESS: University of North Carolina TEL: 919-791-4330
at Wilmington EXT. 208
P. O. Box 3725, Azalea Station
Wilmington, N. C. 28401

BIRTHDATE: Nov. 24, 1936 BIRTHPLACE: Gastonia, N. C.

WIFE'S NAME: Irmgard Haller

BIRTHDATE: March 31, 1937 BIRTHPLACE: Honduras, Central America

CHILDREN: Twin Daughters - Jennifer Lee and Debora Faye

DATE OF BIRTHS: January 14, 1966 BIRTHPLACE: Salisbury, N. C.

CHURCH AFFILIATION: Methodist

EDUCATIONAL BACKGROUND

INSTITUTION	DATE OF ATTENDANCE	DEGREE
Frank L. Ashley High School	1953-1955	---
Brevard College, Brevard, N. C.	1955-1956	---
Pfeiffer College, Misenheimer, N. C.	1956-1959	A.B.
University of North Carolina, Chapel Hill, N. C.	1959-1962	M.A.
University of North Carolina Chapel Hill, N. C.	1962-1964	PH.D.

ACADEMIC EMPHASIS

UNDERGRADUATE MAJOR: Biology MINOR: Chemistry

GRADUATE MAJOR: Plant Growth, Biochemistry MINOR: Genetics
and Physiology

PROFESSIONAL EXPERIENCE

University of North Carolina, Chapel Hill, Laboratory Instructor General Botany,
1959-1960, General Physiology, 1960-62

Catawba College, Salisbury, N. C., Assistant Professor Biology, 1964-65. Associate
Professor Biology, 1965-66 in Department of Biology

University of North Carolina at Chapel Hill Summer School, Associate Professor
Botany, 1965.

Wilmington College, Wilmington, N. C. Associate Professor Biology, 1965-1968

University of North Carolina at Wilmington, Professor Biology, 1969 -

University of North Carolina at Wilmington, Chairman, Department of Biology
1970-73

University of North Carolina at Wilmington, Director, Program in Marine Sciences
1972-74

University of North Carolina at Wilmington, Assistant Vice Chancellor for Academic
Affairs, 1973 -

AREAS OF TEACHING INTERESTS

Plant Physiology
Plant Growth and Development
Cellular Physiology and Biochemistry
Genetics
General Botany
General Biology

RELATED PROFESSIONAL EXPERIENCES

Chairman, Local Arrangements Committee of the North Carolina Academy of Science
Meeting at UNC-Wilmington (1969)

Chairman, Botany Section, North Carolina Academy of Science (1970)

Chairman, Projections Committee of Institutional Self-Study (1971)

Chairman, Committee to Assist the Chancellor in Selecting a New Vice Chancellor
for Academic Affairs, UNC-Wilmington (1971)

Chairman, Curriculum Committee, UNC-Wilmington (1972)

Chairman, Environmental Studies Steering Committee, UNC-Wilmington (1973-75)

UNC-Wilmington Representative to the University Marine Science Council (1973-75)

Governor's Appointee to the Administrative Board of the North Carolina Marine
Science Center

1445085
RELATED PROFESSIONAL EXPERIENCES - CONTINUED

Member, Southern Association Visitation Team to evaluate proposed graduate program in Marine Biology at Charleston College (1973)

Member, Southern Association Evaluation Team, College of William and Mary (1974)

Chairman, Ad Hoc Committee to Advise the Chancellor on the Universities Bookstore Policies and Procedures (1975)

COMMITTEE MEMBERSHIPS, UNC-WILMINGTON (1968-72)

Admissions and Standards Committee
Calendar Committee
Curriculum Committee
Vice Chancellor for Academic Affairs
Advisory Committee
Research Committee

FELLOWSHIPS, HONORS, SOCIETIES

University of North Carolina, Assistantships, 1959-1962
Teaching Fellowship, University of North Carolina, 1963
Coker Fellowship, University of North Carolina, 1964
National Science Fellowship, Summer 1961
National Institutes of Health Fellowship, 1962-1964

Sigma Pi Alpha, 1956
Phi Theta Kappa, 1956

The Society of the Sigma Xi, 1961

The North Carolina Academy of Science
The Elisha Mitchell Scientific Society
The Association of Southeastern Biologists

PUBLICATIONS

- 1962 - Effects of Maleic Hydrazide and Related Compounds on the Growth of Phaseolus Vulgaris. Thesis-UNC Library.
- 1964 - Mode of Action of Maleic Hydrazide. University Microfilms
- 1964 - The Molecular Requirements for the Growth Inhibiting Properties of Maleic Hydrazide. Presented to the Botany Section at the 1964 annual meeting of the North Carolina Academy of Science.
- 1966 - Influence of 22 Maleic Hydrazide Derivatives or Related Compounds on the Growth of Phaseolus Vulgaris. Elisha Mitchell Scientific Society Journal
- 1969 - With G.W. Whitehead, J. B. Levy, and J. C. Bird, Determination of the Ionization Constants of Maleic Hydrazide and Some of Its Derivatives. Presented to the 1969 meeting of the North Carolina Academy of Science, abstract published in the Journal of the Elisha Mitchell Scientific Society, V. 85, 1969.

PUBLICATIONS - CONTINUED

1970 - Hydroxyurea, A Plant Growth Inhibitor Presented to the 1970 meeting of the North Carolina Academy of Science. Abstract published in the Journal of the Elisha Mitchell Scientific Society, 1970.

University of North Carolina

at Wilmington

28401

January 8, 1976

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following additional personnel change at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

Roger Coyle Lowery, as Assistant Professor, Department of Political Science, beginning August 1, 1976, with a salary of \$11,000. This appointment is contingent upon Mr. Lowery's completing the requirements for the Ph.D. by the beginning of the fall semester 1976. This is a continuation of the position as Instructor which Mr. Lowery has held since 1974.

Personal: Born Parsons, Kansas, 1944. Single.

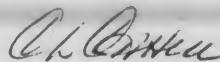
Educational Background: Southern Illinois U-Edwardsville, B.A. 1966; M.A., 1969. Washington University, St. Louis, Ph.D. in progress.

Teaching Experience: Teaching Assistant, Southern Illinois, 1966-1968. Instructor, Mo. South. State College, 1969. Teaching Assistant, Washington University, 1971-1973. Instructor, UNC-W, 1974-.

Professional Organization Memberships: American Political Science Association, American Association of University Professors.

Mr. Lowery was interviewed by Vice Chancellor Cahill, Dr. James C. Dixon--Chairman of the Department of Political Science, and is known by the members of the UNC-Wilmington faculty.

Respectfully submitted, . . .



Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

University of North Carolina

at Wilmington

28401

January 7, 1976

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

William F. Ainsley, Jr., as Assistant Professor, Department of Earth Sciences, beginning August 1, 1976, with a salary of \$12,100 on a ten-month basis. This appointment is contingent upon Mr. Ainsley's completing the requirements for the Ph.D. by the beginning of the fall semester 1976. This is a continuation of the position as Instructor which Mr. Ainsley has held since August 1973.

Personal: Born Elizabeth City, N. C., 1944. Married. Two children.

Education: UNC-Chapel Hill, A.B., 1966; Southeastern Baptist Theological Seminary, M.Div., 1969; UNC-Chapel Hill, M.A., 1972, Ph.D. in progress.

Professional Experience: Graduate Instructor, 1972, Teaching Assistant 1969-1972, UNC-Chapel Hill.

Professional Organization Memberships: American Geographers (National and Southeastern Division), the North Carolina Geographical Society, and the American Geographical Society.

Mr. Ainsley was interviewed by Vice Chancellor Cahill, Dr. Duncan Randall--Chairman of the Department of Earth Sciences, and is known by the majority of the UNC-Wilmington faculty.

Sue Lamb Snyder, as Assistant Professor, Department of Psychology, beginning August 1, 1976, with a salary of \$12,000 on a ten-month basis. This is a continuation of the position she has held as Lecturer since August 1975.

Personal: Born McComb, Illinois, 1943. Married. One child.

Page 2
William H. Wagoner
January 7, 1976

Educational Background: UNC-Chapel Hill, B.A., 1966; MSW 1969.
University of Iowa, Ph.D., 1975.

Doctor Snyder was interviewed by Vice Chancellor Cahill, Dr. John T. Williams, Jr.--Chairman of the Department of Psychology, and is known by the members of the Psychology Department.

Richard Spencer Steen, as Assistant Professor, Department of Music, beginning August 1, 1976, with a salary of \$11,950, on a ten-month basis. This is a continuation of the position he has held as Instructor since August 1973.

Personal: Born Decorah, Iowa, 1948. Single.

Educational Background: St. Olaf College, B.A., 1969. Yale School of Music, M.M.A., 1972.

Professional Experience: Bass section leader of St. Olaf Choir, 1968-1969. Conductor of Yale Apollo Glee Club, 1970-1971. Private voice teacher, Yale University, 1971-1972. Choral conductor and teacher of private voice and Music Education, Rhode Island College, 1972-1973.

Professional Organization Memberships: American Choral Directors Association, National Association of Teachers of Singing.

Mr. Steen was interviewed by Vice Chancellor Cahill, Dr. Richard Deas--Chairman of the Department of Music, the members of the Music Department, and is known by the majority of the UNC-Wilmington faculty.

George Douglas Thornton, as Assistant Professor, Department of Music, beginning August 1, 1976, with a salary of \$11,950, on a ten-month basis. This is a continuation of the position he has held as Instructor since August 1973.

Personal: Born Washington, D. C., 1942. Married. One child.

Education: Eastman School of Music, B.M., 1964; M.M., 1968.

Teaching Experience: Iola City Schools, Iola, Kansas, and Allen County Community Junior College, 1964-1968. Norfolk City Schools.

Professional Playing Experience: Violist, Tulsa Philharmonic Orchestra, 1967-68; Peninsula Symphony Orchestra, 1968 & 1971; Norfolk Symphony Orchestra, 1968-1973.

Page 3
William H. Wagoner
January 7, 1976

Professional Organization Memberships: MENC, ASTA, NEA, Musician's Union.

Mr. Thornton was interviewed by Vice Chancellor Cahill, Dr. Richard Deas--Chairman of the Department of Music, and is known by the members of the Music Department.

David Ronald Johnson, as Assistant Professor and Acquisitions Librarian, beginning July 1, 1976, with a salary of \$11,200 on a twelve-month basis.

Personal: Born 1945, Lumberton, N. C. Single.

Educational Background: East Carolina University, A.B., 1967. George Peabody College for Teachers, M.L.S., 1973.

Professional Experience: Instructor and Acquisitions Librarian, University of North Carolina at Wilmington, 1973 to present.

Professional Organization Memberships: American Library Association, College & Research Libraries Division, RSBR Committee, (1973-); American Association of University Professors, Chairman, Local Chapter Editorial Committee (1975-); North Carolina Library Association; Beta Phi Mu.

Mr. Johnson was interviewed by Vice Chancellor Cahill, Mr. Lenox Cooper, Jr. and is known by the members of the UNC-Wilmington faculty.

REAPPOINTMENTS 1977-78

Derick G. S. Davis, as Assistant Professor, Department of Physical Education.

Claude Herman Farrell, III, as Assistant Professor, Department of Business and Economics.

Ralph Michael Goins, as Assistant Professor, Department of Art.

William W. Hall, Jr. as Assistant Professor, Department of Business and Economics.

Kathleen Helena Kowal, as Assistant Professor, Department of Psychology.

Page 4
William H. Wagoner
January 7, 1976

RECOMMENDATION FOR PROMOTION WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1976

Betty Jo Welch, from Assistant Professor to Associate Professor, with permanent tenure, Department of Drama and Speech, with a salary of \$14,050 on a ten-month basis.

Personal: Born Madison, Tenn., 1934. Married. Three children.

Educational Background: Middle Tennessee State University, B.S., 1956; M.S., 1957. George Peabody College for Teachers, Education Specialist, 1963.

Teaching Experience: Teacher of English IV and Speech at Two Rivers High School, Nashville, Tennessee, 1964-66. Instructor, 1966-68, Assistant Professor, 1968-1970, George Peabody College for Teachers. Assistant Professor, University of North Carolina at Wilmington 1970 to present.

Professional Organization Memberships: American Association of University Professors, American Forensic Association, Speech Communication Association of America, Southern Speech Communication Association, North Carolina Speech and Drama Association, National Council of Teachers of English.

Publications B.J. Welch, A Complement to the Basic Speech Course, Burgess Publishing Co., 1975. B.J. Welch, Teaching Freshman College English, Peabody Press, Nashville, 1963.

Service: Elected to the Committee on Committees, 1971-72, Secretary, 1972-1973 and 1973-74. Elected to the Vice Chancellor's Advisory Committee, 1971-72. Elected Chairman of the Faculty, 1973-74 and 1974-75. Served as Chairman of the Faculty Long-Range Planning Committee, the Chairman of the Faculty Committee on Promotion and Tenure, 1973-74; Chairman of the Tenure Document Revision Committee, 1975-76. Appointed Parliamentarian for the Faculty in 1971-72. Has also served on the Governance Document Committee, Advisory Committee for the Multiple Abilities Program, Calendar Committee, Agenda Committee for Faculty, O. Max Gardner Award Committee, Faculty Professional Relations Committee, Curriculum Committee, Schweitzer Prize Council.

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William H. Wagoner
January 7, 1976

RECOMMENDATIONS FOR APPOINTMENT WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1976

Syed S. Ahmad, Assistant Professor, Department of Political Science,
with permanent tenure, with a salary of \$14,100 on a ten-month basis.

Personal: Born Shikohabad, India, 1940. Married.

Educational Background: Aligarh University, India, B.A., 1957;
M.A., 1959. University of Tennessee, Ph.D., 1971. Two years of
graduate study in Public Administration at University of Manchester
in England, 1961-1963.

Teaching and Other Vocational Experience: Teaching Assistant,
1965-1968, Instructor, 1968-1970, University of Tennessee. Visiting
Lecturer, 1966-1967, Knoxville College. Lecturer, 1970-1971,
Assistant Professor, 1971 to present, University of North Carolina
at Wilmington. Research Fellow at the Aligarh University, 1959-
1960; Research Fellow at the University of Manchester, Manchester,
England, 1961-1962.

Professional Organization Memberships: Southern Political Science
Association, North Carolina Political Science Association, American
Society of International Law, Pi Sigma Alpha--honorary Political
Science organization.

James C. Halsey, Assistant Professor, Department of Mathematics, with
permanent tenure, with a salary of \$14,000 on a ten-month basis.

Personal: Born Winston-Salem, North Carolina, 1941. Single.

Educational Background: North Carolina State University, B.S.,
1964; M.A., 1967; Ph.D., 1970.

Teaching and Other Vocational Experience: Engineering Assistant--
Computer Design, Northronics, Hawthorne, California, 1962-1963.
Research Assistant, Physics Department, 1/65 - 8/66; Graduate
Assistant, 4 years; Instructor, one year, North Carolina State
University. Assistant Professor 1971 to present, University of
North Carolina at Wilmington.

Professional Organization Memberships: Association for Computing
Machinery, Mathematical Association of America, American Mathematical
Society, Pi Mu Epsilon, Sigma Pi Sigma, Phi Kappa Phi.

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William H. Wagoner
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Publications: Three articles in professional journals.

Haskell V. Hart, Assistant Professor, Department of Chemistry, with permanent tenure, with a salary of \$13,300 on a ten-month basis.

Personal: Born Chicago, Illinois, 1943. Married.

Educational Background: University of Illinois, B.S., 1965. Harvard University, A.M., 1966; Ph.D., 1973.

Teaching and Other Vocational Experience: Teaching Fellow in Chemistry, Harvard University, 1966-67, 1969. Assistant Professor, University of North Carolina at Wilmington 1971 to present.

Professional Organization Memberships: American Chemical Society, American Association of University Professors, Secretary-Treasurer of UNC-W Chapter of AAUP.

Publications: Hart, H. and Kendall, D., Solutions Manual for Additional Problems to Accompany Chemistry: A Study of Matter (Garrett, Lippincott and Verhoek), Ginn and Co., Waltham, Mass., 1969. Five articles in professional journals and one in preparation.

Richard Terry Mount, Assistant Professor, Department of Modern Languages, with permanent tenure, with a salary of \$12,600 on a ten-month basis.

Personal: Born Montgomery, Alabama, 1944. Married.

Educational Background: Vanderbilt University, B.A., 1965. University of North Carolina at Chapel Hill, M.A., 1967. University of Kentucky, Ph.D., 1975.

Teaching Experience: Research Assistant, 1968-1969, Teaching Assistant, 1967-1971; University of Kentucky. Teaching Assistant, University of North Carolina at Chapel Hill, 1965-1967. Assistant Professor, University of North Carolina at Wilmington, 1971 to present.

Professional Organization Memberships South Atlantic Modern Language Association, American Association of Teachers of Spanish and Portuguese.

Tsai-En Sieren Assistant Professor with permanent tenure and Assistant Catalog Librarian, with a salary of \$13,500 on a twelve-month basis.

Personal: Born Hupei, China, 1940. Married.

Educational Background: Soochow University, B.A., 1964. Emory University, M.Ln., 1967.

Professional Experience: Assistant Cataloger, 1967-1971; Assistant Professor and Assistant Catalog Librarian, 1971 to present; University of North Carolina at Wilmington.

Professional Organization Membership: North Carolina Library Association.

Philip C. Smith, Jr., Assistant Professor with permanent tenure, and Readers' Services Librarian, with a salary of \$14,222 on a twelve-month basis.

Personal: Born Akron, Ohio, 1922. Married. Three children.

Educational Background: United States Naval Academy, B.S., 1946. Florida State University, M.S., 1967.

Professional Experience: Assistant Professor of Naval Science (1953-1956), Associate Professor of Naval Science, Miami University. Assistant Professor and Head Librarian (1967-1969), Methodist College. Assistant Librarian (1969-1971), Assistant Professor and Readers' Services Librarian, (1971 to present) University of North Carolina at Wilmington.

Publication: A Manual for Key punching from Catalog Cards Based on MARC Manuals Used by the Library of Congress, 2nd Edition, 1940, by Margaret W. Bennett, H.L. Buckmaster, John E. Haluska, Bonnie L. Lippart, William R. Rolland, Philip C. Smith, Jr. and Nellie L. Waltner.

Larry Winfield Usilton, III, Assistant Professor, Department of History, with permanent tenure, with a salary of \$13,450 on a ten-month basis.

Personal: Born Lake Wales, Florida, 1946. Married. Two children.

Educational Background: Mississippi State University, B.A., 1968; M.A., 1969; Ph.D., 1971.

Teaching Experience Graduate Assistant, Mississippi State University, 1969-1971. Assistant Professor, 1971 to present, University of North Carolina at Wilmington.

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Professional Organization Memberships: Medieval Academy of America, A Guide to Cistercian Scholarship, Who's Who in North America, Southern Historical Association (European Section), Phi Kappa Phi, Phi Alpha Theta, Suffolk Records Society, Membership Committee for The Association of Historians in Eastern North Carolina.

Publications: One article published in professional journal. Two articles submitted for publication. Three articles in progress. Two books in progress.

John Taylor Williams, Jr., Associate Professor, Department of Psychology, with permanent tenure, with a salary of \$17,500 on a ten-month basis.

Personal: Born St. Charles, Missouri, 1941. Married. Two children.

Educational Background: University of Texas at Arlington, B.A., 1963; University of Florida, M.A., 1965, Ph.D., 1967.

Teaching and Other Vocational Experience. Graduate Assistant, University of Florida, 1962-63; Experimental psychology trainee at the VA Hospital in Augusta, 1964-65; Graduate Assistant, University of Florida, 1965-66; Research technician at the VA Hospital in Augusta, Georgia, 1966-67. Part-time Instructor, Augusta College, 1967; Instructor, Columbia College, 1969; Assistant Professor, University of South Carolina, 1969-72. Associate Professor, UNC-Wilmington, 1972 to present.

Professional Organization Memberships: American Psychological Association, American Institute of Biological Sciences, Sigma XI, American Association for the Advancement of Science, the American Littoral Society, International Oceanographic Foundation, Animal Behavior Society, Psychonomic Society, Phi Kappa Theta.

Publications: Fifteen articles in professional journals. Several papers presented at annual or regional professional meetings.

Respectfully submitted,



Charles L. Cahill
Vice Chancellor for
Academic Affairs

BUILDING AND GROUNDS COMMITTEE OF THE BOARD OF TRUSTEES OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Meeting
January 15, 1976
Institute of Marine Bio Medical Research 12 noon

Present: Dr. John B. Codington, Chairman
Mrs. Homer Davis
Mr. E.S. Simpson
Mr. Thomas H. Wright, Jr.

Others Present: Dr. W.H. Wagoner
Mr. James A. Price, Jr.

The meeting was called to order by the Chairman.

Chairman Codington announced the committee had selected the Architectural Firm of Jefferies and Faris of Wilmington to receive the contract to design the new general classroom building on campus, if the State's Capital Improvements Bond Referendum passes on March 23, 1976 and the project funds become available.

The Committee deferred action on approving a site for the new Bookstore Building. They directed that the possible site be coordinated with the prospective architects for the new general classroom building, to again be referred to the Committee for action.

Dr. Wagoner discussed information he had received concerning the phasing out of the Wrightsville Beach Test Facility by the U.S. Department of Interior on or about July 1, 1976, and furnished a description of the facility (Attachment #1). He briefly outlined the ways the University could utilize the facility and the value of obtaining it when it becomes available.

The Committee agreed that it would be a most valuable and needed asset for the University and discussed with Dr. Wagoner the steps necessary to attempt to obtain it at no cost to the University.

Motion was made, seconded and passed that the Building Committee recommends to the Board of Trustees that they concur with and endorse Dr. Wagoner's proposal to acquire the Wrightsville Beach Test Facility and further that the Board authorize and direct Dr. Wagoner to immediately proceed with the necessary steps to acquire the facility.

OFFICE OF WATER RESEARCH AND TECHNOLOGY
 WRIGHTSVILLE BEACH TEST FACILITY
 WRIGHTSVILLE BEACH, NORTH CAROLINA

Brief description of grounds, buildings, facilities and equipment:

Financial Investment

Facility	\$3,452,000
Pilot Plants	<u>1,225,262</u>
Total Current Value	\$4,677,262

I. REAL PROPERTY

A. Land: 16.3 acres (see attached Sketch A-1)

B. Buildings:

1. Office Building - block structure 180' x 48' with a total of 8640 square feet. All heated and air conditioned, contains reception area, offices, telephone switchboard, laboratory, lunch room, library, conference room, restrooms, and storage areas. Also has a 75 square foot guard shack attached on end of building.

2. Warehouses (2) -

a. one building is 120' x 40' with reinforced concrete floor, steel structure, asbestos siding and roofing, 14' x 14' service doors on each end, 5-ton overhead crane, completely heated, gravity vented, with complete lighting and electrical service for welding. Also located inside this building is a 8' x 18' x 10' walk-in cooler with 149 sq. ft. of refrigerated storage space.

b. The second warehouse is 75' x 40' with reinforced concrete floor, steel structure, asbestos siding and roofing, 4 service doors (one - 14' x 14'; three - 12' x 10'), completely heated, ventilated and lighted, containing seven enclosed bays (six - 12' x 12'; one - 12' x 40').

3. **Maintenance Shop** - A concrete block building 30' x 80' containing locker and shower facilities. The building houses the following equipment: one - 18" lathe, 5' between centers; one - 12" lathe, 2' between centers; one - 24" shaper; one - drill press; one - milling machine; one - radial drill; two - band saws; one - pipe threader; and two - welding machines. (Note: some of these items may be removed prior to release by OWRT.)
4. **Boiler House** - Building is 100' x 51' with reinforced concrete floors, steel structure, asbestos siding and roofing. The building houses three high pressure boilers (250 psig, 460°F); one boiler with 50,000 #/hr capacity, and two boilers each with 10,000 #/hr capacity. This building also houses a central air compressor providing industrial air to the test pads.
5. **Garage** - Building is 31' x 32' with reinforced concrete floor, steel structure, asbestos siding and roofing. This building has a covered lean-to of the same materials 31' x 8.5'. The interior of this building has been fitted with shelves and bins for material storage.
6. **Test Pad Buildings** - Several test pads have covered structures as follows:
 - a. Pad 1 - Entire pad is covered with a high bay building 32' x 42' x 30' high. The building is steel structure with asbestos siding and roofing. Heated throughout.
 - b. Pad 3 - Two buildings, one - 20' x 20' structural steel with fiberglass siding and roofing; one - 40' x 11.5' w/second story 20' x 11.5' building made of structural steel w/corrugated metal siding and roofing. First building is heated only, the second building is partly heated and air-conditioned (A/C).

c. Pad 4 - Concrete block building 20' x 10' w/built-up roofing. A/C and heated.

d. Pad 5 - Concrete block building 30' x 12' w/built-up roofing. A/C and heated.

e. Pad 12 - Structural steel building 32' x 25' w/fiberglass siding and roofing. Heated only.

f. Pad 6 - Structural steel building 20' x 20' w/fiberglass siding and roofing. Heated only.

g. Pad 10 - Structural steel building 32' x 22' w/asbestos siding and roofing. Heated only.

h. Pad 11 - Structural steel and concrete block building irregular shape with approximately 1800 sq. ft. covered. Building has part asbestos siding and roofing and the rest concrete block w/built-up roofing. Partly A/C and all heated.

7. Miscellaneous Buildings -

a. Concrete block building 30' x 25' located on east side of test site. Used as laboratory and storage site. Built-up roofing, heated and A/C.

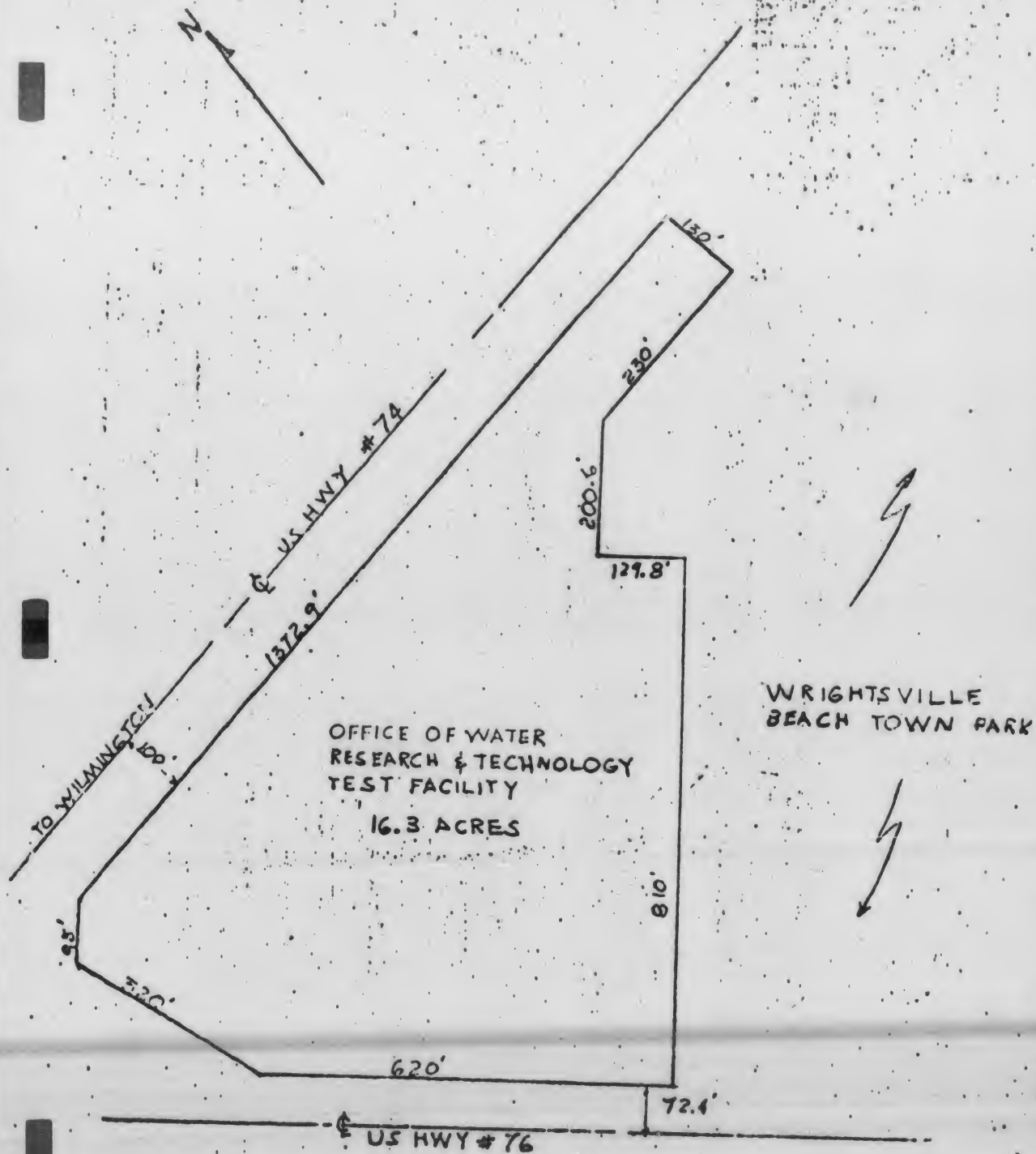
b. Structural steel building with asbestos siding and roofing. Building is 10' x 15' located on catwalk over seawater intake site. No heat or A/C.

II. FACILITIES, UTILITIES AND SERVICES

The Wrightsville Beach Test Facility consists of a seawater intake site, seawater supply line to the test area, test pad area, supporting buildings and utilities, office and laboratory areas, waste water treatment and discharge areas and material handling and storage capabilities.

- A. Raw seawater is supplied to the Test Facility from a seawater lagoon known as Banks Channel. Three seawater pumps are capable of providing up to 6000 gpm at 80 psig to the site. The intake is located approximately one-half mile from the test site and the water is delivered to the site in an underground 18" concrete-lined steel pipe. A seawater strainer with 40 mesh straining is in the pipe line to filter the water and continuous chlorination controls the marine bacteria in the line.
- B. Pilot Plant Area: Is as shown on the attached Sketch A-2. The thirteen plots are each reinforced concrete and each is supported by wood pilings 45' to 50' long with a load bearing capacity of 25 tons. Note that pads 12 and 13 are not pile supported. Structural steel framework extends over Pads 1, 2, 3, 4, 5, 6, 7, and 8 with overhead traveling cranes to facilitate handling of equipment on these pads. Covered structures are on various pads as described in paragraph I. B. 6.
- C. Utilities: The utilities to the test area are carried overhead on structural steel racks and serve all test pads. The utilities supplied to each pad are as follows:
1. High pressure steam (250 psig, 450°F)
 2. Low pressure steam (25 psig saturated)
 3. High and low pressure condensate returns
 4. Compressed air (100 psig)
 5. Seawater (60 psig)
 6. Fresh water (40 psig)
 7. Electrical power (440V, 3 phase, 60 cycle)
 8. Telephone conduits w/a central switchboard
 9. Drain outlets
 10. Product water return lines
- D. Laboratory: The laboratory is completely equipped with all instruments, chemicals, glassware, and other equipment needed to perform all analyses required for water research activities. Among the special equipment available are the following: Total Organic Carbon Analyzer; Gas Chromatograph, Atomic Absorption with flameless atomizer; Thermal Gravimetric Analyzer; Differential Thermal Analyzer; recorders; microscopes; mercury analyzer; DU Spectrophotometer; sterilizer; colony counter; incubator; digital pH meter; conductivity meter; water bath; turbidimeter; paddle stirrer, pH titrimer; still; heating ovens; furnaces; balances; dishwasher; refrigerators; etc. (Note: Some of this equipment may be removed prior to release by OWRT.)

- E. Fuel Oil and Water Storage: A 40,000 gallon fuel oil storage tank is located as shown on Sketch A-2. There are three product water storage tanks (two - 75,000 gallons and one - 50,000 gallon tanks) as shown on Sketch A-2.
- F. Electrical Service: The primary power supply to the Test Facility is 11,800 V, 3 phase, 60 cycle which is stepped down in two banks of transformers to 440 V, 3 phase, 60 cycle. The available power to the test site is 1000 KVA at 440 V.
- G. Seawater Handling and Discharge: The entire waste water system is set up so that all drainage is routed through a holding pond at the Northeast end of the site prior to being dumped into a tributary of the Intercoastal Waterway known as Lee's Creek. The settling pond is 395' x 110' x 6' deep and is capable of holding 36 million gallons of water with a retention time of 24 hours. The discharge points have a concrete bulkhead, splash apron, 24" concrete pipe, and a 11' wide, 180' long, pile reinforced, corrugated asbestos-lined discharge channel.
- H. Weight Handling Equipment: The indicated areas on the test pads have overhead cranes with two-ton capacity. There is a crane truck with seven-ton capacity, a warehouse truck with two-ton capacity, a five-ton overhead crane in the large warehouse, three forklifts (one - 4-ton, two - 2-ton) and a 12.5' x 18' x 5' high loading dock and range located at the rear of the large warehouse. (Note: some of these items may be removed prior to release by OWRT.)
- I. Pilot Plants: At the present time most efforts at this site are on reverse osmosis desalination techniques with special emphasis on seawater pretreatment techniques for use in the membrane desalting technology. Also at the test site is a 75,000 gallon per day secondary refrigerant pilot plant. Most pilot plants will be removed prior to release of this site by OWRT. However, there are some units which are as of yet unassigned and may be available. They are as follows: a 300 gpm pretreatment system utilizing clarification w/chemical addition system, sand, manganese zeolite, and activated carbon filtration, clearwater storage with pH and Cl_2 addition and back washing facilities for the filter. A 150 gpm pretreatment system utilizing the same techniques as described above minus the clarification step. A 120 gpm pretreatment system with the same capabilities as the 150 gpm system. All pilot plants and pretreatment systems contain tanks, pumps, controls, wiring, instruments, etc., needed to make them completely operable.



OFFICE BUILDING
48 X 180

MOTORIZED GATE

WAREHOUSE
40 X 120

WAREHOUSE
40 X 75

LOADING DOCK

PAD 11
41 X 88

PAD 1
32 X 42

PAD 2
32 X 42

PAD 3
32 X 102

PAD 13
32 X 25

PAD 4
45 X 62

PAD 9
32 X 22

PAD 8
32 X 22

PAD 7
32 X 42

PAD 6
32 X 42

PAD 12
32 X 25

PAD 5
32 X 42

MAINT
SHOP
30 X 80

BOILER
HOUSE
51 X 100

WATER STORAGE

FUEL
OIL
STORAGE

SUB STATION

GARAGE
31 X 40

CONTROL RM

WRIGHTSVILLE BEACH TEST
FACILITY MAIN TEST AREA

SKETCH A-2

SCALE: 1"=50'

WAREHOUSE
40 X 120

WAREHOUSE
40 X 75

LOADING DOCK

PAD 11
41 X 88

MOTORIZED GATE

PAD 1
32 X 42

PAD 2
32 X 42

PAD 3
32 X 102

PAD 13
32 X 25

PAD 4
45 X 62

PAD
32 X 22

PAD 9
32 X 22

PAD 8
32 X 22

PAD 7
32 X 42

PAD 6
32 X 42

PAD
32 X 25

PAD 5
32 X 42

OFFICE BUILDING
48 X 180

MAINT
SHOP
30 X 80

WATER STORAGE

BOILER
HOUSE
51 X 100

FUEL
OIL
STORAGE

SUB STATION

GARAGE
31 X 40

CONTROL RM

WRIGHTSVILLE BEACH TEST
FACILITY MAIN TEST AREA

SKETCH A-2

SCALE: 1"=50'

PRIMARY
SUB STATION

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April 8, 1976

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* * * * *

BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Thursday, April 8, 1976
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 15, 1976 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs - Mrs. Newbold, Chairman
 - Buildings & Grounds - Dr. Codington, Chairman
 - Fiscal Affairs - Mr. Simpson, Chairman
 - Student Affairs - Mr. Troy, Chairman
- (7) REPORT OF THE VICE CHANCELLOR FOR BUSINESS AFFAIRS
- (8) NEW BUSINESS

EXECUTIVE SESSION

- (9) PERSONNEL - VICE CHANCELLOR CHARLES CAHILL
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON
April 8, 1976

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at twelve noon. Mr. Addison Hewlett, Jr., the chairman, presided.

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Tony E. Brewington
John B. Codington
Mrs. Homer Davis
Eugene B. Hardin, Jr.
Addison Hewlett, Jr.
William L. Hill, II

Stephen L. Hobbs
George R. Little, Jr.
Ashley M. Murphy
Mrs. Kenneth Newbold
Harold G. Troy
E. S. Simpson

Representing the University were:

William H. Wagoner
Charles L. Cahill

William M. Malloy
James A. Price, Jr.

Other Guests:

Daniel B. Plyler	-	Academic Dean
David K. Miller	-	Chairman of the Faculty
Tyrone Rowell	-	Director of Development

Press Representative: Marjorie Smith

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meeting of January 15, 1976, motion to approve the minutes

was made by Mr. Murphy, seconded by Mr. Little. The motion carried.

CHANCELLOR'S REPORT

Chancellor Wagoner announced that this would be the last meeting attended by outgoing SGA President Stephen Lewis Hobbs. He commended Mr. Hobbs on the excellent job he had done during the year, and presented him with a plaque for meritorious service to the University of North Carolina at Wilmington.

Enrollment

In reporting on enrollment prospects for the fall term, the Chancellor stated that our ceiling on enrollment had been increased by the Board of Governors with an acceptable range of 2,950 to 3,070 FTE students, with a registered headcount of 3,700. This increased ceiling on enrollment now permits the University of North Carolina at Wilmington to accept applicants until August 1, 1976.

Bond Issue

Chancellor Wagoner expressed his appreciation to the members of the board and staff of the university for their support and the excellent work they had done in the recent bond issue election, stating that it was through their concerted efforts that the bond issue was passed.

New Classroom Building

The Chancellor announced that the planning committee on

the new classroom building is well along in its planning and are just about ready to turn over their recommendations to the architect, so there will be no lost time in going ahead with this construction.

Approval of Long-Range Plan by Board of Governors

The Chancellor reported in detail on the approval of the long-range plan for the University of North Carolina at Wilmington by the Board of Governors, in offering a Masters Degree in Education. He stated that this must be carefully planned and initiated, and all necessary steps will be taken to inaugurate this program with dispatch.

Endowment Funds

Chancellor Wagoner reported on the recent liquidation of the Sarah Graham Kenan Foundation which resulted in an additional \$829,614.00 in assets. The endowment fund now totals \$1,056,197.81. Dr. Wagoner expressed his sincere appreciation to Mr. William Emerson, former member of the Sarah Graham Kenan Foundation and friend of this institution, who had assisted us in this endeavor, and to the directors for their confidence in this institution in making this possible.

Retirement of James A. Price, Jr.

Dr. Wagoner informed the board members that at the end of this academic year, Mr. James A. Price, Jr., Vice Chancellor for Business Affairs, will be retiring. He cited instances of

the growth of the university directly attributable to Mr. Price since coming to the university in 1967. In 1967, our operating budget was slightly over \$1 million and is now \$6.3 million; with over \$12 million expended in capital improvements, managed by Mr. Price. Over \$5 million in construction is now in progress under his direction. The Chancellor further stated that due to Mr. Price's hard work, we have the endowment growth we have just experienced, and the appropriations leading to ten buildings completed and three now under construction during his tenure of office.

A motion was made by Mr. Simpson that the board express their appreciation to Mr. Price with a standing vote of thanks at the conclusion of the meeting, for the excellent work performed by him in his association with the university. Seconded by Mr. Murphy, the motion carried.

REPORT OF DIRECTOR OF DEVELOPMENT

Mr. Tyrone Rowell, Director of Development, gave a detailed report on the work of the Development Office, covering their work with the news media, publications, inquiries from the public, the alumni program, and fund raising.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman, reported that the revised tenure document incorporating changes in the document requested by the

Board of Governors, which had been mailed to the board members prior to the meeting, was being recommended to the board for approval. Motion was made by Mrs. Newbold that the document be approved and sent to the President of the University by the Chancellor; seconded by Mr. Simpson, the motion carried. (Revised document on file in the Chancellor's office).

The personnel portion of the Academic Affairs Committee was deferred to the Executive Session.

Buildings and Grounds Committee

Dr. Codington, chairman, reported on the meeting of this committee, and the approval of all items shown. (APPENDIX NO. 1). Motion was made by Dr. Codington to accept the recommendations of the Buildings and Grounds Committee; seconded by Mr. Murphy, the motion carried.

Fiscal Affairs Committee

Mr. Simpson, chairman, reported on the meeting of this committee covering the expenditures to be made from the Endowment Funds Income for 1976-77; the resolution on the funds to be transferred to the Endowment Funds from the Foundation resulting from a donation by The Lackey Foundation, Inc., to be known as the "Jane Logan Lackey Scholarship Fund;" the resolution on the transfer of the funds held in University Trust Funds under the name "Kirkum Fund" to the Endowment Funds, to be known as the "Norma Ellsworth Kirkum and John Henry Kirkum Memorial Fund" (APPENDIX NO. 2); and the following resolution

concerning signatory powers of James A. Price, Jr., retiring Vice Chancellor for Business Affairs:

RESOLUTION

"WHEREAS, James A. Price, Jr., Vice Chancellor for Business Affairs will retire as of June 30, 1976, and

WHEREAS, he has been designated by the Board as signatory for University warrants, checks, notes, safe deposit boxes, contracts and other financial documents, and

THEREFORE BE IT RESOLVED, that as of the close of business on May 14, 1976, he will cease to be designated an authorized signatory; and further, that Robert O. Walton, Jr., Comptroller, will be a designated signatory effective May 17, 1976; and further, that the Chancellor is hereby directed to notify in writing, stating this resolution as authority, the North Carolina State Treasurer, all banks, savings and loan associations and other financial institutions, with which the University has checking accounts, savings accounts, certificates of deposits, bonds, loans, safe deposit boxes, or other financial transactions requiring authorized signatures, that the signature and name, James A. Price, Jr., is deleted as a signatory as of the above specified date; and further, that Robert O. Walton, Jr. is to be added in place thereof as a signatory as of May 17, 1976; and further, that the signature of James A. Price, Jr. on all warrants, checks and other financial documents executed through May 14, 1976, remains valid until said warrants and checks have been paid."

Motion to accept the recommendations of the committee and approval of the resolutions was made by Mr. Simpson; seconded by Mr. Little. The motion carried.

Student Affairs Committee

Mr. Troy, chairman, reported on the recent concerns and actions of this committee, explaining to the board in detail the items contained in the attached report. (APPENDIX NO. 3). He further stated that under the leadership of Stephen Lewis Hobbs, the retiring SGA President, that a deficit of \$20,000.00 had been overcome during his tenure in office, and that he was

to be commended for leaving office with a balance of \$25,000.00 in the SGA treasury. Motion to accept the report of this committee was made by Mr. Troy; seconded by Mr. Murphy. The motion carried.

REPORT OF THE VICE CHANCELLOR FOR BUSINESS AFFAIRS

Mr. James A. Price, Jr., Vice Chancellor for Business Affairs, discussed in detail the report on the Status of Capital Improvements (APPENDIX NO. 4). In addition, he told the board that the new dormitory was approximately 30-45 days behind schedule, but is expected to be completed this summer. He further stated that a ramp for the handicapped had been completed at Hoggard Hall, and another ramp would be installed behind the Alderman Building and the Student Union Building. General Administration allocated \$2,000.00 for the construction of the ramp at the Alderman Building. Mr. Price stated that future plans call for another parking area near the new classroom building in an area which would be unsuitable for the construction of a building. Motion to accept the report of the Vice Chancellor for Business Affairs was made by Mr. Murphy; seconded by Mr. Simpson. The motion carried.

At this time, Mr. Price extended his thanks to the board for their cooperation during the past years.

A motion was made by Mr. Murphy to go into Executive Session; seconded by Mr. Simpson. The motion carried. Chancellor Wagoner requested permission to have Dr. Cahill remain for the Executive Session.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hewlett.

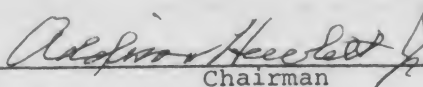
Mrs. Newbold, chairman of the Academic Affairs Committee, presented to the Board of Trustees recommended personnel changes which had been approved by the Academic Affairs Committee (APPENDIX NO. 5).


Mr. Murphy moved that the Executive Session be adjourned; seconded by Dr. Codington, and the board went into open session.

Motion to approve the report of the Academic Affairs Committee on personnel changes was made by Mrs. Newbold; seconded by Mr. Hardin. The motion Carried.

Chancellor Wagoner announced that the next regularly scheduled meeting of the board will be held on Thursday, July 8, 1976, in the board room of the Edwin A. Alderman Building.

There being no further business, the meeting was adjourned at 2:15 p.m.


Chairman


Secretary

BUILDINGS AND GROUNDS COMMITTEE OF
THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Meeting April 8, 1976, 11:30 a.m.

Alderman Building

Members Present: Dr. John Codington, Chairman
Mrs. Homer Davis
Mr. E. S. Simpson

Absent: Mr. Thomas H. Wright, Jr.

Others Present: Mr. George R. Little, Jr.
Mr. James A. Price, Jr.

Chairman Codington called the meeting to order. A discussion was had of Chancellor Wagoner's recommendations to the Committee (as presented by Mr. Price).

After a general discussion and a presentation by Architect John Jefferies, the Committee took the following actions:

1. Approved site for the construction of a general classroom building (Code 67587-Item 1) on campus. This site is shown as No. 21A on appended map (Appendix A).
2. Approved site for the construction of a bookstore (Code 67328-Item 1) on campus. The site is shown as No. 22 on appended map (Appendix A).
3. Approved site for the Wildflower Preserve Storage Shed. This site is shown as No. 23 on appended map (Appendix A).
4. Approved the placement of a small bus passenger shed (the plans are shown as Appendix B) on campus by the Wilmington Transit Authority and a location for the shed and bus stop. The approved location is shown as No. 24 on appended map (Appendix A).
5. Approved plans and specifications for new bookstore (Code 67328-Item 1).
6. Approved plans and specifications for new air-conditioning system in the Student Union.
7. Approved the selection of Jefferies and Faris, Architects, to design the new general classroom building (Code 67587-Item 1) and authorized Chancellor Wagoner to proceed with design contract.

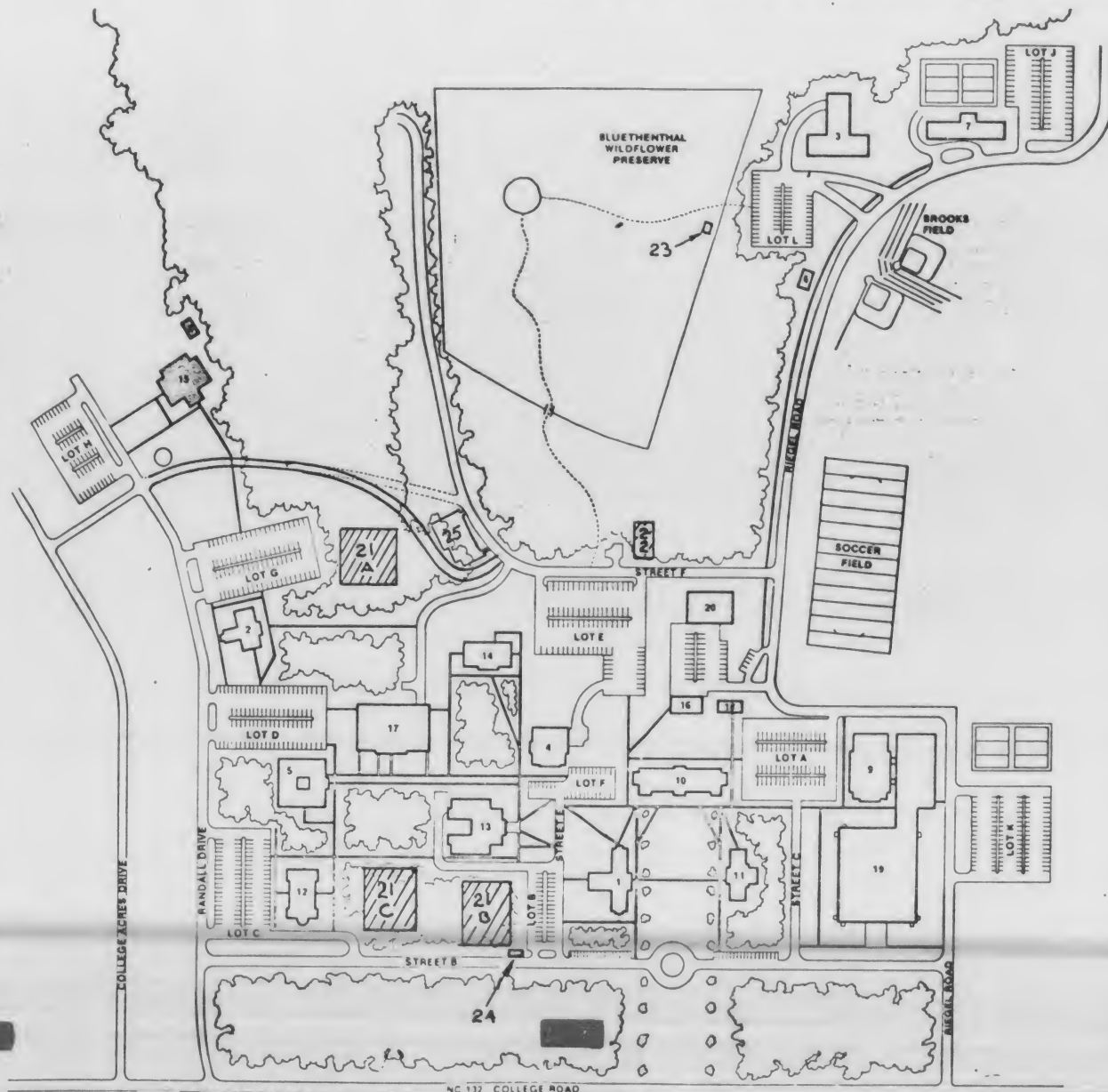
8. Designated the new street being constructed between Street "F" and Randall Drive to be known as Street "G".
9. Accepted the new Greenhouse (Code 67428-Item 1) as completed.
10. Designated the new Greenhouse to be known as the "Kresge Greenhouse".
11. Approved the changes, additions and deletions in the University Traffic and Parking Regulations as shown in Appendix C.

Mr. Price reported that prior to the completion of the new general classroom building that additional student spaces will be needed and recommended that thought be given in the near future to construct a 400 space parking lot in the location shown as No. 25 on appended map (Appendix A).

The meeting adjourned at 12:20 p.m.


Secretary

UNC-Wilmington Campus Map



LEGEND

- 1 Alderman Administration Building
- 2 Bear Business-Economics Building
- 3 Belk Residence Hall
- 4 Cafeteria
- 5 Chemistry-Physics Building
- 6 Fieldhouse
- 7 Galloway Hall
- 8 Greenhouse
- 9 Hanover Hall Gymnasium
- 10 Hoggard Hall
- 11 James Student Services Building
- 12 Kenan Auditorium
- 13 Kenan Hall
- 14 King Hall
- 15 Marine Sciences Building
- 16 Physical Plant Office
- 17 Randall Library
- 18 Security
- 19 Trask Health & P.E. Building
- 20 Warehouse
- Hiking Trail
- 21a Classroom Building 1st Choice
- 21b Classroom Building 2nd Choice
- 21c Classroom Building 3rd Choice
- UNC-WILMINGTON
- Box 3725
- Wilmington, N. C. 28401
- 22 Bookstore
- 23 Wildflower Preserve Storage



BUS PASSENGER SHELTER AGREEMENT

This Agreement, dated April 13, 1976,
 between the Wilmington Transit Authority, hereafter referred to as the WTA,
 and UNIVERSITY OF NORTH CAROLINA AT WILMINGTON hereafter referred to
 as Owner.

1. Purpose. The purpose of this Agreement is to permit the WTA the use
 of part of the Owner's real property, located at UNC-W CAMPU
 (Premises), as a site for a bus passenger shelter (Shelter). A description
 of the Premises is attached hereto as Exhibit A.

2. Permission. In consideration of the obligations assumed by the WTA
 herein, Owner hereby permits the WTA to assemble and maintain a Shelter on
 that portion of the Premises marked "TYPE A SHELTER" in Exhibit A, attached
 hereto.

3. Term. Except as provided herein, this Agreement shall remain in effect
 for 3 years from the date hereof. Thereafter, this Agreement shall automatically
 be renewed for successive 1-year terms unless the Owner provides notice of
 intent to cancel at least 60 days prior to the termination to any term. The
 WTA shall have the right to remove a Shelter at any time. In addition, Owner
 shall have the right to terminate this Agreement in case of a redevelopment of
 the Premises that is inconsistent with continued use of a Shelter, provided
 Owner first has given 60 days notice of intent to terminate.

4. Use of the Property. The WTA may assemble, maintain, and provide
 for use by the general public a bus passenger shelter on the area marked
 "TYPE A SHELTER" in Exhibit A. The construction may include whatever base and
 foundation work is necessary.

5. Maintenance. The WTA will provide all necessary maintenance for the
 shelter.

6. Governmental Charges. The WTA will have no obligation to pay any
 taxes, assessments, or governmental charges against the Premises.

7. Liability. The WTA will hold the Owner harmless from all claims,
 damages, losses, and expense arising out of negligence by the WTA in the
 installation, maintenance and use of the Shelter, provided that any such claim,
 loss, or expense is:

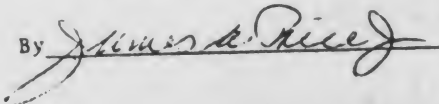
- a. Attributable to bodily injury, sickness, or disease including death
 resulting therefrom; or
- b. Damage to or destruction of property of others.

8. Termination. On termination of this Agreement, the WTA will remove the Shelter and return the Premises to its original condition.

9. Notice. Any notice given hereunder shall be in writing by registered or certified mail, return receipt requested, deposited at the United States Post Office with postage prepaid. If to Owner, the notice shall be addressed to Owner at the Premises. If to the WTA, the notice shall be addressed to Wilmington Transit Authority, 1110 Castle Street, Wilmington, North Carolina 28401, or to such other address as the WTA may designate.

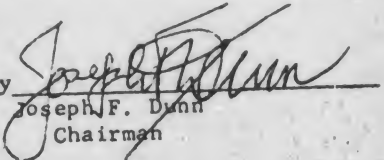
OWNER UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

By



WILMINGTON TRANSIT AUTHORITY

By


Joseph F. Dunn
Chairman

Resolved, that in the Resolution on Parking and Traffic Regulations adopted by the Board of Trustees on January 16, 1974, be amended as follows:

Change Reference to State of North Carolina General Statute in the first and second sentences from 116-4.4 to Chapter 116, Article I, Part VI.

Article III Parking Areas and Parking Regulations

Section 4 Parking Hours - Add

All disabled parking spaces will be enforced twenty-four (24) hours a day, 365 days a year. Decal violation will be enforced twenty-four (24) hours a day.

Section 10 Cost of Permits - Amend

Change cost of registration from not to exceed \$12 per academic year, to not exceed \$15 per academic year, except that the fee for specially authorized spaces (Article III Sec. 1D) shall be twice the regular registration and parking fee, but not to exceed \$30 per academic year.

Article IV Parking for Athletic Events or Other Special Events

Section 1 Baseball Field Parking - Delete

Article V Operation of Vehicles

Section 4 Speed Limit - Add

- A. (5) From Street "F" to Randall Drive on Street "G"
- D. A maximum speed of 35 miles per hour on:
 - 1. Reigel Road extension between Wood Dale Drive and Rose Avenue

Article V Operation of Vehicles

Section 7 Stop Signs - Add

Street G proceeding South to Street "F"
 Street G proceeding North to Randall Drive
 Street G proceeding South to Randall Drive
 Street G proceeding North to College Acres Drive
 Service Alley proceeding from behind King Building South onto Street F
 Wood Dale Drive proceeding North to Reigel Road extension
 Wood Dale Drive proceeding South to Pine Hills Drive
 Reigel Road extension proceeding East to Rose Avenue
 Dorm parking lot exit drive proceeding West to Reigel Road

FISCAL AFFAIRS COMMITTEE OF
THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Meeting April 8, 1976, 10:30 a.m.

Alderman Building

Members Present: Mr. E. S. Simpson, Chairman
Mr. Eugene B. Hardin, Jr.
Mr. George R. Little, Jr.
Mr. Ashley M. Murphy

Others Present: Mr. James A. Price, Jr.

Chairman Simpson called the meeting to order and they discussed the fiscal recommendations of Chancellor Wagoner.

Mr. Murphy moved that the following expenditures be made from the Endowment Funds Income for 1976-77:

Sarah Graham Kenan Memorial Fund (32-16608-00)

Chancellor's Discretionary Fund	\$3,000
Grant-Straw Hat Theater	500
Grant-UNC Choir-not to exceed	500
Grant-Art Exhibit Fund-not to exceed	500
Faculty/Staff improvements-not to exceed	500

E. L. White Memorial Fund (32-16608-20)

Athletic Scholarships	\$2,000
-----------------------	---------

Eliza Collins Scholarship Fund (32-16608-30)

Scholarship	\$ 400
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The motion was seconded by Mr. Hardin and passed.

Mr. Hardin made the following motion:

Resolved, that funds in the amount of \$9,415.64, plus any accumulated interest, now held in University Trust Funds under the account name "Kirkum Fund" be transferred to the Endowment Funds held by the fiscal agent, Wachovia Bank and Trust Company, N.A., Winston-Salem, North Carolina, as a permanent endowment fund to be known as the Norma Ellsworth Kirkum and John Henry Kirkum Memorial Fund. The net income from said fund to be expended at the discretion of the Board of Trustees of the University of North Carolina at Wilmington.

The motion was seconded by Mr. Murphy and passed.

Mr. Murphy made the following motion:

Resolved, that funds subsequently transferred to the University from the Foundation of the University of the University of North Carolina at Wilmington resulting from a donation by The Lackey Foundation, Inc., be transferred to the Endowment Funds held by the fiscal agent, Wachovia Bank and Trust Company, N.A., Winston-Salem, North Carolina, as a permanent endowment fund to be known as the "Jane Logan Lackey Scholarship Fund"; further that the net income from said fund be expended in conformance with the wishes of the donor for any or all of the following purposes:

1. Undergraduate Scholarships.
2. Graduate Scholarships or Fellowships.
3. Grant-in-Aids.
4. Distinguished Professors Awards or Supplement to Professors or Officers of the University's salaries.
5. Financial aid for Professor at the University of North Carolina at Wilmington desiring to further their education whether it be at UNC-W or any other University.

The motion was seconded by Mr. Murphy and passed.

Mr. Price reported on his pending retirement as of June 30, 1976, and requested that his authorization as signatory on University financial documents be withdrawn and presented the Chancellor's recommendation that Mr. R. O. Walton, Jr. be designated in his place. Mr. Hardin then moved the following resolution:

Whereas, James A. Price, Jr., Vice Chancellor for Business Affairs will retire as of June 30, 1976; and;

Whereas, he has been designated by the Board as signatory for University warrants, check notes, safe deposit boxes, contracts and other financial documents, and

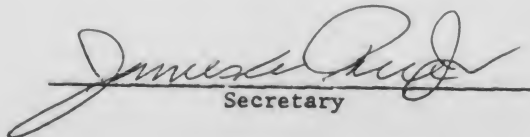
Therefore, Be It Resolved, that as of the close of business on May 14, 1976, he will cease to be a designated and authorized signatory; and further that Robert O. Walton, Jr., Comptroller, will be a designated signatory effective May 17, 1976; and further that the Chancellor is hereby directed to notify in writing, stating this resolution as authority, the North Carolina State Treasurer, all banks, savings and loan associations and other financial institutions, with which the University has checking accounts, savings accounts, certificates of deposits, bonds, loans, safe deposit boxes, or other financial

Fiscal Affairs Committee Meeting Minutes
Page 3

transactions requiring authorized signatures, that the signature and name, James A. Price, Jr., is deleted as a signatory as of the above specified date; and further, that Robert O. Walton, Jr. is to be added in place thereof, as a signatory as of May 17, 1976; and further that the signature of James A. Price, Jr. on all warrants, checks, and other financial documents executed through May 14, 1976, remains valid until said warrants and checks have been paid.

The motion was seconded by Mr. Murphy and passed.

The meeting adjourned at 11:00 a.m.


Secretary

RECENT PRIMARY CONCERNS OF
DIVISION OF STUDENT AFFAIRS

1. Establishment of a Minority Affairs Committee of Student Government Association

This committee was established after much deliberation of the refusal of the Student Senate to appropriate funds for the Cultural Awareness Week sponsored by the Wantu Wazuri Club of UNC-W. The Minority Affairs Committee is composed of undergraduate students who are representatives of the various ethnic groups on campus. This committee will receive funding annually from the Student Senate and will use such funds for the sponsorship of the Cultural Awareness Week program. The committee also exists to deal with any racial situation that might occur on this campus.

2. University Honor Code

A proposed honor code is in its final stage of completion. The code will soon be recommended to the Chancellor. Basically, this code contains precise definitions of academic dishonesty and also proper channel for the adjudication of such cases.

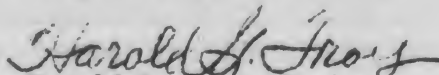
3. Student Health Service Expansion

A study is currently underway to determine the feasibility of an expansion of the existing health service coverage for the student body. The addition proposed is for that of an orthopedic group. This would provide the much needed services of orthopedic specialists at a very small additional cost to our students.

4. Miscellaneous

- a. Completion of residence hall
- b. Establishment of career development and placement service as a result of Title III funding
- c. Opening of the Good Wood Tavern

Respectfully submitted,


Harold G. Troy, Chairman
Student Affairs Committee

4/8/76

April 8, 1976

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
REPORT TO TRUSTEES ON STATUS OF CAPITAL IMPROVEMENTS

AUTHORIZED

- 1969 - 200 Student Dormitory \$1,400,000 (Self-Liquidating)
Leslie N. Boney, Architect
Project 90% complete. Estimated completion date
July 1976.
- 1973 - Student Store \$93,000 (Self-Liquidating)
In planning stage.
- 1973 - 200 Student Dormitory \$1,000,000 (Self-Liquidating)
Not under active planning.
- 1973 - Student Parking Lot \$75,000 (Self-Liquidating)
Project 100% complete.
- 1973 - Health & Physical Education Building \$4,323,000
Jordan, Snowdon & McVicker, Architects
Project 35% complete. Estimated completion date
August 1977. Project 15 days behind.
- 1973 - Wildflower and Plant Preserve \$25,000 (Gift-Bluethenthal)
Pond and Fencing portion completed at cost of \$15,415.
- 1974 - Greenhouse \$75,000 (Grant-Kresge Foundation)
Project 100% complete.
- 1975 - Cross Campus Connecting Road \$135,000
Project 50% complete. Estimated completion
date May 1976.
- 1975 - Improvements to Property \$134,226 (Receipts)
In planning stage.
- 1975 - General Classroom Building \$1,665,000
In planning stage.
- 1975 - Replace Heat Pump-Student Union \$25,000
Ready for bid.

University of North Carolina

at Wilmington

28401

March 24, 1976

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I submit the following additional personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

Appointments

Stephen Coale Harper, as Assistant Professor, Department of Business and Economics, beginning August 1, 1976, on a ten-month basis. This is a continuation of the position he has held as Lecturer since January, 1976.

Personal: Born Evanston, Illinois, 1947. Married. One child.

Educational Background: University of New Mexico, B.B.A., 1970.
University of Arizona, M.B.A., 1971. Arizona State University, D.B.A., 1975.

Teaching Experience: Arizona State University, 1971-1972, Teaching Assistant; 1975, Teaching Associate and Instructor.

Professional Organization Memberships: Academy of Management

Publications: One article in Akron Business and Economics Review, Spring 1974.

Doctor Harper was interviewed by Vice Chancellor Cahill, Dr. Norman Kaylor, Chairman of the Department of Business and Economics and is known by the members of the Department of Business and Economics.

1450RP-1
Chancellor William H. Wagoner

Page 2

March 24, 1976

William Burleigh Harris, as Assistant Professor, Department of Earth Sciences, beginning August 1, 1976, on a ten-month basis. This is a continuation of the full-time position he has held as Lecturer since August, 1975.

Personal: Born, Norfolk, Virginia. 1943. Married. Two children.

Educational Background: Campbell College, B.S., 1966. West Virginia University, M.S., 1968. University of North Carolina at Chapel Hill, Ph.D., 1975.

Teaching and Other Professional Experience Teaching Assistant, 1966-1968, West Virginia University; 1972-1974, UNC-Chapel Hill. Petroleum Geologist, Texaco, Inc., 1968-1970. Economic Geologist, Virginia Division Mineral Research, 1970-1972. Part-time Instructor, 1974-1975; Lecturer, 1975-1976; UNC-Wilmington.

Professional Organization Memberships: American Association of Petroleum Geologists. Society of Economic Paleontologists and Mineralogists.

Publications: Six articles in professional journals. Two articles in preparation.

Doctor Harris was interviewed by Vice Chancellor Cahill, Dr. Duncan Randall, Chairman of the Department of Earth Sciences, and is known by the members of the Department of Earth Sciences.

Adjunct Appointments

The following have been associated with UNC-Wilmington as adjunct professors. It is recommended that they continue in these roles during the coming year.

David A. Adams, President of Coastal Zone Resources Corporation, as Adjunct Professor of Biology without salary.

Betty Cavanaugh, as Adjunct Instructor of Basic Medical Science without salary.

Margaret B. DiCenzo, as Adjunct Instructor of Basic Medical Science without salary.

H. William Gillen, as Adjunct Professor of Physiology, Department of Biology, without salary.

Chancellor William H. Wagoner
Page 3
March 24, 1976

Robert J. Menzies, Visiting Senior Research Oceanographer in the UNC-Wilmington Institute of Marine Biomedical Research, as Adjunct Professor of Marine Biology without salary.

Hugh Johnson Porter, Assistant Professor, University of North Carolina Institute of Marine Sciences, as Adjunct Assistant Professor of Biology without salary.

J. Paul Reynolds, retired Vice Chancellor for Academic Affairs, UNC-Wilmington, as Adjunct Professor of Biology without salary.

Henry Pate Singletary, Director of the Department of Pathology at New Hanover Memorial Hospital, as Adjunct Professor in Basic Medical Science without salary.

Robert T. Soots, Assistant Professor of Biology at Campbell College, as Adjunct Professor of Biology without salary.

Clarence E. Styron, Assistant Professor of Biology, St-Andrews Presbyterian College, as Associate Research Radiobiologist UNC-Wilmington Institute of Marine Biomedical Research and as Assistant Professor of Radiobiology in the Department of Biology without salary.

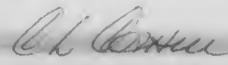
John M. Wasson, Coordinator of MSW Work-Study Program for southeastern North Carolina region and Lecturer, UNC-Chapel Hill, as Adjunct Instructor in Social Work without salary.

Charles Lewis Wells, Director of the Department of Pathology at Cape Fear Valley Hospital, Fayetteville, North Carolina, as Adjunct Professor in Basic Medical Science without salary.

Special Request

- B. Frank Hall to continue as Professor, Department of Philosophy and Religion, on a yearly basis after reaching retirement age of 65.

Respectfully submitted,


Charles L. Cahill
Vice Chancellor for
Academic Affairs

Price resigns post at UNC-W

By MARJORIE SMITH
Staff Writer

James A. Price, Jr., vice chancellor for business affairs at the University of North Carolina at Wilmington, will retire at the end of this academic year.

The announcement of Price's departure came Thursday from Chancellor William Wagoner at a regular meeting of the university board of trustees. Wagoner cited instances of university growth for which Price has been responsible since his coming there in 1967. "The operating budget, slightly over \$1 million then, is now \$6.3 million over \$12 million has been expended in capital improvements, managed by Price; and over \$5 million in construction is now in progress under his direction," Wagoner said.

"It is largely because of his hard work we have the endowment growth we have just experienced, and grants and contracts leading to 10 buildings completed and three now under construction."

According to Price, his replacement will not be hired immediately, though he will be leaving his duties in late May. The position must be advertised, he said, and an applicant pool collected according to established government procedures. Meanwhile, he said, Dr. Wagoner will act as vice-chancellor of business affairs.

The trustees also heard from Wagoner that a "tremendous" increase in endowment funds for the institution has just come about. The former balance of \$226,583 was augmented by recent liquidation of the Sarah Graham Kenan Foundation, which resulted in an additional \$829,614 in assets. Endowment funds, Wagoner explained, provide scholarships and other needs such as faculty leaves-of-absence for gaining degrees.

Wagoner reported on enrollment prospects for the fall term, saying the UNC Board of Governors has increased the ceiling. With an acceptable range of 2,950 to 3,170 full-time equivalent students who can be accepted,

UNC-W can now register a "head count" of 3,700. "Had the ceiling not been increased, we would have had to cut off enrollment as of today. Now we can accept applicants until August 1," he said.

A location was approved for the new classroom building, made possible by the state school bonds voted last month for construction on state campuses. The building will be constructed on the extreme northeast corner of the developed university property, beyond the marine sciences building. The site was recommended by the building and grounds committee, as reported by Dr. John Codrington, chairman.

Codrington also reported a new student bookstore will be built in the wooded section beyond the central parking area, and that the cross-campus connecting road half completed, has been named Street G. The street is to be finished next month, he said.

The board approved a revised tenure document submitted by Ellen Newbold, chairman of the committee on academic affairs. The document, she explained, was returned by the Board of Governors for rewriting in regard to format.

Harold Troy, chairman of the committee on student affairs, announced Bill Robertson was elected new Student Government Association president. Outgoing president, Steve Hobbs, was commended for leaving office with a balance of \$25,000 in the SGA treasury, after overcoming a \$20,000 deficit during the year.

Troy said a minority affairs committee has been set up by students, to receive SGA funds for use in Cultural Awareness Week, and to deal with racial situations that might develop on campus.

Price reported the new residence hall is being completed to be occupied this summer. He said 100 more applications have been received for rooms than were received last year. Both residence halls are already full, he said.

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* * * * *

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Thursday, July 8, 1976
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF APRIL 8, 1976 (MAILED)
- (5) REPORT OF THE NOMINATING COMMITTEE
ASHLEY M. MURPHY, CHAIRMAN
- (6) ELECTION OF CHAIRMAN OF THE BOARD OF TRUSTEES
- (7) ELECTION OF BOARD OF TRUSTEES OFFICERS:
 - a) Vice Chairman
 - b) Secretary
 - c) Assistant Secretary
- (8) CHANCELLOR'S REPORT
- (9) REPORTS OF STANDING COMMITTEES

Academic Affairs	-	Mrs. Newbold, Chairman
Buildings & Grounds	-	Dr. Codington, Chairman
Fiscal Affairs	-	Mr. Simpson, Chairman
Student Affairs	-	Mr. Troy, Chairman
- (10) NEW BUSINESS
- (11) MOTION TO GO INTO EXECUTIVE SESSION

EXECUTIVE SESSION

- (12) PERSONNEL - VICE CHANCELLOR CHARLES CAHILL
- (13) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE
IN OPEN SESSION.
- (14) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

* * * * *

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA

AT WILMINGTON

July 8, 1976

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at twelve o'clock noon. Mr. Addison Hewlett, Jr., the chairman, presided.

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Tony E. Brewington
John B. Codington
Eugene B. Hardin, Jr.
Addison Hewlett, Jr.
William L. Hill, II
George R. Little, Jr.

Ashley M. Murphy
Mrs. Kenneth Newbold
William H. Robinson
E. S. Simpson
Harold G. Troy
Thomas H. Wright, Jr.

Absent: Mrs. Homer Davis

Representing the University were:

William H. Wagoner - Chancellor
Charles L. Cahill - Vice Chancellor for Academic Affairs
William M. Malloy - Vice Chancellor for Student Affairs

Other Guests:

James K. McGowan - Administrative Assistant to the Chancellor
James E. Megivern - Chairman of the Faculty
Daniel B. Plyler - Academic Dean
Davis B. Lumpkin - Physical Plant Engineer
Tyrone Rowell - Director of Development

Press Representative: Marjorie Smith

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meeting of April 8, 1976, motion to approve the minutes was made by Mr. Murphy, seconded by Mrs. Newbold. The motion carried.

REPORT OF THE NOMINATING COMMITTEE

Mr. Murphy, chairman of the Nominating Committee, recommended to the board that the same slate of officers be presented for election to serve another year.

ELECTION OF OFFICERS

The chairman called for nominations from the floor. There being no further nominations for Chairman of the Board of Trustees, Mr. Simpson moved that the nominations be closed, seconded by Mr. Little, the motion carried. By unanimous vote, Mr. Addison Hewlett, Jr. was re-elected as Chairman of the Board of Trustees.

There being no further nominations from the floor for Vice Chairman, Secretary and Assistant Secretary, Mr. Simpson moved that the nominations be closed and that the same slate of officers be re-elected by acclamation. Seconded by Mr. Troy, the motion carried. The following officers were re-elected:

Vice Chairman	-	Thomas H. Wright, Jr.
Secretary	-	Mrs. Homer Davis
Assistant Secretary	-	Mrs. Catherine C. Burruss

Mr. Murphy reported that the Nominating Committee had nominated Mrs. Newbold and Mr. Murphy to continue as the elected members of the Executive Committee. Mr. Murphy called for

nominations from the floor. There being no further nominations, Mr. Simpson moved that the nominations be closed and that the same members be re-elected by acclamation. Seconded by Mr. Little, the motion carried.

CHANCELLOR'S REPORT

Chancellor Wagoner introduced to the members of the board Mr. William H. Robinson, Student Government Association President, who replaces Stephen L. Hobbs as an ex officio member of the board, together with Doctor James Megivern, Chairman of the Philosophy and Religion Department and Chairman of the Faculty, and Mr. Davis B. Lumpkin, physical plant engineer.

The Chancellor also introduced to the board Doctor James K. McGowan, who has been named as Administrative Assistant to the Chancellor. In this capacity, Doctor McGowan will handle all EEO requirements, the compliance requirements of Title IX, and the Affirmative Action Program for the Handicapped.

Enrollment

Doctor Wagoner reported on the enrollment for the first summer session of summer school. A total of 1,434 students were enrolled with approximately 41 other colleges and universities being represented by this student enrollment. He further stated that the estimated enrollment for the fall is 3,063 full-time equivalent students. The maximum enrollment allowed by the Board of Governors for the University of North Carolina at Wilmington is 3,070. It is quite possible that by August 1, 1976, a cut-off on applications will be required if we surpass this figure.

Vice Chancellor for Business Affairs

A report on the progress being made in the search for a Vice Chancellor for Business Affairs to replace Mr. Price who retired in May, was given to the board by Chancellor Wagoner. Doctor Wagoner stated that an advertisement had been placed in the Chronicle of Higher Education, and that the chancellors of the fifteen sister institutions had been contacted for recommendations which they might have for this opening. The cut-off date for applications was June 4, 1976, and we have received approximately 149 applications. To date, four individuals have been interviewed, two from within the state and two from out-of-state. This interviewing process is continuing, with the assistance of the senior administrative officers and Doctor Kaylor, chairman of the business and economics department.

Chancellor Wagoner explained that the selection of a senior administrative officer of the University demands that the Chancellor consult with the Board of Trustees for the nomination of an individual, and it is then referred to the Board of Governors for approval. The next meeting of the Board of Governors will be early in September, therefore, it is quite likely that the University of North Carolina at Wilmington will continue through the remainder of the summer with the Chancellor as the Acting Vice Chancellor for Business Affairs. Doctor Wagoner expressed his appreciation for the excellent work and support of the staff of the University for their assistance during this period.

Capital Improvement Projects

In addition to the items to be covered in the report of the Buildings and Grounds Committee, the Chancellor reported on the following:

Belk Dormitory

This newly-completed 200-bed dormitory is now completed and ready for occupancy.

Raiford G. Trask Physical Education Building

This building is now 40 percent complete with occupancy expected in March of 1977, and it is hoped that it will be completed by this date. Prior to the heavy rains we have been experiencing in the past few weeks, this construction was approximately 15 days behind schedule.

Cross-campus Road System

The Board of Governors appropriated the money for the construction of these cross-campus peripheral roads into the College Park and Winter Park areas. These roads have been completed and are now in use, giving the campus four egress roads.

Air Conditioning System for the Student Services Building

The air-conditioning contract for the Student Services Building has been awarded and has been approved by the engineers.

New Classroom Building

Front elevation of the new classroom building was shown to the board members as prepared by architects Jeffries and Farris, who are far along in the planning process for the building at this time. Doctor Wagoner explained to the board at this time the life cycle study which would be done on this building and all new buildings in the future.

Budget

Chancellor Wagoner reported that work on the biennial budget is progressing satisfactorily. This has to be presented to the Board of Governors upon completion and there are three separate budgets which are required - the Continuation Budget, the Change Budget, and the Capital Budget. Doctor Wagoner explained that for the first time this year we are required to submit detailed descriptions of various programs. The Chancellor further stated that the entire staff is now involved in making recommendations on the Change Budget to allow for the anticipated increase in enrollment on this campus in the next biennium.

Amendment to Parking and Traffic Regulations

An amendment to the Parking and Traffic Regulations of the University of North Carolina at Wilmington was presented to the board by the Chancellor. Mr. Murphy moved the following Resolution:

RESOLUTION

"RESOLVED, that the Parking and Traffic Regulations for the University of North Carolina at Wilmington adopted by the Board of Trustees on January 16, 1974, and amended April 8, 1976, be further amended to add the following part to Article III, Section 1:

- D. Parking spaces reserved for disabled persons shall be outlined by yellow painted lines and shall be further identified by an appropriate sign installed at the curb or painted on the surface of the parking area."

The motion was seconded by Mr. Hill and passed.

Request for Action by Executive Committee

With further reference to the employment of a new Vice Chancellor for Business Affairs, Chancellor Wagoner asked that the Board of Trustees authorize the Executive Committee to act on the recommendation for a new Vice Chancellor for Business Affairs when a recommendation was ready. Since this would be the only matter of business to act on prior to the next full meeting of the Board of Trustees in October, it would expedite the handling of this matter so that it could then be referred to the Board of Governors for approval. Motion was made by Mr. Simpson that the Executive Committee be authorized to act on behalf of the Board of Trustees in the approval of a new Vice Chancellor for Business Affairs. Seconded by Mr. Robinson, the motion carried.

Next Meeting of Board of Trustees

Chancellor Wagoner announced that the next regular meeting of the Board of Trustees would be held on Thursday, October 14, 1976.

REPORTS OF STANDING COMMITTEESAcademic Affairs Committee

Mrs. Newbold, chairman of the Academic Affairs Committee, distributed copies of the Tenure Document which has been revised and accepted by the Board of Governors and the faculty of the University of North Carolina at Wilmington, which became effective June 11, 1976. This document is on file in the Chancellor's office. Mrs. Newbold deferred the remainder of her report to the Executive Session.

Buildings and Grounds Committee

Doctor Codington, chairman of this committee, reported on the meeting held on June 24, 1976, and distributed copies of the minutes of the meeting (APPENDIX NO. 1). Motion to accept this report was made by Doctor Codington, seconded by Mr. Murphy, the motion carried.

Chancellor Wagoner explained in detail the need for more space for the Institute of Marine Bio-Medical Research which was evidenced during the visit of the board members at their last meeting held there. He stated that plans are to build a metal building adjacent to the institute, and that plans for the additional building will be ready to present at the next

meeting in October. It was recommended to the chairman of the Buildings and Grounds Committee that this committee make a study of the needs and report on this at the next meeting. Motion was made by Mr. Murphy authorizing the Chancellor to present this matter to President Friday for approval by the Board of Governors. Seconded by Mr. Little, the motion carried.

Fiscal Affairs Committee

Mr. Simpson, chairman of this committee, stated that his committee had nothing to report of special significance which had not already been covered in the Chancellor's report on the budget.

Student Affairs Committee

Mr. Troy, chairman of the Student Affairs Committee, opened his report with the request of the Student Government Association to apply for an FM license from the Federal Communications Commission for Radio Station WCNU on the campus of the University of North Carolina at Wilmington. He called on Mr. Robinson, President of the Student Government Association, who explained in detail the proposed change, stating that the Student Government Association had allocated \$9,500 for this change which would increase the maximum range of the station to three miles and would also serve as a laboratory for a new mass communications degree program on the campus. Motion to approve the application for an FM license was made by Mr. Troy, seconded by Mr. Hill, the motion carried.

Student Affairs Committee (Continued)

Mr. Troy called on Doctor Malloy, Vice Chancellor for Student Affairs, for a report on the campus housing situation. Doctor Malloy reported that for the fall term his office had received 1,114 housing inquiries, with approximately 250 calls or letters also having been received in the admissions office about housing, making a total of 1,364 housing inquiries. The residence halls have been filled since last March, and at the present time a total of 269 are on the waiting list for housing, consisting of 124 males and 125 females, which represents quite an increase over the previous year.

The Chancellor in reporting to the board on the possibility of building another dormitory, requested that this be studied carefully to avoid over-building on campus resulting in empty dormitories. This problem has occurred on other campuses. He recommended that this be turned over to the Buildings and Grounds Committee and the Student Affairs Committee for further study and recommendations. Motion was made by Mr. Hill that the matter be referred to the Buildings and Grounds Committee and the Student Affairs Committee for further study. Seconded by Mrs. Newbold, the motion carried. In conclusion, Doctor Malloy extended an invitation to everyone to visit the new dormitory.

NEW BUSINESS

Mr. William H. Robinson, President of the Student Government Association attending his first meeting of the Board of

Trustees, spoke briefly to the board, stating that he was looking forward to serving on the Board of Trustees during the coming year.

Motion to adjourn to Executive Session for the purpose of considering personnel items was made by Mr. Robinson, seconded by Mrs. Newbold, the motion passed.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hewlett.

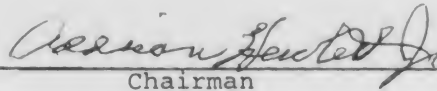
Mrs. Newbold, chairman of the Academic Affairs Committee, presented a detailed report on the action of this committee which had approved salary changes for non-tenured faculty members and additional personnel changes for the University of North Carolina at Wilmington. (APPENDICES 2 and 3).

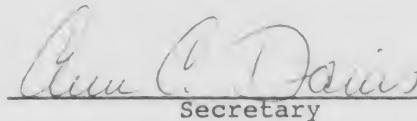
A general discussion was held relative to the low rate of admissions to graduate and professional schools of the graduates of the University of North Carolina at Wilmington. It was the consensus of the board that the Chancellor be directed to transmit the concern of the Board of Trustees relative to the difficulty experienced by graduates of the University of North Carolina at Wilmington in being admitted to graduate programs and professional schools of the entire University.

Mr. Robinson moved that the Executive Session be adjourned. Seconded by Mrs. Newbold, the board adjourned to open session.

- (1) Motion was made by Mrs. Newbold to approve the report of the Academic Affairs Committee on personnel items. Seconded by Mr. Robinson, the motion passed.
- (2) Motion was made by Doctor Codington that the Chancellor be directed to transmit the concern of the Board of Trustees relative to the difficulty experienced by graduates of the University of North Carolina at Wilmington in being admitted to graduate programs and professional schools of the entire University. Seconded by Mr. Robinson, the motion passed.

There being no further business, the meeting was adjourned
at 2:30 p.m.


Chairman


Secretary

BUILDINGS & GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
MINUTES OF MEETING
June 24, 1976

The meeting of the Buildings and Grounds Committee was held on Thursday, June 24, 1976 in the Board Room of the Alderman Building at 12:30 p.m. The meeting was called to order with the following in attendance:

Committee Members

Present:

Dr. John B. Codington, Mrs. Homer Davis,
Mr. E. S. Simpson, and Mr. Thomas H.
Wright, Jr.

For the University: Dr. Charles L. Cahill, Mr. James K. Clark,
Mr. Davis B. Lumpkin, Dr. William H. Wagoner,
and Mr. Robert O. Walton, Jr.

It was suggested that action items as presented in the Agenda be presented for discussion.

The first item for discussion was the preliminary design schematic for the classroom building. Discussion centered on location, relationship to other buildings, ratio of classroom space to office space, and parking. It was moved that the committee accept the design schematic. The motion was seconded by Mrs. Davis, and passed.

The second item for discussion concerned the two easements for the Department of Transportation which will be required for the four-lane change on N.C. 132. A short presentation was made by Mr. Lumpkin describing the 75 X 25 foot permanent easement for drainage located at Riegel Road, and the larger temporary construction easement that would be required at Randall Drive. It was moved that the committee accept the permanent and temporary easements requested by the Department of Transportation. The motion was seconded by Mrs. Davis, and passed.

The third item for discussion dealt with the acceptance of plans and specifications for the new bookstore. Mr. Lumpkin made a presentation of the plans and Mr. Clark described the fixture contract for the interior furnishings. Mr. Simpson moved that the plans and specifications be accepted. Mrs. Davis seconded the motion, and the motion passed.

The final item for discussion concerned the acceptance of the Belk Residence Hall. Doctor Wagoner suggested that the building should be visited by as many of the committee members as possible. After a short discussion on the few small punch list items, Mr. Simpson moved that the committee accept Belk Hall subject to:

- (A) Acceptance by the Owner
- (B) Acceptance by Property Control
- (C) Completion of all punch list items

The motion was seconded by Mrs. Davis and passed.

The meeting was moved to the Belk Residence Hall, where an inspection of the facility was held. Following this inspection, the meeting adjourned.

(November 2, 1976)



North Carolina Department of Administration

JAMES E. HOLSHOUSER, JR., GOVERNOR •

BRUCE A. LENTZ, SECRETARY

October 12, 1976

Mr. G. Perry Greene, Secretary
Department of Transportation
Raleigh, North Carolina

Dr. William H. Wagoner, Chancellor
University of N. C. at Wilmington
Wilmington, North Carolina

Re: Allocation of property of the University of North Carolina at
Wilmington to the Department of Transportation for improvement of
N.C. 132 from Cedar Lane to Kenningston Street, New Hanover County

Gentlemen:

Pursuant to an agreement between the University of North Carolina at Wilmington and the Department of Transportation, and pursuant to the authority vested in me by the Administrative Procedures Act approved by the Governor and Council of State on January 28, 1976, the following described property is hereby allocated to the Department of Transportation for improvement of N.C. 132 from Cedar Lane to Kenningston Street, New Hanover County.

Permanent Drainage Easement: BEGINNING at a point in the existing southeastern boundary of the Project (6.804317) at a point lying 127 feet southeast of and normal to Survey Station 140+50, Line L - Left Lane; thence, in a northeasterly direction along aforesaid boundary to a point lying 127 feet southeast of and normal to Survey Station 141+25, Line L - Left Lane; thence, in a southeasterly direction in a straight line to a point lying 150 feet southeast of and normal to Survey Station 141+25, Line L - Left Lane; thence, in a southwesterly direction in a straight line to a point lying 150 feet southeast of and normal to Survey Station 140+50, Line L - Left Lane; thence, in a northwesterly direction in a straight line to the point of BEGINNING.

Temporary Easement: An easement fifty (50) feet in width lying north of, adjacent to, and parallel with Survey Line Y10 (Project 6.804317 and located in Randall Drive) from the southeastern existing right of way boundary of NC 132 to Survey Station 15+50, Line Y10. Also, an easement thirty (30) feet in width lying south of, adjacent to, and parallel with Survey Line Y10 (Project 6.804317 and located in Randall Drive) from the southeastern existing boundary of NC 132 to Survey Station 12+00, Line Y10.

Mr. G. Perry Greene
Dr. William H. Wagoner

Page 2

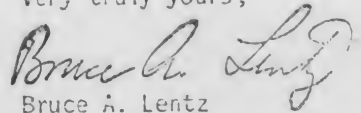
October 12, 1976

The temporary easement will revert back to the University of North Carolina at Wilmington after State Project 6.804317 is completed.

No control of access applies to this parcel.

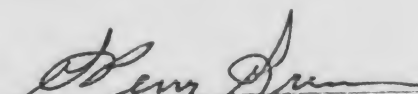
This allocation is made at no cost or consideration to the Department of Transportation.

Very truly yours,

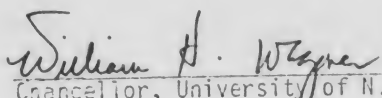

Bruce A. Lentz

BAL:cab

CONSENTED AND AGREED TO:



Secretary, Department of Transportation



Chancellor, University of N. C. at Wilmington

APPENDIX 1-A
November 2, 1976
University of North Carolina

at Wilmington

28401

September 24, 1976

Mr. Nat H. Robb
State Property Officer
Department of Administration
Raleigh, North Carolina 27603

Subject: Claim of University of North Carolina at Wilmington, Parcel 1

Dear Mr. Robb:

I am attaching hereto, in duplicate, DA-P-102 forms covering the transfer of right of way from the University of North Carolina at Wilmington to the Board of Transportation for the above mentioned improvement.

By copy of this letter, I am forwarding to Mr. Robert H. Shore, Manager of Right of Way, a copy of our DA-P-102 forms covering this transfer of right of way.

If further information is needed, please do not hesitate to contact this office.

Sincerely,

R. O. Walton, Jr.
Comptroller

ROW/bah

CC: Robert H. Shore

Mr. Birly



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
RALEIGH 27611

JAMES E. HOLSHOUSER, JR.
GOVERNOR

DIVISION OF HIGHWAYS

G. PERRY GREENE
SECRETARY

September 1, 1976

STATE PROJECT: C.604317
COUNTY: New Hanover
DESCRIPTION: N.C. 132 from Cedar Lane to Remington Street

Mr. Nat H. Robb
State Property Officer
Department of Administration
Raleigh, North Carolina

Subject: Claim of University of North Carolina at Wilmington, Parcel 1

Dear Mr. Robb:

I am attaching hereto, in duplicate, DA-P-101 Forms covering the transfer of right of way from the University of North Carolina at Wilmington to the Board of Transportation for the above mentioned improvement.

By copy of this letter, I am forwarding to Dr. William H. Wagoner, Chancellor of the University of North Carolina at Wilmington, a copy of our DA-P-101 Forms covering this transfer of right of way.

If further information is needed, please do not hesitate to contact this office.

Sincerely,

A. D. Patterson, Jr.

For Robert H. Shore
MANAGER OF RIGHT OF WAY

RHS/AOPjr:bb

Attachment

cc: Mr. D. G. Bordeaux
Mr. William H. Wagoner

STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION
RALEIGH

*DISPOSITION OF REAL PROPERTY

Institution or Agency University of North Carolina at Wilmington Date September 24, 1976

The Department of Administration is requested, as provided by GS 146-109, to dispose of the real property herein described by (sale), (lease), (rental), or (other specify) Allocation.

The disposition is recommended for the following reasons:

Transfer to Department of Transportation for the improvement of North Carolina 132

Description of Property: (attach additional sheets if necessary).

See Attachments

Estimated value: N/A

Where deed is filed, if known:

If deed is in the name of agency other than applicant, state the name:

Rental income, if applicable, and suggested terms: N/A

Funds from the disposal of this property are recommended for the following use:

N/A

(fill in if Agency has a Governing Board)

Action recommending this transaction was taken by the Governing Board of University of North Carolina at Wilmington and is recorded in the minutes thereof, on (date) July 8, 1976

Signature

John H. Wiggins
Chief Executive Officer of Agency

STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION
RALEIGH

* ACQUISITION OF REAL PROPERTY

Institution or Agency Department of Transportation Date August 26, 1976

The Department of Administration is requested, as provided by GS 146-22 et seq. to acquire the real property herein described, by (purchase), (lease), (rental) or (other specify) Allocation.

This Property is needed for the following reasons and purposes: (attach additional sheets if necessary).

For the improvement of N.C. 132 from Cedar Lane to Kenninston Street in New Hanover County.

Name and Address of Present Owner University of North Carolina at Wilmington,
Wilmington, N. C. 28401

Description of Property: (attach additional sheets if necessary)

See Attachments

Estimated value: N/A

Rental price (if applicable):

Funds for the acquisition of this property are available in our budget under Code _____,
It is estimated that the improvement of this
Item _____, Other road will benefit the remaining land.

In the event the above described real property is not acquired, is there other real property available, owned by the State or otherwise, that you believe would, if acquired, fulfill the requirements of your agency? If so, give details.

N/A

(fill in if Agency has a Governing Board)

Action, recommending the above request, was taken by the Governing Board of Transportation

on (date) May 7, 1976 and is recorded in the minutes thereof on page 1756

Signature

[Signature]
Chief Executive Officer of Agency
State Highway Administrator

*The term "real property" includes timber rights, mineral rights, etc. (GS 146-64)

STATE PROJECT: 6.804317
COUNTY: New Hanover
DESCRIPTION: N.C. 132 from Cedar Lane to Kenningston Street

DESCRIPTION OF THE PROPERTY OF THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON TO BE APPROPRIATED AS RIGHT OF WAY.

NO CONTROL OF ACCESS APPLIES TO THIS PARCELL.

PERMANENT DRAINAGE EASEMENT:

BEGINNING at a point in the existing southeastern boundary of the Project (6.804317) at a point lying 127 feet southeast of and normal to Survey Station 140+50, Line L - Left Lane; thence, in a northeasterly direction along aforesaid boundary to a point lying 127 feet southeast of and normal to Survey Station 141+25, Line L - Left Lane; thence, in a southeasterly direction in a straight line to a point lying 150 feet southeast of and normal to Survey Station 141+25, Line L - Left Lane; thence, in a southwesterly direction in a straight line to a point lying 150 feet southeast of and normal to Survey Station 140+50, Line L - Left Lane; thence, in a northwesterly direction in a straight line to the point of BEGINNING.

TEMPORARY EASEMENT

An easement fifty (50) feet in width lying north of, adjacent to, and parallel with Survey Line Y10 (Project 6.804317 and located in Randall Drive) from the southeastern existing right of way boundary of NC 132 to Survey Station 15+50, Line Y10.

Also, an easement thirty (30) feet in width lying south of, adjacent to, and parallel with Survey Line Y10 (Project 6.804317 and located in Randall Drive) from the southeastern existing boundary of NC 132 to Survey Station 12+00, Line Y10.

The temporary easement will revert back to the University of North Carolina at Wilmington after State Project 6.804317 is completed.

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL

Vice Chancellor - Academic Affairs

July 7, 1976

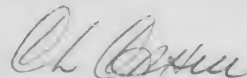
Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

The following is a listing of those non-tenured faculty members whose salaries are in excess of \$15,000. This listing is submitted with request for approval of the Chancellor and the Board of Trustees.

Name	Rank	Salary	Length of Contract	Department
Charles M. Fugler	Associate Professor	\$15,300	10 mths.	Biology
David B. Roye	Assistant Professor	15,933	10 "	Biology
Carl V. Lundeen	Assistant Professor	19,240	12 "	Biology
Paul E. Hosier	Assistant Professor	15,100	10 "	Biology
Frank Chapman	Instructor	15,276	12 "	Biology
Claude H. Farrell	Assistant Professor	16,275	10 "	Business/Economics
William W. Hall	Assistant Professor	16,100	10 "	Business/Economics
Ned H. Martin	Assistant Professor	15,150	10 "	Chemistry
William J. Cleary	Assistant Professor	18,520	12 "	Earth Sciences
Davis A. Young	Associate Professor	15,350	10 "	Earth Sciences
James J. Megivern	Associate Professor	18,950	10 "	Philosophy & Religion
John A. Tiedeman	Lecturer	17,564	10 "	Physics
Robert T. Brown	Associate Professor	16,325	10 "	Psychology
James B. Slager	Assistant Professor and Psychological Counselor	15,750	12 "	Psychology
John L. Stokes	Associate Professor	19,000	12 "	English

Respectfully submitted,



Charles L. Cahill

CLC:md

University of North Carolina

at Wilmington

28401

June 28, 1976

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I submit the following additional personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

Richard Henry Burkhardt, as Assistant Professor, Department of Mathematical Sciences, beginning August 1, 1976, on a ten-month basis, with a salary of \$12,500. This appointment is contingent upon Mr. Burkhardt's completing the requirements for the Ph.D. by the beginning of the fall semester 1976. Mr. Burkhardt will replace Miss Eloise Scott who retired at the end of the spring semester 1976.

Personal: Born Tacoma, Washington, 1946. Married.

Educational Background: B.A., Reed College (Portland, Oregon) 1969. A.M., Dartmouth College, 1974; Ph.D. to be completed 1976.

Teaching Experience: Teacher, National College of Education, Laos. Graduate Student Lecturer, Dartmouth College, 1974, 1976.

Professional Organization Memberships: American Mathematical Society; Phi Beta Kappa.

Mr. Burkhardt was interviewed by Dr. Daniel B. Plyler--Academic Dean, Dr. Fred Toney--Chairman of the Department of Mathematical Sciences, and the members of the Department of Mathematical Sciences.

Donald Earl Elliott, as Assistant Professor, Department of Mathematical Sciences, beginning August 1, 1976, on a ten-month basis, with a salary of \$15,000. This is a new position.

Personal: Born Hamburg, Iowa. Married. No children.

Educational Background: Iowa State University, B.S.E.E., 1960; M.S., 1970; Ph.D., 1972.

William H. Wagoner
Page 2
June 28, 1976

Teaching and Other Vocational Experience: Assistant Professor, 1972-1976, University of Wisconsin. Electrical Engineer, 1960-1961, Remington Rand, Univac.

Professional Organization Memberships: Association for Computing Machinery. Institute of Electrical and Electronics Engineers Computing Society. British Computing Society.

Doctor Elliott was interviewed by Dr. Daniel B. Plyler--Academic Dean, by Dr. Fred Toney--Chairman of the Department of Mathematical Sciences, and by the members of the Department of Mathematical Sciences.

Kenneth Rufus Gurganus, as Assistant Professor, Department of Mathematical Sciences, beginning August 1, 1976, on a ten-month basis, with a salary of \$12,500. This appointment is contingent upon Mr. Gurganus' completing the requirements for the Ph.D. by the beginning of the fall semester 1976. This is a continuation of the position as Lecturer which Mr. Gurganus has held since 1975.

Personal: Born Williamston, North Carolina, 1948. Single.

Educational Background: B.S., 1970; M.S., 1972; Ph.D. to be completed 1976, University of North Carolina at Chapel Hill.

Teaching and Other Vocational Experience: Teaching Assistant, UNC-Chapel, 1973-1975; Lecturer, UNC-Wilmington, 1975 to present. Grader, Mathematics Department, UNC-Chapel Hill, Fall 1969. Consultant for Holt, Rinehart and Winston, Spring 1970. Programmer, IBM, Research Triangle Park, Durham, N. C., Summer, 1970. NDEA Fellow, Mathematics Department, UNC-Chapel Hill, 1970-1973.

Honor Society Memberships: Phi Beta Kappa, Phi Eta Sigma.

Publications: One article in professional journal, 1975. Two articles in preparation.

Mr. Gurganus was interviewed by Vice Chancellor Cahill, Dr. Daniel B. Plyler--Academic Dean, Dr. Fred Toney--Chairman of the Department of Mathematical Sciences and is known by the members of the Department of Mathematical Sciences.

Andrew Eugene Hayes, as Assistant Professor, Department of Education, beginning August 1, 1976, on a ten-month basis, with a salary of \$15,500. Doctor Hayes will fill a position established in 1975 and filled by various part-time personnel during 1975-76.

Personal: Born, 1938. Married. No children.

Educational Background: B.S., 1962; M.A., 1966, Louisiana Polytechnic University. Ed.D., 1972, University of Georgia.

Teaching Experience: Mathematics Teacher, 1962-1967, and Administrative Assistant, 1963-1965; and Assistant Principal, 1965-1967; Dougherty Senior High School, Albany, Georgia. Research Assistant, 1967-1969; Instructor and Co-director, Educational Research Laboratory, 1969-1972; University of Georgia. Associate Director for Program Planning and Evaluation, The Technical Assistance Development System (TADS), 1972-1975 and Assistant Professor of Education, 1972-1976; UNC-Chapel Hill.

Professional Organization Memberships: American Educational Research Association (AERA). AERA Special Interest Group on Research Management National Organization on Legal Problems on Education (NOLPE).

Publications: Six articles published. Three unpublished papers available from ERIC. One paper (with Andrew W. Halpin) prepared for presentation at "Educational Administration Twenty Years Later: 1954-1974," A conference in honor of Ronald F. Campbell. Columbus, Ohio, April, 1975. This paper is included in a book currently in press which contains edited forms of all papers presented during that conference.

Doctor Hayes was interviewed by Chancellor Wagoner, Vice Chancellor Cahill, Dr. Roy Harkin--Chairman of the Department of Education and the Hiring Process Committee of the Department of Education.

Hathia Anne Hayes, as Assistant Professor, Department of Education, beginning August 1, 1976, on a ten-month basis, with a salary of \$15,000. Doctor Hayes will fill a position established in 1975 and filled by various part-time personnel in 1975-1976.

Personal: Born, 1940. Married. No children.

Educational Background: B.A., 1962; M.A., 1966; Louisiana Polytechnic University. Ed.D., 1971, University of Georgia.

Teaching Experience: Elementary Teacher, 1962-1966, Magnolia Elementary School; 1966-1967, Mock Road Elementary School, Albany, Georgia. Graduate Assistant, 1967-1970, University of Georgia. Director of Reading Program, 1970-1972, Oglethorpe County School System. Elementary Consultant, 1972-1973; Language Arts Consultant; 1973-present, State Department of Public Instruction.

Professional Organization Memberships: Association for Supervision and Curriculum Development, International Reading Association,

Kappa Delta Phi, National Council of Teachers of English, National Society for the Study of Education.

Publications: One article in professional journal.

Doctor Hayes was interviewed by Chancellor Wagoner, Vice Chancellor Cahill, Dr. Roy Harkin--Chairman of the Department of Education and the Hiring Process Committee of the Education Department.

Yousry Abd El-Rehim Sayed, as Assistant Professor, Department of Chemistry, beginning August 1, 1976, on a ten-month basis with a salary of \$12,500. Doctor Sayed will replace Dr. Will S. DeLoach who retired at the end of the spring semester 1976.

Personal: Born Cairo, Egypt, 1944. Married. No children

Educational Background: B.S., Ein Shams University, Cairo, 1964. M.S., 1967, University of Cairo. Ph.D., 1972, University of Minnesota.

Teaching Experience: Instructor, Ein Shams University, 1967-1968. Teaching Assistant, University of Minnesota, 1968-1969, 1971-1972. Teaching Associate, Duke University, 1972-1975.

Professional Organization Memberships: American Chemical Society, Phi Lambda Upsilon.

Publications: Eight articles in professional journals.

Doctor Sayed was interviewed by Vice Chancellor Cahill, Dean Plyler, Dr. Jack Levy--Chairman of the Department of Chemistry and the members of the Department of Chemistry.

Dean Robert Spitzer, as Assistant Professor, Department of Education, beginning August 1, 1976, on a ten-month basis, with a salary of \$15,000. Doctor Spitzer will fill a position established in 1975 and filled by various part-time personnel in 1975-1976.

Personal: Born 1947, New York City. Married.

Educational Background: B.A., 1971, Antioch College. M.A., 1972, Northwestern University. Ph.D., 1974, University of Southern California. Also studied at London School of Economics and Political Science, London, England.

Teaching and Other Vocational Experience: Assistant Professor, State University of New York at Albany, 1974 to present. Consultant State Department of Education, Office of International Programs, 1975-present. Consultant, Hudson Valley Community College, 1976.

Teacher Training Workshop Coordinator, University Consortium for Instructional Development and Technology, University of Southern California, 1974.

Professional Organization Memberships: Association of Educational Communications and Technology, New York State Educational Communications Association, National Association of Educational Broadcasters, National Society for Performance and Instruction, Association for Special Education Technology, Phi Delta Kappa, American Educational Research Association, Comparative and International Education Society.

Publications: Six articles in professional journals. Two articles and one book in press and five articles accepted for publication in professional journals.

Doctor Spitzer was interviewed by Chancellor Wagoner, Vice Chancellor Cahill, Dr. Roy Harkin--Chairman of the Department of Education and the Hiring Process Committee of the Department of Education.

Charles Brooks Dodson, as Associate Professor, Department of English, beginning August 1, 1976, on a ten-month basis, with a salary of \$21,000. Doctor Dodson will fill a position established in 1975 and filled by various part-time personnel during 1975-1976.

Personal: Born, Gary, Indiana. 1937. Married. One child.

Educational Background: A.B., DePauw University, 1959. A.M., Indiana University, 1961. Ph.D., University of Nebraska, 1967.

Teaching and Other Professional Experience; Teaching Associate, 1959-1961, Indiana University. Instructor of English, 1961-1963, Maryville College (Tennessee). Teaching Assistant, 1963-1965, University of Nebraska. Assistant Professor of English, 1966-January, 1968, Wisconsin State University. Academic Planner, Board of Regents of Wisconsin State University, February 1968-August 1969. Assistant Professor of English, 1969-1972, Associate Professor of English, 1972-present, University of Wisconsin-Oshkosh.

Professional Organization Memberships: Modern Language Association National Council of Teachers of English, Wisconsin Council of Teachers of English, College English Association, Conference on College Composition and Communication, Association of Wisconsin State University Faculties.

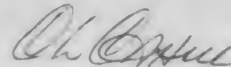
Publications: Three workbooks for high school students (with M.K. Dodson), 1971 and 1973. Edited, with Introduction and Notes, one book, 1971. One article in The Idea of Composition (with M. K. Dodson). Academia Press, 1974. One poem in CEA Critic, 37 (January 1975), 20. Fifteen reviews in literary journals. Forthcoming: review of Ekwall, A History of Modern English Sounds and Morphology. Directory of Victorian Journalists (contributor). In Progress: book of readings on bi-dialectalism.

Doctor Dodson was interviewed by Chancellor Wagoner, Vice Chancellor Cahill, Dr. Daniel B. Plyler--Academic Dean, and the members of the English Department.

REQUEST FOR LEAVE OF ABSENCE

Richard Spencer Steen, Leave of Absence for 1976-1977. Mr. Steen requests a Leave of Absence for 1976-1977 to return to Yale School of Music to complete the requirements for the Ph.D. degree. The 1976-77 academic year will be the first year of Mr. Steen's appointment as Assistant Professor.

Respectfully submitted,



Charles L. Cahill
Vice Chancellor for
Academic Affairs

CLC:md

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

August 2, 1976

The Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington met on Monday, August 2, 1976, with the following members present:

Addison Hewlett, Jr., Chairman	Ashley M. Murphy
Mrs. Ann Davis	Mrs. Ellen Newbold

Absent: Thomas H. Wright, Jr.

Representing the University of North Carolina at Wilmington:

William H. Wagoner, Chancellor

Chairman Hewlett called the meeting to order and asked for a report from Chancellor Wagoner.

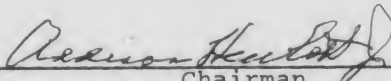
The Chancellor outlined the various steps taken to fill the position of Vice Chancellor for Business Affairs vacated by the retirement of James A. Price, Jr. He pointed out that many applications had been received and reviewed by all members of the senior staff. He further pointed out that a number of the most promising applicants had been personally interviewed. The Chancellor then presented the name of Darryl W. Bierly as the nominee which he and his senior staff recommended for appointment to this position.

He informed the Executive Committee that at the last meeting of the Board of Trustees, it was agreed that the Executive Committee would be empowered to act in the capacity outlined in the University Code and By-laws for the consultation on this appointment.

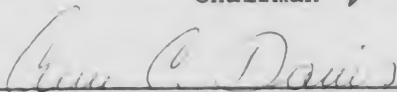
After a general discussion of the candidate's educational background and work experience, Mr. Murphy moved that the committee, acting for the Board, endorse Mr. Bierly's nomination. Mrs. Newbold seconded the motion and it passed without dissent.

The Chancellor recommended that the University reimburse Mr. Bierly for his moving expenses. Mrs. Newbold moved that Mr. Bierly be reimbursed for his moving expenses not to exceed \$1,500.00. Mrs. Davis seconded the motion and it was passed without dissent.

There being no further business on the agenda, the Chair adjourned the meeting.



Chairman



Secretary

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BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Thursday, October 28, 1976
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JULY 8, 1976 (MAILED)
AND MINUTES OF AUGUST 2, 1976 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES

Academic Affairs	- Mrs. Newbold, Chairman
Buildings & Grounds	- Dr. Codington, Chairman
Fiscal Affairs	- Mr. Simpson, Chairman
Student Affairs	- Mr. Troy, Chairman

- (7) NEW BUSINESS

* * * * *

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON
October 28, 1976

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at twelve o'clock noon. Mr. Addison Hewlett, Jr., the chairman, presided.

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Tony E. Brewington	Ashley M. Murphy
John B. Codington	Mrs. Kenneth Newbold
Mrs. Homer Davis	William H. Robinson
Addison Hewlett, Jr.	E. S. Simpson
William L. Hill, II	Harold G. Troy
George R. Little, Jr.	Thomas H. Wright, Jr.

Absent: Eugene B. Hardin, Jr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs
Darryl W. Bierly	-	Vice Chancellor for Business Affairs

Other Guests:

James K. McGowan	-	Administrative Assistant to the Chancellor
James E. Megivern	-	Chairman of the Faculty
Daniel B. Plyler	-	Academic Dean
Davis B. Lumpkin	-	Physical Plant Engineer
Tyrone Rowell	-	Director of Development

Press Representative - Marjorie Smith

INVOCATION

The Reverend Tony E. Brewington led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meeting of July 8, 1976 and the Executive Committee meeting of August 2, 1976, the minutes stood approved.

CHANCELLOR'S REPORT

Following the introduction of the representatives of the University of North Carolina at Wilmington and other guests attending the meeting, Chancellor Wagoner announced that the next regular meeting of the Board of Trustees would be held on Thursday, January 13, 1977, unless a special session is needed prior to that date. At this time, no special session is anticipated.

Enrollment

A report on the enrollment for the fall semester of 1976 indicated a total enrollment of 3,389, with a full-time equivalent of 2,960. Chancellor Wagoner stated that the enrollment of students from the Piedmont section and western counties of North Carolina was continuing to increase. A copy of the enrollment report from the Office of Admissions and Records was distributed to the board members. (APPENDIX NO. 1).

Capital Improvements Progress Report

A copy of the Capital Improvement Progress Report of the University of North Carolina at Wilmington (APPENDIX NO. 2), was

distributed by Darryl W. Bierly, Vice Chancellor for Business Affairs. A detailed review of the items listed was presented to the board. In connection with the waste disposal engineering study being made at the Institute of Marine Bio-Medical Research, as soon as this study is completed, the Buildings and Grounds Committee will reconvene to consider the report of the engineering firm of Henry Von Oesen. The Chancellor stated that the replacement of the roof on the Kenan classroom building is being designed and will shortly be ready for bidding.

Acceptance of UNC-W Students in Graduate Schools

Chancellor Wagoner stated that he was happy to report to the board members that two students from the University of North Carolina at Wilmington had been accepted in the medical school of the University of North Carolina at Chapel Hill. The inability of UNC-W students to gain admittance to medical school prior to this time had been discussed in detail at the previous meeting held on July 8, 1976.

Support of Sportsman's Club

Chancellor Wagoner reported that the Sportsman's Club had taken on the project of pushing season tickets to all basketball games on the campus of the University of North Carolina at Wilmington this year, in order to generate an interest in our home games. He also announced that a game has already been scheduled with Wake Forest University for the dedication of the new health and physical education building on Saturday, November 26, 1977.

Graduate Programs

The Chancellor called on Vice Chancellor Cahill, who gave a detailed report on the progress of the graduate programs to be offered by the University of North Carolina at Wilmington, explaining the Southern Association requirements, the approval of the Board of Governors, and the Board of Trustees of UNC-W. He further stated that UNC-W hoped to be able to offer this program by the second summer session of 1977, or the fall semester of 1977, if we are able to meet the requirements and obtain the necessary approval by that time.

President William C. Friday

Chancellor Wagoner announced to the board that this week William Clyde Friday, President of the University of North Carolina, completes his twentieth year as the University's President. It was moved by Mr. Hill that a congratulatory resolution be forwarded to President Friday on the occasion of his twentieth anniversary. The motion was seconded by Mrs. Newbold and unanimously passed. The Chancellor was directed to prepare the resolution. (APPENDIX NO. 3)

REPORTS OF STANDING COMMITTEES

Student Affairs Committee

Mr. Troy, chairman of the committee, was called on for his report since he had to leave early due to a previous commitment.

(1) Following the protest of students on the cafeteria food, a group of student representatives met with Doctor Malloy, Vice

Chancellor for Student Affairs, and members of the cafeteria staff, in an effort to resolve this matter. It now appears that the matter has been resolved to the satisfaction of the student representatives.

(2) The Student Affairs staff is at the present time making an assessment of this division and drafting a long-range plan for the Student Affairs Division, as requested by President Friday.

(3) The Student Affairs Division concurs in the site selection of the Buildings and Grounds Committee for the construction of the new dormitory. (This will be covered in the report of the joint meeting of the Buildings and Grounds Committee and the Fiscal Affairs Committee)

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting of the Academic Affairs Committee held on August 25, 1976, and distributed copies of the minutes and report of the action taken by the committee to the board members. Mrs. Newbold stated that two of the faculty members had completed their doctorate since the meeting and these changes were noted on the report. They were Richard David Dixon, Assistant Professor, Department of Sociology and Anthropology, and Joseph Mark Galizio, Assistant Professor, Department of Psychology. (APPENDIX NO. 4).

Buildings and Grounds Committee - Fiscal Affairs Committee

Mr. Simpson, chairman of the Fiscal Affairs Committee reported on the joint meeting of this committee with the Buildings and Grounds

Committee held on October 28, 1976. (APPENDIX NO. 5).

(1) He reported that a new 200-bed dormitory which would cost approximately \$1.4 million, had been approved by the committees, to be designed by Leslie Boney and Associates. The new dormitory will be located near the recently completed Belk residence hall. He stated that by duplicating the design of the Belk residence hall, a savings of approximately \$38,000 could be realized. A lengthy discussion followed on the delays encountered in the construction of the Belk residence hall which took approximately four years to complete. Motion was made by Mr. Simpson that the Board of Trustees approve the construction of the 200-bed dormitory on the site described above, and that the firm of Leslie Boney and Associates be employed, provided they can give assurance that they will proceed expeditiously on this matter. Seconded by Mr. Murphy, the motion carried.

(2) The total layout of the Campus Master Plan, including the long-range plan, now have been found to be in need of updating, refining and expanding. The Chancellor and his staff will have an in-house study and review of the matter, reporting back to the committee at a later date. After preliminary plans are completed, the services of a professional planner may be considered for the campus.

(3) Doctor Codington, chairman of the Buildings and Grounds Committee, will meet with the Chancellor and Mr. Hewlett, to review and report back to the committee on the naming of campus streets.

(4) The purchase of a mobile classroom unit for approximately \$4,000 has been recommended by the committee. Motion was made by Mr. Simpson that the Chancellor and his staff make further investigation on the purchase of this trailer and to proceed with the purchase of the unit up to \$4,000. Seconded by Mr. Robinson, the motion carried.

NEW BUSINESS

Mr. Robinson, SGA President, brought before the board the problems of two Vietnamese refugee students presently enrolled in the University who are being required to pay out-of-state tuition. A lengthy explanation of their situation was presented by Mr. Robinson, who stated that as an alternative, the Student Government Association would consider a loan to the students for the continuation of their education. Motion was made by Mr. Simpson authorizing the Chancellor to lend these two students funds for tuition until a permanent solution to the problem can be worked out. Seconded by Mr. Troy, the motion carried.

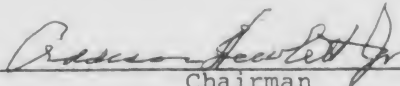
Mr. Robinson asked the board to consider submitting a resolution combining the Student Advisory Council as ex-officio members to the Administrative Advisory Council to President Friday. A lengthy discussion followed with no action being taken by the board.


With reference to the food problem at the cafeteria, Mr. Robinson asked the board to keep an open mind on the forced purchase of meal plans for dormitory students as this plan is questionable. He stated that with the growth of the student

population, there would probably be a demand for a freer choice in the food program by the students. Doctor Malloy explained in detail the plan now being offered to the students on a five or seven day meal plan.

In response to a question by Mrs. Newbold about the trustees not receiving copies of the weekly newspaper of the University of North Carolina at Wilmington, The Seahawk, Mr. Robinson stated he would check into this and have the paper sent to each of the board members weekly.

There being no further business, the meeting was adjourned at 2:00 p.m.


Chairman


Secretary

UNIVERSITY OF NORTH CAROLINA
at Wilmington
Office of Admissions and Records
Fall Semester 1976 Enrollment

Freshmen	919	Sophomores	785	Nurses	84
Men	515	Men	435	1st Year	54
Women	404	Women	350	2nd Year	30
Juniors	512	Seniors	604	Unclassified	485
Men	291	Men	337	Auditors	16
Women	221	Women	267	Non Degree	457
				Special	12
Total Enrollment:					3389
Full-Time Equivalent:					2960

ENROLLMENT BY COUNTIES

Alamance	35	Dare	11	Iredell	7	Pitt	13
Alexander	1	Davidson	22	Johnston	19	Polk	1
Anson	1	Davie	3	Lee	9	Randolph	17
Avery	3	Duplin	77	Lenoir	17	Richmond	11
Beaufort	6	Durham	31	Lincoln	1	Robeson	22
Bladen	47	Edgecombe	2	McDowell	1	Rockingham	9
Brunswick	123	Forsyth	33	Martin	9	Rowan	9
Buncombe	9	Franklin	2	Mecklenburg	49	Sampson	44
Burke	6	Gaston	8	Mitchell	1	Scotland	3
Cabarrus	5	Gates	1	Montgomery	7	Stokes	1
Caldwell	2	Granville	2	Moore	13	Surry	5
Carteret	25	Greene	1	Nash	14	Transylvania	3
Caswell	2	Guilford	34	New Hanover	1568	Union	9
Catawba	8	Halifax	3	Onslow	167	Vance	6
Chatham	11	Harnett	11	Orange	19	Wake	164
Chowan	5	Haywood	1	Polk	4	Washington	1
Columbus	77	Henderson	2	Pasquotank	9	Watauga	1
Craven	39	Hertford	2	Pender	107	Wayne	57
Cumberland	100	Hoke	3	Perquimans	5	Wilkes	1
Currituck	1	Hyde	1	Person	1	Wilson	10
						Yancey	1

Total Enrollment by Counties

3231

ENROLLMENT BY STATES

Arizona	1	Florida	4	Massachusetts	2	Rhode Island	1
Arkansas	2	Georgia	2	Michigan	1	South Carolina	4
Colorado	1	Illinois	4	New Jersey	22	Tennessee	2
Connecticut	2	Indiana	3	New York	20	Texas	1
Delaware	3	Kentucky	1	Ohio	6	Virginia	20
Dist. of		Maine	1	Oklahoma	1	West Virginia	3
Columbia	5	Maryland	20	Pennsylvania	12	Wyoming	1

Total Enrollment by States

145

ENROLLMENT BY FOREIGN COUNTRIES

Germany	2	Italy	1	Mexico	1	Turkey	1
Ghana	1	Nigeria	1	Japan	1	Surinam	1
Iran	1	Panama Canal	1	South Vietnam	2		
Total Enrollment by Foreign Countries							13

September 30, 1976

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Code & Item	Project Title	Status	Probable Completion Date	Total Appropriation	Encumbered To Date	Remarks
66937-7	200-Student Dormitory	100% complete	July, 1976	\$1,400,000 (Self-Liquidating)	\$1,392,461	Building Accepted
67328-1	Student Store	In review by Office of State Property & Construction	February, 1977	\$93,000 (Self-Liquidating)	-0-	
67328-2	Student Parking Lot	Bids Received	December, 1976	\$48,000	\$45,374 (low bid)	Contract award to be made as soon as contract documents are complete
67328-3	200-Student Dormitory	To be discussed at October 14, 1976 Board meeting		\$1,000,000 (Self-Liquidating)	-0-	
67328-7	Health & Physical Education Building	70% complete	April, 1977	\$2,605,000 Approp. \$1,400,000 Self-Liq. \$ 318,000 Gifts	\$4,110,170	Project 20 days behind schedule
67528-3	Student Union Air-Conditioning Modification	Contract awarded	December, 1976	\$30,000	\$28,067	
67587-1	40,000 Sq. Ft. General Classroom Building	Development of Working Drawings	May, 1978	\$1,665,000	\$15,879	Preliminary Design Approved
67528-4	Waste Disposal Engineering Study	In progress	October, 1976	\$2,000	-0-	

RESOLUTION

WHEREAS, William C. Friday was appointed President of the University of North Carolina on October 26, 1956; and

WHEREAS, William C. Friday has served the University and the State of North Carolina in this capacity with integrity, patience, dedication, and always with courageous devotion; and

WHEREAS, William C. Friday has earned, through his unique professional qualifications and personal character, the unqualified respect of the state, national and world community of scholars; and


WHEREAS, William C. Friday has constantly and unselfishly served during these years his country and his state by advising Presidents, Governors, Congressional and Legislative Committees and Commissions, always seeking the common good; and

WHEREAS, William C. Friday, has, through his wise counsel and executive leadership, supported the University of North Carolina at Wilmington and its faculty, students, administrative officers and Board of Trustees, as this institution has grown in size and in service to the state and nation;

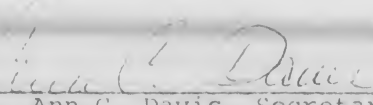
NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington extend to William C. Friday its congratulations and best wishes on the twentieth anniversary of his appointment as President of the University of North Carolina, and further

BE IT RESOLVED that copies of this resolution be forwarded to William C. Friday and to William A. Johnson, Chairman of the Board of Governors of the University of North Carolina.

Done this twenty-eighth day of October in the year of our Lord one thousand nine hundred and seventy-six and of the University of North Carolina one hundred and eighty-seven.



Addison Hewlett, Jr., Chairman



Ann C. Davis, Secretary

Minutes of the Meeting
Board of Trustees
Committee on Academic Affairs

The Board of Trustees Committee on Academic Affairs met in the Board Room in the Alderman Building on Wednesday, August 25, 1976, at 11 a.m.

The following members were present:

Rev. Tony E. Brewington
Mrs. Homer Davis

Mr. Thomas H. Wright, Jr.
Mrs. Kenneth Newbold, Chairman

Absent: Mr. Eugene B. Hardin, Jr., Mr. William L. Hill, II.

Representing UNC-Wilmington: Dr. Charles L. Cahill, Vice Chancellor for Academic Affairs and Dr. Daniel B. Plyler, Academic Dean.

CALL TO ORDER

Mrs. Newbold called the meeting to order at 11:20 a.m.

PERSONNEL REPORT

Vice Chancellor Cahill distributed copies of the Personnel Report (copy attached to the official minutes) which included a request for a leave of absence for Mrs. Delilah B. Blanks and nine recommendations for appointment to the rank of Assistant Professor: five in the department of sociology and anthropology and one in each of the departments of psychology, music, physics, and modern languages. Mr. Brewington moved that the new appointments be approved. Mr. Wright seconded the motion and the motion carried. Mr. Wright moved that the leave of absence for Mrs. Blanks be

Minutes
Page 2
August 25, 1976

approved. Mrs. Davis seconded the motion and the motion carried.

The meeting adjourned at 11:50 a.m.



Ellen S. Newbold, Chairman

University of North Carolina

at Wilmington

28401

CHARLES L. CAMILL
Vice Chancellor Academic Affairs

August 24, 1976

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I submit the following additional personnel changes at The University of North Carolina at Wilmington with request for the approval of the Chancellor and The Board of Trustees.

Appointments

Richard David Dixon, as Assistant Professor, Department of Sociology and Anthropology, beginning August 1, 1976, with a salary of \$13,500 on a ten-month basis. This appointment is contingent upon Mr. Dixon's completing the requirements for the Ph.D. by the beginning of the fall semester 1976. This is a replacement for Mr. Roger Herrin who resigned.

Personal: Born 1943. New Canaan, Connecticut.

Educational Background: B.A., 1968, University of Connecticut.
M.A., 1970, Ph.D. [REDACTED] 1976, Emory University.

Teaching and Other Vocational Experience: Instructor, Marshall University, January 1971 - August 1973. Part-time Instructor, University of Kentucky, September 1971 - December 1972. Instructor, University of Ohio, winter quarter 1973. Part-time Instructor, Georgia State University, winter quarter 1976. Part-time Instructor, Emory University, spring quarter 1976.

Professional Organization Memberships: AKD; Population Association of America; World Population Society; Southern Sociological Society; Fellow, RCIE, University of Pittsburgh, 1972-1973.

Mr. Dixon was interviewed by Dr. Daniel B. Plyler -- Academic Dean, by Dr. John H. Scalf, Jr., -- Chairman of the Department of Sociology and Anthropology, and by members of the Department of Sociology and Anthropology.

Page 2

William H. Wagoner
August 24, 1976

Gary Lottridge Faulkner, as Assistant Professor, Department of Sociology and Anthropology, beginning August 1, 1976, with a salary of \$15,200, on a ten-month basis. Doctor Faulkner will replace Doctor Sieverdes who resigned.

Personal: Born 1943. Muncie, Indiana. Married. No children.

Educational Background: B.A., 1962, Ball State Teachers College. M.A., 1966, Ball State University. Ph.D., 1971, University of Georgia

Teaching and Other Vocational Experience: Instructor, Jacksonville State University, 1966-1968. Assistant Professor, North Carolina State University, 1970-1975; Christopher Newport College, 1975-1976. Youth Secretary, YMCA, Indianapolis, Indiana, 1964-1966.

Professional Organization Memberships: American Sociological Association; Southern Sociological Society; Virginia Social Sciences Association; American Association of University Professors; Alpha Kappa Delta (Sociology Honorary).

Publications: Two articles in professional journals. Two book reviews in professional journals. An Encounter with Sociology-- A book of introductory readings. New York: MSS Publishing Co., December, 1972. North Carolina's Aging Population: A Distributional Analysis, Agricultural Experiment Station, North Carolina State University, 1975, with William Clifford.

Doctor Faulkner was interviewed by Dean Plyler, by Doctor Scalf--Chairman of the Department of Sociology and Anthropology, and by members of the Department of Sociology and Anthropology.

Joseph Mark Galizio, as Assistant Professor, Department of Psychology, beginning August 1, 1976, with a salary of \$12,500 on a ten-month basis. This appointment is contingent upon Mr. Galizio's completing the requirements for the Ph.D. by the beginning of the fall semester 1976. Mr. Galizio is filling a position occupied by various part-time personnel last year.

Personal: Born 1950. Akron, Ohio. Married. No children.

Educational Background: B.S., 1971, Kent State University. M.S., 1974; Ph.D. [REDACTED] 1976, University of Wisconsin-Milwaukee.

Teaching and Other Vocational Experience: Graduate Assistant, University of Wisconsin-Milwaukee, 1971-76.

Page 3
William H. Wagoner
August 24, 1976

Professional Organization Memberships: Psi Chi, Midwestern Psychological Association, Midwestern Analysis of Behavior Association.

Publications: Two articles in professional journals. One article in press.

Mr. Galizio was interviewed by Dr. Daniel B. Plyler--Academic Dean, by Dr. John T. Williams, Jr.,--Chairman of the Department of Psychology, and by members of the Department of Psychology.

Lorraine Rincoe Lueft, as Assistant Professor, Department of Music, beginning August 1, 1976, on a ten-month basis, with a salary of \$13,500. This is a new position.

Personal: Born 1933. New York City.

Educational Background: B.A., 1954; M.S., 1957; Queens College (University of the City of New York). Graduate Courses: summer, 1956, University of Colorado; summer 1957, Penn State. D.M.E., 1974, Indiana University.

Teaching and Other Vocational Experience: Teacher, various public schools in New York, 1954-1965. Teaching Associate, 1965-68, Indiana University. Lecturer in Music Education, 1968-69, Eastern Michigan University. Teacher, 1970-1971, Indiana University--designed course and conducted experiment for doctoral dissertation. Instructor, 1972-74, Kent State University. Teaching Associate, 1974-75, Indiana University. Also music-dramatic director co-ed summer camps, 1954, 1959; taught private piano students of all ages, 1947-1972.

Performance Experience: Performances as piano soloist; accompanist; conductor; and violinist in orchestras.

Professional Organization Memberships: International Society for Music Education, Music Educators National Conference, State and local music organizations when teaching in New York, Indiana, Michigan, and Ohio. American Choral Directors Association, Midwest Theory Association. Mu Phi Epsilon Sorority.

Doctor Lueft was interviewed by Dean Plyler, by Mr. William Adcock, Acting for the Chairman of the Department of Music, and by members of the Department of Music.

Robert Dale McCall, as Assistant Professor, Department of Sociology and Anthropology, beginning August 1, 1976, on a ten-month basis, with a salary of \$13,500. This is a new position.

Personal: Born 1943. Tampa, Florida. Married. One child.

Educational Background: B.S., 1967; M.S., 1970; Florida State University. Ph.D., 1976, Case Western Reserve University.

Teaching Experience: Graduate Assistant, 1968-1970; Instructor, summer 1970; Florida State University. Instructor (½ time) 1972-1973, Case Western Reserve University; 1973-1976, State University of New York at Binghamton.

Professional Organization Memberships: Human Biology Council, American Association of Physical Anthropologists.

Publications: Three articles in preparation.

Doctor McCall was interviewed by Dean Plyler, by Doctor Scalf--Chairman of the Department of Sociology and Anthropology, and by members of the Department of Sociology and Anthropology.

Edward Alexander Olszewski, Jr., as Assistant Professor, Department of Physics beginning August 1, 1976, on a ten-month basis, with a salary of \$13,000. Doctor Olszewski is filling a position occupied by various part-time personnel.

Personal: Born 1946. Boston.

Educational Background: B.S., 1968, Worcester Polytechnical Institute. Ph.D., 1976, UNC-Chapel Hill.

Teaching Experience: Seven years teaching undergraduate physics both laboratory and recitation.

Doctor Olszewski was interviewed by Dean Plyler, by Dr. Irvin Clator--Chairman of the Department of Physics, and by the members of the Physics Department.

Sylvia Knopp Polgar, as Assistant Professor, Department of Sociology and Anthropology, beginning August 1, 1976, on a ten-month basis, with a salary of \$15,000. This is a new position.

Personal: Born 1928. New York City. Married.

Educational Background: B.S., 1955; M.A., 1959; Columbia University. Ph.D., 1974, UNC-Chapel Hill.

Page 5

William H. Wagoner

August 24, 1976

Teaching and Other Vocational Experience: Lecturer, 1963-1964, New York University; 1968-1971, School of Social Work, UNC Chapel Hill. Tutor in sociology, 1974-75, University of Exeter. Research Scientist, 1964-1968, New York State Department of Mental Hygiene. Research Associate, 1959-1960, Bank Street College of Education. Research Assistant, 1958-1959, Council on Social Work Education.

Professional Organization Memberships: American Anthropological Association, Council on Anthropology and Education.

Publications: Two articles in professional journals. One article to be published in October.

Doctor Polgar was interviewed by Dean Plyler, by Doctor Scalf--Chairman of the Department of Sociology and Anthropology, and by members of the Department of Sociology and Anthropology.

William Walton Woodhouse, III, as Assistant Professor, Department of Modern Languages, beginning August 1, 1976, on a ten-month basis, with a salary of \$13,500. Doctor Woodhouse will replace Dr. Antolin Gonzalez-del-Valle who retired at the end of the spring semester 1976.

Personal: Born 1939. Married. Two children.

Educational Background: B.A., 1961, UNC-Chapel Hill. M.A., 1963; Ph.D., 1976, University of Wisconsin-Madison.

Teaching Experience: Teaching Assistant, 1962-1966, University of Wisconsin. Visiting Instructor, 1964, Lynchburg College. Instructor, 1967-1969, University of Wisconsin; 1969-1975, University of Minnesota.

Publications: Three reviews in literary journals. One review in press and several articles in preparation.

Doctor Woodhouse was interviewed by Dean Plyler, by Dr. James R. Beeler--Chairman, Department of Modern Languages, and by members of the Department of Modern Languages.

Thomas Corielli Loftfield, as Assistant Professor, Department of Sociology and Anthropology, beginning August 1, 1976, on a ten-month basis, with a salary of \$13,500. This is a continuation of the position as Lecturer which he has held since August 1975.

Personal: Born 1946. Cleveland, Ohio. Married. No children.

Educational Background: B.A., 1968, William and Mary College. M.A., 1970; Ph.D., 1976, University of North Carolina at Chapel Hill.

Page 6
William H. Wagoner
August 24, 1976

Teaching Experience: Instructor, Warren Wilson College, summers of 1970 and 1971; Virginia Commonwealth University, spring and summer 1975. Lecturer, University of North Carolina at Wilmington, 1975-1976.

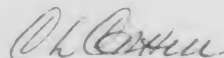
Professional Organization Memberships: Society for American Archaeology. American Archaeological Association. American Society for Ethnohistory.

Doctor Loftfield was interviewed by Dean Plyler, by Doctor Scalf-- Chairman of the Department of Sociology and Anthropology, and is known by the members of the Department of Sociology and Anthropology.

Request for Leave of Absence

Delilah Bowen Blanks, Leave of Absence for 1976-1977. Mrs. Blanks requests a Leave of Absence for 1976-1977 to return to UNC-Chapel Hill to complete work on her advanced degree. The 1976-1977 academic year will be the second year of Mrs. Blanks' appointment as Assistant Professor.

Respectfully submitted,



Charles L. Cahill

CLC:md

BUILDINGS AND GROUNDS COMMITTEE
And FISCAL AFFAIRS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
MINUTES OF MEETING
October 28, 1976

A joint meeting of the Buildings and Grounds Committee and the Fiscal Affairs Committee was held on Thursday, October 28, 1976, in the Board Room of the Alderman Building at 11:00 a.m. The meeting was called to order with the following in attendance:

Buildings & Grounds Committee Members

Present: Mrs. Homer Davis, Mr. E. S. Simpson, and Mr. Thomas H. Wright, Jr.

Absent: Dr. John B. Codington, Chairman

Fiscal Affairs Committee Members

Present: Mr. E. S. Simpson, Chairman, Mr. George R. Little, Jr.
Mr. Ashley M. Murphy

Absent: Mr. Eugene B. Hardin, Jr.

For the University: Chancellor William H. Wagoner
Vice Chancellor Darryl W. Bierly

The first item for discussion was the September 30, 1976, report on Construction Progress, and Chancellor Wagoner reviewed each item.

The second item was the proposal to construct a third Residence Hall. Discussion centered on the financing of the building, site location, and the employment of an Architect. It was noted that if the design for Belk Hall was duplicated and the same architecture firm employed, the University would realize a savings in fees of approximately \$40,000. Mr. Murphy made a motion to approve: 1) construction of the third Residence Hall, 2) the site location East of Galloway Dorm and parking lot J, and North of Riegel Road, 3) the selection of Mr. Leslie N. Boney and Associates as the Architect for the project. The motion was seconded by Mr. Little and passed.

The third item was the announcement by Chancellor Wagoner of the need to update the Master Plan on Facilities. The discussion that followed indicated general agreement that a new Master Plan was needed, and that the project should begin with an in-house study. It was suggested that General Administration in Chapel Hill could assist in this effort, thereby reducing the cost of external consultants. University officers were requested to review their progress at the January Board of Trustees' meeting, and recommend a firm(s) to assist in the study.

MINUTES OF MEETING

October 28, 1976

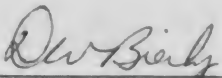
Page 2

The fourth item was a request by the Chancellor for committee members to develop suggestions for the renaming of campus streets now labeled as Street A, B, etc. No immediate action was requested or taken.

The fifth item was the Chancellor's announcement that the Sewage Report for the Institute for Marine and Bio-Medical Research at Wrightsville Beach had not been completed, but the Report would be available for review in January.

The final item for discussion was the proposal to purchase a trailer measuring 57' by 20' to remedy a space shortage in the Physical Plant Department and to provide a new location for the Campus Radio Station. The Chancellor indicated the planned site location was adjacent to the Maintenance Building. Mr. Murphy made the motion to: 1) purchase the trailer, subject to a maximum cost for purchase, transportation, and installation of \$4,000; and 2) approve the proposed site location. The motion was seconded by Mr. Little and passed.

The meeting was adjourned at 12:10 p.m.



Darryl W. Bierly, Secretary

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JANUARY 13, 1977

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BOARD OF TRUSTEES MEETING

OF

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Thursday, January 13, 1977
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF OCTOBER 28, 1976 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs - Mrs. Newbold, Chairman
 - Buildings & Grounds - Dr. Codington, Chairman
 - Fiscal Affairs - Mr. Simpson, Chairman
 - Student Affairs - Mr. Troy, Chairman
- (7) NEW BUSINESS
- (8) MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING PERSONNEL MATTERS.

EXECUTIVE SESSION

- (9) PERSONNEL - VICE CHANCELLOR CHARLES CAHILL
- (10) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION.
- (11) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

* * * * *

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON
January 13, 1977

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at twelve o'clock noon. Mr. Addison Hewlett, Jr., the chairman, presided.

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Tony E. Brewington	George R. Little, Jr.
Mrs. Homer Davis	Ashley M. Murphy
Addison Hewlett, Jr.	E. S. Simpson
Thomas H. Wright, Jr.	

Absent: John B. Codington, Eugene B. Hardin, Jr.
William L. Hill, II, Mrs. Kenneth Newbold,
William H. Robinson, and Harold G. Troy

Representing the University were:

William H. Wagoner	- Chancellor
Charles L. Cahill	- Vice Chancellor for Academic Affairs
William M. Malloy	- Vice Chancellor for Student Affairs
Darryl W. Bierly	- Vice Chancellor for Business Affairs

Other Guests:

James K. McGowan	- Administrative Assistant to the Chancellor
James J. Megivern	- Chairman of the Faculty
Daniel B. Plyler	- Academic Dean
Tyrone Rowell	- Director of Development

Press Representative - Marjorie Smith

INVOCATION

The Reverend Tony E. Brewington led in the invocation.

MINUTES

There being no additions or corrections to the minutes of October 28, 1976, the Chair declared that they stood approved.

CHANCELLOR'S REPORTAnnouncements

The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, April 14, 1977. This will also be the beginning of the Azalea Festival week-end.

The Chancellor announced that the Association of Governing Boards of Universities and Colleges will hold their National Conference on Trusteeship in Williamsburg, Virginia, March 13-15, 1977. Since this is being held closer to Wilmington than usual, it is hoped that board members will plan to attend the meeting. Funds are available for those members who would like to attend. He requested that those trustees planning to attend should contact Mrs. Burruss as soon as possible.

Enrollment

The Chancellor stated that enrollment for the Spring Semester went smoothly, and according to the latest printout dated January 11, 1977 at 6:57 p.m., total F.T.E. was 2780.75 with a headcount of 3261. Total out-of-state F.T.E. was 122.25 with a headcount of 130. It is anticipated that approximately 50 to 100 more will be added to the headcount, and total F.T.E. will be approximately 2820 by the end of registration, which is the number of students we are budgeted for. It appears that we are in good shape,

enrollment-wise, for the Spring Semester 1977.

Increase in Dormitory Room and Board Rates

Doctor Wagoner reported that a study had been made on campus relative to the rates being charged for room and board on the Wilmington campus. A rate increase will be effective for the 1977-78 academic year amounting to approximately 6.5%. Even with this increase, an investigation of the charges on the other fifteen campuses shows that our room and board charges are still below the average for the entire university system. (APPENDIX NO. 1).

He further stated that we have renegotiated a contract for food service on campus with Interstate United, for the 1977-78 academic year. This firm has been most cooperative and a good relationship has been maintained with the university.

Long-Range Physical Facility Plan

Since the last meeting of the Board of Trustees, the staff of this institution initiated a study of the long-range physical facility plan which needed updating. In meetings with the administrative officers of the university, we have gone over in detail the updating of this plan, and now have approximately 80% of the data necessary to update the present long-range physical facility plan. A report will be ready for the next meeting of the board in April.

Development of Athletic Program

The Chancellor announced that we are getting a little more attention now with our basketball team on a winning streak of 6-4. This is the first year we have been in the NCAA-Division I. The women's basketball has not started as yet, but we are looking forward to a good season with their team also.

Ph.D. Degrees Conferred

The Chancellor stated he would like to personally commend three faculty members and offer the congratulations of the Board of Trustees to them for having completed their Ph.D. degrees during the Fall Semester of 1976. They are: Dr. Richard Cooper of the History Department, Dr. Carlos Perez of the Modern Language Department, and Dr. Gerald Rosselot of the English Department.

Students on Dean's List

According to information received by the Chancellor, a total of 850 individuals made the Dean's List for the Fall Semester 1976. This represents 25% of the students enrolled who maintained a minimum average of 3.0 for the semester.

University Affairs - Budget UNC System

The legislature convened on January 12, 1977. Committees are in the process of being formed and we should be hearing from those committees very shortly. The budget for the UNC system includes funds which are extremely important for this institution's growth and development, not in size, but in quality. Included in the budget are enrollment increase funds, new graduate program

funds, an increase in library funds, and capital improvement requests to include a new classroom building and additions to the Bear Building and Kenan classroom building.

Increase in Salaries for Faculty

Top priority in the budget to be considered will be a 10% increase in salaries of faculty members. This is a most critical situation, and it is hoped that some relief will be afforded. The Chancellor urged all members of the board to express their concern on this matter to the General Assembly.

State Support of Private Institutions

Chancellor Wagoner reminded the Board that one of the most controversial issues will be related to additional tax-supported financial aid to private institutions of higher education.

At the conclusion of the report, the Chancellor invited the Board to present questions or to dissent with the recommendations if the members so wished. Various items presented by the Chancellor were discussed, but there were no dissents to the recommendations made.

Resolution

The following resolution concerning signatory powers of Darryl W. Bierly, Vice Chancellor for Business Affairs, and Timothy A. Jordan, Director of Accounting, was presented:

RESOLUTION

"WHEREAS, Darryl W. Bierly was appointed Vice Chancellor for Business Affairs on September 1, 1976, and

WHEREAS, the position of Vice Chancellor for Business Affairs requires the authority as signatory for University warrants, banking functions (deposits, withdrawals and safe deposit boxes), notes, contracts, investments, and other financial documents, now

THEREFORE BE IT RESOLVED, that effective this date, Darryl W. Bierly be designated as authorized signatory; and further, that Timothy A. Jordan, Director of Accounting, will be a designated signatory for banking functions (deposits, withdrawals and safe deposit boxes); and further, that the Chancellor is hereby directed to notify in writing, as appropriate, stating this resolution as authority; the North Carolina State Treasurer, all banks, savings and loan associations and other financial institutions, with which the University has checking accounts, savings accounts, certificates of deposits, bonds, loans, safe deposit boxes, or other financial transactions requiring authorized signatures, that the signatures and names of Darryl W. Bierly and Timothy A. Jordan (limited as noted above), be recorded as authorized signatures."

Motion to adopt the resolution was made by Mr. Simpson, seconded by Mr. Little. The motion carried.

REPORTS OF STANDING COMMITTEESAcademic Affairs Committee

In the absence of Mrs. Newbold, chairman, Dr. Cahill reported on the meeting of this committee. He deferred the personnel portion of this committee's report to the Executive Session.

Vice Chancellor Cahill reported on the progress of the graduate program in education, stating that a prospectus has been sent to the Southern Association of Universities and Colleges. He stated that prior to the graduation of our first students in the graduate program, full accreditation will have

taken place. At the present time, we are awaiting the visit of a three-member team of the Southern Association who will give the University of North Carolina at Wilmington tentative approval to accept students in the graduate program.

Buildings and Grounds Committee

Mr. Thomas H. Wright, Jr. reported on the meeting of the Buildings and Grounds Committee held at 11 a.m., in the absence of Dr. Codington, chairman, who had received an emergency call prior to the board meeting. (APPENDIX NO. 2).

Mr. Wright presented a progress report on campus construction which included completion of a new 200-bed dormitory by the fall of 1978. This will be the third dormitory on campus. He further stated that the Trask Health and Physical Education Building is 85 per cent complete and is expected to be completed in April or May, since the contractor is running approximately 40 days behind schedule.

Mr. Wright also reported on the new classroom building which is in the process of design with an estimated completion date of July 1, 1978.

Chancellor Wagoner also reported that Mr. Farris, of the architectural firm designing the classroom building, had reported just prior to the meeting, that Property Control had approved, with minor exceptions, the design phase of the classroom building, which means that we are three weeks ahead of schedule at this time.

An amendment to the traffic and parking regulations was also presented by Mr. Wright. Mr. Wright moved adoption of the following resolution:

RESOLUTION

"BE IT RESOLVED, that the Resolution on Traffic and Parking Regulations adopted by the Board of Trustees on January 16, 1974, and amended on April 8, 1976, and July 8, 1976, be further amended as follows:

General: All references in the regulations to 'Business Manager' are revised to read 'Vice Chancellor for Business Affairs'.

Article V: Operation of Vehicles

Section 6. Direction-One Way

Revised to read: No vehicle shall be driven or ridden in a direction opposite to that indicated by appropriate signs or markings placed, erected, or installed pursuant to the authority and direction of the Vice Chancellor for Business Affairs. The direction of traffic flow shall be restricted in one direction as indicated by traffic control devices or signs.

Section 7. Stop Signs

Delete: Street D proceeding South to Riegel Road
Street D proceeding North to Street C
Dorm parking lot exit drive proceeding West
to Riegel Road

Add: East exit from Parking Lot A
Exits from Parking Lots B, C, J, K and L to streets

Section 8. Yield Signs

The last sentence revised to read: Traffic shall yield at the following locations: Exits from Parking Lots D, E, G, H, and at entry to the traffic circle on Street B.

Article VII:

Section 3. Fees

Add item deleted in error in printing current regulation booklet

C. False registration of a vehicle - \$15.00

Revise paragraph F to read:

F. All parking violations within an academic year:

First Offense-----	Warning
Second Offense-----	\$4.00
Third Offense-----	\$6.00
Fourth Offense-----	\$8.00
Fifth Offense-----	\$10.00"

The motion to adopt the foregoing resolution was seconded by Mr. Simpson. The motion carried.

A report on the sewage problems of the Institute of Marine Bio-Medical Research was made to the committee by Henry Von Oesen, and this report was read to the board members. The committee will meet in February to further consider the report on this problem, and will report to the full board in April.

In conclusion, Mr. Wright stated that the Buildings and Grounds Committee had approved a \$32,500 project to remove barriers for the handicapped. This project was approved and funded by the Board of Governors on September 10, 1976. John R. Oxenfeld has been approved as the architect for this project.

Motion to accept the report and recommendations of the Buildings and Grounds Committee was made by Mr. Wright, seconded by Mr. Simpson, the motion carried.

Fiscal Affairs Committee - No report at this time.

Student Affairs Committee

In the absence of Mr. Troy, chairman, Dr. Malloy, Vice Chancellor for Student Affairs, stated that this committee had nothing more to report or add to the report of the Buildings and Grounds Committee concerning housing. He did state that the food service was making needed changes in upgrading the quality of service to the students following their complaints which were reported to the board at the October meeting.

NEW BUSINESSThe Foundation of the University of North Carolina at Wilmington

Doctor Wagoner announced that the Foundation of the University of North Carolina at Wilmington, will hold a kick-off dinner the evening of February 23, 1977, in an effort to solicit funds from the community for the University. President William Friday and several members of the Board of Governors will attend this dinner. All members of the board are encouraged to plan on being present.

Motion to adjourn to Executive Session for the purpose of considering personnel items was made by Mr. Simpson, seconded by Mr. Murphy, and passed.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hewlett.

Doctor Cahill, Vice Chancellor for Academic Affairs, continued with the report of the Academic Affairs Committee on personnel items. After reviewing the proposed changes with the members of the board, Mr. Brewington moved that the report of the Academic Affairs Committee be adopted. Seconded by Mrs. Davis, the motion passed. (APPENDIX NO. 3).

Vice Chancellor for Business Affairs

At this time Chancellor Wagoner reported to the board on Mr. Bierly, Vice Chancellor for Business Affairs, who has been with the University since September, stating that Mr. Bierly was doing an excellent job and was to be commended for this. He

stated that Mr. Bierly was at least six months ahead in his knowledge of this institution, and that he was very pleased with his organizational ability and grasp of the situation.

New Librarian

In response to a question from the board, Dr. Cahill reported that top candidates for the position of librarian will begin coming in next week for interviews, and it is hoped that this position will be filled without too much delay.

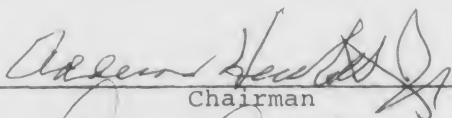
New Chairmen of Education and English Departments

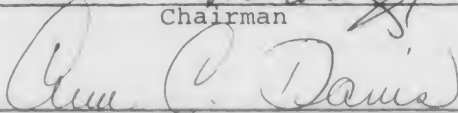
Chancellor Wagoner reported that the new department heads, Dr. Harkin - Education, and Dr. Dodson - English, have done, and are doing, an excellent job.

Mr. Murphy moved to adjourn the Executive Session. Seconded by Mr. Simpson and passed, the board adjourned to open session.

Motion was made by Mrs. Davis to approve the report of the Academic Affairs Committee. Seconded by Mr. Simpson, the motion passed.

There being no further business, the meeting was adjourned at 1:45 p.m.


Chairman


Secretary

The University of North Carolina at Wilmington

Room and Board Charges

<u>Fiscal Year</u>	<u>Type of Contract</u>	<u>Semester Rate</u>	<u>Session Rate</u>
1976-77	15 Meal Plan	\$600	\$1200
	21 Meal Plan	625	1250
1977-78	15 Meal Plan	640	1280
	21 Meal Plan	665	1330

Percentage Increase, Session Rate: 6.5%

No increases in room rates are planned for the 1977 Summer Program, but increases approximating 7% are projected for the 1978 Summer Program.

BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Thursday, January 13, 1977, in the Office of the Vice Chancellor for Business Affairs of the Alderman Building beginning at 11:00 a.m. The following individuals were in attendance:

Buildings and Grounds Committee Members:

Dr. John B. Codington, Chairman
Mrs. Homer Davis
Mr. E. S. Simpson
Mr. Thomas H. Wright, Jr.

For the University: Vice Chancellor Darryl W. Bierly

The first item for discussion was the January 1, 1977, report on Construction Progress, and Mr. Bierly reviewed the major items on the schedule, Exhibit A.

The second item was a list of "housekeeping" changes to the University Traffic and Parking Regulations, and it was the consensus of the Committee that the proposed changes be recommended to the Board of Trustees for approval. See attached Exhibit B.

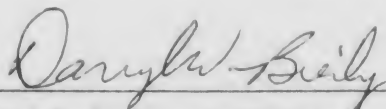
The third topic presented was a \$32,500 renovation project to remove barriers for the handicapped in toilet facilities in the Alderman Building and Chemistry-Physics Building. Since the Board of Governors had authorized the project in September, 1976, the primary question was the appointment of an Architect. Mr. Simpson made a motion to approve the renovations and the selection of Mr. John R. Oxenfeld as Architect. The motion was seconded by Mr. Wright and passed.

The final item for review and discussion was the report prepared by Henry Von Oesen and Associates regarding the Wastewater Treatment Facility serving the University's Institute of Marine Bio-Medical Research, and Babies Hospital. Mr. Bierly presented a schedule outlining the major points contained in the consultants report, and, further, three alternative positions the University should consider in negotiating with Babies Hospital. It was agreed that the best approach could not be determined without some additional information and advice from Vice President Joyner's office of the University System. Based on the information available, the members of the Committee suggested serious consideration of the one proposal to acquire, modify, and manage the facility now controlled by Babies Hospital. The Committee considered it appropriate to present a brief report to the

MINUTES OF MEETING
January 13, 1977
Page 2

Board of Trustees at this meeting, and agreed to the statement attached to these minutes labeled Exhibit C.

The meeting was adjourned at 12:20 p.m.



Darryl W. Bierly, Secretary

January 1, 1977

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Exhibit A

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE	REMARKS
67328-1	Student Store	In review by Office of State Property & Construction	May 1977	\$ 93,000 (Self-Liquidating)	\$ -0-	
67328-2	Student Parking Lot	Construction 99% complete	Jan. 1977	48,000	45,374	Inspection will be scheduled in January, 1977.
67328-3	200-Student Dormitory	Design Phase near completion	Aug. 1978	1,400,000 (Self-Liquidating)	-0-	
67328-7	Health & Physical Education Building	85% Complete	April 1977	2,605,000 Approp. 1,400,000 Self-Liq. 318,000 Gifts	4,137,721	Approx. 40 days behind schedule.
67428-2	OSHA Deficiencies	In progress	Feb. 1977	12,000	10,279	
67428-3	Architectural Barrier	Under Construction	Feb. 1977	2,000	2,000	
67528-2	Improvements to Property	In planning stage: April 1977 Board action expected	-	-0-	-0-	\$132,227 available for developing Marine Science Facilities.
67528-3	Student Union Air- Conditioning Modif.	Contract awarded	April 1977	30,000	28,067	Equipment delivery problems
67528-4	Waste Disposal Eng- ineering Study	Completed	Dec. 1976	2,000	-0-	Results of study to be discussed with Board's B & G Committee, January, 1977
67528-5	Student Union Renovations	Preliminary Planning		45,000 (Self-Liquidating)	-0-	
67587-1	40,000 Sq. Ft. General Classroom Bldg.	Development of working drawings	July 1978	1,665,000	32,223	Preliminary design approved.
	Kenan Roof Repair	Development of Plans and Specs.	April 1977	30,000	-0-	
67587-2	OSHA Deficiencies	Preliminary Planning		19,500	-0-	
	Architectural Barrier	On Agenda of January 13, 1977 Board Meeting		32,500	-0-	

PROPOSED BOARD OF TRUSTEES RESOLUTION
ON
TRAFFIC REGULATIONS

Be it resolved, that the Resolution on Traffic and Parking Regulations adopted by the Board of Trustees on January 16, 1974, and amended on April 8, 1976, and July 8, 1976, be further amended as follows:

General: All references in the regulations to "business manager" are revised to read "Vice Chancellor for Business Affairs".

Article V: Operation of Vehicles

Section 6. Direction - One Way

Revised to read: No vehicle shall be driven or ridden in a direction opposite to that indicated by appropriate signs or markings placed, erected, or installed pursuant to the authority and direction of the Vice Chancellor for Business Affairs. The direction of traffic flow shall be restricted in one direction as indicated by traffic control devices or signs.

Section 7. Stop Signs

Delete: Street "D" proceeding South to Riegel Road
Street "D" proceeding North to Street "C"
Dorm Parking Lot exit drive proceeding West to Riegel Road.

Add: East Exit from Parking Lot A.
Exits from Parking Lots B, C, J, K, and L to streets.

Section 8. Yield Signs

The last sentence revised to read: Traffic shall yield at the following locations: Exits from Parking Lots "D", "E", "G", "H", and at entry to the traffic circle on Street "B".

Article VII.

Section 3. Fees

Add item deleted in error in printing current regulation booklet

C. False registration of a vehicle \$15.00.

Revise paragraph F to read:

F. All parking violations within an academic year:

First Offense-----Warning
Second Offense-----4.00
Third Offense-----6.00
Fourth Offense-----8.00
Fifth Offense-----10.00

Report to the Board of Trustees
Buildings & Grounds Committee

Sewage Treatment Report, Institute of Marine Bio-Medical Research

Mr. Bierly, the Vice Chancellor for Business Affairs, has reviewed with this committee the report prepared by Henry Von Oesen and Associates regarding the Wastewater Treatment Facility which serves the Institute of Marine Bio-Medical Research.

The main points in the report are that the existing Treatment Facility will require modifications costing approximately \$21,000 in order to comply with environmental standards, and the annual operating costs are expected to increase significantly. The main question raised by the report is the degree of financial participation by the University in assisting Babies Hospital in upgrading and maintaining their facility.

The Officers of the University, after considering this report and the results of a meeting between the Administrator of Babies Hospital and Mr. Bierly, have determined that there are several financial arrangements that could be pursued in negotiating with Babies Hospital. In addition, Vice President Joyner of the University System has indicated he will assign a member of his staff to assist University Officers in determining the best approach, legally and financially, to this question. A meeting with a representative of Mr. Joyner's office is expected next week, and, therefore, University Officers and this Committee cannot offer to the Board a firm plan at this time.

Since the University's negotiating position has not been finally determined, the Buildings and Grounds Committee is not requesting action by the Board at this meeting. Rather, the Committee has agreed to meet sometime during February or March so that we can request appropriate action at the April meeting.

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL
Vice-Chancellor Academic Affairs

January 6, 1977

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

REQUEST FOR LEAVE OF ABSENCE

Thaddeus G. Dankel, Jr., Leave of Absence for spring semester 1977. Doctor Dankel requests a Leave of Absence for the spring semester 1977 to accept a one-semester appointment as a visiting instructor on the faculty at UNC-Chapel Hill. Doctor Dankel is a tenured faculty member in the Department of Mathematical Sciences.

APPOINTMENTS

James Milton Applefield, as Assistant Professor, Department of Education, with a salary of \$15,000 on a ten-month basis beginning August 1, 1977. This is a continuation of the position he has held since January 1, 1977 as Visiting Assistant Professor.

Personal: Born September, 1947.

Educational Background: B. A., 1969, UNC-Chapel Hill. M.A., 1972, Emory University. M.Ed., 1972, University of Georgia. Ph.D., 1974, Georgia State University.

Teaching and Other Vocational Experience: 1969-1970, Teacher K-2, Pitts Elementary School; 1971-1972, Research Assistant, Department of Research and Development, Atlanta Public School System, Atlanta, Georgia. 1972-1974, Teaching Assistant, Georgia State University. 1974 to December 1975, Assistant Professor, Behavioral Studies Division, West Virginia College of Graduate Studies, Institute, West Virginia.

Professional Organization Memberships: American Educational Research Association, National Association for the Education of Young Children, Society for Research in Child Development, South-eastern Psychological Association.

Publications: Two articles in professional journals. An Instructor's Manual and a Study Guide published 1974, Harper and Row. Five papers presented at professional meetings.

Research Interests: Cognitive development; Imitation learning in the classroom; Memory processes in children; Self-management (self-control) and group contingency management; Analysis and utilization of needs assessment data.

Doctor Applefield was interviewed by Dr. Roy Harkin--Chairman of the Education Department, by the members of the Education Department, by Vice Chancellor Cahill, by Dean Plyler, and by Chancellor Wagoner.

Richard Alexander Cooper, as Assistant Professor, Department of History, beginning August 1, 1977, with a salary of \$11,532 on a ten-month basis. This is a continuation of the position he has held since January 1972 as Instructor.

Personal: Born Atlanta, Georgia, 1945. Married. One child.

Educational Background: Duke University, B.A., 1966. University of North Carolina at Chapel Hill, M.A., 1970; Ph.D., 1976.

Teaching and Other Vocational Experience: UNC-Chapel Hill, Teaching Assistant, 1968-1969. Instructor, Western Carolina University, 1970. Instructor, UNC-Wilmington, January 1972 to present.

Scholarly and Professional Organization Memberships: American Historical Association, the Organization of American Historians, and the Lower Cape Fear Historical Society.

Doctor Cooper is recommended by the Chairman of the History Department--Dr. H. G. Crowgey, the members of the History Department, the Academic Dean, and the Vice Chancellor for Academic Affairs.

RECOMMENDATIONS FOR REAPPOINTMENT 1978-1979

Delilah B. Blanks, as Assistant Professor, Department of Sociology and Anthropology

Christine F. Burkholder, as Assistant Professor, Department of Music

Ann L. Conner, as Assistant Professor, Department of Art

Larry M. Gerstenhaber, as Assistant Professor, Department of Psychology

David G. Lindquist, as Assistant Professor, Department of Biology

David E. Padgett, as Assistant Professor, Department of Biology

Dennis A. Robbins, as Assistant Professor, Department of Philosophy and Religion

James A. Sabella, as Assistant Professor, Department of Sociology and Anthropology

RECOMMENDATIONS FOR PROMOTIONS EFFECTIVE AUGUST 1, 1977

From Associate Professor to Full Professor

Thaddeus G. Dankel, Jr., Ph.D.
Mathematical Sciences

Tenure granted 1975.

Richard Ryder Deas, Ph.D.
Music

Tenure granted 1971.

Fletcher Ragland Norris, Ph.D.
Mathematical Sciences

Tenure granted 1975.

John Taylor Williams, Jr., Ph.D.
Psychology

Tenure granted 1976.

RECOMMENDATIONS FOR PROMOTIONS WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1977

Charles Brooks Dodson, from Associate Professor to Professor, with permanent tenure, Department of English, with a salary of \$21,000 on a ten-month basis.

Personal: Born, Gary, Indiana. 1937. Married. One child.

Educational Background: A.B., DePauw University, 1959. A.M., Indiana University, 1961. Ph.D., University of Nebraska, 1967.

January 6, 1977

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Teaching and Other Professional Experience: Teaching Associate, 1959-1961, Indiana University. Instructor of English, 1961-1963, Maryville College (Tennessee). Teaching Assistant, 1963-1965, University of Nebraska. Assistant Professor of English, 1966-January, 1968, Wisconsin State University. Academic Planner, Board of Regents of Wisconsin State University, February 1968-August 1969. Assistant Professor of English, 1969-1972, Associate Professor of English, 1972-1976, University of Wisconsin-Oshkosh. Associate Professor and Chairman, Department of English, UNC-Wilmington, August 1976 to present.

Professional Organization Memberships: Modern Language Association, National Council of Teachers of English, Wisconsin Council of Teachers of English, College English Association, Conference on College Composition and Communication, Association of Wisconsin State University Faculties.

Publications: Three workbooks for high school students (with M.K. Dodson), 1971 and 1973. Edited, with Introduction and Notes, one book, 1971. One article in The Idea of Composition (with M.K. Dodson), Academia Press, 1974. One poem in CEA Critic, 37 (January 1975), 20. Fifteen reviews in literary journals. Forthcoming: review of Ekwall, A History of Modern English Sounds and Morphology. Directory of Victorian Journalists (contributor). In Progress: book of readings on bi-dialectalism.

James Joseph Megivern, from Associate Professor to Professor, with permanent tenure, Department of Philosophy and Religion, with a salary of \$18,950 on a ten-month basis.

Personal: Born, New York, 1931. Single

Educational Background: Mary Immaculate Seminary, B.A. - 1955; M.A. equiv. - 1959. University of Fribourg, Switzerland, S.T.L. - 1960; Th.D. summa cum laude - 1962. Biblical Institute, Rome, Italy, S.S.L. cum laude, 1966.

Teaching and Other Vocational Experience: Associate Professor, Department of Philosophy and Religion, UNC-Wilmington 1974 to present, Chairman of Department of Philosophy and Religion, 1975 to present, and Chairman of the Faculty 1976-1977. Program Director, Community Education Center, New York City Board of Education, November 1970 - 1974. Adjunct Assistant Professor, Queensborough Community College, September 1970 - 1973. Adjunct Associate Professor, Liberal Arts College Fordham University, February 1971 to 1974.

Lecturer, New York Theological Seminary, September 1969 to 1974.
Associate Professor of Theology and Chairman of the Department of Theology, St. John's University, January 1966 to January 1970.
Vice President Association of Brooklyn Clergy, January 1967 to December 1969. Assistant Professor of Biblical Science, Mary Immaculate College, September 1962 to June 1964.

Publications: Sixteen articles in professional journals. Two articles in New Catholic Encyclopedia.

Paul Edward Hosier, from Assistant Professor to Associate Professor with permanent tenure, Department of Biology, with a salary of \$15,100 on a ten-month basis.

Personal: Born Ballston Spa, New York, 1946. Married. Two children.

Educational Background: B.S., State University College, 1967.
M.A., 1969, University of Massachusetts. Ph.D., 1973, Duke University.

Teaching and Other Vocational Experience: Research Assistant, Smith College (Massachusetts), 6/69 - 8/69. Teaching Assistant, Duke University, 9/69 - 6/71. Assistant Professor, UNC-Wilmington, 9/72 to present. Environmental Impact Consultant: National Park Service, Fort Sumter, South Carolina, 10/72; Showboat Motel, Inc., Atlantic Beach, North Carolina, 2/73; Environmental Research Center, Columbia, South Carolina, 6/74 - 9/75; Henry von Oesen and Associates, Wilmington, N. C., 4/76 - 7/76; Environmental Science and Engineering, Inc., Gainesville, Florida, 7/76.

Professional Organization Memberships: Sigma Xi, Ecological Society of America, American Institute of Biological Science, Southeastern Estuarine Research Society.

Publications: 1972, Resource management plan for Cape Lookout National Seashore. National Park Service. Beaufort, N.C. 1974. 'Mountain Maple' and 'Striped Maple' in Shrubs and vines for Northeastern Wildlife. USDA Forest Service Gen. Tech. Rep. NE-9. 1975, Dune and Marsh Vegetation of Kiawah Island, South Carolina. Report to Environmental Research Center, Columbia, S. C., 96 pp. 1976, Hosier, P.E. and Cleary, W.J., Cyclic geomorphic patterns on an overwash dominated barrier island in southeastern North Carolina. Environmental Geology (accepted for publication).

William H. Wagoner

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Carl Victor Lundeen, Jr., from Assistant Professor to Associate Professor with permanent tenure, Department of Biology, with a salary of \$19,240 on a twelve-month basis.

Personal: Born Baltimore, Maryland. Married. Two children.

Educational Background: University of North Carolina at Chapel Hill, A.B., 1965; The Rockefeller University, Ph.D., 1972.

Teaching and Other Vocational Experience: 1971, Research Associate of The Rockefeller University and Instructor of a graduate level course in Biochemistry. 1972 to present, Assistant Professor and Research Associate in the Program in Marine Sciences, UNC-Wilmington.

Professional Organization Memberships Sigma Xi.

Publications: Three articles in professional journals. In preparation: Alteration of Small Molecule Nitrogen Metabolism in the Crown Gall Disease.

Ned Harold Martin, from Assistant Professor to Associate Professor with permanent tenure, Department of Chemistry, with a salary of \$15,150 on a ten-month basis.

Personal: Born New Jersey, 1945. Married. No children.

Educational Background: A.B., Denison University, 1967. Ph.D., Duke University, 1972.

Teaching and Other Vocational Experience: Summer Trainee, Dow Chemical Company, 1966 and 1967; NDEA Title IV Trainee and Instructor, Duke University, 1967 - 1969; Junior Chemist, Research Triangle Institute, Durham, N.C., 1969-70; Research Assistant, Duke University, 1970-1972. Assistant Professor, UNC-Wilmington, 1972 to present.

Scholarly and Professional Organization Memberships: Phi Beta Kappa, Phi Lambda Upsilon. American Chemical Society. North Carolina Academy of Science. American Association for the Advancement of Science.

Publications: Nine articles in professional journals. One in preparation and one submitted to J. Chem. Educ., 1976.

William H. Wagoner
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January 6, 1977

Marie Antoinette Powles, from Assistant Professor to Associate Professor with permanent tenure, Department of English, with a salary of \$14,500 on a ten-month basis.

Personal: Born London, England, 1920. Married. One child.

Educational Background: B.A., 1964, M.A., 1967, Ph.D., 1971, Wayne State University. Michigan State University, 1959-60. Naganuma Language School, Tokyo, Japan, Diploma 1955. Blackheath School of Art, 1936-38.

Teaching and Other Vocational Experience: Teaching Assistant, 1967-68, Wayne State University. Personal Secretary to Dir. of Psy. Dept., Michigan State University (1959-60). Confid. Sec. to Mission Commander, RAF Mission (1958). Organizer and Supervisor of kindergarten for children of all nationalities in Japan (1954-56). News Announcer for Nippon Television (1953-54). Confid. Sec. to Manager Shriro Limited (1951-53). Confidential Sec. to Export Manager Samuel Courtauld & Co., Limited (1939-41); Secretary 1938-39. Lecturer, 1971-72; Assistant Professor, 1972 to present; UNC-W.

Scholarly and Professional Organization Memberships: The Renaissance Society of America, American Association of University Professors, South Atlantic Modern Language Association, National Society of Literature and the Arts, The Shakespeare Association of America, American Poets Fellowship Society. Illinois State Poetry Society, Southern Comparative Literature Association.

Publications: Numerous poems in poetry publications.

RECOMMENDATIONS FOR REAPPOINTMENT WITH PERMANENT TENURE EFFECTIVE
AUGUST 1, 1977

Gilbert Winfield Bane, Jr., as Associate Professor with permanent tenure, Department of Biology, beginning July 1, 1977, with a salary of \$22,550 on a twelve-month basis.

Personal: Born San Diego, California. 1931. Married.

Educational Background: San Jose State College, B.S., 1954. Cornell University, M.S., 1961; Ph.D., 1963. Major Field: Marine Biology, Ichthyology, Fisheries, Vertebrate Zoology. Minor Field: Oceanography, Anatomy.

Teaching and Other Vocational Experience: Associate Professor and Director of the Program in Marine Sciences, UNC-Wilmington, 1975 to present. Professor of Natural Sciences, Director of Marine Studies and Director of Division of Natural Sciences, Saint Francis College 1973 - 1975. Associate Professor, Long Island University, 1969-1973. Graduate School of Long Island University 1969-1973. Taught at Pacific Marine Station, University of the Pacific, summer 1969. Assistant Professor of Population and Environmental Biology, University of California at Irvine, 1965-1969. Food and Agriculture Organization of United Nations, Fisheries Expert to Tunisia, 1967. Studied Tunisian fisheries science and trained scientists for environmental work, 1967. Hopkins Marine Station, Stanford University, summer 1966. University of Puerto Rico, Mayaguez, 1963-1965.

Publications: Thirty-eight articles in professional journals.

Charles M. Fugler, as Associate Professor with permanent tenure, Department of Biology, with a salary of \$15,300 on a ten-month basis.

Personal: Born Baton Rouge, Louisiana, 1929. Single.

Educational Background: Tulane University, B.S., 1951. Louisiana State University, M.S., 1955. Auburn University, Ph.D., 1967. Additional post graduate education University of Kansas, 1953-56; Louisiana State University, 1956-57; Texas A and M University, 1957-60.

Teaching and Other Vocational Experience: Graduate Curatorial Assistant, Louisiana State University, 1951-53. Part-time Instructor of Zoology, University of Kansas, 1953-56. Part-time Instructor of Zoology, Texas A & M University, 1957-60. Associate Professor of Biology, Louisiana College, 1960-61. Part-time Lecturer of Biology, University of Guayaquil, Ecuador, 1961-63. Instructor of Biology, Auburn University, 1963-65. Instructor of Foreign Languages, Auburn University, 1965-68. Assistant Professor of Foreign Languages, Auburn University, 1968-69. Visiting Bilingual Professor of Biology, Inter-American University of Puerto Rico, 1969-70. Associate Professor of Biology, Oklahoma City University, 1970-72. Visiting Professor of Biology in Tropical Human Ecology, Inter-American University of Puerto Rico, summer, 1971. Associate Professor, Department of Biology, UNC-Wilmington, 1973 to present. Adjunct Professor, Department of Biology, East Carolina University, 1975 to present.

Memberships in Professional Societies: Society of Sigma Xi, American Society of Ichthyologists and Herpetologists, Herpetologists' League, Society for the Study of Amphibians and Reptiles, Southern Anthropological Society, North Carolina Academy of Sciences, Oklahoma Academy of Sciences, Alabama Academy of Sciences. Society of Systematic Zoology.

Publications: Numerous articles and manuscripts published in scientific journals.

Robert Yesudian George, as Associate Professor with permanent tenure, Department of Biology, with a salary of \$22,072 on a twelve-month basis beginning July 1, 1977. Dr. George holds a concurrent appointment as Research Oceanographer in the Institute of Marine Biomedical Research on a one-year basis.

Personal: Born 1936. Resident of the United States. Two children.

Educational Background: B.Sc., 1958, Madras Christian College. M.Sc. 1960, Presidency College, Madras. Ph.D., 1964, University of Madras. Postdoctoral, 1964-1966, University of Washington, and 1966-1967 Duke University.

Research Professional Experience: Research Associate, Friday Harbor Laboratories, University of Washington, 1964-1966. Research Associate, Oceanography Program, Duke University Marine Laboratory, 1967. Adjunct Professor, Department of Oceanography, Florida State University, 1967-1973. Associate Professor of Biology and Chairman, Experimental Oceanology Program, IMBR, 1973-present.

Scholarly and Professional Organization Memberships: American Association for the Advancement of Science, American Polar Society, Sigma Xi, North Carolina Academy of Sciences, Sea Horse Society, Secretary--Deep-Sea Biological Society, Chairman--Subcommittee on Biology of North Carolina Outer Continental Shelf Committee, North Carolina Marine Science Council.

Publications: Numerous research publications, several technical reports, and five manuscripts in preparation.

John L. Stokes, as Associate Professor with permanent tenure, Department of English, with a salary of \$19,000, on a twelve-month basis. Dr. Stokes holds a concurrent appointment as Assistant to the Academic Dean on a one-year basis.

Personal: Born Greensboro, N. C., 1939. Married. Three children.

Educational Background: B.A., Pfeiffer College, 1961. B.D., Emory University, 1964. Ph.D., Drew University, 1969.

Teaching and Other Vocational Experience: Assistant Professor, Oklahoma City University, 1968-1970. Chairman of Department of English and Associate Professor, Campbell College, 1970-1971. Associate Professor, Oklahoma City University, 1971-1973. Associate Professor, UNC-Wilmington, 1973 to present. Also has served as Director of the Multiple Abilities Program, UNC-W, 1973-1975, and as Director of Special Programs, UNC-W, 1975-1976.

Professional Organization Memberships: National Society of Literature and The Arts. South Atlantic Modern Language Association. National Association for Humanities Education.

Publications: Three articles in professional magazines and numerous poems in poetry magazines. One manuscript submitted for publication and nineteen poems submitted for publication in 1976.

Davis Alan Young, as Associate Professor with permanent tenure, Department of Earth Sciences, with a salary of \$15,350 on a ten-month basis.

Personal: Born Abington, Pennsylvania, 1941. Married. Two children.

Educational Background: B.S.E., Princeton, 1962. M.S., Pennsylvania State, 1965. Ph.D., Brown, 1969.

Professional Experience: Assistant geologist, New Jersey Bureau of Geology and Topography, March - August, 1965. Assistant Professor, New York State University, 1968 - 1973. Associate Professor, UNC-W, 1973 to present.

Professional Organization Memberships: Society of Sigma Xi. American Schools of Oriental Research. American Association for the Advancement of Science. Mineralogical Society of America. American Scientific Affiliation.

Publications: Several publications in professional journals and four book reviews in Westminster Theological Journal.

January 6, 1977

William James Cleary, as Assistant Professor with permanent tenure, Department of Earth Sciences, with a salary of \$18,520 on a twelve-month basis.

Personal: Born St. Louis, Missouri, 1943. Married. One child.

Educational Background: B.A., 1965, Southern Illinois University. M.A., 1967, Duke University. Ph.D., 1971, University of South Carolina. United States Naval Academy, 1962. University of North Carolina, 1967.

Professional Experience: Graduate Fellow, Duke University, 1965-1967. Exploration Geologist, Pan American Petroleum Corporation, 1967-1968. Graduate Assistant, University of South Carolina, 1968-1971. Postdoctoral Fellow, University of South Carolina, 1971-1972. Assistant Professor of Geology, UNC-Wilmington, 1972 to present. Research Associate, Program in Marine Sciences, UNC-Wilmington, 1974 to present.

Professional Organization Memberships: American Association for the Advancement of Science. Sigma Xi. Society of Economic Paleontologists and Mineralogists. American Association of Petroleum Geologists. Geological Society of America.

Publications: Numerous articles in professional journals. Three papers which he co-authored won awards. In addition during the past year he has submitted three papers (as co-author) for publication and reviewed several manuscripts and grant proposals for journals and the National Science Foundation.

Carlos Alberto Perez, as Assistant Professor with permanent tenure, Department of Modern Languages, with a salary of \$13,425 on a ten-month basis.

Personal: Born Havana, Cuba, 1944. Married. One child.

Educational Background: A.A., 1963, Brevard College. B.A., 1965 Wake Forest University, 1965. M.A. 1969, Ph.D., 1976, UNC-Chapel Hill.

Professional Experience: Instructor in Spanish, Wake Forest University, 1965-1967. Teaching Assistant in Spanish, UNC-Chapel Hill, 1967-1969. Instructor in Spanish, Greensboro College, 1969-1970. Assistant Professor of Spanish, UNC-Wilmington, 1970 to present.

William H. Wagoner
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Professional Organization Memberships: American Association of Teachers of Spanish. The South Atlantic Modern Language Association. The Modern Language Association of America.

David Byron Royce, as Assistant Professor with permanent tenure, Department of Biology, with a salary of \$15,933 on a ten-month basis.

Personal: Born Philadelphia, Pennsylvania, 1941. Married. No children.

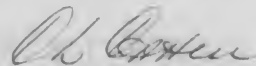
Educational Background: B.S., 1963, College of William and Mary. M.S., 1966, University of Florida. Ph.D., 1970, University of Florida.

Professional Experience: Graduate Assistant, 1963-1966; Teaching Assistant, 1966-1968; Research Assistant, 1968-1970; Instructor, 1969-1970; Assistant Professor, 1970-1971; University of Florida. 1971-1972, Electroencephalographer, J. Hillis Miller Health Center and Research Consultant and Electroencephalographer, Veterans Administration Hospital, Gainesville, Florida. Assistant Professor, UNC-Wilmington, 1972 to present.

Professional Organization Memberships: Phi Sigma. Sigma Xi. American Society of Zoologists. American Epilepsy Society. American Association for the Advancement of Science. American Institute of Biological Society. Society for Neuroscience.

Publications: Four articles in professional journals. One paper submitted for publication in 1976.

Respectfully submitted,



Charles L. Cahill

CLC:md

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April 14, 1977

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Thursday, April 14, 1977
12:00 Noon

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 13, 1977 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs - Mrs. Newbold, Chairman
 - Buildings and Grounds - Dr. Codington, Chairman
 - Student Affairs - Mr. Troy, Chairman
- (7) NEW BUSINESS
- (8) MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING PERSONNEL MATTERS.

EXECUTIVE SESSION

- (9) HONORARY DEGREE AWARD
- (10) PERSONNEL - VICE CHANCELLOR CHARLES L. CAHILL
- (11) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

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BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON
April 14, 1977

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 12 o'clock noon. Mr. Addison Hewlett, Jr., the chairman, presided.

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Tony E. Brewington	George R. Little, Jr.
John B. Codington	Ashley M. Murphy
Mrs. Homer Davis	Mrs. Kenneth Newbold
Eugene B. Hardin, Jr.	E. S. Simpson
Addison Hewlett, Jr.	Harold Gene Troy, Sr.
William L. Hill, II	Karin Whaley
Thomas H. Wright, Jr.	

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs
Darryl W. Bierly	-	Vice Chancellor for Business Affairs

Other Guests:

James E. Megivern	-	Chairman of the Faculty
Daniel B. Plyler	-	Academic Dean
Tyrone Rowell	-	Director of Development

INVOCATION

Chancellor William H. Wagoner led in the invocation.

MINUTES

There being no additions or corrections to the minutes of the meeting held on January 13, 1977, the Chair declared that they stood approved.

CHANCELLOR'S REPORTAnnouncements

The Chancellor introduced to the board Miss Karin Whaley, the newly-elected President of the Student Government Association as a new member of the Board of Trustees.

Doctor Wagoner announced to the board that President Emeritus William M. Randall was retiring from his part-time teaching position at the end of this semester in May, stating that he had been teaching linguistics and Arabic since his retirement as President of Wilmington College on July 1, 1968. A silver tray presented to Doctor Randall by the University of North Carolina at Wilmington and the Board of Trustees, was accepted by Doctor Wagoner on behalf of Doctor Randall who was unable to be present for the meeting. Upon motion by Mr. Hill, seconded by Mr. Little, the following resolution was passed by the board unanimously:

RESOLUTION

WHEREAS, William Madison Randall served as Dean of Wilmington College from August 1951 to 1957, when he became President of Wilmington College; and

WHEREAS, he served in this capacity until his retirement as President on July 1, 1968; and

WHEREAS, William Madison Randall, since his retirement, has taught linguistics and Arabic on a part-time basis at the University of North Carolina at Wilmington, and

WHEREAS, William Madison Randall has earned, through his unique professional qualifications and personal character, the respect of the university community; and

WHEREAS, William Madison Randall has, through the years supported the University of North Carolina at Wilmington, as this institution has grown in size and service to the state and nation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington extend to William Madison Randall its congratulations and best wishes on this, his second retirement.

The Chancellor announced that the next meeting of the Board of Trustees will be held on Thursday, July 14, 1977.

Long-Range Physical Facility Plan

Work is continuing on the updating of the present long-range physical facility plan, and with the cooperation of the Vice Chancellors, this should be ready to report on at the next meeting.

Enrollment

The Chancellor reported to the board on the enrollment at the end of March 1977 as compared with previous years:

<u>Year</u>	<u>Applications Received</u>	<u>Accepted</u>
1975	878	643
1976	1220	808
1977	1438	998

He stated that if the present trend continues, we will have reached our budgeted quota of students as set by General Administration in the early summer. There is no accurate way to anticipate the number of acceptances. At the current rate, however, we will have a full fall term. We have funds for expanded growth of 3035 FTE for the two semesters of 1977

and 1978. Indications are that applications are being received by all of the institutions much earlier than usual.

Graduation Convocation

Chancellor Wagoner stated that graduation for the University of North Carolina at Wilmington would be held on May 15, 1977 at five o'clock in the afternoon, and would be held on the mall, weather permitting. He extended an invitation to all of the trustees to attend the convocation.

The Foundation of the University of North Carolina at Wilmington

The Chancellor reported that the kick-off dinner held six to eight weeks ago, at which time President Friday and the Chancellor spoke to a group of citizens about the Patron of Excellence Program, was quite successful. The results of that meeting have been phenomenal. By way of explanation, Doctor Wagoner explained that the Patron of Excellence Program involves a pledge of \$1,000 per year for a period of ten years. John Hunt is the president of The Foundation, and he and the Chancellor plan to make personal calls on prospective donors in the near future.

In this connection, Doctor Wagoner announced that we were entertaining visitors on our campus today and he was to meet with them at four o'clock. The party consists of two of the Vice Presidents of Corning, and the manager of the local division of Corning, with their wives and other guests.

Curator of Alcohol

The following resolution concerning the use of tax-free alcohol on the campus of the University of North Carolina at Wilmington was presented by Chancellor Wagoner:

RESOLUTION

WHEREAS, the University of North Carolina at Wilmington, in the conduct of various teaching and research programs, uses tax-free alcohol, and

WHEREAS, the United States Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms requires that specific officers or employees be designated by the Board of Trustees as Curator and Assistant Curator of Alcohol to sign documents, reports, and other communications with the United States Government relating to the use of tax-free alcohol; now

THEREFORE BE IT RESOLVED, that effective this date, Vice Chancellor for Business Affairs Darryl W. Bierly and Comptroller Robert O. Walton, Jr., be designated as Curator of Alcohol and Assistant Curator of Alcohol, respectively.

Motion to adopt the resolution was made by Mr. Little and seconded by Mr. Simpson. The motion carried.

REPORTS OF STANDING COMMITTEESAcademic Affairs Committee

Mrs. Newbold, chairman of this committee, stated that their committee had met on April 12, 1977 at 5 o'clock in the afternoon. The committee studied and discussed with Doctor Cahill the proposals for graduate study and the general regulations for the graduate study committee. She deferred the personnel portion of the committee's report to the Executive Session. (APPENDIX NO. 1).

Academic Affairs Committee (Continued)

Mrs. Davis, a member of this committee, stated that she wished to commend Doctor Cahill on his work on the graduate program, since this did involve an enormous amount of work and she felt that he was doing an excellent job. Mrs. Davis further stated that it might be well if the members of the Board of Trustees could attend a meeting of the Board of Governors in an effort to get this program on its way, since it seemed to be taking a long time.

At this time, Chancellor Wagoner gave a detailed explanation to the board members on the process involved in getting a graduate program started on an undergraduate campus. He stated that we had already been visited by a team from the Southern Association of Colleges and Schools, and as soon as their recommendations for accreditation were received, the matter would then be referred to the Board of Governors for final action. It is hoped that we will be hearing from the Southern Association of Colleges and Schools shortly.

Buildings and Grounds Committee

Dr. Codington, chairman of this committee, reported on the meeting held prior to the board meeting. (APPENDIX NO. 2). In connection with the revision of the traffic and parking regulations, the following resolution was submitted to the board by Vice Chancellor Bierly:

RESOLUTION

BE IT RESOLVED, pursuant to authority vested in it by the State of North Carolina General Statute Chapter 116, Article I, Part VI, that the Board of Trustees of the University of North Carolina at Wilmington hereby rescinds all provisions of all previous regulations governing traffic, parking, and registration of motor vehicles for the University of North Carolina at Wilmington, and adopts and records in its proceedings the following regulations governing parking, traffic, and the registration of motor vehicles on the campus of the University of North Carolina at Wilmington in lieu thereof. These regulations are intended only to supplement the statewide motor vehicle laws, all provisions of which, under the terms of Chapter 116, Article I, Part VI, now apply to the campus of the University of North Carolina at Wilmington. From the date of filing a copy of these regulations in the office of the Secretary of State and providing the appropriate signs, said regulations shall apply to and be in effect on the streets, roads, alleys, ways, sidewalks, walkways, parking spaces, parking areas and parking lots on all parts of the campus of the University of North Carolina at Wilmington.

Motion to adopt the resolution was made by Doctor Codington, and seconded by Mr. Wright. The motion carried.

Vice Chancellor Bierly was called upon by the chairman of this committee to explain to the board the increase in parking fees for the students, faculty and staff as outlined in the revised Traffic and Parking Regulations which has been approved by the Buildings and Grounds Committee. Effective September 1, 1977, parking decals will be \$25.00 for the first car, and \$7.00 for the second car. He stated that the increase is necessary for financing additional parking areas on the campus.

A report by Mr. Bierly on the Capital Improvement Progress Report, which had been mailed to the board members, was given.

This was followed by a status report on the completion of the new Trask Health and Physical Education Building which was

made by Doctor Codington. He stated that this facility should be completed by May or June of 1977, and ready for use by the fall semester. Doctor Wagoner stated that an "Open House" is being planned upon the completion of this facility, and prior to the first basketball game which has been scheduled. A further report will be made on this at the July meeting.

Mr. Bierly was called upon to give a report on the repaving and widening of Riegel Road and "C" Street, and the construction of new parking areas.

A report by the committee followed on the building addition at the Marine Bio-Medical Institute, and the general classroom building which is presently on schedule. A rendering of this new classroom building was presented to the board.

A report on the Babies Hospital easement deed was presented and the following resolution was submitted to the board by the committee:

RESOLUTION

WHEREAS, an Easement Deed was granted in 1971 to Babies Hospital, Inc., for property now owned by the University of North Carolina at Wilmington, and on which property a Sewage Treatment Facility was constructed for the benefit of both parties, and

WHEREAS, Babies Hospital, Inc., is required by the State of North Carolina to enlarge and modify the Sewage Treatment Facility by July 1, 1977 for continued operation, and

WHEREAS, Babies Hospital, Inc., requires an additional adjoining easement on subject property of approximately ten feet by twenty-nine feet, now

THEREFORE BE IT RESOLVED, that the granting and conveying of said Easement Deed is approved and the Chancellor is authorized to have prepared the appropriate legal documents and, further, to obtain the necessary approvals from State officials and agencies.

Motion to adopt the resolution was made by Doctor Codington and seconded by Mr. Simpson. The motion carried.

Fiscal Affairs Committee

Mr. Simpson, chairman of this committee, presented the following resolution which had been adopted by the Fiscal Affairs Committee at their meeting held prior to the board meeting.

(APPENDIX NO. 3):

RESOLUTION

BE IT RESOLVED, that the Fiscal Agent for the University's Endowment Fund be directed by the Vice Chancellor for Business Affairs to:

- 1) transfer to and combine with the assets of the Eliza Collins Scholarship Fund the assets of the Eliza Collins Invested Income account, and
- 2) remit to the University on a quarterly basis, all income (net of fees) earned and received by the Fiscal Agent from the assets held in each of the Endowment Funds.

Motion to adopt this resolution was made by Mr. Simpson, seconded by Mr. Hardin. The motion carried.

Student Affairs Committee

Mr. Troy, chairman of this committee, stated that the Student Affairs Committee had no items to report requiring board action. He called on Doctor Malloy to report on the housing situation for students requesting dormitory space. Doctor Malloy stated that all 600 spaces had been filled in March of 1977. They now have 76 men and 76 women on the waiting list. He stated that a total of 1400 requests for housing had been received by his office for the fall semester.

Following the report of the Student Affairs Committee, a motion to adjourn to Executive Session for the purpose of considering personnel items was made by Mr. Murphy, and seconded by Mr. Brewington. The motion carried.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hewlett.

Honorary Degree Award

Chancellor Wagoner announced that by an overwhelming vote of the faculty, Chief Justice Susie Sharp had been recommended to receive an honorary degree of Doctor of Laws on May 15, 1977. This recommendation was presented to the board for their approval. Motion was made by Mr. Murphy to approve the selection of Chief Justice Sharp for this honorary degree. Seconded by Mrs. Newbold, the motion carried.

In connection with this, Doctor Wagoner announced that a small informal luncheon would be held at Kenan House at one o'clock on Sunday, May 15, 1977, honoring Chief Justice Sharp, and that an invitation would be extended to the members of the board and their spouses to attend this luncheon.

Investigative Team of the Office of Civil Rights and Health, Education and Welfare Department

Chancellor Wagoner announced to the board that a team from the Office of Civil Rights and the Department of Health Education, and Welfare would be on campus the week of April 18 through

April 22, 1977, for the purpose of investigating a faculty member's complaint against the University of North Carolina at Wilmington, alleging discriminatory employment practices by the University.

Personnel Actions

Mrs. Newbold, continuing her report of the Academic Affairs Committee, announced that Eugene William Huguelet's appointment as the new librarian had been approved by the Board of Governors, and that he would assume this position on June 1, 1977. This appointment was approved by the Academic Affairs Committee on January 28, 1977.

Mrs. Newbold then called on Doctor Cahill to present to the board those personnel actions which had been approved by the Academic Affairs Committee. Following a detailed report by Doctor Cahill concerning appointments, adjunct appointments, a request for a leave of absence by George Douglas Thornton of the music department, and two special requests, a motion was made by Mrs. Newbold to adopt the report of the Academic Affairs Committee. Seconded by Mr. Hardin, the motion carried.


Mr. Murphy moved to adjourn the Executive Session. Seconded by Mr. Troy, the board adjourned to open session.

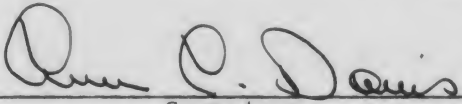
Motion was made by Mr. Simpson to approve the following actions taken by the board in Executive Session:

1. Approve Chief Justice Sharp as the recipient of the honorary degree of Doctor of Laws.
2. Approve the report of the Academic Affairs Committee concerning personnel actions.

Seconded by Mr. Hardin, the motion carried.

There being no further business, the meeting was adjourned at 1:45 p.m.


Chairman


Secretary

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL

Vice Chancellor - Academic Affairs

January 28, 1977

Dr. William H. Wagoner, Chancellor
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel change at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENT

Eugene William Huguelet, as Associate Professor and Director of Library Services on a twelve-month basis beginning June 1, 1977, with a salary of \$24,000 per annum. This is a replacement for Mr. Lenox G. Cooper, Jr., who resigned.

Personal: Born August, 1934, Hamlet, North Carolina. Married.
Two children.

Educational Background: B.A., 1958, UNC-Chapel Hill. M.A., 1963, East Carolina University. M.S. in Librarianship, 1966, Emory University.

Professional Experience: Joyner Library, East Carolina University: Acting Director of Library Services, August, 1975 to present; Associate Director of Library Services, 1973-1975; Director of Technical Services, 1970-1973. West Library, Trenton State College: Head, Department of Acquisitions and Bibliography, 1969-1970; Bibliographer, 1968-1969. Hawthorne-Longfellow Library, Bowdoin College; Acquisitions Librarian, 1966-1968. Woodruff Memorial Library, Emory University; Circulation Department Assistant, 1964-1966. English teacher, secondary school level, for three years; college level one year. East Carolina University, Associate Professor, 1970 to present, permanent tenure granted 1973.

William H. Wagoner

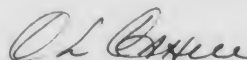
Page 2

January 28, 1977

Professional Organization Memberships: North Carolina Library Association, Southeastern Library Association, American Library Association.

Mr. Huguelet was interviewed by the Faculty Search Committee, the members of the library professional staff, the Academic Dean, Vice Chancellor Cahill, and Chancellor Wagoner.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "CL Cahill".

Charles L. Cahill

CLC:md

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL

Vice Chancellor Academic Affairs

March 25, 1977

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

William F. Ainsley, Jr., as Assistant Professor, Department of Earth Sciences, beginning August 1, 1977, with a salary of \$13,225 on a ten-month basis. This is a continuation of the position as Instructor which Dr. Ainsley has held since August, 1973.

Personal: Born Elizabeth City, North Carolina, 1944. Married. Two children.

Education: UNC-Chapel Hill, A.B., 1966; Southeastern Baptist Theological Seminary, M. Div., 1969; UNC-Chapel Hill, M.A., 1972, Ph.D., 1977.

Professional Experience: Graduate Instructor, 1972; Teaching Assistant, 1969-1972; UNC-Chapel Hill. Instructor, UNC-Wilmington, 1973 to present.

Professional Organization Memberships: American Geographers (National and Southeastern Division), the North Carolina Geographical Society, and the American Geographical Society.

Doctor Ainsley was interviewed by Dean Plyler, Dr. Duncan Randall--Chairman of the Department of Earth Sciences, and is known by the majority of the UNC-Wilmington faculty.

William H. Wagoner

Page 2

March 25, 1977

Steven Ray Carter, as Assistant Professor, Department of English, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. Doctor Carter will fill a position held by various part-time people.

Personal: Born Indianapolis, Indiana. 1942. Single.

Educational Background: B.A., 1964, Denison University. M.A., 1967; Ph.D., 1975; Ohio State University.

Teaching Experience: Instructor, Youngstown State University, 1968-1970. Teaching Associate, Ohio State University, 1972-1975. Part-time Instructor, Youngstown State and the University of Akron, 1975-1976. Fulbright-Hays Lecturer, University of Sassari (Sardinia) 1976-1977.

Publications: Questioning: A Thematic and Rhetorical Reader. (co-edited with Mark Curran). Encino, California: Dickenson Publishing Company, 1971.

Doctor Carter was interviewed by Doctor Dodson--Chairman of the Department of English, the members of the English Department, and Dean Daniel B. Plyler.

Margaret Holt Parish, as Assistant Professor, Department of English, beginning August 1, 1977, with a salary of \$14,000 on a ten-month basis. Doctor Parish will fill a position filled by various part-time people.

Personal: Born, Buffalo, New York. 1937. Two children.

Educational Background: B.A., 1958, Elmira College. M.L.S., 1964, Simmons College. Ph.D., 1976, Michigan State University.

Teaching and Other Vocational Experience: Visiting Instructor, 1975 to present, Miami University (Oxford, Ohio). Graduate Assistant, 1966-1971, Lake Michigan Community College. Children's Librarian, 1965-1966, Niles Public Library. Children's Librarian or Assistant Children's Librarian, 1961-1965, Boston Public Library.

Professional Organization Memberships: Modern Language Association. National Council of Teachers of English. American Library Association.

Publications: David McCheever's Twenty Nine Dogs, Houghton Mifflin Co., 1963. "Teachers and Librarians: Bridging the Gap."--September 1975, Inkwell. Weekly book reviews in the Niles Star (1965-1966). Two articles in progress.

Doctor Parish was interviewed by Dr. Brooks Dodson--Chairman of the Department of English, by the members of the Department of English and by Dean Daniel Plyler.

March 25, 1977

Richard Christian Veit, as Assistant Professor, Department of English, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This appointment is contingent on Mr. Veit's completing the requirements for the Ph.D. by the beginning of the fall semester 1977. Mr. Veit will fill a position held by various part-time people.

Personal; Born, New York, New York, 1945.

Educational Background: A.B., 1967; University of Notre Dame. M.A., 1975; Ph.D. expected June, 1977; University of Iowa.

Teaching and Other Vocational Experience: Fourth Grade Teacher, Whitmore Lake, Michigan Public Schools, September 1968 - January 1969. Teacher, literature, composition, journalism, St. Augustine Academy, Lakewood, Ohio, January 1969 - June 1970. Instructor, literature surveys, Ottumwa Heights College, Ottumwa, Iowa, summer 1972. Editorial Assistant, Philological Quarterly, August 1972 - August 1974; Teaching Assistant, Rhetoric and Composition, August 1973 - December 1975; Interpretation of Literature; January 1976 May 1976; Writing Laboratory, August 1976 - May 1977, University of Iowa.

Professional Organization Memberships Modern Language Association. Linguistic Society of America. National Council of Teachers of English. Midwest Modern Language Association.

Mr. Veit was interviewed by Doctor Dodson--Chairman of the Department of English, the members of the English Department, and Dean Daniel B. Plyler.

ADJUNCT APPOINTMENTS

Robert P. Higgins --senior scientist at the Smithsonian Oceanographic Sorting Center, National Museum of Natural History, Smithsonian Institute--as Adjunct Professor, Institute of Marine Biomedical Research, without salary.

James G. McCormick, Director of the Laboratory of Otolaryngology, Bowman Gray Medical School, as Adjunct Professor of Marine Physiology, Institute of Marine Biomedical Research, without salary.

Gilbert L. Voss, Professor of Oceanography at the Rosentiel School of Marine and Atmospheric Sciences, as Adjunct Professor, Institute of Marine Biomedical Research, without salary.

March 25, 1977

ADJUNCT REAPPOINTMENTS

The following have held adjunct appointments at UNC-Wilmington for several years. It is recommended that they continue in these roles during the coming year.

David A. Adams, North Carolina Department of Natural and Economic Resources, as Adjunct Professor of Biology without salary.

Betty Cavanaugh, as Adjunct Instructor of Basic Medical Science without salary.

Margaret B. DiCenzo, as Adjunct Instructor of Basic Medical Science without salary.

H. William Gillen, neurologist, as Adjunct Professor of Physiology, Institute of Marine Biomedical Research, without salary.

J. Paul Reynolds, retired Vice Chancellor for Academic Affairs--UNC-Wilmington, as Adjunct Professor of Biology without salary.

Henry Pate Singletary, Director of the Department of Pathology at New Hanover Memorial Hospital, as Adjunct Professor of Basic Medical Science without salary.

Robert T. Soots, Assistant Professor of Biology at Campbell College, as Adjunct Professor of Biology without salary.

John M. Wasson, Coordinator of MSW Work-Study Program for southeastern North Carolina region and Lecturer--UNC-Chapel Hill, as Adjunct Instructor in Social Work without salary.

Charles Lewis Wells, Director of the Department of Pathology at Cape Fear Valley Hospital, Fayetteville, North Carolina, as Adjunct Professor in Basic Medical Science without salary.

REQUEST FOR LEAVE OF ABSENCE

George Douglas Thornton, Leave of Absence for Fall Semester 1977. Mr. Thornton, Department of Music, requests a Leave of Absence for the Fall Semester 1977 to attend UNC-Greensboro and fulfill residence requirements for a Doctorate in Music Education. The 1977-78 academic year will be the second year of Mr. Thornton's three-year appointment as Assistant Professor.

William H. Wagoner

Page 5

March 25, 1977

SPECIAL REQUESTS

B. Frank Hall to continue as Professor, Department of Philosophy and Religion, on a yearly basis after reaching retirement age of 65.

Maurice Whittinghill, Professor Emeritus, UNC-Chapel Hill, to teach Biology 235 - Genetics in Human Affairs - and conduct informal seminars and discussions with students and faculty during the fall semester 1977 with a salary of \$5,000. Dr. Whittinghill has exceeded retirement age and has retired from UNC-Chapel Hill.

Respectfully submitted,



Charles L. Cahill

CLC:md

BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Thursday, April 14, 1977, in the Board Room of the Alderman Building beginning at 10:00 a.m. The following individuals were in attendance:

Buildings and Grounds Committee Members:

Dr. John R. Codington, Chairman
Mrs. Homer Davis
Mr. E. S. Simpson
Mr. Thomas H. Wright, Jr.

For the University: Vice Chancellor Darryl W. Bierly

The first item for discussion was a complete revision of the University's Traffic and Parking Regulations. Many of the items revised were "housekeeping" changes. One significant change was the increase in the charge for a Parking Permit from a current maximum of \$15 to \$30 for the first vehicle and a maximum of \$10 for the second vehicle. It was noted that the University plans to charge \$25 for the first vehicle and \$7 for the second vehicle beginning September 1, 1977, and these rates are expected to generate sufficient revenues for several years. The Committee was unanimous in recommending to the Board of Trustees approval of the Resolution (Exhibit A) to revise the regulations and rates.

The second item for discussion was the March 31, 1977, Capital Improvement Progress Report, and Mr. Bierly reviewed the major items on the schedule, Exhibit B attached.

The third topic presented was the siting and proposed construction of four new parking lots and expansion of the existing parking Lot K adjacent to the new Health & Physical Education complex. It was noted that construction is planned for the Summer of 1977 with the exception of the two new lots in the vicinity of Galloway Hall. The Committee approved the proposed new sites and the construction plans, and then approved, with revisions, the plans for expanding Lot K. It was recommended that the plans to enlarge Lot K incorporate an "island" or planter area of approximately 10 to 15 feet on the west side.

The fourth item discussed was a proposal to use available State Funds, appropriated for Road Improvements, to repair and improve Street C and the original portion of Riegel Road. Mr. Bierly reviewed each item of the proposal (Exhibit C), and all members of the Committee approved the project. A related topic presented was a plan to construct a new cross-campus street (see description on Exhibit C) and to extend Street B South to join the new road. It was the consensus of the Committee that the new street is needed and Street B should be extended, both to be constructed when funding is available.

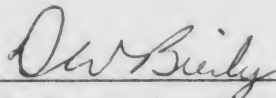
Minutes of Meeting
April 14, 1977
Page 2

The fifth topic was a request for approval of a Sewage Easement to Babies Hospital, Inc. to provide additional land at the Institute of Marine Bio-Medical Research to expand the Sewage Plant. A discussion followed on the reasons for this request, the proposed conditions in the Easement Deed, etc., and it was the consensus of the Committee to recommend to the Board of Trustees a Resolution (Exhibit D) authorizing the granting and conveying of an Easement Deed to Babies Hospital, Inc.

The sixth proposal to the Committee was a recommendation for a building addition to the existing facilities at the Institute of Marine Bio-Medical Research. The Institute's space requirements and the projected costs of construction were discussed (Exhibit E). The Committee approved the project and named Mr. John R. Oxenfeld as the Architect to develop the preliminary plans. Both approvals are contingent on the disposition of the Sewage Easement question, which should be resolved by July 1, 1977.

The final item on the agenda was a review and approval of the plans and specifications for the new General Classroom Building to be constructed East of the Library. Also available for examination was an "Architects rendering" of the front elevation of the building. It was the consensus of the Committee to approve the plans and specifications.

The meeting was adjourned at 11:50 a.m.



Darryl W. Bierly, Secretary

RESOLUTION

BE IT RESOLVED, pursuant to authority vested in it by the State of North Carolina General Statute Chapter 116, Article I, Part VI, that the Board of Trustees of the University of North Carolina at Wilmington hereby rescinds all provisions of all previous regulations governing traffic, parking, and registration of motor vehicles for the University of North Carolina at Wilmington, and adopts and records in its proceedings the following regulations governing parking, traffic, and the registration of motor vehicles on the campus of the University of North Carolina at Wilmington in lieu thereof. These regulations are intended only to supplement the statewide motor vehicle laws, all provisions of which, under the terms of Chapter 116, Article I, Part VI now apply to the campus of the University of North Carolina at Wilmington. From the date of filing a copy of these regulations in the office of the Secretary of State and providing the appropriate signs, said regulations shall apply to and be in effect on the streets, roads, alleys, ways, sidewalks, walkways, parking spaces, parking areas, and parking lots on all parts of the campus of the University of North Carolina at Wilmington.

March 31, 1977

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE	REMARKS
67328-1	Student Store	Contracts awarded and construction to begin in early April	Aug. 1977	\$ 93,000 (Self-Liquidating)	\$ 577	
67328-2	Student Parking Lot	Construction completed except for lighting.	Jan. 1977	48,000	45,374	Permanent lighting will replace temporary fixtures in May.
67328-3	200-Student Dormitory	Opening of Bids scheduled for April 28	Aug. 1978	1,400,000 (Self-Liquidating)	-0-	Legislative action pending to increase authorization to 1.6 million
67328-7	Health & Physical Education Building	95% Complete	May, 1977	2,605,000 Approp. 1,400,000 Self-Liq. 318,000 Gifts	4,142,724	Approx. 40 days behind schedule.
67388-1	Kenan Roof Repair	Development of Plans and Specs.	April 1977	30,000	-0-	
67428-2	OSHA Deficiencies	In progress	April 1977	12,000	10,279	
67528-1	Road Improvements	New projects on Agenda for April, 1977, Board meeting	Oct. 1977	135,000	50,456	Previously approved road projects have been accomplished.
67528-2	Improvements to Property	In planning stage	-	132,227 (Self-Liquidating)	-0-	Funds earmarked to develop Marine Science Facilities.
67528-3	Student Union Air-Conditioning Modif.	Contract Awarded	May, 1977	30,000	28,067	Equipment installed and project completed by May 1.
67528-5	Student Union Renovations	Preliminary Planning		45,000 (Self-Liquidating)	-0-	
67587-1	40,000 Sq. Ft. General Classroom Bldg.	In review by Office of State Property and Construction	July, 1978	1,665,000	37,279	Preliminary design approved.
67587-2	OSHA Deficiencies	Preliminary Planning		19,500	-0-	Part of this project is for equipment to be delivered in April.
67587-3	Architectural Barrier	Architect engaged		32,500	-0-	Preliminary drawings in development.

Exhibit B

University of North Carolina at Wilmington

Proposed Use of Road Funds

1. Repave Riegel Road (Original Portion - 3700 feet)
2. Widen Riegel Road 4 feet (3500 feet)
3. Widen and pave shoulders approximately 20 feet on both sides of Riegel Road between the intersection at "F" Street and the Field house.
4. Curbing Riegel Road (Most of the Original Portion)
5. Repave and widen "C" Street 4 feet.
6. Widen and pave shoulders on "C" Street (both sides - approximately 450 feet)
7. Curbing "C" Street

Available Funding: \$84,500

Proposed Use of Future Road Funding

1. Construct a road on the South property line beginning at a point on Riegel Road near the Dormitories and then proceeding west along the edge of the Physical Education fields to the highway (Route 132), following the existing fire lane.
2. Extend Street "B" South in a straight line to join the new road described in item 1.

Vice Chancellor for Business Affairs

March 31, 1977

RESOLUTION

WHEREAS, an Easement Deed was granted in 1971 to Babies Hospital, Inc. for property now owned by the University of North Carolina at Wilmington, and on which property a Sewage Treatment Facility was constructed for the benefit of both parties, and

WHEREAS, Babies Hospital, Inc. is required by the State of North Carolina to enlarge and modify the Sewage Treatment Facility by July 1, 1977 for continued operation, and

WHEREAS, Babies Hospital, Inc. requires an additional adjoining easement on subject property of approximately ten feet by twenty-nine feet, now

THEREFORE BE IT RESOLVED, that the granting and conveying of said Easement Deed is approved and the Chancellor is authorized to have prepared the appropriate legal documents and, further, to obtain the necessary approvals from State officials and agencies.

University of North Carolina at Wilmington

Institute of Marine Bio-Medical Research

Proposed Capital Improvement

Space Requirements:

Estimated Space Needs	16,385 Square Feet
Space Currently Available	<u>12,350 Square Feet</u>
Additional Space Requirements	<u>4,035 Square Feet</u>

Proposed Improvements and Estimated Cost:

Construct 4,000 sq. ft. Metal Building	\$80,000
Equipment for new Building	15,000
Minor Renovation to Existing Facility	4,000
General Contingency	<u>10,000</u>
Estimated Cost of Improvements	<u>\$109,000</u>

Funds Available for Project: \$120,000

Request approval of Architect to design the Building Addition.

Approval of this project by the Board of Trustees should be contingent on the disposition of the Sewage Easement question with Babies Hospital.

FISCAL AFFAIRS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Fiscal Affairs Committee was held on Thursday, April 14, 1977, in the Office of the Vice Chancellor for Business Affairs in the Alderman Building beginning at 11:50 a.m. The following individuals were in attendance:

Fiscal Affairs Committee Members

Mr. E. S. Simpson, Chairman
Mr. Eugene Hardin, Jr.
Mr. George Little, Jr.
Mr. Ashley Murphy

For the University

Vice Chancellor Darryl W. Bierly

The purpose of the meeting was to discuss two items concerning the University's Endowment Fund.

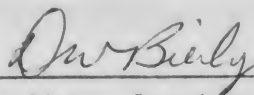
The first item was a proposal to permanently transfer the accumulated funds in the Eliza Collins Scholarship Income Fund (now held separately by the Fiscal Agent) to the corpus of the Scholarship Fund, and the Committee unanimously agreed to this proposal.

The second item was a procedural matter regarding the handling of payments to the University of income earned from the several Endowment accounts. Mr. Bierly explained that current procedures called for Board of Trustees action to allow for the withdrawal of income to provide the necessary funds to honor commitments which were previously authorized by the Board when the annual Endowment Fund Budget was approved. The request to the Committee was for authority to withdraw, on a quarterly basis, the income earned, and it was the consensus of the Committee to approve this request.

The Committee agreed to submit the Resolution (Exhibit A attached) to the Board of Trustees with the recommendation that both items be approved.

Mr. Bierly gave the Committee a copy of his February 8, 1977, correspondence to the Endowment Committee of the Board of Trustees which reported the book value of the Kenan Endowment Fund. The statement (Exhibit B attached) indicates that the book value of the fund was approximately \$1.1 million in February.

The meeting was adjourned at 12:10 p.m.


Darryl W. Bierly, Secretary

RESOLUTION ON ENDOWMENT FUND

Be it resolved, that the Fiscal Agent for the University's Endowment Fund be directed by the Vice Chancellor for Business Affairs to:

- 1) transfer to and combine with the assets of the Eliza Collins Scholarship Fund the assets of the Eliza Collins Invested Income account, and
- 2) remit to the University, on a quarterly basis, all income (net of fees) earned and received by the Fiscal Agent from the assets held in each of the Endowment Funds.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
KENAN ENDOWMENT FUND
ANALYSIS AS OF FEBRUARY, 1977

Deposited with Fiscal Agent:

Book Value 12/31/76	\$319,832
January, 1977, Additions	<u>71,820</u>
Amount on Deposit with Fiscal Agent	\$391,652

Flagler System Note: Original Note	\$550,000
12/75 Interest Receivable	44,000

Atlantic Land Improvement Note:

Payments (Rounded):	4/77	\$23,900	
	7/77	23,600	
	10/77	23,200	
	1/78	22,800	
	4/78	<u>22,400</u>	<u>115,900</u>

Kenan Endowment Book Value	<u>\$1,101,552</u>
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I N D E X

July 28, 1977

PAGE NOS.

FIRST SESSION - 9:30 A.M.

INVOCATION -----	1
ADMINISTRATION OF OATH OF OFFICE TO NEW TRUSTEES-----	1
APPROVAL OF MINUTES-----	2
REPORT OF NOMINATING COMMITTEE-----	2
ELECTION OF OFFICERS-----	2-3
APPOINTMENT OF STANDING COMMITTEES-----	3

SECOND SESSION - 12:30 P.M.

CHANCELLOR'S REPORT -----	4-7
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REPORTS OF STANDING COMMITTEES

Academic Affairs Committee-----	10-11
Buildings & Grounds Committee-----	7-8
Fiscal Affairs Committee-----	9
NEW BUSINESS-----	9-10
EXECUTIVE SESSION-----	10-11

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building

Thursday, July 28, 1977

A G E N D A

10:30 SESSION - BOARD ROOM

- (1) INVOCATION
- (2) INTRODUCTION OF NEWLY APPOINTED MEMBERS
- (3) ADMINISTRATION OF OATH OF OFFICE FOR NEW MEMBERS
- (4) APPROVAL OF MINUTES OF MEETING OF APRIL 14, 1977
- (5) REPORT OF THE NOMINATING COMMITTEE
Ashley M. Murphy, Chairman
 - (a) Election of Chairman
 - (b) Election of Vice Chairman
 - (c) Election of Secretary
 - (d) Election of Assistant Secretary
 - (e) Election of at-large members of the Executive Committee
- (6) APPOINTMENT OF COMMITTEES
 - (a) Academic Affairs Committee
 - (b) Buildings & Grounds Committee
 - (c) Fiscal Affairs Committee
 - (d) Student Affairs Committee
- (7) RECESS OF 10:30 SESSION FOR COMMITTEE DELIBERATIONS

12:30 SESSION - LUNCHEON, BOARD ROOM

- (8) CALL TO ORDER
- (9) CHANCELLOR'S REPORT
- (10) REPORT OF STANDING COMMITTEES
 - Academic Affairs Committee
 - Buildings & Grounds Committee
 - Fiscal Affairs Committee
 - Student Affairs Committee

A G E N D A (Continued)

- (11) UNFINISHED BUSINESS
- (12) NEW BUSINESS
- (13) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION
OF PERSONNEL MATTERS

EXECUTIVE SESSION

- (14) CALL TO ORDER OF OPEN SESSION FOR ACTION ON PERSONNEL
MATTERS
 - (15) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

July 28, 1977

The first session of the Board of Trustees of the University of North Carolina at Wilmington convened in the board room of the Edwin A. Alderman Building at 10:30 a.m., with Chairman Addison Hewlett, Jr. presiding.

INVOCATION

Mr. William L. Hill, II, led in the invocation.

ADMINISTRATION OF OATH OF OFFICE

Chancellor Wagoner introduced Judge John Webb, Judge of the Superior Court - Seventh District, who was present to administer the oath of office to six members appointed by the Board of Governors and the Governor's office. They were:

Addison Hewlett, Jr.	- (Reappointed by Board of Governors)
William L. Hill, II	- (Reappointed by Board of Governors)
George R. Little, Jr.	- (Reappointed by Board of Governors)
Hubert A. Eaton, Sr.	- (New appointment by Board of Governors)
Roi M. Penton	- (New appointment by Governor Hunt)
E. Rhone Sasser	- (New appointment by Governor Hunt)

Each of the above members were appointed for a four year period effective July 1, 1977 to June 30, 1981.

ROLL CALL

The roll was called by Mrs. Catherine Burruss, assistant secretary, the following members were present:

Ann C. Davis
Hubert A. Eaton, Sr.
Eugene B. Hardin, Jr.
Addison Hewlett, Jr.
William L. Hill, II
George R. Little, Jr.

Ashley M. Murphy
Ellen S. Newbold
Roi M. Penton
E. Rhone Sasser
E. S. Simpson
Harold G. Troy, Sr.
Karin Whaley

Representing the University were:

William H. Wagoner - Chancellor
Charles L. Cahill - Vice Chancellor for Academic Affairs
William M. Malloy - Vice Chancellor for Student Affairs
Darryl W. Bierly - Vice Chancellor for Business Affairs

Press Representative: Gwen Culbreth, Director of Information
Services - UNC-W

MINUTES

There being no additions or corrections to the minutes of the meeting of April 14, 1977, the Chair declared that they stood approved.

REPORT OF THE NOMINATING COMMITTEE

Mr. Ashley M. Murphy, chairman of this committee, presented the following slate of officers to the board:

William L. Hill, II - Chairman
Ashley M. Murphy - Vice Chairman
Ann C. Davis - Secretary
Catherine C. Burruss - Assistant Secretary

ELECTION OF OFFICERS

There being no further nominations from the floor for Chairman of the Board of Trustees, and upon motion by Mr. Simpson, seconded by Mr. Murphy, William L. Hill, II was elected by acclamation Chairman of the Board of Trustees with the board voting unanimously.

Mr. Hewlett then relinquished the Chair to Mr. Hill.

There was one nomination from the floor by Mrs. Davis for Vice Chairman. Mrs. Davis placed the name of Addison Hewlett, Jr. in nomination. This was declined by Mr. Hewlett.

Upon motion by Mr. Simpson, seconded by Mr. Hardin, Mr. Murphy was elected by acclamation Vice Chairman of the Board of Trustees with the board voting unanimously.

There being no further nominations from the floor for Secretary of the Board of Trustees, and upon motion by Miss Whaley, seconded by Mr. Simpson, Ann C. Davis was elected by acclamation Secretary of the Board of Trustees with the board voting unanimously.

There being no further nominations from the floor for Assistant Secretary of the Board of Trustees, and upon motion by Mr. Simpson, seconded by Mr. Little, Catherine C. Burruss was elected by acclamation Assistant Secretary of the Board of Trustees with the board voting unanimously.

Addison Hewlett, Jr. and Ellen S. Newbold were nominated as at-large members of the Executive Committee. There being no further nominations from the floor; upon motion by Mr. Simpson, seconded by Mr. Hardin, Addison Hewlett, Jr. and Ellen S. Newbold were elected by acclamation to the Executive Committee with the board voting unanimously. Other members of the Executive Committee are: William L. Hill, II, Chairman; Ashley M. Murphy, Vice Chairman; and Ann C. Davis, Secretary.

STANDING COMMITTEES

Upon the recommendation of the Nominating Committee, appointments were made by Chairman Hill to the following committees: Academic Affairs, Buildings and Grounds, Fiscal Affairs, and Student Affairs.

Motion was made by Mr. Simpson and seconded by Mr. Little, that the Board of Trustees accord Mr. Hewlett a rising round of thanks for his services as Chairman of the Board of Trustees. The board responded unanimously.

Upon motion by Mr. Sasser, seconded by Mr. Murphy, this session of the meeting was recessed for committee deliberations, to reconvene at 12:30 p.m. in the board room.

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The second session of the Board of Trustees meeting was reconvened in the board room of the Edwin A. Alderman Building at 12:30 p.m., with Chairman William L. Hill, II, presiding.

CHANCELLOR'S REPORT

Enrollment

Chancellor Wagoner reported on the enrollment for the fall semester as of July 21, 1977. He stated that up to the present time, we have accepted a total of 1574 students for the fall semester. We have a budgeted enrollment of 3110 full-time equivalent students. The total headcount enrollment will be approximately 3800 students.

General Assembly - Budgets

Dr. Wagoner stated that the General Assembly will reconvene next May for the purpose of considering the budget for the next biennium. The bills which have been introduced for consideration at that time involve higher education, tuition in private institutions as it relates to public institutions, tenure

and promotion and faculty teaching loads. The budget picture for the 1977-78 biennium turned out to be about what we had expected. The Chancellor proceeded to explain the various budgets which are required, and the working of each.

Graduate Program

The Board of Governors will meet on August 22. At this time, they will act on the graduate program for UNC-Wilmington. It is hoped that final authorization on the graduate program will be forthcoming, and if so, the graduate program will be available in the spring semester.

Handicapped Students

We have received new federal requirements dealing with handicapped students. A copy of this information was distributed to the board members by Chancellor Wagoner. (APPENDIX NO. 1)

General Classroom Building

The Chancellor reported that bids were taken on the general classroom building last week. There was a small over-run on the bids but these problems are minor and we should be able to solve them with Property Control.

Elderhostel

Dr. Wagoner explained the Elderhostel program which is being offered through Continuing Education this summer for the first time. This program is being offered by five of the campuses. Those participating in the program must be 60 years of age or

older. The Chancellor stated that he had been asked to pass on to the Board of Trustees the appreciation of the group for this program being sponsored by UNC-Wilmington.

Dedication of the New Health and Physical Education Building

Chancellor Wagoner announced that the dedication of the new health and physical education building is scheduled for November 26, 1977, with the opening game scheduled to be played with Wake Forest. A reception and party honoring Raeford Trask and his family will be held at Kenan House prior to the game. It is hoped that the board members will be able to attend this party and the game. Since reserved seats will be set up for special guests, the Chancellor requested that board members let us know as soon as possible whether they and their spouse, or friend, will attend.

October Board Meeting

The next meeting of the Board of Trustees is scheduled for Thursday, October 13, 1977.

Relative to this next meeting, the Chancellor stated that he had discussed with Mr. Hill the possibility of changing the format of the meeting. He stated that the board might want to consider the following: Convene the meeting the night before on October 12. This could be a dinner meeting to be held about 6 or 6:30 p.m., to be followed by committee meetings to be held on the campus. It was the consensus of the board to hold the October meeting on the night of October 12, and reconvene the board meeting at 10 o'clock

the morning of October 13, to adjourn at noon. This time would enable those members with more than one committee meeting to attend, to schedule the committee meeting for 9 o'clock on the morning of the 13th.

Trustees Conference

Chancellor Wagoner announced that in lieu of the annual trustees conference sponsored by the Institute of Government, General Administration will have an intensive one-day briefing, designed primarily for new trustees, to be held in the General Administration Building, Chapel Hill, on Thursday, November 10, 1977. All trustees are invited to attend this meeting, and more detailed plans will be sent out within the next month or two.

REPORTS OF STANDING COMMITTEES

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, deferred the committee's report to the Executive Session.

Buildings & Grounds Committee

Mr. Hewlett, chairman of this committee, presented a detailed report to the board on capital improvements, which information was distributed to the board members. (APPENDIX NO. 2).

A detailed explanation was presented to the board by Mr. Bierly concerning the third access road being planned for the campus. A resolution to be presented to the Department of Transportation was read to the members. The resolution is as follows:

RESOLUTION

"WHEREAS, the University of North Carolina at Wilmington in attempting to provide safe and efficient ingress and egress for students, staff and the general public, has made a thorough study of entrances and exits from and to N.C.Highway 132, and

WHEREAS, the Trask Coliseum, with a seating capacity of 6,000 will be opened for public events in August of 1977, and

WHEREAS, large numbers of New Hanover County citizens residing in the area on and around Rose Avenue, bordering the campus on the east, and traffic coming from the general areas of Wrightsville Avenue, Winter Park, Eastwind and Wrightsville Beach, now use Riegel Road as an access road to N.C.Highway 132, and

WHEREAS, it is anticipated by all projection formulas that such use by these citizens will measurably increase over the next decade, and

WHEREAS, it has been determined that a third access road from the campus to N.C.Highway 132 is essential due to the present student enrollment of 3,500 and a projected continuing increase of student enrollment over the next decade, and

WHEREAS, the Board of Trustees has determined that the third access road from the campus into N.C.Highway 132 shall be constructed on the southern periphery of the campus, and-*

WHEREAS, for the safety and convenience of citizens coming to the campus and leaving the campus by all types of vehicles requires a signal controlled access,

NOW, THEREFORE, BE IT RESOLVED that the Chancellor be authorized and directed to request the Department of Transportation and any other agencies or entities which may be necessary, that a signal controlled third access road as described above be established."

Mr. Hewlett moved the adoption of this resolution, seconded by Mrs. Newbold, the motion carried.

Mr. Hewlett moved that after the widening and improvements to N.C.Highway 132, that the name of College Road be changed to University Road or Boulevard. Seconded by Mr. Simpson, the motion carried.

*-See Diagram of access road (APPENDIX NO. 2)

Fiscal Affairs Committee

Mr. Simpson, chairman of this committee distributed to the board members the report of the Fiscal Affairs Committee.

(APPENDIX NO. 3). A complete analysis of the endowment funds, the 1977-78 state budgets and the increase in tuition and fees was reported by Mr. Simpson. Mr. Simpson explained there would be several new programs funded from the income in the Kenan budget, including a \$1,000 teaching excellence award and a University-paid life insurance program is planned. Mr. Simpson moved that the report of the Fiscal Affairs Committee be received and that the recommended endowment fund budgets be approved. Seconded by Mr. Hardin, the motion carried.

Chancellor Wagoner recommended that the teaching excellence award be named "The Board of Trustees Award for Teaching Excellence." Mrs. Newbold moved that this name be accepted and that the Chancellor be instructed to work out the guidelines and procedures for this award. Seconded by Mr. Hardin, the motion carried.

Student Affairs Committee

Mr. Troy, chairman of this committee, stated that his committee had nothing to report at this time.

NEW BUSINESSCape Fear Sportsman's Club

The Chancellor reported to the board on the ticket sales for the UNC-Wilmington - Wake Forest game. He stated that the

Cape Fear Sportsman's Club had taken on the UNC-Wilmington basketball program as their sole project, and have pledged to sell 400 tickets.

SGA President Karin Whaley

Dr. Wagoner stated that he wanted to include in the minutes the following information concerning Miss Whaley. A few weeks ago, a vacancy developed in the position of Student Union Director. It was felt that Miss Whaley would be an excellent person to hire on a temporary basis. She learned that she could not resign from the Board of Trustees to accept this position without resigning as President of the Student Government Association also. In view of this, she volunteered her services in running the Student Union so that she could continue as SGA President and as a member of the Board of Trustees. She has been doing an excellent job in this capacity and is to be commended. Motion by Mr. Hardin to record this information in the minutes was seconded by Mr. Murphy. The motion carried.

Motion to adjourn to Executive Session for the purpose of considering personnel items was made by Mr. Hewlett, seconded by Mrs. Davis, the motion carried.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hill.

Mrs. Newbold, chairman of the Academic Affairs Committee, presented a detailed report on the action of this committee which had approved faculty personnel changes for the University of North

Carolina at Wilmington. (Appendices 4 and 5).

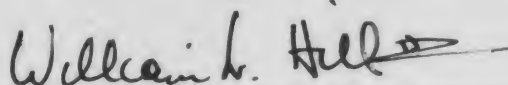
Mrs. Newbold also stated that this committee had reviewed the report of the staff and non-tenured faculty members whose salaries were over \$15,000 per annum, and had recommended that they be sent to President Friday for the approval of the Board of Governors.

Mr. Hewlett moved that the Executive Session be adjourned. Seconded by Mrs. Davis, the board adjourned to open session.

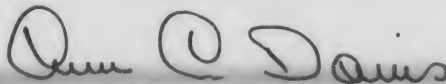
Motion to approve the report of the Academic Affairs Committee on personnel changes was made by Mrs. Newbold and seconded by Mr. Sasser. The motion carried.

Before adjournment, Mr. Troy stated that he wished to recommend to the UNC-Wilmington recruitment personnel that every effort be made to recruit excellent basketball players in an effort to assure UNC-Wilmington of a good drawing card.

There being no further business, the meeting was adjourned at 2:30 p.m.



Chairman



Secretary

INTRODUCTION

On May 4, 1977 HEW's Office for Civil Rights (OCR) published in the Federal Register (pp. 22675-22702) final regulations for implementing Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, P.L. 93-516). Requirements mandated by this statute and included in these regulations will occasion sweeping accommodations and adjustments on our campus to provide access and equal opportunity to qualified handicapped persons.

The regulations became effective June 3, 1977. Contained within the regulations is a set of deadlines for carrying out specific aspects of the regulations. A copy of the deadlines is attached to this statement.

Areas affected by the regulations are: employment, admissions and recruitment, the treatment of students, academic adjustments, financial assistance, physical education and athletics, and guidance or placement services.

Some of the more important requirements that will take effect almost immediately include: designating a coordinator for the campus-wide compliance program; adopting grievance procedures; ensuring that new construction or facility renovation commenced (with ground-breaking) after June 3 conforms to structural requirements; and providing auxiliary aids in the classroom, as appropriate.

It is my hope and intention that the University of North Carolina at Wilmington will create an open and accessible working and learning environment for handicapped persons. I shall call upon all the members of our administration, faculty and staff to cooperate as fully as possible in carrying out these regulations. I have designated Dr. Jim McGowan as coordinator for campus-wide compliance. He has already begun preparations for meeting the earlier deadlines.

Following is the policy statement for this institution:

The University of North Carolina at Wilmington is subject to and adheres to Section 504 of the Rehabilitation Act of 1973 and the regulations for implementing this section. This institution does not and shall not discriminate on the basis of handicap in violation of Section 504 or the regulations. It does not and shall not discriminate in admission or access to, or treatment or employment in, its programs and activities.

SCHEDULE OF FUTURE EVENTS FOR SECTION 504 COMPLIANCE

The following illustrates significant projects that must be completed for compliance with section 504, along with their respective deadlines (based on the June 3, 1977 effective date for final regulations). These are each described in greater detail in sections of the analysis that follow.

<u>Project Required</u>	<u>Deadline</u>	<u>Resultant Date for Completion</u>
Making programs accessible (with the exception of structural modifications that may be required)—section 84.22	"within 60 days"	August 2, 1977
Making initial notifications regarding the institution's commitment to non-discrimination on the basis of handicap—section 84.8	"within 90 days"	September 1, 1977
Completing a "transition plan" for changes in facilities that are needed to achieve program accessibility—section 84.22	"within 6 months"	December 3, 1977
*Completing an "institutional self-evaluation" of the institution's non-discrimination program—section 84.6	"within 1 year"	June 3, 1978
Maintaining records of the above institutional self-evaluation—section 84.6	[Records of the self-evaluation, as specified, must be maintained for 3 years from completion.]	
Assuring OCR of compliance with the requirements—section 84.5	[To be determined—once the assurance form has been developed by OCR and made available to institutions a due date will be known.]	
Making facilities accessible according to structural modifications included in the transition plan—section 84.22	"within 3 years"	June 3, 1980

* The institutional self-evaluation need not be submitted to OCR, but it should be maintained on file for public inspection or provision to OCR if requested.

BUILDING AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Thursday, July 28, 1977, in the office of the Vice Chancellor for Business Affairs in the Alderman Building beginning at approximately 11:00 a.m. The following individuals were in attendance:

Buildings and Grounds Committee Members:

Mr. Addison Hewlett, Jr., Chairman
Dr. Hubert A. Eaton, Sr.
Mrs. Ann Davis
Mr. E. S. Simpson
Mr. Harold G. Troy, Sr.

For the University:

Chancellor William H. Wagoner
Vice Chancellor Darryl W. Bierly

The first item on the agenda was an analysis of the June 30, 1977 Capital Improvements Progress Report, and Mr. Bierly reviewed the major projects on the schedule, Exhibit A attached.

The second item for discussion was the proposal to construct a fourth dormitory to house 200 students. Mr. Bierly described the planned site for the facility (West of "Dormitory '78" in the Eastern portion of the parking lot serving Galloway Hall), and Mr. Simpson made the motion, which was seconded by Dr. Eaton, to approve the site. The Committee unanimously approved the motion. Mr. Bierly then requested approval of an Architect to design the building, explaining that the basic design of Belk Hall and "Dormitory '78" would be duplicated. There was considerable discussion regarding costs, scheduling, and the capabilities of the Boney firm to handle this project along with several major projects they have been awarded. Mr. Simpson moved and Dr. Eaton seconded the motion to name Mr. Leslie Boney and Associates as Architect for the fourth dormitory, with the proviso that Mr. Leslie Boney acknowledge in writing to Mr. Bierly that he will comply with those deadlines, over which the Architect controls, in the programming schedule dated July 22, 1977, Exhibit B attached. The motion was passed by the Committee.

The third topic presented was a request by the Chancellor for support by the Board of Trustees in obtaining from the N. C. Highway Department a fully signalized road at the intersection of Route 132 (College Road) and the new campus access road (related map attached as Exhibit C). The Chancellor discussed the problem and a draft resolution which would put the Board of Trustees on record that they agree to the need for a fully operational intersection at this location. Dr. Eaton made the motion to submit a Resolution to the Board for its action, and Mr. Simpson seconded the motion, which passed the Committee unanimously.

The fourth item discussed was a request by the University's Foundation Board for Board of Trustees consideration of the renaming of College Road to some designation which includes the word "University"; e.g., University Drive, University Avenue, or University Road. After a discussion of the idea and the problems of obtaining the necessary cooperation of Highway Officials, etc., Dr. Eaton moved and Mr. Simpson seconded the motion (unanimously passed) to submit to the Board this proposal, with a Resolution to be drawn which includes; "at the earliest feasible date after the completion of improvements to Route 132 adjacent to UNC-W that the name of College Road be changed to include the word 'University' in its description."

The fifth item on the Agenda was the formal acceptance of the new Health and Physical Education complex. It was explained that the final inspection was scheduled for early August, and this committee should formally accept the building for the University soon after it is completed. Mr. Simpson made the following motion: "The new Health and Physical Education facility is accepted by this Committee upon certification by the Architect that all contracts have been completed and when all items on the inspection "punch list" have been resolved in a manner satisfactory to the Architect, State Property Control, Mr. Hewlett, Chancellor Wagoner and Vice Chancellor Bierly." Mr. Troy seconded the motion and all Committee members indicated approval. It was then suggested that Mr. Bierly should call or meet with Mr. Hewlett, Mrs. Davis and Dr. Eaton when the items on the "punch list" were resolved.

The final topic was a request from the Chancellor for Committee study of the naming of campus streets. After a discussion of how this question might be addressed, Mr. Simpson moved and Mr. Troy seconded the motion to create a subcommittee to prepare a plan for the naming or renaming of campus streets; the subcommittee to include Mr. Hewlett, Mrs. Davis, Dr. Eaton and Chancellor Wagoner. The Committee was unanimous in approving this motion.

Minutes of Meeting
July 28, 1977
Page 3

With no further business to discuss, the meeting adjourned at 12:20 p.m., and the Committee members went to the dormitory area to examine the approved site for the fourth dormitory.

D.W. Bierly
Darryl W. Bierly, Secretary

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
June 30, 1977

CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	ENCUMBERED TO DATE	REMARKS
67328-1	Student Store	20% Complete	Aug. 1977	\$ 93,000 (Self-Liquidating)	\$ 17,931	On schedule
67328-2	Student Parking Lot	Completed except for Lighting	Aug. 1977	48,000	45,374	Parking lot completed; Lights in progress
67328-3	200-Student Dormitory (Dormitory '78)	Site Clearing Complete	Aug. 1978	1,600,000 (Self-Liquidating)	55,338	
67328-7	Health & P.E. Building	99% Complete	July 1977	2,605,000 Approp. 1,400,000 Self-Liq. 318,000 Gifts	4,146,818	Final inspection scheduled August 2, 1977
67387-2	Re-roof Kenan Lib. Arts Building	50% Complete	July 1977	30,000	-0-	
67428-3	Arch. Barrier Removal			2,000	538	
67528-1	Cross Campus Conn. Roads	63% Complete	Dec. 1978	135,000	50,456	Improvements costing \$55,000 to be accomplished in August, 1977.
67528-2	Improvements to Property	Waiting for Board of Governors to approve	Aug. 1978	132,227 (Self-Liquidating)	-0-	Building addition at IMBR approved at April Board of Trustees meeting.
67528-3	Student Union Air-Cond. Modification	Completed	June 1977	30,000	28,067	Punch List complete
67528-5	Student Union Renovations	Preliminary Planning		45,000 (Self-Liquidating)	-0-	
67587-1	40,000 Sq. Ft. General Classroom Building	Bids will be opened July 20, 1977	July 1978	1,665,000	60,280	
67587-2	OSHA Def.	In progress	Dec. 1978	19,500	2,724	
67587-3	Arch. Barrier	Bids will be opened August 17, 1977	Dec. 1978	32,500	-0-	
67628-1	Student Parking Lots	Waiting for approval of method of financing	Nov. 1977	150,000	-0-	Working drawings approved and project will be bid in August, 1977
67628-2	Student Union Bldg.	Planning may occur in 1978		2,200,000	-0-	
67628-3	200 Student Dormitory (Dormitory '79)	On Agenda of B & G Comm., July 28, 1977	June 1979	1,500,000	-0-	Will request increase in authorization to \$1,600,000

University of North Carolina at Wilmington
Construction of Fourth Residence Hall
Preliminary Programming

July 28, 1977	Board of Trustees approval of site and Architect
September 9	Board of Governor's approval of \$1.5 million project and increase to \$1.6 million
September 16	ABC approval of \$1.6 million project
September 20	Architect Begins Design Using Dorm '78 Plans and Initiation of Life Cycle Analysis (if required)
October 28	(1) Submission of Design to Property Control (2) HUD Review
December 12	(1) Design approved by Property Control (2) HUD Approval
December 19	Advertisement & Solicitation of Bids
January 24, 1978	Bid Opening
January 31	Preparation of Bond Documents by Bond Counsel
January 31	Letter of Recommendation to Award Contracts to Low Bidder
February 10	Board of Governors Opens bids on Sale of Bonds, and Authorizes the Sale of Bonds
February 17	ABC Approval of Bond Resolution and Sale
February 20	Contract Award
March 17	Construction Begins
March 31	Bonds are issued and Funds received
May 1, 1979	Construction Completed
June 1	Final Inspection
June 15	Occupy Building

Vice Chancellor for Business Affairs

Revised July 22, 1977

N

DORMITORIES

RIEDEL RD
EXTENSION

UNC-WILMINGTON
PERIPHERAL ROAD &
"B" ST. EXTENSION

1" = 250'

JULY 1977

ATHLETIC
FIELDS

PLANNED
PERIPHERAL
ROAD
(FOR CONSTRUCTION)
AS SOON AS POSSIBLE

UNC-W
PROPERTY

TENNIS

LOT "K"

TRASK

HEALTH &
P.E.

RIEDEL RD.

B ST. 7

B ST EXTENSION

FOR IMMEDIATE
CONSTRUCTION

PORTION OF
PERIPHERAL ROAD

NOT
UNC-W
PROPERTY

MARSHALL ST

N.C. 132 - COLLEGE RD RIGHT-OF-WAY

PRESENT
SIGNALIZED
INTERSECTION

UNDER CONSTRUCTION

DESIRED
SIGNALIZED
INTERSECTION

PLANNED
SIGNALIZED
INTERSECTION

2200 FT. TO
RANDALL DR.

900 FT. ?

400 FT. ±

600 FT. ±
TO NEXT
INTERSECTION

FISCAL AFFAIRS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Fiscal Affairs Committee was held on Thursday, July 28, 1977, in the Office of the Vice Chancellor for Business Affairs in the Alderman Building beginning at 9:30 a.m. The following individuals were in attendance:

Fiscal Affairs Committee Members

Mr. E. S. Simpson, Chairman
Mr. Eugene Hardin, Jr.
Mr. George Little, Jr.
Mr. Ashley Murphy

For the University

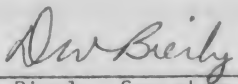
Vice Chancellor Darryl W. Bierly

The first item on the agenda was a report (Exhibit A attached) on the University's Endowment Funds. Detailed in the report were the projected amounts available for transfer to Principle and the proposed 1977-78 Expenditure Budgets in each fund. Mr. Bierly noted that the transfers to Principle and the Expenditure Budgets required approval of this Committee and the Board of Trustees prior to implementation. The details of the Kenan Fund Budget were reviewed and discussed, with particular emphasis on two new programs relating to an annual award for teaching excellence, and a University paid life insurance program for faculty in the professorial ranks and University Officers. After a brief discussion of the expected benefits from the proposed budgets for the Kirkum and the three scholarship accounts (White, Collins and Harrell), Mr. Murphy made the motion to approve the five Endowment Fund Expenditure Budgets and the requested transfer to Principle for four of the funds. Mr. Simpson seconded the motion, and the Committee unanimously approved.

The second item for discussion was a status report (Exhibit B attached) on the 1977-78 State Budget for the University. Mr. Bierly noted that the University's appropriation was expected to increase by approximately 18% from \$7,265,640 in 1976-77 to \$8,556,499 in 1977-78, subject to final approval of the Board of Governor's at their August 22, 1977 meeting.

The final topic on the agenda was a report (Exhibit C attached) which compares the 1976-77 and 1977-78 charges for Tuition and Fees. Mr. Bierly explained that the tuition increases were mandated by the 1977 Legislative Session, and the fee increases had been approved in June 1977 by the Board of Governors. It was noted that UNC-W's charges for tuition and fees continue to be relatively low when compared to other colleges in North Carolina and the Nation.

The meeting was adjourned at 10:20 a.m.


Darryl W. Bierly, Secretary

University of North Carolina at Wilmington
Endowment Funds Analysis and 1977-78 Expenditure Budgets

	<u>Kenan</u>	<u>Kirkum</u>	<u>Scholarship Accounts</u>		
			<u>E. L. White</u>	<u>E. Collins</u>	<u>H. Harrell</u>
June 30, 1977, Book Value	<u>\$1,100,615</u>	<u>\$8,688</u>	<u>\$25,506</u>	<u>\$54,816</u>	<u>\$8,333</u>
June 30, 1977, Income Fund Balance	\$ 33,000	\$ 576	\$ 139	\$ 1,617	\$3,235
Estimated 1977-78 Income	<u>73,000</u>	<u>430</u>	<u>1,300</u>	<u>2,500</u>	<u>400</u>
1977-78 Available Income	\$ 106,000	\$1,006	\$ 1,439	\$ 4,117	\$3,635
Planned Carry-Forward to 1978-79	(33,000)	(256)	(139)		
Planned Addition to Principle	<u>(7,000)</u>	<u>(250)</u>	<u>-</u>	<u>(1,687)</u>	<u>(3,095)</u>
1977-78 Expenditure Budget	\$ 66,000	\$ 500	\$ 1,300	\$ 2,430	\$ 540
	(1)			(2)	(3)

Footnotes:

- 1) This budget includes a new program for an annual award of \$1,000 for Teaching Excellence, and funding for a new University-paid Life Insurance program for faculty in professorial ranks and University officers.
- 2) This budget will provide 9 Tuition Scholarships.
- 3) This budget will provide 2 Tuition Scholarships.

Vice Chancellor for Business Affairs

July 26, 1977

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
1977-78 STATE BUDGET

1976-1977 State Budget Authorization \$7,265,640

Increases to continue the level of services
previously authorized by the General Assembly:

- Automatic and Merit salary increments
for SPA employees \$ 53,029
- Medical insurance rate increases 27,309
- Social Security rate increase 21,146

Subtotal 101,484

Other Adjustments to Continuation Budget:

- To cover utilities cost increase \$ 42,276
- To replace motor vehicles 14,700
- To operate new facilities 60,088
- To remove "one shot" upgrading funds
for library book purchases (53,109)
- To adjust Physical Plant utilities sales
and departmental services 48,252

112,207

Total Continuation Budget 1977-78 \$7,479,331

Funding for New Programs, and Enrollment and Salary Increases:

- Enrollment increases in regular session 517,592
- Academic Salary increase funds 369,142
- Increase for Graduate Programs 75,497
- Enrollment increases in Summer School 11,499
- Upgrading funds for Library Book Purchases 103,438

Total 1977-78 State Budget \$8,556,499

Percentage Change over 1976-77 17.8% inc.

Vice Chancellor for Business Affairs

July 26, 1977

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
COMPARISON OF TUITION AND FEES
1976-77 & 1977-78 ACADEMIC SESSIONS

	<u>1976-77</u>	<u>1977-78</u>
<u>In-State Charges</u>		
Tuition:	\$ 246	\$ 270
Fees: Athletic	\$ 26	\$ 38
Student Government Assoc.	24	24
Student Union	24	24
Intramurals	2	4
Physical Education	20	24
Health Services	22	22
Debt Service	50	50
Total Fees	<u>\$ 168</u>	<u>\$ 186</u>
Total In-State Tuition & Fees	<u>\$ 414</u>	<u>\$ 456</u>
 <u>Out-of-State Charges</u>		
Tuition:	\$1,925	\$2,025
Fees (Same as In-State):	<u>168</u>	<u>186</u>
Total Out-of-State Tuition & Fees	<u>\$2,093</u>	<u>\$2,211</u>

Vice Chancellor for Business Affairs

July 26, 1977

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL

Vice Chancellor - Academic Affairs

July 21, 1977

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

Grace M. Burton, as Assistant Professor, Department of Education, beginning August 1, 1977, with a salary of \$15,000 on a ten-month basis. This position was filled by various part-time persons in 1976-1977.

Personal: Born Rhode Island, 1939. Married. Two children.

Educational Background: Annhurst College, B.A., 1960. The University of Connecticut, M.A., 1968; Ph.D., 1972.

Teaching Experience: High School Teacher, Mathematics: 1960-61, Putnam High School (Connecticut); 1961-62, Ursuline Academy (Dallas, Texas); 1964-66, Griswold Public and Parochial Schools (Jewett City, Connecticut). Lecturer, 1968-1971, Annhurst College. Assistant Professor and Mathematics Specialist, 1973-1974, Eastern Connecticut State College and F.R. Noble Laboratory School. Assistant Professor, 1974-1975, The University of Maryland. Associate Director, Sex Discrimination Specialist and Newsletter Editor, General Assistance Center, Weber State College, 1975 to present.

Professional Organization Memberships: National Council of Teachers of Mathematics. Utah Council of Teachers of Mathematics. Phi Kappa Phi. Delta Epsilon Sigma. Phi Delta Kappa.

William H. Wagoner
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July 21, 1977

Publications: Twelve articles in educational journals, 1970-77.
Four articles in press. Five manuscripts submitted for review.

Doctor Burton was interviewed by Dr. Roy Harkin--Chairman of the Department of Education, by the members of the Department of Education, and by Dean Plyler.

Dargan Frierson, Jr., as Assistant Professor, Department of Mathematical Sciences, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This appointment is contingent upon Mr. Frierson's completing the Ph.D. by the beginning of the fall semester 1977. Mr. Frierson will be filling a position filled by various part-time persons during 1976-77.

Personal: Born 1946, Columbia, South Carolina. Married. No children.

Educational Background: UNC-Greensboro, B.A., 1968; M.A., 1971. University of Arizona, Ph.D. expected 1977.

Teaching Experience: Teacher in the Upward Bound Program of UNC-Greensboro and North Carolina A and T State University (summers 1966-1969). Teaching Assistant, University of Massachusetts (Fall 1968). Teacher, The Summit School, Winston-Salem, N. C. (1969-1971). Teaching Assistant, (1971-1973), Teaching Associate (1973-1976), Instructor (Fall 1976), University of Arizona.

Professional Organization Memberships: Institute of Mathematical Statistics. American Mathematical Society. Mathematical Association of America.

Mr. Frierson was interviewed by Dr. Fred Toney--Chairman of the Department of Mathematical Sciences, by members of the Department of Mathematical Sciences, and by Dean Plyler.

Wilbur Lee Johnston, Jr., as Assistant Professor, Department of Political Science, beginning August 1, 1977, with a salary of \$14,000 on a ten-month basis. Dr. Johnston will replace Mrs. Betty Dwight Petersen who is not returning to UNC-Wilmington.

Personal: Born Washington, North Carolina, 1943. Married. One child.

Educational Background: UNC-Chapel Hill, A.B., 1965. University of Maryland, M.A., 1971; Ph.D., 1973.

July 21, 1977

Teaching Experience Public Schools of Sussex, Virginia, Teacher and Chairman of the Department of Social Studies, 1966-1967. University of Maryland, Graduate Resident Advisor, 1967-1970; Research Assistant, 1970-1972. Campbell College, Instructor, 1970-1972; Assistant Professor, 1972 to present.

Dr. Johnston was interviewed by Dr. Dixon--Chairman of the Department of Political Science, by the members of the Department of Political Science, and by Dean Plyler.

Marcee Jo Meyers, as Assistant Professor, Department of Education, beginning August 1, 1977, with a salary of \$14,000 on a ten-month basis. This appointment is contingent upon Ms. Meyers' completing the Ph.D. by the beginning of the fall semester 1977. Miss Meyers' will be filling a position held by various part-time people during 1976-1977.

Personnel: Born 1950, Buffalo, New York. Single.

Educational Background: Syracuse University, B.S., summa cum laude, January, 1972. American University, M.Ed., summer of 1972. University of South Florida, candidate for Ph.D., summer of 1977.

Teaching Experience: Specific Learning Disabilities Resource Teacher, Azalea Elementary School, Pinellas County, Florida.

Professional Organization Memberships: Council for Exceptional Children. Division for Children with Learning Disabilities--Pinellas Association for Children with Learning Disabilities. Phi Kappa Phi. Educational Honorary--Syracuse University. Advisory Board, Azalea Elementary School, 1975-1976. Evaluation Committee for Eligibility Requirements to Specific Learning Disabilities Program, 1974-1975. Advisory Board, Specific Learning Disabilities Program, Pinellas County, 1975-76.

Ms. Meyers was interviewed by Dr. Roy Harkin--Chairman of the Department of Education, by the members of the Department of Education, by Dean Plyler, and by Vice Chancellor Cahill.

William H. Wagoner

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July 21, 1977

Timothy W. Haywood, as Assistant Professor, Department of Physics, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. Dr. Haywood will fill the position occupied by Dr. John Tiedeman who resigned.

Personal: Born Hunstanton, England, 1944. Married. One child.

Educational Background: B.S., 1969, University of Georgia. Ph.D. 1974, University of North Carolina, Chapel Hill.

Teaching and Other Vocational Experience: Research Associate, 1974 to present, Cornell University. Research Assistant, 1972 - 1974; Teaching Assistant 1969 - 1972, UNC-Chapel Hill. Licensed Engineer, 1965 - 1968, WGTW, Athens, Georgia. Electronics Technician, 1963 - 1965, The White House Communications Agency, Washington, D. C.

Professional Organization Memberships: American Physics Society. American Association of Physics Teachers.

Publications: Three articles in professional journals. One paper presented at TMS Conference on Superconducting Materials and Applications.

Dr. Haywood was interviewed by Dr. Clator--Chairman of the Physics Department, by the members of the Physics Department, and by Dean Plyler.

Robert K. Miller, Jr., as Assistant Professor, Department of Sociology and Anthropology, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This appointment is contingent upon Mr. Miller's completing the Ph.D. by the beginning of the fall semester 1977. Mr. Miller will fill the position occupied by Mr. Albert Sharp, Jr., who resigned in the fall of 1976.

Personal: Born Harrisburg, Pennsylvania, 1948.

Educational Background: A.B., 1970, Franklin and Marshall College. M.A., 1972; Ph.D. candidate June, 1977; Temple University.

Teaching Experience: Graduate Teaching Assistant, 1972-1973 and

William H. Wagoner
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July 21, 1977

1974-1975: Instructor of Sociology (part-time), 1975 to present;
Temple University.

Mr. Miller was interviewed by the members of the Department of Sociology and Anthropology and by the Academic Dean, Dr. Daniel Plyler.

Blanche R. Curry, as Assistant Professor, Department of Philosophy and Religion, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This appointment is contingent upon Mrs. Curry's completing the requirements for the Ph.D. by the beginning of the fall semester 1977. Mrs. Curry will replace Mr. Robert E. Duckett.

Personal: Born Atlanta, Georgia, 1949. Married. No children.

Educational Background: Clark College, B.A., 1971. Brown University, M.A., 1971; Ph.D. expected 1977.

Teaching and Other Vocational Experience: Educational Director, Atlanta Urban Corps, 1969-1971. Counselor, Boston University, Drug Program, June - September, 1972.

Professional Organization Memberships: The Society for Women in Philosophy. American Philosophical Association.

Mrs. Curry was interviewed by Dean Plyler, Dr. Megivern--Chairman of the Department of Philosophy and Religion, and by the members of the Department of Philosophy and Religion.

Noel Kern Jones, as Assistant Professor, Department of Education, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This appointment is contingent upon Mr. Jones' completing the requirements for the Ph.D. by the beginning of the fall semester 1977. This is a new position in the Department of Education.

Personal: Born 1932, South Dakota. Married. Six children.

Educational Background: A.B., Harvard, 1954. M.A., Stanford University, 1969. Ph.D. candidate, Cornell University, degree expected 1977.

July 21, 1977

Teaching and Other Vocational Experience: Public School Teacher: High School English, 1954-56, Orme Ranch School, Arizona; Fifth Grade Teacher, 1957-1960, Gilroy Public Schools, California; High School History and Social Studies, 1960-1961, Gainesville High School, Missouri; Reading Specialist and classroom teacher, 1961-1968, Orland Public Schools, California. Wisconsin State University, 1969-1970, Instructor--reading and language arts methods--lab school teacher, Grade 3. Portland Public Schools, Maine, 1970-1975, Director of Reading Programs, K-12. Ithaca Public Schools, 1975-1977, consultant for reading curriculum development (part time).

Publications: Two articles in professional journals.

Mr. Jones was interviewed by Dean Plyler, by Dr. Harkin--Chairman of the Department of Education, and by the members of the Department of Education.

Janis Ann Wagner, as Assistant Professor, Department of Psychology beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This is a new position in the Department of Psychology.

Personal: Born 1946, Utica, New York. Single.

Educational Background: B.S. Biology, 1968, LeMoyne College. Ph.D. Psychology, 1976, State University of New York at Buffalo (SUNYAB).

Teaching and Other Vocational Experience: Teaching Assistant, Department of Psychology (SUNYAB) 1970 and 1971. Instructor in Psychology: Niagara Community College, 1971-72; Department of Occupational Therapy (SUNYAB), 1972; Millard-Fillmore College (SUNYAB), 1972-73. Assistant Professor of Psychology, State University at Brockport, 1976-77. Program Director University Day Care Center (SUNYAB), 1972-73. Clinical Intern: Psychological Clinic (SUNYAB), 1971-72; Student Counseling Center (SUNYAB), 1972-73; Children's Hospital, Buffalo, New York, 1974-75.

Professional Organization Membership: Society for Research and Child Development.

Publications: Formal Operations and Ego Identity in Adolescence, SUNYAB, 1976. Social Class Differences in the Development of Multiplicative and Spontaneous Cross-classification, SUNYAB, 1971.

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July 21, 1977

Dr. Wagner was interviewed by Dean Plyler, Dr. John Williams--Chairman of the Department of Psychology, and by the members of the Psychology Department.

Joan Dewitt Willey, as Research Associate in the Marine Sciences Program and as Assistant Professor, Department of Chemistry, on a twelve-month basis beginning September 1, 1977, with a salary of \$16,000 per annum. Dr. Willey will be filling a position held by Dr. Louis Adcock who has returned to full time teaching.

Personal: Born 1948, Summit, New Jersey. Married.

Educational Background: B.S., Chemistry, 1969, Duke University. Ph.D., Chemical Oceanography, 1974, Dalhousie University (Nova Scotia).

Teaching and Other Vocational Experience: Analytical chemist, Humble Oil and Refining Company, summers 1966 to 1968. Geochemist, Duke University Marine Laboratory, summer 1969. Post-Doctoral Fellow, Department of Geology, Memorial University of Newfoundland, February 1974 to 1975. Post-Doctoral Fellow, Environmental Marine Geology, Atlantic Geoscience Centre, Dartmouth, Nova Scotia. Teacher, six session course in general oceanography, Admiral Westphal Community School, Dartmouth, Nova Scotia. Associate, Coastal Science Associates, Consulting firm.

Publications: Eight articles in professional journals. Five articles in press or in preparation.

Dr. Willey was interviewed by Dean Plyler, Dr. Gil Bane--Director of the Program in Marine Sciences, by Dr. Jack Levy--Chairman of the Department of Chemistry, and by the members of the Department of Chemistry.

Cecil Lee Willis, as Assistant Professor, Department of Sociology and Anthropology, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This appointment is contingent upon Mr. Willis' completing the requirements for the Ph.D. by the beginning of the fall semester 1977. This is a new position in the Department of Sociology and Anthropology.

Personal: Born 1946, Haywood County, North Carolina. Married. No children.

Educational Background: B.S., 1968, East Tennessee State University. M.A., 1974, East Carolina University. Ph.D. expected summer of 1977, Virginia Polytechnic Institute and State University.

William H. Wagoner

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July 21, 1977

Teaching and Other Vocational Experience: Virginia Polytechnic Institute and State University: Research Assistant, 1976 to present; Graduate Teaching Assistant, 1974-1975. Gardner-Webb College, Instructor, 1973-1974. East Carolina University: Jr. Instructor, spring 1973; Graduate Teaching Assistant, Fall and Winter, 1972-1973. Department of Public Welfare, Social Worker, 1969-1971. Public School Teacher, (Fifth Grade) Haywood County, 1968-1969.

Professional Organization Memberships: American Sociological Association. Southern Sociological Society. District of Columbia Sociological Society.

Mr. Willis was interviewed by Dean Plyler and the members of the Department of Sociology and Anthropology.

Respectfully submitted,



Charles L. Cahill

CLC:md

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL
 Vice Chancellor Academic Affairs

July 27, 1977

Chancellor William H. Wagoner
 The University of North Carolina
 at Wilmington
 Wilmington, North Carolina 28401

Dear Chancellor Wagoner:

I am submitting the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENTS

Walter Avory Shelburne, as Assistant Professor, Department of Philosophy and Religion, beginning August 1, 1977, with a salary of \$13,500 on a ten-month basis. This is a new position in the Department of Philosophy and Religion.

Personal: Born 1946, Virginia. Single.

Educational Background: B.S., 1968, College of William and Mary. M.A., 1973; Ph.D., 1976; University of Florida.

Teaching Experience: Assisting in Logic, 1972-1973, University of Florida. Teaching independent sections of Introduction to Philosophy, January 1974 - Spring 1976, University of Florida. Teaching independent section of Special Topics: C. G. Jung, summer of 1975, University of Florida.

Publications: "Synchronicity As A Rational Principle of Explanation," ANIMA, Fall, 1976.

Dr. Shelburne was interviewed by the members of the Department of Philosophy and Religion, by Dr. James Megivern--Chairman of the department, and by Dean Daniel B. Plyler.

Frank Earkett Wiley, Jr., as Assistant Professor, Department of Music, beginning August 1, 1977, with a salary of \$12,780 on a ten-month basis. This is a continuation of the position as Instructor which Dr. Wiley has held since January 1975.

Personal: Born 1949, Richmond, Virginia. Married.

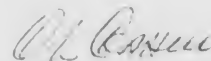
Educational Background: B.M. in organ, 1972; M.M., 1973; UNC-Chapel Hill. Doctor of Musical Arts, 1977, The Cleveland Institute of Music & Case Western Reserve University.

Experience: Dr. Wiley has experience in organ performance; has been organist and choir director in several churches; has had conducting experience with the Cleveland Institute of Music Chamber Ensemble, the Chapel Hill Renaissance Singers which he organized during 1972-73 academic year, the UNC Wind Ensemble, Early Music Ensemble, New Music Ensemble, the Choral Society (Richmond, Virginia); and has experience in instrumental ensembles and in choral and vocal ensembles. He has been an instructor UNC-Wilmington since January 1975.

Professional Organization Memberships: Phi Beta Kappa. Phi Eta Sigma. The American Guild of Organists. The American Music Center, Inc., and is an Associate Member of the A.S.C.A.P.

Dr. Wiley was interviewed by the members of the Department of Music, by Dr. Richard Deas--Chairman of the department, and by Dean Daniel B. Plyler.

Respectfully submitted,



Charles L. Cahill

CLC:md

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October 13, 1977

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Thursday, October 13, 1977
10:00 A.M.

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JULY 28, 1977 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs - Mrs. Newbold, Chairman
 - Buildings & Grounds - Mr. Hewlett, Chairman
 - Fiscal Affairs - Mr. Simpson, Chairman
 - Student Affairs - Mr. Troy, Chairman
- (7) NEW BUSINESS
- (8) MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING PERSONNEL MATTERS.

EXECUTIVE SESSION

- (9) PERSONNEL - VICE CHANCELLOR CHARLES L. CAHILL
 - (10) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (11) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

October 13, 1977

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 10:00 a.m. Mr. William L. Hill, II, the chairman, presided.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Mrs. Homer Davis	Mrs. Kenneth Newbold
Eugene B. Hardin, Jr.	Mrs. Howard A. Penton, Jr.
Addison Hewlett, Jr.	E. Rhone Sasser
William L. Hill, II	E. S. Simpson
George R. Little, Jr.	Harold G. Troy, Sr.
Ashley M. Murphy	Miss Karin Whaley

Absent: Dr. Hubert A. Eaton, Sr.

Representing the University were:

William H. Wagoner	- Chancellor
Charles L. Cahill	- Vice Chancellor for Academic Affairs
William M. Malloy	- Vice Chancellor for Student Affairs
Darryl W. Bierly	- Vice Chancellor for Business Affairs

Other Guests:

James J. Megivern	- Chairman of the Faculty
Daniel B. Plyler	- Academic Dean
Tyrone Rowell	- Director of Development

Press Representative - Terry Judd

MINUTES

There being no additions or corrections to the minutes of July 28, 1977, the Chair declared that they stood approved.

CHANCELLOR'S REPORTENROLLMENT

Chancellor Wagoner reported on the final enrollment figures after registration and drop-add. A total enrollment of 3,619 was reported for the fall term, which included 3,140.75 FTE students. The Chancellor further stated that this figure would have been somewhat higher if the action taken by the Board of Governors on August 22, 1977 on the graduate program had taken place earlier, since it was impossible to take applications and accept students for the graduate program prior to the approval of the Board of Governors. These applications are now being received and the graduate program will be offered in the spring semester.

A number of meetings have been held with superintendents on and off campus concerning the graduate program, and one meeting held by Dr. Harkin on campus, was attended by 250 people who were interested in the graduate courses being offered.

COLLEGE BOARD SCORES

Since this has been receiving quite a bit of publicity over the past six months, investigations have been made to come to a better understanding of why they are declining. Dr. Wagoner reported on the SAT averages for entering freshmen at UNC-Wilmington for the period 1973-1977 as follows:

	<u>1973-74</u>	<u>1974-75</u>	<u>1975-76</u>	<u>1976-77</u>	<u>1977-78</u>
Verbal	434	437	429	425	416
Math	463	461	459	453	443

The averages in these instances show a more rapid decline for this year than in previous years. We have not experienced the heavy declining slope on this campus which you find at some other institutions.

ENDOWMENT FUND BOARD OF TRUSTEES

A resolution was presented to the Board of Trustees by Chancellor Wagoner approving the reappointment of the following individuals for three-year terms: (APPENDIX NO. 1)

<u>Name</u>	<u>Effective Date</u>	<u>Term Expires</u>
William P. Emerson	June 6, 1975	June 6, 1978
Frederick B. Graham	June 6, 1976	June 6, 1979
B. D. Schwartz	June 6, 1977	June 6, 1980

Motion to adopt this resolution was made by Mr. Murphy, seconded by Miss Whaley. The motion carried.

STATUS OF PROGRAM PLANNING FOR THE UNIVERSITY

As explained, the graduate program in Education will be offered in the spring semester of this academic year. Two additional graduate programs are now before the Board of Governors requesting permission to start planning. These are in Business and Marine Biology. This request is being re-activated at the Board of Governors meeting in Charlotte this week as their planning committee will be reviewing all of the long-range planning revisions at their meeting to be held on November 11, 1977. With reference to these two graduate programs, a detailed explanation was given to the board members on the proposed programs in both of these areas.

In addition, new undergraduate programs are also being requested in Communications, Parks and Recreation, and Education.

TEACHER EDUCATION REVIEW PROGRAM

Chancellor Wagoner reported that the Board of Governors commissioned a special study of the programs in the sixteen institutions. This is known as The Stedman Study, and was prepared by Donald Stedman of Chapel Hill. As a result of this study some programs are being recommended for deletion. On this campus Music Education has been deleted. Of the fifteen institutions offering programs in teacher education, only three lost one program - they were N. C. State, Winston-Salem and UNC-Wilmington.

The criteria used for the deletion of courses included demand for the specialty and the productivity of the program. The Music Education program on this campus has been in existence for about ten years. A total of 35 students were graduated in this program and of this 35, eight are now teaching. Dr. Megivern presented to the board a report of the Long-Range Planning Committee in connection with this matter. (APPENDIX NO. 2) The purpose of this memorandum is to make it clear that the faculty fully supports the administration and concur that if possible, this program should be retained. The Chancellor reported that he, Dr. Cahill and Dr. Harkin had made a presentation to General Administration in connection with this matter. Mr. Simpson moved that the memorandum from Dr. Megivern be received as information and action be deferred. Seconded by Mr. Little, the motion carried.

FACULTY STUDY ON FACULTY GOVERNANCE

Chancellor Wagoner reported that at the last meeting of the faculty, they approved the establishment of a Faculty Senate. The faculty will be voting on this issue at some time in the near future and the document will be submitted for approval. A report will be made when this is completed.

OFFICE SPACE ON UNCW CAMPUS

The Chancellor continued his report by stating that one of the most pressing needs on campus is for administrative office space. We are trying to remedy this situation inasmuch as the offices of admissions and registration, accounting and personnel are in need of larger quarters.

DEDICATION OF TRASK COLISEUM

Chancellor Wagoner stated that the game with Wake Forest is scheduled for November 26, 1977. Season ticket sales are going very well and open ticket sales will be offered about November 1, 1977. All trustees and their spouses are invited to attend as guests of the Chancellor. Further information on the plans will be forwarded at a later date. He announced that a dinner would also be held at Kenan House prior to the game that evening.

TRUSTEE'S CONFERENCE

In connection with the trustee's conference scheduled for November 10 and 11, 1977, Dr. Wagoner stated that the University would be pleased to assist the trustees in making arrangements for attending the conference.

NEXT MEETING OF THE BOARD OF TRUSTEES

In conclusion, Chancellor Wagoner announced that the next meeting of the Board of Trustees of UNC-Wilmington would be held on January 12, 1978 at 10:00 a.m., with committee meetings being scheduled for the evening of January 11, and the morning of January 12, 1978.

REPORTS OF STANDING COMMITTEESACADEMIC AFFAIRS COMMITTEE

Mrs. Newbold, chairman of this committee, presented to the board three proposals needing action:

- (1) The recommended policy for emeritus status. She stated that the criteria would be retired tenured faculty, assistant professor or higher. Motion was made by Mrs. Newbold that the board accept this recommendation as approved by the committee. Seconded by Mr. Simpson, the motion carried. (APPENDIX NO. 3)
- (2) Discussed in detail the employment application form which had been approved by the committee with some minor changes. She stated that the form contained the same basic information which Dr. Cahill's office gathers on prospective faculty at this time. Motion to accept the proposed application form was made by Mr. Murphy, seconded by Miss Whaley, the motion carried. (APPENDIX NO. 4)
- (3) Discussed in detail a Creative Arts department consisting of the Art Department, Drama and Speech Department, and the Music Department. The committee proposed the reorganization of the creative arts with a chairman of the Department of Creative Arts, since this would eliminate the problems with three separate departments. Mrs. Newbold moved that Dr. Cahill be allowed to go forward with the steps necessary to reorganize the departments in this manner. Seconded by Mr. Hardin, the motion carried. (APPENDIX NO. 5)

Mrs. Newbold deferred the remainder of her report on personnel to the Executive Session.

BUILDINGS AND GROUNDS COMMITTEE

In the absence of Mr. Hewlett, chairman of this committee, who was unavoidably late, Mrs. Davis gave the report of the committee. (APPENDIX NO. 6).

- (1) Asked the board to approve granting a right-of-way to the Department of Transportation to connect with MacMillan Street. Mr. Bierly explained this in detail. Motion was made by Mrs. Davis to grant the road right-of-way, seconded by Mrs. Newbold, the motion carried.
- (2) Reported to the board on the renovation of Alderman Building subject to the availability of funds. She explained that it was necessary to comply with all OSHA requirements concerning ramps, restrooms, etc., for the handicapped, and that the most conservative estimate for this renovation was \$65,000. It was further reported that Julian Altobellis, architect, had been retained to start on this project.

A copy of the Capital Improvement Progress Report was distributed to the board members and a detailed explanation of the items listed was presented by Mrs. Davis and Mr. Bierly.

FISCAL AFFAIRS COMMITTEE

Mr. Simpson, chairman of this committee, gave the report of the Fiscal Affairs Committee. (APPENDIX NO. 7).

A copy of the Statement of Facilities Use Policy - Physical Education Complex at UNC-Wilmington was presented to the members of the board for their consideration and approval. A lengthy discussion followed, and Mr. Bierly reported in detail on the charges outlined and the reasons for the charges. Miss Whaley commented at length on the excessive charges to student groups in view of the increase in student activity fees for this campus. Following these discussions, Mr. Sasser moved that the document be amended as follows:

B. Faculty, Student, and Employee Organizations (Page 2)

2(a) This should be amended to read as follows:

"No promoter¹ may be involved in any activity using the physical education complex facilities for which admission is charged, except as may be required to underwrite faculty, student and employee organizations."

Mr. Murphy seconded the motion of Mr. Sasser, and the motion carried with Miss Whaley voting "No".

After further discussion of this document and upon motion by Mr. Simpson, it was moved that the following addition be made as Item III on Page 4:

"III. AUTHORITY RELATIVE TO FEE SCHEDULES AND POLICIES

The Facilities Use Committee, subject to the approval of the Chancellor, shall have authority to exercise discretionary power which may be deemed necessary to revise fee schedules and policies relative to the use of these facilities."

Mr. Murphy seconded the motion and the motion carried.

Mr. Simpson then moved that the document Statement of Facilities Use Policy -Physical Education Complex as amended, be approved. Seconded by Mr. Murphy, the motion passed with Miss Whaley voting in the negative.

STUDENT AFFAIRS COMMITTEE

Mr. Troy, chairman of this committee, stated that they had no report to make at this time.

NEW BUSINESS

Mr. Hill brought to the attention of the board that the number of appointees on the Standing Committees had been increased and was not in accordance with the "Procedural Policies of the Board of Trustees." After a discussion of this matter, it was decided that an amendment was in order. Upon motion of Mr. Sasser, it was moved that the word "minimum" should be incorporated in the first sentence of each committee listed on pages 4 and 5, as follows: (APPENDIX NO. 8)

.....Buildings and Grounds shall be composed of a minimum of three members."

.....Academic Affairs shall be composed of a minimum of five members."

.....Student Affairs shall be composed of a minimum of three members."

.....Fiscal Affairs shall be composed of a minimum of three members."

Mr. Simpson seconded the motion, and the motion carried.

Motion to adjourn to Executive Session for the purpose of considering personnel items was made by Mr. Hewlett, seconded by Miss Whaley. The motion carried.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hill.

At the request of Mrs. Newbold, chairman of the Academic Affairs Committee, Dr. Cahill continued with the report of the committee on personnel items con-

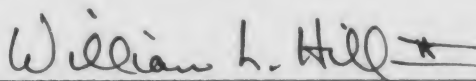
cerning appointments, four requests for leave of absence without pay, and a recommendation for tenure to be submitted to President Friday for approval. The tenure recommendation does not require the action of the Board of Trustees. (APPENDIX NO. 9).

Following Dr. Cahill's report, Mrs. Newbold reported on a communication from Dr. Wagoner requesting the committee's action on a letter from Dr. Thomas V. Moseley to the Board of Trustees on not being promoted to full professor. The committee supported the administration in its action.

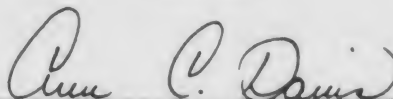
Mr. Murphy moved to adjourn the Executive Session. Seconded by Mr. Hewlett and passed, the board adjourned to open session.

Motion was made by Mrs. Newbold for the adoption of the report of the Academic Affairs Committee. Seconded by Miss Whaley, the motion carried.

There being no further business, the meeting was adjourned at 12:30 p.m.



Chairman



Secretary

RESOLUTION

BE IT RESOLVED, that the Board of Trustees approves the reappointment as members of the Board of Trustees of the Endowment Fund of the University of North Carolina at Wilmington the following individuals for three year terms:

<u>Name and Address</u>	<u>Effective Date</u>	<u>Term Expires</u>
Mr. William P. Emerson 2225 Acacia Drive Wilmington, North Carolina 28401	June 6, 1975	June 6, 1978
Mr. Frederick B. Graham Post Office Box 1422 Wilmington, North Carolina 28401	June 6, 1976	June 6, 1979
Mr. B. D. Schwartz 205 Forest Hills Drive Wilmington, North Carolina 28401	June 6, 1977	June 6, 1980

MEMORANDUM

TO: Dr. William H. Wagoner, Chancellor

FROM: Members of the Long Range Planning Committee
Professors Beeler, Clator, Deas, D. Dixon, J. Dixon, Dodson,
Harkin, Howell, Kaylor, Levy, McLaurin, Megliven, Miller,
Randall, Rogers, Scalf, Toney, Sieren, Williams

DATE: October 13, 1977

The Long Range Planning Committee wishes to express its concern to you and to the UNC-W Board of Trustees over the recommendation of Teacher Education Review Program (Stedman Committee) that the Music Education Program be eliminated from the UNC-W Curriculum. After a lengthy discussion the committee decided to present three items that, when considered in the most favorable light, might serve as a basis for modification or postponement of the fate prescribed for this course of study.

1) The yardstick applied for productivity, an average of five graduates in a program per year, has finally been realized in the Music Education program if only in the last two years: 76-77, 5; Fall - 77, 5. Of the five who graduated in 76-77 two are in public school teaching, two are in graduate school in Music Education, and one is in private piano teaching.

2) Recently passed legislation which mandated the State Board of Education to develop a Standard Code of Study, embodied in Administrative Code 16, Sub-Chapter 2E.0100, and which went into effect July 1, 1977, and which for the first time requires that Cultural Arts Education be taught to all children, K-9, is felt to serve as an ingredient that will alter the employment picture. Already in figures supplied by the Department of Public Instruction the overall employment of music teachers in the state is up this year, and in the counties in the Southeast the number of music teachers newly employed in public school units that gained music teachers was more than twice the number of music teachers who lost in public school units that lost music teachers. This gain in Area music teachers coupled with an Area population gain of 48,481 from 1970-76, with its implications for sustained school population, speaks encouragingly to the job market as it relates to the music teacher.

3) The growth of the Arts is the aim of the Third Century Artist Program. This program concentrates on areas which have been designated as "culturally deprived." The fact that many of the counties so designated are in Southeast North Carolina would seem to warrant giving more time for our Music Education program, located at UNC-W in the extreme Southeast of North Carolina, to grow even stronger and more effective in its job of causing the Area cultural climate to be further enriched.

These and similar considerations lead us to the opinion that the elimination of this program (the high quality of which has been acknowledged by all) is at least premature. We would appreciate your speaking in its behalf as strongly as possible in the hope that it can be given a reasonable chance to demonstrate more conspicuously its potential, rather than to allow its termination when there still seem to us to be very positive reasons for retaining it.

STATEMENT OF POLICY

EMERITUS STATUS

Criteria

Retiring tenured faculty members holding the rank of Assistant Professor or higher with a minimum of eight (8) years of service with UNCW shall be eligible for emeritus status.

Procedure

All recommendations for emeritus appointments must be initiated at the departmental level. Following consultation with and approval of the departmental faculty, the chairman will submit his recommendation to the appropriate Dean who will recommend to the Vice Chancellor for Academic Affairs. The Vice Chancellor for Academic Affairs shall recommend to the Chancellor, who shall, in turn, recommend to the Board of Trustees for approval.

Privileges

Emeritus faculty shall (1) be invited to formal convocations and general faculty events, (2) be listed in the university catalog and faculty directories, (3) be accorded library privileges and free parking, (4) be admitted to athletic and cultural events at faculty rates.

Emeritus faculty shall be ineligible to hold office or to vote.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Wilmington, North Carolina 28401

Mail this application, transcripts, and five letters of recommendation to the Academic Dean, University of North Carolina at Wilmington, Wilmington, North Carolina, 28401.

NAME OF APPLICANT _____ SOC. SEC. NO. _____
PRESENT ADDRESS _____ TELEPHONE _____
PRESENT POSITION _____

This application is for a position in the Department of _____.

EDUCATIONAL AND PROFESSIONAL TRAINING

	Name of Institution	Subject Area	Degree Rec'd.	Date Rec'd.
Colleges and Universities				
Additional Study (institutes, conferences, etc.) _____				

NAME _____

PROFESSIONAL EXPERIENCE

A. Teaching experience

Name of school	Location	Academic rank	Dates (From-to)

B. Other professional activities

C. Membership in professional organizations

D. Publications (use attachment if needed)

PERSONAL DATA

Name _____
Last First Middle

Marital Status: Married _____ Single _____ Other _____

Name of Husband/Wife _____

Number of children and ages _____

Are you under contract at present? _____ For next academic year? _____

Give reasons for desiring change in position _____

FOR EQUAL EMPLOYMENT STATISTICAL INFORMATION ONLY

Date of Birth _____ Sex: Male _____ Female _____
(month) (day) (year)

Ethnic Background:

American Indian or Alaskan Native Hispanic
Asian or Pacific Island White (not of Hispanic origin)
Black (not of Hispanic origin)

Have you any physical defect, disease, or disability? Yes _____ No _____
If "Yes", explain _____

Have you ever been convicted of a crime other than a minor traffic violation?
Yes _____ No _____. If "YES", explain _____

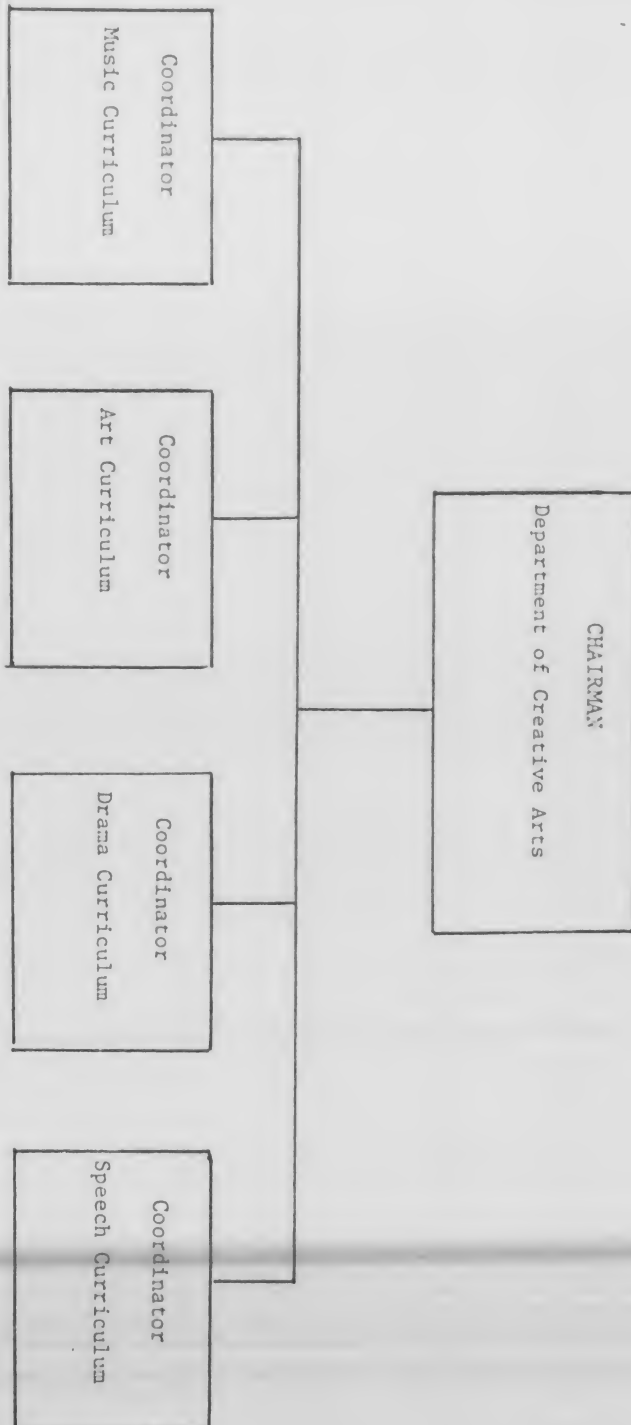
Driver License held in what State(s)? _____ Driver License No. (s) _____
Address of State(s) Motor Vehicle Department _____

REFERENCES: List five persons acquainted with you professionally, and not related to you personally, who know of your training, experience, and other qualifications for academic service. _____

I have read the above and the same is true and correct to the best of my knowledge and belief.

Signature _____

PROPOSED REORGANIZATION OF
THE CREATIVE ARTS



BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Thursday, October 13, 1977, in the Office of the Vice Chancellor for Business Affairs in the Alderman Building, beginning at approximately 8:30 a.m. The following individuals were in attendance.

BUILDINGS AND GROUNDS COMMITTEE MEMBERS:

Present: Mr. Addison Hewlett, Jr., Chairman
Mrs. Ann Davis
Mr. E. S. Simpson

Absent: Dr. Hubert A. Eaton, Sr.
Mr. Harold G. Troy, Sr.

FOR THE UNIVERSITY:

Vice Chancellor Darryl W. Bierly
Assistant to the Vice Chancellor J. Carl Dempsey

The first item on the agenda was a review of the minutes of the special September 8, 1977, meeting. Mr. Bierly explained a clarification and replacement of the second page of those minutes. The Vice Chancellor also explained that the matter of granting the right-of-way should go before the full Board to reaffirm the vote taken by telephone after the September 8 meeting.

Mrs. Davis asked a question relevant to the September 8 minutes which pertained to the boat docking facilities. Mr. Bierly explained the contract and informed the members that the lease had been approved by the Council of State and is in the Attorney General's office for drafting and final approval.

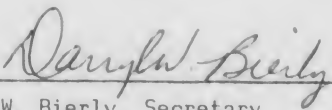
The second item on the agenda was the renovation of the Alderman Building and the approval of an Architect for the project. The reasons behind the needed renovation were explained. There was some discussion of the needs among the members. Mr. Bierly suggested two possible Architects for the project. Mr. Hewlett moved and Mrs. Davis seconded the motion to approve the renovations within available funds and retain Mr. Julian Altobellis as the Architect. The motion was passed.

The third item discussed was formal acceptance of the Bookstore building by the Committee. There was some discussion concerning the duration of the project. Mr. Bierly explained the delay and clarified the point that no harm had been done by the time overrun since the move from the existing location was not desirable until the present time. Mrs. Davis moved and Mr. Simpson seconded the motion that the Bookstore be accepted. The motion was passed.

Minutes
October 13, 1977
Page 2

The last item was a presentation and explanation of the September 30, 1977, Capital Improvement Progress Report, Exhibit A attached.

The meeting was adjourned at 9:35 a.m.



Darryl W. Bierly, Secretary

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
SEPTEMBER 30, 1977

<u>APPROPRIATION CODE & ITEM</u>	<u>PROJECT TITLE</u>	<u>STATUS</u>	<u>PROBABLE COMPLETION DATE</u>	<u>TOTAL APPROPRIATION</u>	<u>EXPENDITURES TO DATE</u>	<u>REMARKS</u>
67328-1	Student Store	Completed		\$ 93,000 (Self-Liq)	\$ 77,311	Will open in mid-October
67328-2	Student Parking Lot	Completed		48,000 (Self-Liq)	45,374	
67328-3	200-Student Dormitory (Dorm '78)	20% Complete	August, 1978	1,600,000 (Self-Liq)	265,159	
67328-7	Health & P.E. Building	Completed-equipment installation continuing		2,605,000 Approp. 1,400,000 Self-Liq. 318,000 Gifts	3,953,560	Building accepted in August and in use
67387-2	Re-roof Kenan Lib. Arts Building	Completed		30,000	30,000	
67528-1	Cross Campus Conn. Roads	75% Complete	November, 1977	135,000	50,456	Improvements costing \$60,000 to be accomplished in 1977
67528-5	Student Union Renovations	Preliminary Planning		45,000 (Self-Liq)	-0-	
67528-6	Marine Bio-Medical Research Facility Addition	Design Phase Started	August, 1978	110,000 (Self-Liq)	-0-	
67587-1	40,000 Sq. Ft. General Classroom Bldg.	Clearing & Foundation Started	August, 1978	1,665,000	71,060	Construction Started in September
67587-2	OSHA Deficiencies	In Progress	December, 1978	19,500	6,928	
67587-3	Arch. Barrier Removal (Toilet Modifications)	To begin in October	December, 1977	32,500	1,861	Contract awarded
67628-1	Student Parking Lots, K,M,N & Dorm Lot	K,M,N, Lot 40% complete Dorm Lot -0-	November, 1977 August, 1978	106,000 (Self-Liq) 44,000 (Self-Liq)	125	Involves lots K,M,N, and a new dorm lot. Dorm lot to be constructed in mid 1978
67628-2	Student Union Bldg.	Planning may occur in 1978		2,200,000 (Self-Liq)	-0-	
67628-3	200 Student Dormitory (Dorm '79)	Design Phase Started	June, 1979	1,600,000 (Self-Liq)	-0-	Authorization increased to 1,600,000

FISCAL AFFAIRS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Fiscal Affairs Committee was held on Thursday, October 13, 1977, in the Office of the Vice Chancellor for Business Affairs in the Alderman Building beginning at 9:35 a.m. The following individuals were in attendance:

Fiscal Affairs Committee Members

Mr. E. S. Simpson, Chairman
Mr. Eugene Hardin, Jr.
Mr. George Little, Jr.
Mr. Ashley Murphy
Mr. Rhone Sasser

For the University

Mr. Darryl W. Bierly, Vice Chancellor for Business Affairs
Mr. Robert O. Walton, Jr., Comptroller

Mr. Bierly distributed a Statement of Facilities use Policy for the Physical Education Complex (copy attached). Mr. Bierly then reviewed the need for a general guide for the utilization of the University's Physical Education Complex. He then explained the specific features of the proposed policy and reviewed the rate structure with the committee. After a brief discussion of the policy statement, Mr. Hardin made the motion to approve the policy. Mr. Little seconded the motion and the committee unanimously approved.

The meeting was adjourned at 10:05 a.m.

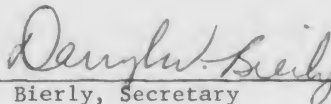

Darryl W. Bierly, Secretary

EXHIBIT A

STATEMENT OF FACILITIES USE POLICY
PHYSICAL EDUCATION COMPLEX
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

The purpose of this statement is to provide a general guide for the utilization of the physical education complex of the University of North Carolina at Wilmington

The physical education complex of the University has been provided to enable the University to perform effectively its general educational function. For purposes of this policy the physical education complex is divided into four categories: (1) The Trask Coliseum; (2) Hanover Hall; (3) the aquatic facility; (4) outside facilities.

From time to time programs are opened to the general public of the State as a public service of the University. However, since these facilities exist for the University's educational purposes they may not be made available for unrestricted use by non-University groups.

In all cases the accomplishment of the general education function of the University shall be considered to have first priority in the use of these facilities. Furthermore, failure to comply with the following policy governing use of these facilities or their use in such a manner as to disturb or impair the conduct of normal University functions may result in termination of the privilege of further use. All requests for use by an organization must clear through the Office of the Director of Athletics. Appeal of such decisions may be made to the Facilities Use Committee composed of the Vice Chancellors for Academic Affairs, Business Affairs, and Student Affairs.

I. ELIGIBILITY FOR USE

A. University Academic Departments and University Administrative Units
(hereinafter referred to as University Departments)

Facilities in the physical education complex may be used by University Departments normally without charge and with priorities as established. Departments shall have first priority in the use of facilities in the physical education complex assigned primarily to them during the time frame specified in the schedule as shown in Appendix A. In case of conflict relating to space requests by two or more departments, appeal may be made to the appropriate Dean or Vice Chancellor.

B. Faculty, Student, and Employee Organizations

1. The use of facilities in the physical education complex may be extended to recognized faculty, student, and employee organizations, subject to availability and schedule requirements as set forth in Appendix A, and charges as set forth in Appendix B.
2. General policy governing events for which an admission charge is contemplated.
 - a. No promoter¹ may be involved in any activity using the physical education complex facilities for which admission is charged, except as may be required to underwrite faculty, student, and employee organizations.
 - b. No admissions event shall be staged for fund raising purposes unless sponsored by a University Department; such department must demonstrate that the event complements the department program.

¹A promoter is any individual entrepreneur or entrepreneurial group who engages in the presentation of public Admission Events for personal gain.

- c. Presenting organizations shall demonstrate their financial capability for meeting contractual arrangements in cases where financial loss is possible.
- d. No contract involving the use of these facilities shall be considered as valid until signed by the appropriate University representative of the sponsoring organization and University Official.
- e. A charge for the total cost of facility and services rendered shall be required (see Appendix B).

C. Non-University Organizations

The facilities in the physical education complex are normally not available for use by non-University organizations with the following general exceptions:

- 1. At times the purpose of non-University groups may be complementary to those of University Departments. When University agencies in categories A and B above wish to utilize the activities of such a non-University group in connection with their own programs, the facilities may be used, normally without charge (Trask Coliseum and Hanover Hall excluded).
- 2. Certain non-University organizations whose activities serve important public purposes, such as government and public educational agencies, civic and similar organizations of the local community, may be authorized to use Hanover Hall and/or the Trask Coliseum. (Use of the aquatic facility will be limited to University organizations.) A charge for services rendered shall be made as shown in Appendix B.
 - a. Requests from any organization or agency for facilities use

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must come from the organization's or agency's chief administrative officer.

- b. Admission events by non-University organizations shall be negotiated on an individual basis by the Office of the Director of Athletics; a charge for the total cost of facility and services rendered shall be required (see Appendix B).

II. CRITERIA GOVERNING THE GRANTING OF PERMISSION TO USE HANOVER HALL OR TRASK COLISEUM

- A. Demonstration of financial capability to cover all costs incident to the use.
- B. Clear demonstration of need for facilities of this size.
- C. Availability of the facility on the dates requested.
- D. The best general interests of the total campus.

III. AUTHORITY RELATIVE TO FEE SCHEDULES AND POLICIES

The Facilities Use Committee, subject to the approval of the Chancellor, shall have authority to exercise discretionary power which may be deemed necessary to revise fee schedules and policies relative to the use of these facilities.

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
 SCHEDULE FOR USE OF PHYSICAL EDUCATION COMPLEX
 1977-1978

<u>Class Schedule</u>	<u>Athletic</u>	<u>Intramurals</u>	<u>Free Play</u>
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TRASK BUILDING

MWF			
0830-1230			
TTh	None	None	None
0830-1130			

HANDBALL COURTS

MWF	None	MW	MWF
0830-1130		1530-1730	1130-1330
1330-1530			
TTh	None	TTh	TTh
0830-1130		1830-2100	1130-1300
1300-1430			
			SAT
			0930-1700

HANOVER HALL

M thru F	M thru F	M thru Th	M thru F
0830-1530	1530-1730	1830-2130	1730-1830
			SAT
			0930-1700

AQUATIC FACILITY

MWF	MWF	MW	MWF
0830-1130	0600-0830	1830-2100	1130-1330
1330-1530	1530-1730		
TTh	TTh	Th	TTh
0830-1130	0600-0830	2100-2300	1130-1300
1300-1500	1530-1730		
1900-2100			SAT
	SAT		1300-1700
	0930-1200		

CHARGES FOR TRASK COLISEUM AND HANOVER HALLTO UNIVERSITY ORGANIZATIONS:Trask Coliseum

1. If admission fees (1) are charged: \$400.00 Base Charge or 8% of gross ticket sales, whichever is greater; plus Additional Costs of special equipment and services.
2. If no admission fees are charged: \$200.00 Base Charge or 10¢ per person attending, whichever is the greater; plus Additional Costs of special equipment and services.

Hanover Hall

1. Base charge of \$100 plus Additional Costs of special equipment and services.

TO OTHER THAN UNIVERSITY ORGANIZATIONS:Trask Coliseum

1. If admission fees (1) are charged: \$400.00 Base Charge, plus 10% of gross ticket sales; plus Additional Costs of special equipment and services.
2. If no admission fees are charged: \$400.00 Base Charge, or 10¢ per person attending, whichever is the greater; plus Additional Costs of special equipment and services.

Hanover Hall

1. Base charge of \$250 plus 10% of gross ticket sales (if an admission event), plus Additional Costs of special equipment and services.

SERVICES PROVIDED FOR CHARGES MADE

The Base Charge covers the following:

- (a) Reservation and use for one audience
- (b) Basic lighting
- (c) Utilities
- (d) Standard Cleaning

ADVANCE DEPOSITS - Advance desoposits to cover expected charges may be required at the discretion of Trask Coliseum.

CONCESSIONS - All concessions shall be controlled and operated by the University or its appointed lessee.

(1) "Free Will" collections shall be considered an admission charge, and it shall be mandatory that such "Free Will" collections be announced in advance and notice thereof included in all publicity.

CHARGES FOR TRASK COLISEUM AND HANOVER HALL (Continued)

ADDITIONAL COSTS

The University Box Office Service will be required for all performances where fees are charged. Fees for this service will be determined by the cost incurred.

Other Additional Costs cover extra equipment and services requested by the sponsoring organization, or required by the University for the particular event and will be quoted in advance at current rates:

(a) Auxiliary sound system	\$15 per hour
(b) Extra chairs	25¢ per chair
(c) Cover for playing floor	\$50.00
(d) Staging	Cost of labor
(e) Additional security	\$6.00 per hour each
(f) Ushers	\$3.00 per hour each
(g) Attendants (Electricians, etc.)	Hourly rate per classification of work performed
(h) Spotlight operators	\$3.50 per hour each
(i) Ticket takers and sellers	\$3.00 per hour each
(j) Special cleaning in unusual situations	Cost of labor involved

PROCEDURAL POLICIES OF
BOARD OF TRUSTEES

(A) REGULAR MEETINGS

There shall be four regular meetings of the Board of Trustees each calendar year. These regular meetings shall be held on the second Thursday in the months of July, October, January and April. Should a change in meeting dates be necessary, a poll of the members shall be taken by mail or by telephone. Any matter of business relating to the University of North Carolina at Wilmington over which the Board of Trustees has jurisdiction may be considered at any regular meeting.

(B) SPECIAL MEETINGS

The Chairman may call special meetings, and the Secretary, at the written request of not less than five members of the Board of Trustees, shall call special meetings of the Board.

Any matter of business relating to the University of North Carolina at Wilmington may be considered at a special meeting of the Board, if advance notice is given of the business to be transacted.

At any regular or special meeting of the Board of Trustees, a simple majority of the total members shall constitute a quorum. A majority of the voting members of any committee of the Board of Trustees shall constitute a quorum.

(C) NOTICE OF MEETINGS

Upon request of the Chairman, the Secretary shall cause to be mailed to each member of the Board of Trustees a notice of time and place of meetings as follows:

- (1) Regular Meetings - A notice of not less than ten days.
- (2) Special Meetings - A notice of not less than five days, except in emergency situations when, in the discretion of the Chairman, and not less than 24 hours before the special meeting, notice may be given to each member by telegram or telephone.

(D) ORDER OF BUSINESS

The order of business for all meetings of the Board of Trustees shall be as follows:

- (1) Roll Call
- (2) Correction and approval of all minutes of regular, special and executive committee meetings not already approved by the Board at the preceding regular meeting.
- (3) Reports and recommendations of the Chancellor of the University of North Carolina at Wilmington who may call upon the Vice Chancellors and other staff members of the University of North Carolina at Wilmington for reports.
- (4) Reports of standing committees.
- (5) Reports of special committees.
- (6) Unfinished business.
- (7) New business.

(E) RULES OF ORDER

Except as changed by specific rules and regulations enacted by the Board of Trustees, or as otherwise may be prescribed by law, Robert's Rules of Order, Revised (last edition), shall constitute the rules of parliamentary procedure applicable to all meetings of the Board of Trustees and its several committees.

COMMITTEE STRUCTURE1. NOMINATING COMMITTEE

The Chairman shall appoint annually, a Nominating Committee composed of three members of the Board of Trustees. The Nominating Committee shall present to the Board of trustees nominees for the office of Chairman, Vice Chairman, Secretary and Assistant Secretary, at the July meeting of the Board, for the consideration of the full Board of Trustees. Immediately following the July meeting, the Nominating Committee shall make recommendations to the Chairman of the Board of Trustees on the composition of all standing committees and the chairmanship of all standing committees, except the Executive Committee.

2. EXECUTIVE COMMITTEE

The Executive Committee of the Board of Trustees shall be composed of the Chairman, the Vice Chairman, the Secretary and two other members of the Board elected at the regular meeting held in the month of July. Vacancies on the Executive Committee shall be filled by election at the next regular or special meeting of the Board of Trustees. The Executive Committee shall have full power to act for the Board of Trustees, except that it shall not have the power to alter or revoke any order, resolution or vote of a regular or special meeting of the Board of Trustees, nor shall it have the power to recommend the two choices for Chancellor as specified in the policies of the Board of Governors. The Executive Committee shall report in writing all of its actions to the Board of Trustees.

3. BUILDINGS AND GROUNDS COMMITTEE

The Buildings and Grounds Committee shall be composed of a minimum of three members of the Board of Trustees, and shall have the responsibility to act for the Board of Trustees in those matters outlined in Sections VI and XIV of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors, except that portion of Section VI dealing with the acquisition or disposition of real property. In cases where the acquisition or disposition of real property is under consideration, the Buildings and Grounds Committee shall make recommendations to the Board of Trustees for its consideration.

4. ACADEMIC AFFAIRS COMMITTEE

The Academic Affairs Committee shall be composed of a minimum of five members of the Board of Trustees and shall work with the Chancellor and his staff in making recommendations to the Board of Trustees on those matters outlined in Sections I, II, III, IV and VIII of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors.

The committee is authorized to act for the Board on the appointments to the faculty and staff of the University of North Carolina at Wilmington which are proposed by the Chancellor and which are for a term of more than one year, but which are for less than permanent tenure.

The Academic Affairs Committee shall approve or disapprove of all faculty and staff salaries in excess of \$15,000, for one regular academic year other than those salaries which by law, or superseding regulation, are set by the Board of Governors.

The Academic Affairs Committee is further authorized to consult with the Chancellor for the Board of Trustees where such consultation is required in

Section I, sub-section A, of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors.

5. STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee shall be composed of a minimum of three members of the Board of Trustees. The duties of the Student Affairs Committee shall include those responsibilities outlined in Sections X, XI, XII and XIII, of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors.

In those cases where students may be legally authorized to appeal administrative decisions to the Board of Trustees, the Student Affairs Committee shall act for the Board of Trustees in the appeal proceedings. If the Chairman of the Student Affairs Committee deems it advisable, he may request the Chairman of the Board of Trustees to appoint temporarily to his committee two additional members of the Board of Trustees, for the purpose of hearing such appeals.

6. FISCAL AFFAIRS COMMITTEE

The Fiscal Affairs Committee shall be composed of three members of the Board of Trustees. The duties of the Fiscal Affairs Committee shall be to advise the Chancellor and his staff on Sections V, VII, IX and XVI of the DELEGATIONS OF DUTY AND AUTHORITY TO BOARDS OF TRUSTEES granted by the Board of Governors. The Fiscal Affairs Committee shall be that designated agency of the Board of Trustees to consult with the Board of Governors and any of its committees on fiscal affairs, should such consultation be appropriate.

GENERAL POLICIES

7. All standing committees shall from time to time present written reports of committee activities to the Board of Trustees. Such reports shall be submitted prior to regular meetings of the board where feasible. All committees shall submit written recommendations to the Board of Trustees where board action is requested. In those cases where Committees may be authorized to act for the board, such actions shall be reported in writing to the full Board of Trustees.
 8. Unless otherwise prohibited by law, all officers and members of the various committees of the Board of Trustees shall continue in office until their successors have been elected or appointed.
-

University of North Carolina

at Wilmington

28401

October 12, 1977

Summary Personnel Report
of the
Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointment and Leave of Absence, as recommended by the Chancellor, and requests adoption of the report.

APPOINTMENT

David Lee Dean, Visiting Assistant Professor, Department of Chemistry
(10 months, State Funds, August 1, 1977)

LEAVE OF ABSENCE

Delilah B. Blanks, Assistant Professor, Department of Sociology and Anthropology
(Leave of Absence, academic year 1977-78)

George Douglas Thornton, Assistant Professor, Department of Music
(Leave of Absence, academic year 1977-78)

Kay Brodnax Tiblier, Instructor, Department of Sociology and Anthropology
(Leave of Absence, fall semester, 1977)

John Hamilton Haley, Lecturer, Department of History
(Leave of Absence, spring semester, 1978)

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL

Vice Chancellor Academic Affairs

September 15, 1977

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina

Dear Chancellor Wagoner:

I am submitting the following recommended personnel changes at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

APPOINTMENT

David Lee Dean, as Visiting Assistant Professor, Department of Chemistry, with a salary of \$13,500 on a ten-month basis beginning August 1, 1977. This is a new position.

Personal: Born 1946, Michigan. Single.

Educational Background: B.S., 1967; Ph.D., 1972; Michigan State University. Postdoctorate, 1972-73, State University of New York at Buffalo.

Educational and Other Vocational Experience: 1965-67 (summers) worked as an analytical chemist/chemical engineer in a plating plant specializing in plating plastics. 1973-76, worked as a research chemist for duPont in process and product development of new flame resistant acrylic and modacrylic fibers. 1976-77 worked as a duPont research chemist in helping to develop commercial routes to higher purity, lower cost terephthalic acid. Taught general chemistry recitations, organic chemistry recitations and laboratories, and theoretical chemistry recitations at Michigan State University while a graduate assistant.

Professional Organization Memberships: American Chemical Society.

Publications: Five articles in professional journals.

Dr. Dean was interviewed by Dr. Jack Levy-Chairman of the Department of Chemistry and by the members of the Department of Chemistry.

William H. Wagoner
September 15, 1977
Page 2

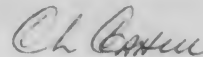
REQUESTS FOR LEAVE OF ABSENCE

Delilah B. Blanks, Assistant Professor in the Department of Sociology, requests Leave of Absence for 1977-78 academic year to continue working on the advanced degree in Social Work at UNC-Chapel Hill. Mrs. Blanks has been employed at UNC-Wilmington since 1972.

George Douglas Thornton, Assistant Professor in the Department of Music, who has been granted Leave of Absence for the fall semester 1977, requests Leave of Absence for the spring semester 1978 to continue working on the terminal degree at UNC-Greensboro. The 1977-78 academic year will be the second year of Mr. Thornton's three-year contract.

Kay Brodnax Tiblier, Instructor in the Department of Sociology and Anthropology, requests Leave of Absence for the fall semester 1977 to work on the Ph.D. at Tulane University. Mrs. Tiblier has been employed at UNC-Wilmington since the fall of 1974.

Respectfully submitted,



Charles L. Cahill

CLC:md

University of North Carolina

at Wilmington

28401

CHARLES L. CAHILL
Vice Chancellor - Academic Affairs

October 12, 1977

Chancellor William H. Wagoner
The University of North Carolina
at Wilmington
Wilmington, North Carolina 28401

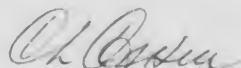
Dear Chancellor Wagoner:

I am submitting the following recommended personnel change at the University of North Carolina at Wilmington with request for the approval of the Chancellor and the Board of Trustees.

REQUEST FOR LEAVE OF ABSENCE

John Hamilton Haley, Lecturer in the Department of History, requests Leave of Absence for the spring semester 1978 to pursue studies leading to the Ph.D. degree in History at the University of North Carolina at Chapel Hill.

Respectfully submitted,



Charles L. Cahill

CLC:md

The Wilmington Morning-Star
Saturday-October 15, 1977

UNC to curtail teacher degrees

Associated Press

CHARLOTTE — The University of North Carolina Board of Governors voted Friday to discontinue 46 "unproductive" degree programs for teachers in the UNC system.

The discontinuations were among a string of recommendations which the board approved in the wake of a study that cited a surplus of teachers coming out of the university system.

Dr. Donald Stedman of Chapel Hill, who directed the study and presented it at the board meeting in Charlotte Friday, said most of the programs to be dropped had produced less than six graduates annually in the past three years. The report said another 115 teacher education programs in the 16-campus UNC system need improvement or they may be dropped.

The 46 programs will end next July 1. They are mostly specialized programs in schools or departments of education, such as "Education Supervision;" or teacher-oriented programs in other departments, such as biology education courses in a science department.

The cutbacks affect all 16 campuses except for the university branch at Charlotte.

The number and types of discontinued programs vary from school to school, with N.C. Central in Durham losing seven programs while N.C. State, Winston-Salem State and the university branch at Wilmington dropping one program each.

Factors which led to the discontinuations included a shrinking market for teachers, a teacher surplus of nearly 15 per cent in the state and the likelihood of a decline in money for research and development in teaching programs, Stedman said.

He labeled dropping the 46 programs as "a major step forward by the board to reduce the number of unnecessarily costly and non-productive programs."

But he emphasized that the study also showed "the majority of (teacher education programs in the UNC system) operated on a sound and effective basis."

ROLL FOR BOARD OF TRUSTEES
OF UNC-W

1976

1977

NAME	1976					1977				
	Jan.	Apr.	Jul.	Aug.	Oct.	Jan.	Apr.	Jul.	Aug.	Oct.
	15	8	8	² E.C.	28	13	14			
BREWINGTON, TONY E.	X	X	X		X	X	X			
CODINGTON, JOHN B.	X	X	X		X		X			
DAVIS, MRS. HOMER	X	X		X	X	X	X			
HARDIN, EUGENE B., JR.	X	X	X				X			
HEWLETT, ADDISON, JR.	X	X	X	X	X	X	X			
HILL, WILLIAM L., II	X	X	X		X		X			
LITTLE, GEORGE R., JR.	X	X	X		X	X	X			
MURPHY, ASHLEY M.	X	X	X	X	X	X	X			
NEWBOLD, MRS. KENNETH	X	X	X	X	X		X			
SIMPSON, E. S.	X	X	X		X	X	X			
TROY, HAROLD G.	X	X	X		X		X			
WRIGHT, THOMAS H., JR.	X		X		X	X	X			
HOBBS, STEPHEN L. (SGA President)	X	X	(Outgoing President as of 4/8/76)							
ROBINSON, WILLIAM HOKE (SGA President) 4/76	-	-	X	(Replaced by Paul Laird-V.P.) X (Outgoing President 2/14/77)						
WHALEY, KARIN (New SGA President 4/14/77)						-	X			

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January 12, 1978

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THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

[illegible]

BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Thursday, January 12, 1978
11:00 A.M.

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF OCTOBER 13, 1977 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
 - Academic Affairs - Mrs. Newbold, Chairman
 - Buildings & Grounds - Mr. Hewlett, Chairman
 - Fiscal Affairs - Mr. Simpson, Chairman
 - Student Affairs - Mr. Troy, Chairman
- (7) NEW BUSINESS
- (8) MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING PERSONNEL MATTERS.

EXECUTIVE SESSION

- (9) PERSONNEL - VICE CHANCELLOR CHARLES L. CAHILL
 - (10) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION.
 - (11) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION.
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON
January 12, 1978

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 11:00 a.m., with Chairman William L. Hill, II, presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Mrs. Ann C. Davis	Ashley M. Murphy
Dr. Hubert A. Eaton, Sr.	Mrs. Ellen S. Newbold
Eugene B. Hardin, Jr.	Mrs. Roi M. Penton
Addison Hewlett, Jr.	E. Rhone Sasser
William L. Hill, II	Harold G. Troy, Sr.
George R. Little, Jr.	Miss Karin Whaley

Absent: E. S. Simpson

Representing the University were:

William H. Wagoner	- Chancellor
Charles L. Cahill	- Vice Chancellor for Academic Affairs
William M. Malloy	- Vice Chancellor for Student Affairs
Darryl W. Bierly	- Vice Chancellor for Business Affairs

Other Guests:

Roger P. Hill	- Chairman of the Faculty Senate and Chairman of the Faculty
Daniel B. Plyler	- Academic Dean
Tyrone Rowell	- Director of Development
Bobby Parker	- Editor of The Seahawk
Terry Judd	- Press Representative

MINUTES

Upon motion by Mr. Murphy, seconded by Mrs. Newbold, the minutes of the meeting of October 13, 1977, were approved with the following exception: (Correction to the minutes requested by Miss Whaley).

Page 7 - Last sentence of Paragraph 2 should read:

"Mr. Murphy seconded the motion of Mr. Sasser and the motion carried."

(Miss Whaley did not vote "No" on this amendment).

CHANCELLOR'S REPORT

Chancellor Wagoner introduced to the members of the board Doctor Roger P. Hill, the new Chairman of the Faculty Senate and Chairman of the Faculty, and welcomed to the meeting, Bobby Parker, Editor of The Seahawk, the campus newspaper.

Enrollment

The Chancellor reported that while the enrollment data was not complete, he could report that as of 4:00 p.m., January 11, 1978, the enrollment figures showed 4316 undergraduates with an FTE of 2943.5, and graduate enrollment of 131, with an FTE of 72.5, for a total enrollment of 3547, and FTE enrollment of 3016.

As a matter of historic importance, the first graduate students were enrolled on this campus on Monday, January 9, 1978.

Doctor Wagoner indicated that a heavy graduate enrollment was expected for the summer term, since most of the teachers would be enrolling at this time. He further stated that we may be facing a budget problem at that time, since the budget was determined for this institution on the undergraduate level, which means that our staff and Chapel Hill will be working closely on this problem in an effort to work out some kind of relief.

The Chancellor expressed his appreciation and that of the board to all of those individuals who have worked so hard on this graduate program, particularly Vice Chancellor Cahill and his staff, and Doctor Roy Harkin, chairman of the department of education, and his staff.

New Academic Programs

The Board of Governors has authorized UNC-Wilmington to begin planning for a Master's Degree Program in Marine Biology. This particular program has been in the planning stage as far back as 1968. A lot of work will be done on this program during the spring semester and it is hoped that a planning timetable will be available by the April meeting of the board.

In addition, Chancellor Wagoner stated that the Board of Governors still has before it three new undergraduate programs which they will probably consider at their meeting on January 13, 1978.

Faculty Senate

Chancellor Wagoner stated that he had indicated the approval of a Faculty Senate type of government for the Wilmington campus at the last meeting. This has now been approved by the faculty, and replaces the town meeting type of faculty meetings which had become unwieldly as the faculty had grown. He stated that the University of North Carolina at Wilmington was the last of the sixteen campuses to adopt this form of governance, and the meetings of the Faculty Senate will be held monthly.

Space Needs for Library

The Chancellor stated that he had requested Vice Chancellor Cahill and Mr. Huguelet, Director of Library Services, to prepare a study to be presented to the Board of Trustees relative to future space needs in the library. The

library now houses over 200,000 volumes and with the advent of the graduate program, and the proposed Master's Program in Marine Biology, we will be out of space in the library within the next five or six years.

April Board Meeting

The Chancellor announced that the next regularly scheduled meeting of the board would be held on April 13, 1978. He did state that some of the board members had requested a change in the meeting dates of the board and any suggestions would be appreciated.

Faculty Life Insurance

Chancellor Wagoner stated that many letters of appreciation had been received from various faculty members concerning the life insurance coverage which has been provided faculty members holding the professorial rank. He further stated that the departments of biology and physical education had expressed the appreciation of all the members of their respective departments for this coverage.

Change in Board Meeting Dates

A discussion was held concerning future meeting dates of the board inasmuch as the second Thursday of each quarter was not convenient for several of the board members. After much discussion, Mrs. Newbold moved that the meeting date be changed to the second Wednesday of each quarter. Seconded by Mr. Hardin, the motion carried. The date of the April meeting will be Wednesday, April 12, 1978.

Mr. Hewlett, chairman of the Buildings and Grounds Committee, stated that he would have to leave the meeting at this time due to a previous commitment, and that Doctor Eaton would present the report of this committee to the board. The Chair excused Mr. Hewlett.

REPORTS OF STANDING COMMITTEESBuildings and Grounds Committee

In the absence of Mr. Hewlett, Doctor Eaton presented the report of the Buildings and Grounds Committee (APPENDIX NO. 1). He reviewed in detail all of the items included in the Capital Improvements Progress Report which had been distributed to the members.

The following resolution was presented to the board concerning the naming of campus buildings and streets:

"WHEREAS, the Board of Trustees of the University of North Carolina at Wilmington has the responsibility and authority for the naming of campus buildings and streets, and

WHEREAS, the procedural policies of the Board of Trustees delegates to the Buildings and Grounds Committee general responsibility for campus facilities;

THEREFORE BE IT RESOLVED, that the Buildings and Grounds Committee will be responsible, prior to the Board of Trustees action, for reviewing and approving suggestions submitted by members of the board or developed by the Chancellor for the naming of a campus building or street; and further, it is the desire of the Board of Trustees that the Buildings and Grounds Committee consider the following criteria in developing their recommendations:

- (1) When an individual is proposed to be honored by a street or building designation, the primary consideration by the trustees shall be exemplary service to the University.
- (2) As a general principle, buildings or streets named after individuals shall carry the last name of such individuals."

Mr. Little moved the adoption of this resolution by the full board, seconded by Mr. Murphy, the motion carried.

The committee also recommended to the full board that the room and board increases be approved for the 1978-1979 year. Doctor Eaton moved that these increases be approved, seconded by Mr. Hardin, the motion carried.

Academic Affairs Committee

Mrs. Newbold, chairman of this committee, reported on the meeting of the committee held on January 11, 1978. She stated that a discussion was held on admission policies, however, they have nothing to report at this time. The proposed employment application which had been approved by the board at the October meeting, had been forwarded to Chapel Hill and returned to the committee on January 9, 1978. After much discussion it had been determined by the committee that this application form would not be used. On motion of Mrs. Newbold, it was recommended to the board that the application form which had been approved by the full board not be used at present. Seconded by Mr. Hardin, the motion carried.

Mrs. Newbold stated that the committee had been notified of the death of John Lyman, a good friend and supporter of the marine biology program on the campus of the University of North Carolina at Wilmington. Mrs. Newbold moved that a resolution be prepared by Chancellor Wagoner citing John Lyman's interest and support of UNC-Wilmington, to be sent to his widow. Seconded by Miss Whaley, the motion carried.*

The personnel portion of the Academic Affairs Committee's report was deferred by Mrs. Newbold to the Executive Session.

Fiscal Affairs Committee - There was no report by this committee.

Student Affairs Committee

Mr. Troy, chairman of this committee, reported on applications for housing which had already been received for the dormitories, and which are already more than can be accommodated - even with the scheduled construction of the fourth dormitory. He stated that an off-campus housing situation is under study with Country Club Apartments, where two of their apartment buildings are being

*-See Attachment No. 1

offered at reasonable rates for student occupancy.

With reference to the fourth dormitory to be constructed on campus (bid openings scheduled for January 24, 1978), he explained that the lobby space in this dormitory will be utilized as a Health Center instead of being retained as lobby space.

In connection with the fee schedule set up for Trask Coliseum, Mr. Troy reported that this would remain the same for the remainder of this year. Mr. Troy then called on Mr. Bierly who explained the charges pertaining to "free-will" collections. He also explained that the Facility Use Committee was in the process of contacting electrical firms for estimates for rewiring in the Trask Coliseum to accommodate the sophisticated equipment used by the "Rock" groups who might be booked in Trask Coliseum for performances. (APPENDIX NO. 2).

Mr. Troy then recognized Miss Whaley who wished to bring before the board a request for a feasibility study of the Football Club on the University of North Carolina at Wilmington campus. Miss Whaley reported in detail on the success of the club on campus during the past year and asked that the board support a feasibility study on the cost of going to Division III with the Football Club. After much discussion, Miss Whaley made a motion that the board support such a study, at no cost to the University, but her motion died for the lack of a second.

Miss Whaley re-introduced the motion which was seconded by Mr. Troy. Mr. Troy stressed the fact that the Student Affairs Committee had never made a formal decision on the study. This second motion, however, was tabled with a 6-2 vote. The board members felt no decision should be made without a recommendation from the Student Affairs Committee. The motion was tabled so that Coach Brooks and Mr. Zerbinos, coach of the Football Club, could meet with the board at the April meeting. In reply to a question by Miss Whaley to the Chair,

Chairman Hill replied that the Student Government Association could conduct the study without the official endorsement of the board, if they so desired.

Motion was made and seconded to adjourn to Executive Session for the purpose of considering personnel items.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hill. Mrs. Newbold continued with the personnel report of the Academic Affairs Committee, and reported in detail to the board the recommendations for promotion with permanent tenure and reappointments with permanent tenure, all of which have been approved by Chancellor Wagoner and the Academic Affairs Committee. These will now have to be approved by the Board of Governors and President Friday. Mrs. Newbold then reported on the appointments, reappointments, and promotions recommended by Chancellor Wagoner, which were approved by the Academic Affairs Committee. (APPENDIX NO. 3). This concluded the report by Mrs. Newbold.

Chancellor Wagoner brought before the board a faculty personnel matter, stating that Mr. James H. McLean was appealing a decision of non-reappointment. The appeals procedure is being followed as outlined in Section 501 C(4) of The Code, and will be one that the board should hear.

Motion was made and seconded that the Executive session be adjourned. The board then adjourned to open session.

- (1) Motion was made by Mrs. Newbold to approve the report of the Academic Affairs Committee on personnel changes. Seconded by Mr. Little, the motion carried.
- (2) Motion was made by Mr. Sasser that the appeal of Mr. McLean be referred to the Executive Committee of the Board of Trustees. Seconded by Miss Whaley, the motion carried.

There being no further business, the meeting adjourned at 1:20 p.m.

William L. Hill

Chairman

Paul P. Davis

Secretary

BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Thursday, January 12, 1978, in the Office of the Vice Chancellor for Business Affairs in the Alderman Building beginning at approximately 10:15 a.m. The following individuals were in attendance:

BUILDINGS AND GROUNDS COMMITTEE MEMBERS:

Present: Mr. Addison Hewlett, Jr., Chairman
Mrs. Ann Davis
Dr. Hubert A. Eaton, Sr.
Mr. Harold G. Troy, Sr.

Absent: Mr. E. S. Simpson

FOR THE UNIVERSITY:

Vice Chancellor Darryl W. Bierly
University Comptroller Robert O. Walton, Jr.

The first item on the agenda was a review of the Capital Improvement Progress Report (Exhibit A). Mr. Bierly discussed the status of each project, with particular emphasis on Dormitory '79 (the third 200 student residence hall). It was noted that the financial statements for the Bond Documents had been completed recently and the requirement to increase 1978-79 room and board charges was confirmed. Mr. Bierly discussed a schedule (Exhibit B) comparing the 1977-78 charges with 1978-79, and requested Committee approval to finance the construction and operation of the Dormitory '79 project. Several Committee members expressed some concern over an increase in fees, but noted that this is something to be expected almost every year. In response to Mr. Hewlett's question on future increases, Mr. Bierly responded that he was hopeful that the 1979-80 room and board charges would remain the same. Dr. Eaton made the motion, which was seconded by Mrs. Davis, and the motion was passed to recommend the increase to the Board.

The second item for discussion was a proposal to employ an engineering firm for the proposed Alderman Building Renovations in lieu of the Architect approved at the October 13, 1977, Committee meeting. Mr. Bierly explained that the University was hopeful General Administration would approve and fund this project in February or March 1978, and the planned improvements would be better handled by an Engineering firm. With the understanding that Mr. Julian Altobellis would be considered for the next project on the Agenda, Mrs. Davis moved and Mr. Troy seconded the motion to rescind the action of October 13 appointing Mr. Altobellis. The motion passed. Mrs. Davis then made the motion, seconded by Mr. Troy, to appoint Steur, Cheatham and Assoc. as the Engineering firm for this project. The motion passed.

The third item presented was the proposal to proceed with the renovations to the Student Union with the appointment of an Architect. Mr. Troy moved and

BUILDINGS AND GROUNDS COMMITTEE MINUTES

January 12, 1978

Page 2

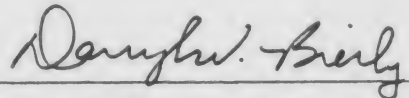
Mrs. Davis seconded the motion to employ Mr. Julian Altobellis. The motion passed.

The fourth item discussed was the need to reroof part of the Kenan Hall Building not repaired last year. Mr. Bierly noted that he had received telephone notice from General Administration that \$36,000 will be provided, and an Architect is required for the project. Mrs. Davis moved and Dr. Eaton seconded the motion to approve the capital project and employ the firm of Ballard, McKim and Sawyer as the Architects. The motion passed.

The fifth item was a report (Exhibit C) of the Subcommittee on the Naming of Campus Buildings and Streets which met on January 4, 1978. Mr. Bierly distributed and read the Resolution (Exhibit D) prepared at the request of the Subcommittee. Dr. Eaton moved and Mr. Troy seconded the motion to approve the Resolution and to present it to the Board for adoption. The motion passed.

The last item for Committee action was a Resolution (Exhibit E) to amend the Traffic and Parking Regulations. Mr. Bierly explained the need for this amendment, and Mrs. Davis made the motion, seconded by Dr. Eaton, to approve the Resolution. The motion passed.

The meeting was adjourned at 11:10 a.m.



Darryl W. Bierly, Secretary

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
DECEMBER 30, 1977

<u>APPROPRIATION CODE & ITEM</u>	<u>PROJECT TITLE</u>	<u>STATUS</u>	<u>PROBABLE COMPLETION DATE</u>	<u>TOTAL APPROPRIATION</u>	<u>EXPENDITURES TO DATE</u>	<u>REMARKS</u>
67328-3	200-Student Dormitory (Dorm '78)	25% complete	August 1978	\$1,600,000 (Self-Liq)	\$494,466	Project on schedule.
67528-1	Cross Campus Conn. Roads	80% complete	May 1978	135,000	81,190	
67528-5	Student Union Renovations	Preliminary Planning	September 1978	45,000 (Self-Liq)	-0-	Will propose employment of Architect at January Board meeting.
67528-6	Marine Bio-Medical Research Facility	Design Phase Started	August 1978	110,000 (Self-Liq)	-0-	Schematics are being developed.
67587-1	40,000 Sq. Ft. General Classroom Bldg.	Foundation work completed	August 1978	1,665,000	245,009	Several weeks behind schedule.
67587-2	OSHA Deficiencies	Contracts awarded	December 1978	19,500	9,591	Several small projects in progress.
67587-3	Arch. Barrier Removal (Toilet Modifications)	Contracts awarded	February 1978	32,500	1,861	Behind schedule due to change in material at University's request.
67628-1	Student Parking Lots, K,M,N & Dorm Lot	K,M,N Lots 85% complete Dorm Lot not designed	January 1978 August 1978	106,000 (Self-Liq) 44,000 (Self-Liq)	80,956 -0-	Dorm lot to be constructed in mid 1978
67628-2	Student Union Bldg.	Planning may occur in 1978		2,200,000 (Self-Liq)	-0-	
67628-3	200-Student Dormitory (Dorm '79)	Design Phase Completed Bid Date January 24, 1978	June 1979	1,600,000 (Self-Liq)	-0-	Development of this project on schedule.

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Room and Board Charges

<u>Fiscal Year</u>	<u>Type of Contract</u>	<u>Semester Rate</u>	<u>Session Rate</u>
1977-78	15 Meal Plan	\$640	\$1,280
	21 Meal Plan	665	1,330
1978-79	15 Meal Plan	675	1,350
	21 Meal Plan	700	1,400

Comments:

- 1) The percentage increase for 1978-79 is approximately 5.4%.
- 2) The increase in the Room and Board fee is required to offset the impact of inflation and the increased costs of operating new dormitories and expanded food service facilities.
- 3) An increase in the Room and Board fee for academic year 1979-80 is not anticipated at this time.

January 12, 1978

BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Subcommittee on the Naming of Campus Streets and Buildings

A meeting of the subcommittee was held on Wednesday, January 4, 1978, in the Board Room of the Alderman Building beginning at approximately 3:30 p.m. The meeting was called to order by Chairman Hewlett and the following individuals were present:

Subcommittee Members:

Mrs. Anne Davis
Dr. Hubert Eaton
Mr. Addison Hewlett
Chancellor William H. Wagoner

For the University:

Mr. Darryl W. Bierly
Mr. J. Carl Dempsey

The Chancellor began the meeting with some brief background concerning the naming of buildings and streets on the campus. He then explained to members of the subcommittee that there should be a procedure for review and approval by the Board of Trustees, and a point of submission for names that are suggested.

After some discussion the concensus of the subcommittee was that the Chancellor should draw up a resolution for review at the January Board meeting. The resolution is to designate the Chancellor as the point of submission and, secondly, to strongly suggest that buildings and streets be named for individuals who have contributed a considerable service to the University.

The Chancellor suggested that the subcommittee should give early consideration to the renaming of "B" Street.

The meeting was adjourned at approximately 4:30 p.m.

RESOLUTION

WHEREAS, the Board of Trustees of the University of North Carolina at Wilmington has the responsibility and authority for the naming of campus buildings and streets, and

WHEREAS, the procedural policies of the Board of Trustees delegates to the Buildings and Grounds Committee general responsibility for campus facilities;

THEREFORE BE IT RESOLVED, that the Buildings and Grounds Committee will be responsible, prior to the Board of Trustees action, for reviewing and approving suggestions submitted by members of the Board or developed by the Chancellor for the naming of a campus building or street; and further, it is the desire of the Board of Trustees that the Buildings and Grounds Committee consider the following criteria in developing their recommendations:

- (1) When an individual is proposed to be honored by a street or building designation, the primary consideration by the trustees shall be exemplary service to the University.
 - (2) As a general principle, buildings or streets named after individuals shall carry the last name of such individuals.
- - - - -

BUILDINGS AND GROUNDS COMMITTEE
OF THE BOARD OF TRUSTEES

RESOLUTION ON TRAFFIC REGULATIONS

BE IT RESOLVED, that the Resolution on Traffic and Parking Regulations for the University of North Carolina at Wilmington adopted on April 14, 1977, be amended as follows:

Article V: Operation of Vehicles

Section 7. Stop Signs

Add: Street "B" proceeding North to Riegel
Road

MINUTES
STUDENT AFFAIRS COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
JANUARY 12, 1978

The meeting of the Student Affairs Committee was called to order at 9:15 a.m. All members of the Committee were present with the exception of Mr. Hill. The following items were discussed:

1. Housing - Dr. Malloy opened the meeting with a report on the building progress for the third residence hall. It was indicated that the building is basically on schedule and that its completion is anticipated during July.

The bid opening for the fourth residence hall will be held on January 24. The fourth dorm is slated for completion by August of 1979. The completion of this project will bring our total student resident population to 1,000.

Dr. Malloy distributed a schedule of room and board charges for 1977-78 and 1978-79. The charges for 1978-79 reflect a \$35.00 per semester increase or an increase of 5.4% over the 1977-78 charges.

Also, in the area of housing, it was reported that applications from new freshmen and transfers for 1978-79 currently total 528. This figure, together with the more than three hundred students who have indicated they would prefer to return to the dorms next year, assures us of a 100% occupancy rate for our 800 spaces in the fall of 1978. It was also noted that this is the earliest (January) that we have ever had enough housing applications returned to enable us to begin a "waiting list."

Dr. Malloy indicated that off-campus housing alternatives were currently under consideration. Such possibilities would include a lease arrangement with a local apartment complex. The Committee agreed that such alternatives should be considered and that the Committee should be kept informed as such negotiations proceed.

2. Health Services - Dr. Malloy reported that more than 1,100 student contacts were made with our health service during the months of October and November. During the Christmas holidays the small center was somewhat enlarged to enable us to better serve the students and to provide additional space for a much needed second examination table.

It was also reported that planning is underway to construct a new health service facility in the lobby area of the fourth residence hall. Inasmuch as this facility is not projected to be a twenty-four hour per day student infirmary, Dr. Eaton proposed that perhaps the Committee should take a long range look at the overall scope of our health service program. The Committee endorsed Dr. Eaton's proposal and planned to consider this question at future meetings.

STUDENT AFFAIRS COMMITTEE MINUTES

January 12, 1978

Page 2

3. Student Union Renovations - Dr. Malloy reported that preliminary planning for several remodeling projects for the Student Union Building (Pub) have been completed. Such plans call for relocating the Counseling and Testing Center from the Administration Building to the space vacated by the Campus Bookstore. Other new facilities planned include two small meeting rooms and one office.

The Committee discussed the need for a new student union facility.

4. Trask Fees - Dr. Malloy reported that after some consideration the Facilities Use Committee recommended that the rental fees for Trask Coliseum remain essentially the same. The fees will be reviewed after some cost experience has been gained through scheduling of events other than basketball games in the facility.

5. Football Feasibility - Miss Whaley introduced the concept of a feasibility study for intercollegiate football at UNC-Wilmington. After some discussion the Committee agreed to refrain from an endorsement of the concept in favor of submitting the question to the full Board of Trustees.

The meeting was adjourned at 10:20 a.m.

Submitted by William M. Malloy, Vice Chancellor for Student Affairs

University of North Carolina

at ~~Wilmington~~

28401

January 11, 1978

Summary Personnel Report

of the

Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointment, reappointment, and promotion, as recommended by the Chancellor, and requests adoption of the report.

APPOINTMENTS

George Raymond Gaumond, Assistant Professor and Assistant Librarian
(12 months, State Funds, July 1, 1978)

Thomas E. Fields, Assistant Professor, Department of Sociology &
Anthropology. (10 months, State Funds, August 1, 1978)

REAPPOINTMENTS (10 months, State Funds, August 1, 1979)

Stephen C. Harper, Assistant Professor, Department of Business & Economics
Yousry A. E. Sayed, Assistant Professor, Department of Chemistry
William B. Harris, Assistant Professor, Department of Earth Sciences
Hathia A. Hayes, Assistant Professor, Department of Education
Andrew E. Hayes, Assistant Professor, Department of Education
Dean R. Spitzer, Assistant Professor, Department of Education
Richard H. Burkhart, Assistant Professor, Department of Mathematical Sciences
Kenneth E. Gurganus, Assistant Professor, Department of Mathematical Sciences
Donald E. Elliott, Assistant Professor, Department of Mathematical Sciences
William W. Woodhouse, Assistant Professor, Department of Modern Languages
Lorraine R. Lueft, Assistant Professor, Department of Music
Roger C. Lowery, Assistant Professor, Department of Political Science
Edward A. Olszewski, Assistant Professor, Department of Physics
Joseph M. Galizio, Assistant Professor, Department of Psychology
C. Sue Lamb, Assistant Professor, Department of Psychology
Richard D. Dixon, Assistant Professor, Department of Sociology & Anthropology
Thomas C. Loftfield, Assistant Professor, Department of Sociology & Anthropology
Robert Dale McCall, Assistant Professor, Department of Sociology & Anthropology
Sylvia K. Polgar, Assistant Professor, Department of Sociology & Anthropology

PROMOTIONS EFFECTIVE August 1, 1978

William J. Cleary to Associate Professor, Department of Earth Sciences.
Tenure conferred 1977. (12 months, State Funds)

Gilbert W. Bane, Jr. to Professor, Department of Biology. Tenure conferred
1977. (12 months, State Funds)

Charles M. Fugler to Professor, Department of Biology. Tenure conferred
1977. (10 months, State Funds)

Walter C. Biggs to Professor, Department of Biology. Tenure conferred 1968.
(10 months, State Funds)

Louis H. Adcock to Professor, Department of Chemistry. Tenure conferred 1966.
(10 months, State Funds)

David K. Miller to Professor, Department of Health, Physical Education,
and Recreation. Tenure conferred 1971. (10 months, State Funds)

R E S O L U T I O N

WHEREAS, John Lyman has been a strong proponent of the marine science programs over the past twelve years at the University of North Carolina at Wilmington; and

WHEREAS, John Lyman has contributed a wealth of library materials in the field of marine science and was in a large part responsible for the marine holdings and sea grant publications on the campus of the University of North Carolina at Wilmington; and

WHEREAS, John Lyman was the first North Carolina Sea Grant Director, and through his dedication provided early stimulus for marine research on this campus through faculty research grants, and

WHEREAS, John Lyman was a teacher and marine chemist of international recognition;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington expresses its great sorrow in the passing of John Lyman; and

FURTHER BE IT RESOLVED, that this board is grateful for all that John Lyman has done for this campus.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of this board and communicated to the family of John Lyman.

(S) William L. Hill, II

William L. Hill, II
Chairman

(S) Ann C. Davis

Ann C. Davis, Secretary

(S) William H. Wagoner

William H. Wagoner
Chancellor

January 12, 1978

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April 12, 1978

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Wednesday, April 12, 1978
11:00 A.M.

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JANUARY 12, 1978 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES
Academic Affairs - Mrs. Newbold, Chairman
Buildings & Grounds - Mr. Hewlett, Chairman
Fiscal Affairs - Mr. Simpson, Chairman
Student Affairs - Mr. Troy, Chairman
- (7) NEW BUSINESS
- (8) MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE
OF CONSIDERING PERSONNEL MATTERS.

EXECUTIVE SESSION

- (9) PERSONNEL - MRS. NEWBOLD AND VICE CHANCELLOR CAHILL
- (10) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE
IN OPEN SESSION.
- (11) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

- - - - -

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA

AT WILMINGTON

April 12, 1978

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 11:00 a.m., with Chairman William L. Hill, II presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

INTRODUCTION OF NEW BOARD MEMBER

Chairman Hill introduced to the board Carlton Wayne Dunlap, newly-elected President of the Student Government Association, who was welcomed as a new member of the board.

ROLL CALL

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Mrs. Ann C. Davis	Addison Hewlett, Jr.
Wayne Dunlap	Ashley M. Murphy
Dr. Hubert A. Eaton, Sr.	Mrs. Ellen S. Newbold
Eugene B. Hardin, Jr.	Mrs. Roi M. Penton
William L. Hill, II	E. S. Simpson

Absent: George R. Little, Jr., E. Rhone Sasser, and Harold G. Troy, Sr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs
Darryl W. Bierly	-	Vice Chancellor for Business Affairs

Other Guests:

Roger P. Hill	-	Chairman of the Faculty and Faculty Senate
Tyrone Rowell	-	Director of Development
William J. Brooks	-	Athletic Director
James K. McGowan	-	Assistant to the Chancellor
Bobby Parker	-	Editor of the <u>Seahawk</u>
Terry Judd	-	Press Representative
Students:		David Hooks, Karin Whaley, and Frank Zerbinos, Student Coach of the UNC-W Football Club.

MINUTES

There being no additions or corrections to the minutes of the meeting of January 12, 1978, a motion to approve the minutes was made by Mr. Murphy, and seconded by Mr. Simpson. The motion carried.

CHANCELLOR'S REPORT

Chancellor Wagoner introduced to the members of the board those guests who were attending the meeting, and welcomed them to the meeting.

Enrollment

The Chancellor reported an increase in the freshman applications for the fall semester of 1978, which show an increase of 204 applications. To date, of this total, 160 have been accepted. Applications from transfer students is less than last year, for a total of 397, compared to 455 last year. Chancellor Wagoner stated that this could be attributed to the fact that the number of community college graduates is smaller than last year. The Admissions Office reports that as of April 6, 1978, all applications which have been received have been processed. The net total increase in applications is 146, with a net increase in acceptances of 98. Some applications are still being reconsidered, and there will probably be some rejections after further review. The estimated enrollment for UNC-Wilmington will reach the budgeted student level, or above. A more definitive report on student enrollment will be available at the July meeting.

Nursing Feasibility Study

This study has been going on for several months, and Chancellor Wagoner reported that it has now been completed. This study is now being reviewed and the data is being analyzed concerning the feasibility of changing the Associate Degree in Nursing to a Baccalaureate Degree in Nursing. Copies of the feasibility study were distributed to the board members for their review. This will be one of the items for consideration by the Academic Affairs Committee prior to the July meeting, at which time this will also be considered and discussed by the board.

Endowment Fund - Appointment

Chancellor Wagoner announced that the term of William P. Emerson, a member of the Endowment Fund Board, expires this year. Mr. Emerson has served on the board for a number of years, and has done an outstanding job in this capacity. The Chancellor recommended the reappointment of Mr. Emerson for another term. A motion was made by Mr. Murphy that Mr. Emerson be reappointed to the Endowment Fund Board for a three-year term, effective June 6, 1978. Seconded by Mr. Hewlett, the motion carried.

HEW Action - The University of North Carolina

Chancellor Wagoner reported that the latest development with HEW on the further elimination of racial duality in the University system has been an extension of 20 days by Mr. Califano's office for further discussion. The Board of Governors will be meeting on Friday, April 14, 1978, at which time President Friday will be giving a more detailed report on the matter. The Chancellor stated that he would be able to furnish more information to the board members requesting this, after the meeting on Friday.

Graduation Convocation

Chancellor Wagoner announced that the graduation convocation will be held on Saturday, May 13, 1978, at 10:00 a.m. in Trask Coliseum. The speaker for the occasion will be Doctor James Ralph Scales, President of Wake Forest University, who is an outstanding speaker, and we are pleased that he has accepted our invitation to address the graduating class of 1978.

For the first time, there will be a change in format for the graduation convocation. Contrary to what has been said, Doctor Wagoner stated that this was not a precipitous action, as it had been under consideration for many years. Due to the lack of seating for guests and the uncertainty of the weather at this time of year, the convocation will be held in Trask Coliseum on Saturday morning, May 13, 1978, at 10:00 a.m. The early hour will keep the coliseum cool, and will accomodate as many guests as the students wish to invite. The Saturday time was selected so as not to conflict with church services on Sunday morning. The majority of the universities hold early morning ceremonies.

Amendment to Procedural Policies

The Chancellor stated that an amendment to the by-laws should be made changing the meeting date from Thursday to Wednesday for the Board of Trustees. This would be an editorial change. Mr. Murphy moved that a resolution by the board be drawn by the Chancellor changing the day for the meetings from Thursday to Wednesday. Seconded by Doctor Eaton, the motion carried. (APPENDIX NO. 4)

Resolution - John Lyman

Chancellor Wagoner reported to the board that he had hand-delivered to Mrs. Lyman the resolution passed by the board at the last meeting. Mrs. Lyman was most appreciative, and a copy of her letter of appreciation was distributed to the board members.

Book Collection - John Lyman

Chancellor Wagoner reported on the excellent private collection of Marine Science books, documents and publications which were owned by John Lyman. Mrs. Lyman has expressed an interest that this collection might be moved to the UNC- Wilmington campus. The University is now working with Mrs. Lyman on the possible acquisition of these books since it is the second largest collection in the country, with the largest being at the Marine Museum in Norfolk, Virginia. A progress report will be made on this at the next meeting of the board.

REPORTS OF STANDING COMMITTEESAcademic Affairs Committee

Mrs. Newbold, chairman of this committee, deferred her report to the Executive Session.

Buildings and Grounds Committee

Mr. Hewlett, chairman of this committee, reported on the meeting of the committee held prior to the board meeting. The Capital Improvement Progress Report was distributed to the members of the board, and a detailed explanation by Mr. Hewlett and Mr. Bierly, Vice Chancellor for Business Affairs, was given on those items considered by the committee at their meeting. (APPENDIX NO. 1)

Fiscal Affairs Committee - There was no report by this committee.

Student Affairs Committee

In the absence of Mr. Troy, chairman of this committee, Doctor Hubert Eaton presented the report of the Student Affairs Committee. This report included detailed reports on the deferment of student union plans for one year, freshman orientation plans for 1978, and the dormitory occupancy rate. In connection with the dorms, Dr. Eaton stated that the waiting list for freshmen and transfers

desiring housing is 112 men and 92 women, and the waiting list for returning students is 40 men and 15 women. (APPENDIX NO. 2).

A discussion was held on the recommendation from the Student Affairs Committee that a feasibility study be made on inter-collegiate football for the University of North Carolina at Wilmington; the study to be correlated through the Vice Chancellor for Student Affairs, William M. Malloy. It was further stated that this study would be done at no cost to the University. Those commenting on the "pros and cons" of Club Football versus Division I, or Division III football, were: Frank Zerbinos, student coach of Club Football on this campus; David Hooks, a student, and William J. Brooks, Athletic Director for the University of North Carolina at Wilmington. Motion was made by Doctor Eaton that a feasibility study be made on inter-collegiate football for the campus. Seconded by Mr. Dunlap, the motion carried. A report on this will be made at the July meeting.

NEW BUSINESS

In response to a question by Mr. Hardin concerning more tennis courts for the campus, Chancellor Wagoner stated that funding for additional tennis courts was being looked into since we have less of that kind of facility on this campus than fourteen of the other state institutions. Funds have been requested to build six additional tennis courts, and we have requested again and again, funds for the construction of a track, since many individuals are interested in a track program for the campus. He further stated that recreational tennis courts could be built cheaper than the regulation courts, however, the State has never appropriated to this campus funds for tennis courts. It is hoped that additional funds might be found for the construction of more tennis courts on the campus.

ANNOUNCEMENT - NEXT MEETING OF THE BOARD

Chancellor Wagoner announced that the next regular meeting of the Board of Trustees would be held on Wednesday, July 12, 1978; however, arrangements will have to be made to use other facilities on campus for the meeting, since the remodeling of the administration building will be in progress at that time.

Motion was made and seconded to adjourn to Executive Session for the purpose of considering personnel items.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hill.

Mr. James H. McLean, Assistant Professor - Department of History, appeared before the board and addressed the members in Executive Session concerning the recommendation of the Executive Committee to the Board of Trustees following the hearing which was held on March 31, 1978; which recommendation upheld the administrations's decision not to reappoint Mr. McLean at the expiration of his present contract this year. After addressing the members, Mr. McLean was excused by the Chair. A discussion was held by the members concerning the recommendation of the Executive Committee.

Mrs. Ellen Newbold, chairman of the Academic Affairs Committee reported on the action of this committee pertaining to the awarding of emeritus status to retired faculty members; awarding of an Honorary Degree to Doctor Joseph Needham; new appointments; adjunct reappointments, and a request from Mr. George R. Gaumond, for a leave of absence to enroll in the doctoral program in Library Science at Chapel Hill. These items were recommended to the Academic Affairs Committee by Chancellor Wagoner and were approved by the committee.

Mrs. Newbold then reported on the recommendation of the Chancellor to the committee on the appointment of Dr. James Edmundson to fill the position of

Director of Continuing Education, which was approved by the committee, subject to the approval of President Friday and the Board of Governors. (APPENDIX NO. 3).

At this time, Chancellor Wagoner submitted for consideration the name of Frank May, who had expressed an interest in offering his services as a research librarian at the Institute of Marine Bio-Medical Research, stating that Mr. May was highly recommended by Senator Robert Morgan. The Chancellor recommended to the board the appointment of Frank May as an Adjunct Professor.

Motion was made and seconded that the Executive Session be adjourned. The board then adjourned to open session.

- (1) Mrs. Newbold moved that the board accept the report of the Academic Affairs Committee on personnel items. Seconded by Mr. Hardin, the motion carried.
- (2) Mr. Hardin moved that the recommendation of the Executive Committee to the Board of Trustees in the matter of James H. McLean be accepted and that the administration's decision not to reappoint Mr. McLean be upheld. Seconded by Mrs. Davis, the motion carried with one exception. Mr. Dunlap requested that it be recorded in the Minutes that he was not in favor of the motion and had voted "No."
- (3) Upon motion by Mr. Simpson, seconded by Doctor Eaton, the board voted to approve the appointment of Frank May as an Adjunct Professor at the Institute of Marine Bio-Medical Research.

There being no further business, the meeting was adjourned at 1:00 p.m.

William L. Helle
Chairman

Chas. C. Davis
Secretary

BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Wednesday, April 12, 1978 in the office of the Vice Chancellor for Business Affairs, in the Alderman Building, beginning at approximately 9:00 a.m. The following individuals were in attendance:

BUILDINGS AND GROUNDS COMMITTEE MEMBERS:

Present: Mr. Addison Hewlett, Jr., Chairman
Mrs. Ann Davis
Dr. Hubert A. Eaton, Sr.
Mr. E. S. Simpson

Absent: Mr. Harold G. Troy, Sr.

FOR THE UNIVERSITY

Vice Chancellor Darryl W. Bierly
Assistant to the Vice Chancellor, J. Carl Dempsey

The first item on the agenda was the approval of the minutes of the special meeting held on February 8, 1978 (Exhibit A). There were no corrections or additions and the Chairman declared the minutes accepted.

The second item on the agenda was a review of the Capital Improvements Progress Report (Exhibit B). Mr. Bierly discussed the status of each project, paying particular attention to those projects which are not on schedule. There were some questions and comments from the members on several items all of which were answered or clarified by Mr. Bierly.

The third item was a brief report on the development of a new Facilities Plan. Mr. Bierly explained that the plan would have to be abbreviated initially because of the need to have a plan submitted to General Administration by June 1, 1978.

The next item was a report for the Administration on the progress of the planning for a new Student Union. The explanation was given that the increase in debt service charges to the students would be too dramatic to allow the project to be undertaken at this time. Questions from some of the members concerning the method of financing were raised and answered by Mr. Bierly (See Exhibit C).

During the first part of the fifth item on the agenda, the progress on the lettering of several buildings was reported by Mr. Bierly. (Exhibit D) Letters have been ordered for eight buildings, bringing to twelve the number of buildings that will actually be lettered.

The second part of the fifth item was a discussion of building and street names (Exhibit E). Several letters (Exhibit F,G,H and I) suggesting names were presented for Board approval. The committee accepted these letters of suggestion but chose to defer definite action on naming buildings at this time.

Mrs. Davis noted that a system for naming the streets should not be delayed any longer and indicated her support for the proposal (Exhibit F) from Miss Karen Whaley. Mr. Simpson moved that the matter of naming streets be deferred until the July meeting. The motion died for lack of a second. Dr. Eaton made a motion to accept Miss Whaley's letter for consideration and action in July, with the understanding that the administration should seek input from the University Community, which would support the "UNC By The Sea" motto. In addition, the names of persons or families are not to be included in the considerations for naming streets at this time. Mrs. Davis seconded the motion, which then carried unanimously.

The sixth item was the acceptance of parking lots K,M and N which were described as 99 percent complete by Vice Chancellor Bierly. Mrs. Davis moved to accept the parking lots contingent upon inspection by some of the committee members. Dr. Eaton seconded the motion, which subsequently carried unanimously.

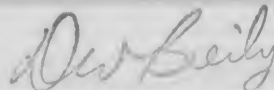
The seventh item to consider was the approval of plans on four projects. Plans for parking lot "O" east of Dorm '78 were reviewed first. Mr. Simpson moved the acceptance of the plans, Mrs. Davis seconded and the motion passed.

Student Union renovation plans were reviewed next. Mr. Bierly explained that there was still some money left from the amount allowed for the project and that Student Affairs would be consulted, along with the Architect, to see what else can be done. Mrs. Davis moved approval of the plans, Mr. Simpson seconded, and the motion passed.

The plans for the proposed building at the Institute for Marine Bio-Medical Research were reviewed next. The explanation was given by Mr. Bierly that three thousand square feet of the building will be in the base bid and one thousand square feet as an alternate. Mr. Simpson moved approval of the plans, Mrs. Davis seconded and the motion passed.

Plans for the Alderman renovations were examined next. The mechanical work, moving of partitions, opening and sealing of various doors and movement of various offices was discussed. Mrs. Davis moved acceptance of the plans and Mr. Simpson seconded. The motion passed.

Having ascertained that there was no further business to consider, the Chairman adjourned the meeting at 10:30 a.m.



Darryl W. Bierly, Secretary

BUILDINGS AND GROUNDS COMMITTEE
OF THE
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

A meeting of the Buildings and Grounds Committee was held on Tuesday, February 8, 1978, in the Office of the Vice Chancellor for Business Affairs in the Alderman Building beginning at approximately 4:00 p.m.. The following individuals were in attendance:

BUILDINGS AND GROUNDS COMMITTEE MEMBERS:

Present: Mr. Addison Hewlett, Jr., Chairman
Mrs. Ann Davis
Dr. Hubert A. Eaton, Sr.
Mr. Harold G. Troy, Sr.

Absent: Mr. E. S. Simpson

FOR THE UNIVERSITY

Chancellor William H. Wagoner
Vice Chancellor Darryl W. Bierly
Assistant to the Vice Chancellor, J. Carl Dempsey

The first item on the agenda was the proposal to appoint another Architect for the Student Union renovations project. The Architect chosen at the January 12, 1978 meeting, Julian Altobellis, declined the project citing his present workload as the reason. Mr. Bierly suggested two firms for consideration, those of Vernon Hicks and Ballard, McKim and Sawyer. After a short discussion, Mrs. Davis moved that the firm of Ballard, McKim and Sawyer should be employed; Dr. Eaton seconded the motion. The motion passed unanimously.

The second matter for consideration was the Capital Improvements Request for the 1979-81 biennium. Dr. Wagoner introduced the proposed request and explained the nature of the four areas, Academic Facilities, non-Academic Facilities, Self Liquidating Facilities and Barrier Removal - OSHA projects. The fact was set forth by Dr. Wagoner that the requests are tentative and predicated upon the passing of legislation granting the University 2.8 million dollars for a General Classroom Building. Mr. Bierly then proceeded to explain the nature of the projects involved in "Architectural Barrier Removal." The fact that General Administration does not want priorities in these projects was explained. What is in the material on Barrier Removal is supposed to represent all that is needed to bring the campus into compliance with Federal Statutes. There were a few questions and some clarifications before passing on to the next group of items.

The Self Liquidating Projects were considered next. Mr. Bierly explained that what is being sought through this request is authorization, not commitment, to construct. The combination Residence Hall-Dining Facility was explained.

BUILDINGS AND GROUNDS COMMITTEE MINUTES

February 9, 1978

Page 2

The capacity of the present cafeteria will be reached when Dormitory '79 is completed. If more Residence Halls are constructed there will be a need for increased dining facilities. The intent at this time is to construct a 200 student Dormitory with an attached Dining Facility as the first phase and a second 200 student Dormitory to complete the complex. There were some questions, primarily involving cost. Mr. Bierly explained that there is a one percent per month inflation factor applied to the estimated cost and secondly, that State Property Control reviews each request for accuracy of cost projection.

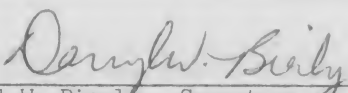
The non-Academic Capital Improvements were discussed next. There were several questions from the members which were responded to by Dr. Wagoner and Mr. Bierly. The chief area of concern seemed to be that of the repetition from biennium to biennium of some of the projects. It was explained that these items must keep appearing in the request in order to eventually gain approval. At this point Mr. Hewlett suggested, with regard to the Myrtle Grove Sound Property, that the State Department of Natural and Economic Resources might help in development of the roadway and possible waterfront facilities if they could have water access. All present agreed that this was an excellent idea and one to be pursued.

Mr. Bierly explained that progress of the Long Range Facilities Plan is slower than was anticipated because of the introduction of other matters such as the 1979-81 Capital Improvements Request. The members of the committee were advised that the presentation of the finished Plan will be delayed until at least October and perhaps longer.

The future Student Union request was explained by Mr. Bierly. There have been recent considerations as to size, function and cost. Debt service on the building is a strong consideration because it could well place this campus near the highest of the sixteen institutions in the amount students pay toward debt services.

Mr. Hewlett then asked the members of the committee if they were willing to accept and endorse the Chancellor's request to General Administration for 1979-81 Capital Improvements. Dr. Eaton so moved and Mrs. Davis seconded the motion which subsequently passed unanimously.

The Chairman, having ascertained that there was no further business to consider, adjourned the meeting at 5:15 p.m.


Darryl W. Bierly, Secretary

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

page 1 of 2

March 31, 1978

<u>APPROPRIATION CODE & ITEM</u>	<u>PROJECT TITLE</u>	<u>STATUS</u>	<u>PROBABLE COMPLETION DATE</u>	<u>TOTAL APPROPRIATION</u>	<u>EXPENDITURES TO DATE</u>	<u>REMARKS</u>
67328 -3	200-Student Dormitory '78	45% Complete	August 1978	\$1,600,000 (Self-Liq)	\$791,169	Four weeks behind schedule due to severe winter weather
67328-12	Alderman Building Renov.	Bid opening Apr.13	September 1978	70,000	-0-	On schedule
67528-1	Cross Campus Conn.Roads	80% Complete	May 1978	135,000	108,949	
67528-5	Student Union Renovations	Design phase almost completed	October 1978	45,000(Self-Liq)	-0-	
67528-6	Marine Bio-Medical Research Facility	Design phase almost completed	November 1978	110,000(Self-Liq)	-0-	Preliminary drawings in office of State Property and Construction
67587-1	40,000 Sq. Ft. General Classroom Building	40% Complete	September 1978	1,665,000	596,923	Several weeks behind schedule
67587-2	OSHA Deficiencies	Present contracts completed-additional projects in design	December 1978	19,500	11,941	
67587-3	Arch. Barrier Removal (Toilet Modifications)	Passed final inspection in March		32,500	20,145	
67528-1	Student Parking Lots K,M,N, & Dorm Lot	K,M,N, Lots 99% Complete. Dorm Lot under design	April 1978 August 1978	106,000(Self-Liq) 44,000(Self-Liq)	82,794 -0-	
67628-2	Student Union Bldg.	Planning may occur in 1978		2,200,000(self-Liq)	-0-	
67628-3	200-Student Dormitory (Dorm '79)	Grading & Clearing underway on March 31	June 1979	1,600,000(Self-Liq)	-0-	
67628-4	Supplement to Cross Campus Roads	Work in progress	May 1978	4,200	-0-	

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

March 31, 1978

page 2 of 2

<u>APPROPRIATION CODE & ITEM</u>	<u>PROJECT TITLE</u>	<u>STATUS</u>	<u>PROBABLE COMPLETION DATE</u>	<u>TOTAL APPROPRIATION</u>	<u>EXPENDITURES TO DATE</u>	<u>REMARKS</u>
67787-301	Roof Repairs-Kenan Hall	Design Development	September 1978	\$ 61,000	-0-	
	Roof Repairs-Hanover Hall	Design Development	May 1978			
67787-302	Street & Sidewalk Lighting	Preliminary Planning	November 1978	16,000	-0-	

STUDENT UNION PLANNING

Decision made to defer formal planning for the construction of new Union building until June or July 1979.

Decision was made by the University Officers after considering the following:

1. A debt service fee per student of approximately \$70 would be required to finance the Bond Issue.
 - a) This amount is unacceptable at this time
 - b) We are hopeful the fee for Trask Coliseum can be reduced in one or two years to offset part of this new Union fee.
2. The future enrollment at UNC-W can be more easily predicted after new dormitories are constructed - i.e., their impact has not been clearly ascertained, but should be by the Summer of 1979.
3. In March we requested \$553,000 in State Appropriations in the 1979-81 Biennial Budget to assist in funding a dual function Student Union and Student Affairs Office Building. By July 1979 the outcome of this request will be known.
4. Existing space should be adequate for an additional year.

Office of the Vice Chancellor for Business Affairs
April 12, 1978

LETTERING OF BUILDINGS

(BUILDINGS WHICH ARE ALREADY LETTERED OR THE LETTERING HAS BEEN ORDERED)

1. Hoggard Hall	ordered
2. James Hall	ordered
3. Alderman Hall	ordered
4. Kenan Hall	ordered
5. University Cafeteria	ordered *
6. Randall Library	ordered
7. Bear Hall	ordered
8. King Hall	ordered
9. Kenan Auditorium	installed
10. Trask Coliseum	installed
11. Galloway Hall	installed
12. Belk Hall	installed

*Though the cafeteria is not formally named the decision was reached to letter it at this time because of the extensive use of the building.

Office of the Vice Chancellor for Business Affairs
April 11, 1978

FACILITIES NOT FORMALLY NAMED

BUILDINGS

1. Marine Science
2. Classroom Building
3. Chemistry/Physics
4. Dormitory '78
5. Dormitory '79
6. Central Receiving Warehouse - Security
7. Physical Plant
8. University Cafeteria

STREETS

1. "B" Street
2. "C" Street
3. "E" Street
4. "F" Street
5. "G" Street
6. Peripheral Road
7. Connector to McMillan Street (D.O.T. Property)

NOTE: Randall Drive and Riegel Road are the only two "named" streets.

Office of the Vice Chancellor for Business Affairs
April 11, 1978



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WILMINGTON, NORTH CAROLINA 28401

MEMORANDUM

TO: Darryl W. Bierly
Vice Chancellor for Financial Affairs

FROM: Karin L. Whaley *KLW*
President, SGA

DATE: January 30, 1978

SUBJECT: Re-naming of UNCW campus streets

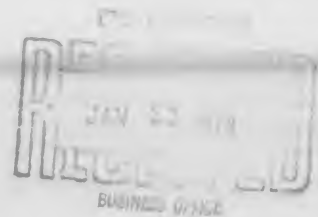
On Thursday, January 26, 1978, the Student Senate passed a resolution approving the use of marine-related terms for the re-naming of streets on the UNCW campus. Since we feel strongly that this move would reinforce the "UNC BY THE SEA" motto, we would appreciate support from your office in implementing this program.

We have compiled, for initial consideration of such renaming, a short list of appealing names which we feel personifies both the inter-disciplinary nature of the marine environment and phonetic enrichment of the physical campus. Certainly, extensive review of the field will yield a much longer list of possibly terms, and perhaps the faculty could be consulted for assistance in such a compilation. The four following names are envisioned for presently-designated streets "C", "E" "F", and the as-yet unnamed Marine Science street; we feel that the name "SEAHAWK" is best reserved for street "B".

Possible street names:

Dolphin Drive
Sea Oats Way
Mako Drive
Loggerhead Way

KLW:awb



*Cathy -
North Carolina
Shinn + tell him
I am speaking at
Boys. Council 2/24/78*

University of North Carolina

at Wilmington

28401

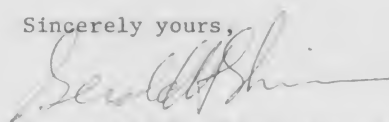
March 6, 1978

Chancellor William H. Wagoner
The University of North Carolina at Wilmington
Wilmington, NC 28403

Dear Chancellor Wagoner,

For his many and significant humanistic, academic and intellectual contributions to the University of North Carolina at Wilmington, I recommend that the new classroom and office building be named in honor of Dr. Benjamin Franklin Hall.

Sincerely yours,



Dr. Gerald H. Shinn, Associate Professor
Department of Philosophy and Religion

cc: Mr. Darryl W. Bierly
Dr. Donald F. Kapraun

/dmf

RECEIVED
MAR 8 1978

UNC - WILMINGTON
OFFICE OF THE CHANCELLOR

15 March 1978

Mr. Stephen I. Hobbs
2230 Nettie Avenue
Wilmington, T. C. 28405

Dr. William T. Weaver, Chancellor
University of North Carolina
Wilmington, N. C. 28401

Dear Sir:

Like many others, I was greatly sorrowed to hear of the untimely death of Dr. Albert Carl Gay. Dr. Gay was highly regarded by many students, especially those of us who were history majors.

Personally, I felt he was not only an excellent and capable history instructor, but a friend who cared for my achievements inside and outside the classroom. Students in his classes worked harder for him, not only to obtain a good grade, but to win his respect. Dr. Gay was the type of teacher who was so admired by his students that we all wanted to be his friend. He was a man of so much academic integrity that he always presented just the facts and left the opinion-making to us.

Dr. Gay inspired us to learn, encouraged us to think -- which is the simple definition of a good education. He was a good man and great educator.

As the completion date for the humanities building nears, I respectfully request the Board of Trustees of the university to consider designating it the "Albert Carl Gay Humanities Center." There can be no finer tribute than this for Dr. Gay from those of us who not only loved him, but appreciated his contributions to our lives and the University of North Carolina at Wilmington.

Sincerely,

Steve

Stephen I. Hobbs

cc: William Hill, Chairman
Board of Trustees

Addison Hewlett, Chairman
Buildings and Grounds Committee



February 10, 1978

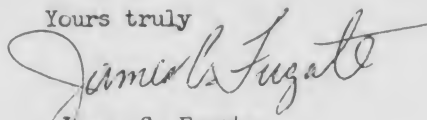
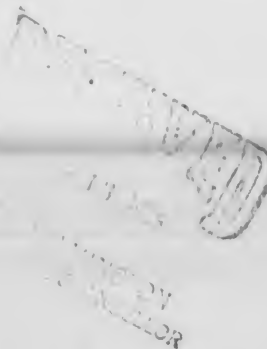
Dear Dr. Wagoner,

As an alumnus of UNC-Wilmington I want to express my happiness and pride in the growth of the school and its progress in the past several years. Each time I attend a basketball game or other function on campus, I am a little jealous of the present student body. The facilities are better and the school in general has much more to offer its students now. Pride however overcomes any jealousy I may have. I am very proud of our school and the potential it holds for the future.

My main purpose in writing to you concerns a portion of the growth at UNC-W. I was saddened this past summer to hear of the death of Dr. Carl Gay. Dr. Gay was a credit to the school as a teacher and a gentleman. I understand that the History Department is to move into the new classroom building now under construction. I feel that consideration should be given to naming the building for Dr. Gay. It would be a fitting tribute and honor to the memory of Dr. Gay and his contribution to the school in general and the History Department in particular.

Again let me say I am proud of the development of UNC-W and hope the growth continues. I hope that my suggestion can be considered when the new building has its name chosen.

Yours truly


James C. Fugate

MINUTES
STUDENT AFFAIRS COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
APRIL 12, 1978

The meeting of the Student Affairs Committee was called to order at 10:00 a.m. by Dr. Malloy. All members of the Committee were present with the exception of Mr. Harold Troy. The following items were considered:

1. Mr. Wayne Dunlap, recently elected president of SGA, was introduced as the newest Committee member.
2. Dr. Malloy reported that planning for a new student union will have to be deferred for at least one year due to a prohibitive increase in the student activity fee. The issue of the new student union facility will be considered more fully by the Buildings and Grounds Committee.
3. Dr. Malloy reported that the third residence hall is well underway and is nearly 50% complete. The grading and site preparation for the fourth residence hall was started March 31. It was also reported that the three residence halls, which will house 800 students this fall, are completely full. At the present time there are 40 men and 15 women on the waiting list for returning upperclassmen. The waiting list for new freshmen and transfer students includes 112 men and 92 women. These figures represent mostly transfer housing applications as most freshmen applicants will be housed.
4. Dr. Malloy reported that the summer orientation program for new freshmen will consist of three sessions as opposed to the two session program which has been held for the past five years. The program for each session will also feature a parent orientation.
5. The issue of intercollegiate football for UNC-Wilmington was introduced by Mr. Hill. Mr. Frank Zerbinos, Mr. David Hooks, and Miss Karin Whaley spoke in behalf of the football club program. Coach Brooks spoke in behalf of the athletic program of the University. After much discussion, the Committee voted to recommend to the full Board that a feasibility study be undertaken and that such a study should be directed by the Vice Chancellor for Student Affairs. The vote for the recommendation was three to one with Mrs. Penton casting the descenting vote.

The meeting was adjourned at 11:10 a.m.

Submitted by William M. Malloy, Vice Chancellor for Student Affairs

University of North Carolina

at Wilmington

28401

April 12, 1978

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointment, reappointment, leave of absence, conferring of an honorary degree, and conferring of emeritus status, as recommended by the Chancellor, and requests adoption of the report.

APPOINTMENTS

Carole Kapiloff Fink, Visiting Assistant Professor without salary, Fall Semester 1978, and Assistant Professor, Department of History (10 months, State Funds, January 1, 1979)

William Howard Schneider, Assistant Professor, Department of History (10 months), State Funds, August 1, 1978)

Lilian Borop Brannon, Assistant Professor and Director of Composition, Department of English. (10 months, State Funds, August 1, 1978)

ADJUNCT APPOINTMENTS (10 months, without salary, August 1, 1978)

Ralph C. McCoy, Adjunct Professor of Medical Technology
Walta K. Slagle, Adjunct Instructor in Medical Technology

ADJUNCT REAPPOINTMENTS (10 months, without salary, August 1, 1978)

Margaret B. DiCenzo, Adjunct Instructor in Medical Technology
H. William Gillen, Adjunct Professor of Physiology, Institute of Marine Biomedical Research

Robert P. Higgins, Adjunct Professor, Institute of Marine Biomedical Research

James G. McCormick, Adjunct Professor of Marine Physiology, Institute of Marine Biomedical Research

J. Paul Reynolds, Adjunct Professor of Biology

Henry Pate Singletary, Adjunct Professor of Medical Technology

Summary Personnel Report
Academic Affairs Committee
April 12, 1978
Page 2

Robert T. Soots, Adjunct Professor of Biology
Gilbert L. Voss, Adjunct Professor, Institute of Marine
Biomedical Research
John M. Wasson, Adjunct Instructor in Social Work
Charles Lewis Wells, Adjunct Professor of Medical Technology

LEAVE OF ABSENCE

George R. Gaumond, Leave of Absence, without salary, beginning
September 1, 1978, and ending August 31, 1979

HONORARY DEGREE

Joseph Needham, honorary degree, Doctor of Letters

EMERITUS STATUS (Retired faculty members)

Will S. DeLoach, Ph.D., Department of Chemistry, 13 years service.
Antolin Gonzalez-del-Valle, Ph.D., Professor of Spanish, 12 years
service.
Helen Hagan, M.L.S., Director of Library Services and Professor,
10 years service.
Eloise Scott, Assistant Professor of Mathematical Sciences,
8 years service.

The Academic Affairs Committee supports the Chancellor's recommendation
for appointment of Dr. James Edmundson, Jr., as Director of Continuing
Education, twelve months, State Funds, effective June 1, 1978, and requests
endorsement of this recommendation.

Minutes of the Meeting

Board of Trustees

Committee on Academic Affairs

The Board of Trustees Committee on Academic Affairs met in the Board Room of the Alderman Building on Wednesday, April 12, 1978, at 9 a.m. The following members were present:

Mrs. Homer Davis
Mr. Eugene B. Hardin, Jr.
Mr. William L. Hill, II

Mrs. Kenneth Newbold, Chairman
Mrs. Howard Penton

Absent: Mr. George R. Little, Jr., and Mr. Rhone E. Sasser.

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill

CALL TO ORDER

Mrs. Newbold called the meeting to order and asked for corrections or additions to the minutes of January 11, 1978. There being no corrections or additions, the minutes were approved as submitted. Mrs. Newbold then asked Dr. Cahill to present the personnel items.

PERSONNEL ITEMS

The recommendation to award an Honorary Degree, Doctor of Letters, to be conferred upon Dr. Joseph Needham at the 1978 Commencement Exercise (copy attached to the official minutes) was reviewed. Mrs. Davis moved to approve the recommendation omitting the time the degree is to be conferred since Dr. Needham will be unable to attend the 1978 Commencement Exercise. Mr. Hardin seconded the motion and the motion carried.

Minutes
Academic Affairs Committee
April 12, 1978
Page 2

The recommendations for Emeritus appointments for the following retired faculty members: Will S. DeLoach, Antolin Gonzalez-del-Valle, Helen Hagan, Eloise Scott (copy attached to the official minutes) were discussed. Mrs. Penton moved to approve these recommendations. Mrs. Davis seconded the motion and the motion carried.

The recommended personnel changes were presented. (Copy attached to the official minutes). Mr. Hardin moved to approve the appointments for Dr. Carole Fink, Dr. William Schneider, and Dr. Lillian Brannon. Mr. Hill seconded the motion and the motion carried.

Mrs. Penton moved to approve the adjunct appointments and reappointments. Mr. Hardin seconded the motion and the motion carried.

Mr. Hill moved to approve the request for Leave of Absence for George R. Gaumont. Mr. Hardin seconded the motion and the motion carried.

The committee reviewed the recommendation that Dr. James Edmundson, Jr., be appointed as Director of Continuing Education, effective June 1, 1978, with a salary of \$22,500 on a twelve-month basis. The committee supports this recommendation and Mr. Hardin moved to recommend to the Board that the recommendation be forwarded to President Friday and the Board of Governors.

The meeting adjourned at 9:40 a.m.

Ellen S. Newbold
Ellen S. Newbold, Chairman

AMENDMENT TO
PROCEDURAL POLICIES OF BOARD OF TRUSTEES

BE IT RESOLVED that under Section (A)-Page 1, of the Procedural Policies Board of Trustees of the University of North Carolina at Wilmington, the word "Wednesday" be substituted for the word "Thursday" changing the regular meeting date to the "second Wednesday" in the months of July, October, January and April; and

BE IT FURTHER RESOLVED, that the word "Wednesday" be substituted for the word "Thursday" wherever it may appear within the document, and wherever it pertains to the meeting day of the Board of Trustees of the University of North Carolina at Wilmington.

Dated this the 12th day of April, 1978.

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July 12, 1978

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Private Dining Room of
UNC-W Cafeteria

Wednesday, July 12, 1978
10:00 A.M.

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF APRIL 12, 1978 (MAILED)
- (5) REPORT OF THE NOMINATING COMMITTEE
 - (a) Election of Chairman
 - (b) Election of Vice Chairman
 - (c) Election of Secretary
 - (d) Election of Assistant Secretary
 - (e) Election of at-large members of the Executive Committee
- (6) APPOINTMENT OF COMMITTEES
 - (a) Academic Affairs Committee
 - (b) Buildings & Grounds Committee
 - (c) Fiscal Affairs Committee
 - (d) Student Affairs Committee
- (7) CHANCELLOR'S REPORT
- (8) REVEREND VIVAN MARTINDALE, REPORT ON CAMPUS MINISTRY
- (9) REPORTS OF STANDING COMMITTEES

Academic Affairs Committee	-	Mrs. Newbold, Chairman
Buildings & Grounds Committee	-	Mr. Hewlett, Chairman
Fiscal Affairs Committee	-	Mr. Simpson, Chairman
Student Affairs Committee	-	Mr. Troy, Chairman
- (10) NEW BUSINESS
- (11) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR CONSIDERATION OF PERSONNEL MATTERS.

EXECUTIVE SESSION

- (12) CALL TO ORDER
 - (13) PERSONNEL - REPORT OF ACADEMIC AFFAIRS COMMITTEE AND VICE CHANCELLOR CAHILL
 - (14) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (15) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
 - (16) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON
July 12, 1978

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the private dining room of the cafeteria on the campus of the University of North Carolina at Wilmington at 10:00 a.m., with Chairman William L. Hill, II presiding.

INVOCATION

Doctor B. Frank Hall led in the invocation

ROLL CALL

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Wayne Dunlap	Ashley M. Murphy
Dr. Hubert A. Eaton, Sr.	Mrs. Ellen S. Newbold
Eugene B. Hardin, Jr.	Mrs. Roi M. Penton
Addison Hewlett, Jr.	E. Rhone Sasser
William L. Hill, II	E. S. Simpson
George R. Little, Jr.	

Absent: Mrs. Ann C. Davis and Harold G. Troy, Sr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

Other Guests:

Walter C. Biggs	-	Secretary of the Faculty Senate
Daniel B. Plyler	-	Academic Dean
Tyrone Rowell	-	Director of Development
Bobby Parker	-	Editor of <u>The Seahawk</u>
Terry Judd	-	Press Representative
Rev. Vivan Martindale	-	Campus Minister

Special Guest:

Dr. B. Frank Hall	-	Recipient of the Board of Trustees Teaching Excellence Award
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MINUTES

There being no additions or corrections to the minutes of the meeting held on April 12, 1978, the Chair declared that they stood approved as published.

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF OFFICERS

Mr. Addison Hewlett, Jr., chairman of this committee, presented the following slate of officers to the board:

William L. Hill, II	-	Chairman
Ellen S. Newbold	-	Vice Chairman
Harold G. Troy, Sr.	-	Secretary
Catherine C. Burruss	-	Assistant Secretary

There being no further nominations from the floor, Mr. Simpson moved that the above slate of officers be elected by acclamation. Seconded by Mr. Murphy, the motion carried.

Mr. Little nominated Mrs. Roi M. Penton and Mrs. Newbold nominated Mr. E. Rhone Sasser as at-large members of the Executive Committee. There being no further nominations from the floor, Mr. Murphy moved that the nominations be closed. Mrs. Penton and Mr. Sasser were elected by acclamation to the Executive Committee with the board voting unanimously. Other members of the Executive Committee are: Mr. Hill, Chairman; Mrs. Newbold, Vice Chairman; and Mr. Troy, Secretary.

STANDING COMMITTEES

Upon the recommendation of the Nominating Committee, appointments were made by Chairman Hill to the following committees: Academic Affairs, Buildings and Grounds, Fiscal Affairs, and Student Affairs. A copy of these appointments was distributed to the board members.

PRESENTATION OF BOARD OF TRUSTEES TEACHING EXCELLENCE AWARD

Chancellor Wagoner presented to the board, Doctor Benjamin Franklin Hall, the first recipient of the Board of Trustees Teaching Excellence Award, who had been selected for this honor by an anonymous committee composed of faculty members and students. A Citation honoring Doctor Hall was read by Doctor Wagoner, and a check for \$1,000 was presented to Doctor Hall by Chairman Hill. Mrs. Newbold made a motion, seconded by Mr. Murphy, that the Citation issued to Doctor Hall become a part of the minutes. The motion carried by unanimous vote. The Citation follows:

"BENJAMIN FRANKLIN HALL, Bachelor of Arts, Bachelor of Divinity, Master and Doctor of Theology, and Doctor of Divinity, *honoris causa*, minister in the Presbyterian Church since 1932, professor of philosophy and religion at Wilmington College and the University of North Carolina at Wilmington since 1963, eloquent speaker and writer, through your broad knowledge of philosophy, theology, and the classics, you have exerted a continual liberalizing influence on your church, school and region.

You once wrote: 'It is a cardinal purpose of higher education to render the student capable of mastering the dialectic of orthodoxy and dissent by substituting dialogue for confrontation, reason for strife, love for bigotry.' Consequently, in your teaching you have deliberately oriented yourself towards the questions that haunt contemporary man, and in a style that is simple--though not lacking in humor, the poetic, and the artistic--you have communicated to your listeners and readers rich insights grounded in serious scholarship and reflection.

Your stimulating lectures attracted a large following of students and towns-people during your early days at Wilmington College and led to the founding of a department of philosophy and religion whose growth you fostered as chairman until 1975. The naming of the University philosophy club in your honor in 1976 symbolizes the regard in which you are held by students and colleagues.

Feeling a responsibility as educator to reach an audience beyond the classroom, you contributed during two decades a weekly column to the Wilmington Star-News, prodding the conscience of your fellowmen, and bringing, as it were, the University to the community.

Through your teaching, PROFESSOR HALL, you have inspired hundreds of students; through your writing your influence has been even more widespread, and throughout the years your life and works have reflected a most favorable light on the University. It is therefore particularly fitting that you are named, by our unanimous vote, recipient of the first Board of Trustees Teaching Excellence Award.

(S) William L. Hill, II, Chairman
Board of Trustees
University of North Carolina at Wilmington

(S) William H. Wagoner, Chancellor
University of North Carolina at Wilmington"

July 12, 1978

Following the presentation of the Award, Doctor Hall addressed the Board of Trustees, thanking them for this honor, stating that they had done a wise and generous thing in establishing such an award.

Upon the conclusion of Doctor Hall's remarks, the Board of Trustees and guests accorded Doctor Hall a standing ovation.

An autographed copy of Doctor Hall's new book, The Word, was presented to each member of the board. This had just been released by the publishers.

CHANCELLOR'S REPORT

Enrollment

In reporting on the enrollment for the fall semester of 1978, Chancellor Wagoner stated that as of July 5, 1978, total applications were 1,974, an increase of 335 over last year, with acceptances totalling 1,484, an increase of 323 over last year. The anticipated headcount enrollment for the fall semester is approximately 4,000 students. At the October meeting, Chancellor Wagoner will have an up-to-date report on minority enrollment on the UNC-W campus.

Construction and Renovations in Progress on Campus

The completion of "Dorm '78" is moving ahead rapidly, although it is on a tight schedule. There will be a preliminary walk-through inspection this week, and at the present time no problems are foreseen which would prevent occupancy of the dormitory by students for the fall semester 1978.

Construction has begun on "Dorm '79" and this facility will be ready for occupancy in the fall semester 1979.

Renovations are now in progress in the Alderman Administration Building on the second floor. The offices of Financial Aid, Counseling and Testing, and Career Development had to be relocated during this time, and are now located in the Student Union Building. The History Department was moved to the library pending completion of the new classroom building.

The renovations are proceeding rapidly. It is hoped that they will be completed by September or early October.

Bids were opened on July 11, 1978, covering the renovations to the Hinton James (Student Union) Building. The bid was approved and the renovations will begin on this building.

The new classroom building is well along, and it is hoped that this building can be physically occupied in August, or by October 1st at the latest. Chancellor Wagoner stated that he would be working with the buildings and grounds committee in setting up an inspection schedule on the new buildings when they are completed.

Naming of Campus Streets and Roads

Since this project had started just before the end of the spring semester, and due to the fact that students and faculty were not available during the summer to offer more input into the naming of the streets and roads on campus, it is hoped that this can be accomplished in the fall when both faculty and students have returned to the campus. It has been recommended that the naming of the streets and roads carry out the theme of "UNC By The Sea."

Nursing Feasibility Study

Doctor Wagoner stated that he had met with the Academic Affairs Committee on June 20, 1978, and had discussed the nursing program with them in detail. He stated that he felt that this was an excellent program and that Mrs. Newbold would present the committee's report on this meeting and their recommendations.

Budget for 1979-1981

Chancellor Wagoner stated that the raw data for the 1979-1981 budget had been assembled and we are now awaiting final instructions from Mr. Joyner's office on the budget format.

Search for new Vice Chancellor for Business Affairs

Chancellor Wagoner stated that he had reported to the Fiscal Affairs Committee on the progress being made in the search for a new Vice Chancellor for Business Affairs, and this would be covered in their report.

Next Meeting of the Board of Trustees

In concluding his report to the board, Chancellor Wagoner stated that the next meeting of the Board of Trustees would be held on Wednesday, October 11, 1978.

ADDITIONAL RECREATIONAL FACILITIES FOR STUDENTS AND HOUSING FOR COUNSELING AND TESTING

Mr. Hill commented on the necessity for additional recreational facilities for students, such as basketball courts and additional tennis courts. He also suggested that a mobile classroom might be obtained for housing the Counseling and Testing office temporarily since they are now located in the "Goodwood Tavern" in the student union building.

REPORT OF THE REVEREND VIVAN MARTINDALE, CAMPUS MINISTER

The Reverend Vivan Martindale, campus minister, was presented to the board by Chancellor Wagoner.

Reverend Martindale gave a detailed report on the United Christian Campus Ministry and sketched how campus ministry came about and how it works on the campus of the University of North Carolina at Wilmington. Brochures were distributed to the board members by Mr. Martindale. At the conclusion of his presentation, Chairman Hill thanked Mr. Martindale for appearing before the board and presenting this informative overview on campus ministry.

REPORTS OF STANDING COMMITTEESACADEMIC AFFAIRS COMMITTEE

Mrs. Newbold, chairman of this committee reported in detail to the members of the board on the Nursing Feasibility Study which was distributed to all board members at the April meeting, and Doctor Wagoner's summary of the nursing project dated June 20, 1978, which had also been forwarded to the board members by Doctor Cahill on July 6, 1978.* Following her detailed report on the meeting of the Academic Affairs Committee pertaining to this feasibility study which was conducted on the UNC-W campus by Doctor Rachel Nunley (APPENDIX NO. 1), Mrs. Newbold offered to the board the following recommendations of this committee:

- 1) Recommend that we move immediately to get the present program accredited.
- 2) Continue to offer the Associate Degree in Nursing, allowing those students who wished to do so, to pursue the baccalaureate degree program.
- 3) Submit a resolution to President Friday supporting the program.

Mrs. Newbold recommended that the board accept the report of the Academic Affairs Committee and adopt the resolution (APPENDIX NO. 2) as a part of the report. Mrs. Newbold deferred the personnel portion of her committee report to the Executive Session.

Following the presentation of this information to the board, a lengthy discussion followed with specific input from Doctor Eaton, speaking from the physician's point of view, stating that he felt such a program is definitely needed.

Doctor Eaton seconded the recommendation of Mrs. Newbold that the board adopt the report of the Academic Affairs Committee on the Nursing Study, and that the resolution be forwarded to President Friday. The motion carried.

* - Letter on file in the office of Academic Affairs

BUILDINGS AND GROUNDS COMMITTEE

There was no meeting of this committee, however, Mr. Hewlett, chairman of the committee did report to the board that bids were opened for the renovations of the student union building on July 11, 1978, and that the bid of \$32,000 was accepted.

He further asked the board for authorization for the buildings and grounds committee to approve the two buildings on campus when completed. By consensus, the committee was so authorized.

FISCAL AFFAIRS COMMITTEE

Mr. Simpson, chairman of the committee, reported on the meeting held in Chancellor Wagoner's office prior to the board meeting. (APPENDIX NO. 3). He stated that the budget would be ready by the required deadline, and that the committee appreciated the efforts being made by the Chancellor and the search committee in their search for a new Vice Chancellor for Business Affairs. It is anticipated that their review will include 100 applications, which will then be cut down to the final applicants to be interviewed. It was announced that the Executive Committee of the Board of Trustees would have the authority to act on the final selection of the search committee, and following this, it would be forwarded to President Friday and the Board of Governors for approval. Mr. Simpson recommended that the Executive Committee feel free to handle this matter or, if necessary, that a meeting of the board be called to take appropriate action. Mr. Simpson also gave a detailed report of the Kenan Endowment Fund for 1977-1978 and 1978-1979, including an approved budget for 1978-1979. (A copy of this report is a part of APPENDIX NO. 3). Mr. Simpson moved that the report of the Fiscal Affairs Committee be received and adopted. Seconded by Mr. Murphy, the motion carried.

STUDENT AFFAIRS COMMITTEE

In the absence of Mr. Troy, Doctor Eaton gave the report of the committee. A meeting of the Student Affairs Committee was held in Vice Chancellor Malloy's office at 9:30 a.m. July 12, 1978. (APPENDIX NO. 4) A report was made by Doctor Malloy on freshman orientation which was a success. He further reported on the parent orientation which was held for the first time this year, stating that it was termed a great success by the parents who participated.

Doctor Eaton reported that the Student Affairs Committee voted to suspend the motion made at the board meeting on April 12, 1978, to conduct a feasibility study on Division III football since there apparently had been no further interest expressed, due to the fact that those students who had requested this study had graduated. This was passed by unanimous consent of the committee. Doctor Eaton moved that the report of the Student Affairs Committee be received and adopted. Seconded by Mr. Hewlett, the motion carried.

NEW BUSINESS

LETTERING ON BUILDINGS

The Chancellor called to the attention of the board the lettering of the buildings on campus which had been completed, and which made identification of the buildings much easier.

SEWAGE TREATMENT STATION - IMBR

Chancellor Wagoner reported on the sale of Babies Hospital, which would involve the sewage treatment station shared with the Institute of Marine Bio-Medical Research by the Babies Hospital who have the easement to maintain the sewage treatment station and sell us services. In granting such easement, the University reserved the right that if at any time service was cancelled, the easement would revert to the University of North Carolina at Wilmington.

At the present time, it is not known who will purchase the hospital property, and it may become necessary for UNC-W to exercise its rights under this agreement. The buildings and grounds committee will be kept posted on developments, and through them the entire board.

REPORT ON ADDITIONAL RECREATIONAL AREAS

In response to Mr. Hill's previous questions on this matter, Chancellor Wagoner reported that he had met with the physical plant representative and members of the UNC-W Foundation, and that he should be in a position to make some recommendations on this in the near future. It is hoped that additional courts for basketball, tennis, etc., can be constructed and a package deal is being worked out to include input of funds from the dormitories, the Student Government Association, the Athletic Department, etc. Chancellor Wagoner stated that he hopes to have a more up-to-date report on this at the October meeting.

TRUSTEE ANNOUNCEMENT

Mrs. Newbold announced that she and her family would be moving to Greensboro, North Carolina, the early part of August and that their new address would be 3431 Deep Green Drive, Greensboro, North Carolina - 27410.

Motion was made and seconded to adjourn to Executive Session for the purpose of considering personnel items.

EXECUTIVE SESSION

ACADEMIC AFFAIRS COMMITTEE

Mrs. Newbold continued with the report of this committee (APPENDIX NO. 5) stating that the committee had approved several personnel appointments effective

August 1, 1978, subject to the approval of the Chancellor and the Board of Trustees. She further stated that they had also recommended the appointment of Doctor Terry Theodore as the new chairman of the Department of Creative Arts, which recommendation has been forwarded to President William Friday and the Board of Governors for approval.


Mrs. Newbold stated that the committee had also approved the recommended salaries in excess of \$15,000 for non-tenured faculty and staff, subject to the approval of President Friday and the Board of Governors.

Motion was made and seconded that the Executive Session be adjourned to open session.

Mrs. Newbold moved that the board accept the report of the Academic Affairs Committee on personnel items.
Seconded by Mr. Murphy, the motion carried.

Doctor Eaton made a motion that the board take notice of the promotion of Doctor Kenneth Newbold, and that the board go on record with a congratulatory letter to Doctor Newbold on his promotion and transfer to Greensboro, North Carolina. Seconded by Mr. Simpson, the motion carried, receiving the unanimous endorsement of the board.

There being no further business, the meeting adjourned at 12:00 noon.

William L. Hill 
Chairman

Harold G. Troy, Jr.
Secretary

Minutes of the Meeting
Board of Trustees
Committee on Academic Affairs

The Board of Trustees Committee on Academic Affairs met in the Conference Room of the William Madison Randall Library on Tuesday, June 20, 1978, immediately following a noon luncheon. The following members were present:

Mrs. Homer Davis
Mr. William L. Hill, II
Mr. George R. Little, Jr.

Mrs. Kenneth Newbold, Chairman
Mrs. Howard Penton
Mr. Rhone Sasser

Absent: Mr. Eugene B. Hardin, Jr.

Representing the University of North Carolina at Wilmington: Chancellor William Wagoner, Vice Chancellor Charles L. Cahill, and Dean Daniel B. Plyler.

CALL TO ORDER

Mrs. Newbold called the meeting to order and indicated the items to be considered. Chancellor Wagoner outlined briefly the digest of the Report on the Feasibility of Offering the Baccalaureate Degree in Nursing--a study prepared at the direction of The Board of Governors.

After general discussion of Chancellor Wagoner's recommendations (copy attached to the official minutes), Mr. Little moved that the University of North Carolina at Wilmington retain its current capabilities to offer the Associate of Arts degree in Nursing and that the Board authorize the Chancellor to initiate steps to seek national accreditation immediately. Mr. Hill seconded the motion and the motion carried unanimously.

Mr. Hill moved the adoption of Recommendation 2 (that authorization be sought to develop an upper division component of the nursing curriculum leading to the B. S. degree in Nursing so that students may continue or pursue later their nursing education through the baccalaureate level. This upper division curriculum should be articulated with the existing two-year associate program and with other two-year programs within the area so that continuation or resumption of one's nursing education is not duplicative) and Recommendation 3 (that an appropriate administrative organization be established consistent with requirements of accrediting agencies,--i.e., a School of Nursing--to facilitate development of the nursing program) with the recommendation that Chancellor Wagoner prepare a strongly worded statement to be submitted to President Friday endorsing these recommendations. Mr. Little seconded the motion and the motion carried.

PERSONNEL ITEMS

The committee reviewed the recommendation that Dr. Terry Theodore be appointed as Professor with permanent tenure, Department of Creative Arts, effective August 1, 1978, with a salary of \$25,000 on a twelve-month basis. The committee supports this recommendation and recommends submitting this recommendation to President Friday and The Board of Governors.

The recommended personnel changes were presented (copy attached to the official minutes). Mr. Little moved to approve the appointments to the rank of Assistant Professor for Dr. Denis Carter, Dr. John Clifford, Dr. Diane Miller, Dr. Robert B. Toplin, Mr. Robert Wolff, Dr. Thomas Shafer, Dr. Jerry Klein, and Dr. William Overman. Mr. Sasser seconded the motion and the motion carried unanimously.

The Committee will meet again on Wednesday, July 12, at 9 a.m. to consider additional recommended personnel changes.

The meeting adjourned at 2:15 p.m.

Ellen S. Newbold
Ellen S. Newbold, Chairman

RESOLUTION

WHEREAS, since the fall of 1965, the Associate of Arts program in nursing has been offered by the University of North Carolina at Wilmington, and

WHEREAS, the need for additional registered nurses continues to increase in southeastern North Carolina, as well as the entire state, and

WHEREAS, the Board of Governors of the University of North Carolina on November 14, 1975, determined that a study be undertaken to explore the feasibility of offering the baccalaureate degree in nursing at the University of North Carolina at Wilmington, and

WHEREAS, Doctor Rachel L. Nunley, during the months of August, 1977 through March, 1978, conducted a thorough and detailed study involving large numbers of citizens and members of various health professions, and

WHEREAS, the study conducted by Doctor Nunley recommends that the Associate of Arts program in nursing be retained and that an additional two years of upper level nursing education be offered making it possible for students to acquire a baccalaureate degree in nursing by the articulation of the additional two years with the current program, and

WHEREAS, the Board of Trustees of the University of North Carolina at Wilmington strongly believes that opportunities should be available to Associate of Arts in Nursing graduates across the state to pursue the baccalaureate degree in nursing if they so choose.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington directs the Chancellor of the University of North Carolina at Wilmington to petition the Board of Governors of the University through President William C. Friday, to grant authorization to plan such an articulated program of nursing education as described in Doctor Nunley's study, and

FURTHER BE IT RESOLVED, that the Board of Trustees of the University of North Carolina at Wilmington believes that the need for such an articulated program in nursing education is urgent, and requests the earliest feasible implementation.

William L. Hill II

Chairman, Board of Trustees
University of North Carolina at Wilmington

Harold G. Troy Sr.

Secretary, Board of Trustees
University of North Carolina at Wilmington

Dated: July 12, 1978

MINUTES OF THE MEETING OF THE

FISCAL AFFAIRS COMMITTEE

July 12, 1978

A meeting of the Fiscal Affairs Committee was held in the office of the Chancellor of the University of North Carolina at Wilmington on July 12, 1978 at 9:40 a.m.

Members Present: E. S. Simpson, Chairman
Eugene Hardin, Jr.
George R. Little, Jr.
Ashley Murphy
E. Rhone Sasser

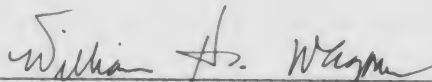
For the University: William H. Wagoner, Chancellor
Robert O. Walton, Jr., Comptroller

Chancellor Wagoner reviewed the status of the search for a new Vice Chancellor for Business Affairs.

He then reported on the progress in the preparation of the Biennial Budget, and presented his recommendations on the Kenan Endowment Fund Budget, copy of which is attached as part of these minutes.

Mr. Hardin made a motion to approve the budget as presented, seconded by Mr. Murphy, the committee unanimously approved the budget as submitted.

The meeting adjourned at 10:00 a.m.



William H. Wagoner
Acting Secretary

KENAN ENDOWMENT FUND
PROPOSED 1978-79 BUDGET

Prepared for consideration by the Fiscal Affairs Committee of the UNC-W
Board of Trustees

<u>INCOME:</u>	<u>1977-78 BUDGET</u>	<u>PROPOSED 1978-79 BUDGET</u>
Carry forward Income Not Budgeted	\$ 33,000	\$ 46,000
Annual Income from University-held Endowment	<u>26,000</u>	<u>30,000</u>
Estimated income "Definitely" Available	59,000	76,000
Projected Income, Flagler System Note	<u>47,000</u>	<u>47,000</u>
Total Projected Income	106,000	123,000
Less: Carry-forward income for next year	<u>33,000</u>	<u>40,000</u>
Income projected for Current Annual Expenses	<u>\$ 73,000</u>	<u>\$ 83,000</u>

PLANNED EXPENDITURE BUDGET:

General Academic Support	\$ 10,000	10,500
Faculty Development & Research Support	10,000	10,000
Life Insurance for Faculty & Univ. Officers	12,000	11,000
Outstanding Teaching Award	1,000	1,000
Chancellor's Discretionary Fund	4,000	4,000
Vice Chan's. Recruiting & Discretionary Fund	2,000	2,500
Kenan House Maintenance & Repairs to Furnishings	3,000	3,000
University Contingency & Emergency Fund	14,000	19,600
Subtotal	<u>\$ 56,000</u>	<u>\$ 61,600</u>
For Future Allocation or Capitalization	10,000	13,400
Projected Balance for Capitalization	<u>7,000</u>	<u>8,000</u>
Total Budget	<u>\$ 73,000</u>	<u>\$ 83,000</u>

MINUTES
STUDENT AFFAIRS COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
JULY 12, 1978

The July 12 meeting of the Student Affairs Committee of the Board of Trustees was held at 9:15 a.m. All members of the Committee were present with the exception of Mr. Troy who called to say he would not be able to attend.

Vice Chancellor Malloy reviewed the progress of the new dormitories with the Committee and indicated that the third dorm should be ready for occupancy by the middle of August. Other items discussed included the acquisition of a new food service, Professional Food Management, and a review of the temporary locations of the Veteran Affairs Office, Financial Aid Office, Counseling and Testing Center, and the Career Planning and Placement Office. Dr. Malloy also reported that the summer freshman orientation program was a success as was the first parent orientation.

With regard to the football feasibility study proposed at the April meeting of the Board of Trustees, Dr. Malloy reported that the new leadership of the football club for 1978 has indicated they prefer to remain a club for the next several years. In view of this position on the part of the football club members, the Student Affairs Committee decided to recommend to the full Board that a football feasibility study be delayed indefinitely.

Dr. Eaton agreed to present the report of the Student Affairs Committee to the Board. The meeting adjourned at 10:00 a.m.

Submitted by William M. Malloy, Vice Chancellor for Student Affairs

Minutes of the Meeting
Board of Trustees
Committee on Academic Affairs

The Board of Trustees Committee on Academic Affairs met in Room 124 of the Alderman Building on Wednesday, July 12, 1978, at 9 a.m. The following members were present:

Mr. Eugene B. Hardin, Jr.	Mrs. Howard Penton
Mr. George R. Little, Jr.	Mr. Rhone Sasser
Mrs. Kenneth Newbold, Chairman	

Absent: Mrs. Homer Davis and Mr. William L. Hill, II.

Representing the University of North Carolina at Wilmington:

Vice Chancellor Charles L. Cahill
Dean Daniel B. Plyler

Since the Chairman, Mrs. Newbold, was unavoidably delayed, Mr. Rhone Sasser was asked to serve as Chairman for this meeting.

CALL TO ORDER

Mr. Sasser, Acting Chairman, called the meeting to order and asked Dr. Cahill to present the personnel items.

PERSONNEL ITEMS

Personnel items considered were: recommended salaries in excess of \$15,000 for non-tenured faculty and staff, and new appointments.

Dr. Cahill explained that The Board of Governors will act on budget allocations for 1978-1979 at its meeting on July 14. The listing of recommended salaries in excess of \$15,000 for non-tenured faculty and staff (copy attached to the official minutes) was presented for review and action subject

to President Friday's approval and The Board of Governors' approval of the budget allocation. Mr. Hardin moved the approval of the salaries as listed subject to the stated approvals. Mr. Little seconded the motion and the motion carried unanimously.

Dr. Cahill then presented the recommended new appointments (copy attached to the official minutes). Mr. Hardin moved to approve the appointments to the rank of Assistant Professor for Dr. Kay Hartshorn, Dr. Norman E. Ellis, Dr. Warren A. Hodge, Miss Carol Ellis, Mrs. Kathleen Bulmash, Mr. Robert Rosenthal, Mr. Dale Case, Mr. John Zeko, and Dr. Phillip McGuire. Mr. Little seconded the motion and the motion carried unanimously.

The meeting adjourned at 9:35 a.m.

Ellen S. Newbold
Ellen S. Newbold, Chairman

University of North Carolina

at Wilmington

28401

July 12, 1978

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee approved the following requests for appointments as recommended by the Chancellor and requests adoption of the report.

APPOINTMENTS

Denis George Carter, Assistant Professor, Department of
Business and Economics (10 months, State Funds, August 1, 1978)

John Patrick Clifford, Assistant Professor, Department of
English. (10 months, State Funds, August 1, 1978)

Jerry Wayne Klein, Assistant Professor, Department of Education
(10 months, State Funds, August 1, 1978)

Diane L. Miller, Assistant Professor, Department of Sociology
and Anthropology. (10 months, State Funds, August 1, 1978)

William Henry Overman, Jr., Assistant Professor, Department of
Psychology. (10 months, State Funds, August 1, 1978)

Thomas Howard Shafer, Assistant Professor, Department of Biology
(10 months, State Funds, August 1, 1978)

Robert Brent Toplin, Associate Professor, Department of History
(10 months, State Funds, August 1, 1978)

Robert Michael Wolff, Assistant Professor contingent upon his
completing the Ph.D. prior to the beginning of the fall semester,
Department of Health, Physical Education and Recreation.
(10 months, State Funds, August 1, 1978)

Kay Hartshorn, Assistant Professor, Department of Sociology and Anthropology (10 months, State Funds, August 1, 1978)

Norman E. Ellis, Assistant Professor, Department of Education (10 months, State Funds, August 1, 1978)

Warren A. Hodge, Assistant Professor, Department of Education (10 months, State Funds, August 1, 1978)

Patricia Carol Ellis, Assistant Professor, Department of English (10 months, State Funds, August 1, 1978)

Kathleen Bulmash, Assistant Professor, Department of Political Science, contingent upon her completing the Ph.D. prior to the beginning of the fall semester 1978 (10 months, State Funds, August 1, 1978)

Robert Edward Rosenthal, Assistant Professor, Department of Creative Arts, contingent upon his completing the Ph.D. prior to the beginning of the fall semester 1978 (10 months, State Funds, August 1, 1978)

Dale Charles Case, Assistant Professor, Department of Creative Arts, contingent upon his completing the Ph.D. prior to the beginning of the fall semester 1978 (10 months, State Funds, August 1, 1978)

John Zeko, Assistant Professor, Department of Business and Economics (10 months, State Funds, August 1, 1978)

Phillip McGuire, Assistant Professor, Department of History (10 months, State Funds, August 1, 1978)

The committee reviewed the recommendation that Dr. Terry Theodore be appointed as Professor with permanent tenure, Department of Creative Arts, twelve-months, State Funds, August 1, 1978. The committee supports this recommendation and recommends submitting it to President Friday and The Board of Governors.

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October 11, 1978

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Wednesday, October 11, 1978
10:00 A.M.

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF JULY 12, 1978 (MAILED)
- (5) INTRODUCTION OF DR. JAIRY C. HUNTER, JR.,
VICE CHANCELLOR FOR BUSINESS AFFAIRS
- (6) CHANCELLOR'S REPORT
- (7) REPORTS OF STANDING COMMITTEES

Academic Affairs	-	Mrs. Newbold, Chairman
Buildings & Grounds	-	Mrs. Davis, Chairman
Fiscal Affairs	-	Mr. Little, Chairman
Student Affairs	-	Dr. Eaton, Chairman
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF
CONSIDERING PERSONNEL MATTERS

EXECUTIVE SESSION

- (10) CALL TO ORDER
- (11) PERSONNEL - REPORT OF ACADEMIC AFFAIRS COMMITTEE AND VICE
CHANCELLOR CAHILL
- (12) MOTION TO ADJOURN EXECUTIVE SESSION TO RECONVENE IN OPEN SESSION
- (13) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
- (14) ADJOURNMENT

- - - - -

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

October 11, 1978

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 10:45 a.m., with Chairman William L. Hill, II presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, the assistant secretary. The following members were present:

Mrs. Ann C. Davis	Ashley M. Murphy
Wayne Dunlap	Mrs. Ellen S. Newbold
Dr. Hubert A. Eaton, Sr.	Mrs. Roi M. Penton
William L. Hill, II	E. Rhone Sasser
George R. Little, Jr.	E. S. Simpson
Harold G. Troy, Sr.	

Absent: Eugene B. Hardin, Jr. and Addison Hewlett, Jr.

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

Other Guests:

Roger P. Hill	-	Chairman of the Faculty Senate
Daniel B. Plyler	-	Academic Dean
Tyrone Rowell	-	Director of Development
Bobby Parker	-	Editor of <u>The Seahawk</u>
Terry Judd	-	Press Representative

MINUTES

There being no additions or corrections to the minutes of the meeting held on July 12, 1978, the Chair declared that they stood approved as published.

INTRODUCTION OF VICE CHANCELLOR FOR BUSINESS AFFAIRS

Chancellor Wagoner introduced Doctor Jairy C. Hunter, Jr., the new Vice Chancellor for Business Affairs, who assumed his duties as of September 15, 1978. Doctor Wagoner complimented Doctor Hunter on the excellent progress he has made since his arrival at the University, stating that Doctor Hunter and his family

were a welcome addition to the University family.

RESOLUTION

The following resolution concerning signatory powers of Jairy C. Hunter, Jr., Vice Chancellor for Business Affairs, was presented by the Chancellor:

"WHEREAS, Jairy C. Hunter, Jr., was appointed Vice Chancellor for Business Affairs on September 15, 1978; and

WHEREAS, the position of Vice Chancellor for Business Affairs requires the authority as signatory for University warrants, banking functions (deposits, withdrawals and safe deposit boxes), notes contracts, investments and other financial documents;

NOW, THEREFORE BE IT RESOLVED, that effective this date Jairy C. Hunter, Jr. be designated as authorized signatory; and further, that the Chancellor is hereby directed to notify in writing, as appropriate, stating this resolution as authority; the North Carolina State Treasurer, all banks, savings and loan associations, and other financial institutions, with which the University has checking accounts, savings accounts, certificates of deposits, bonds, loans, safe deposit boxes, or other financial transactions requiring authorized signatures; that the signature and name of Jairy C. Hunter, Jr. be recorded as authorized signature."

Upon motion by Mr. Simpson, seconded by Mrs. Newbold, the resolution was adopted as read.

CHANCELLOR'S REPORT

Enrollment

Chancellor Wagoner reported that the University had experienced its largest enrollment for the fall semester of 1978 - a total headcount of 4081, with a FTE enrollment of 3520. Of further interest to the board, some other campuses of the University System did not enroll the number of students which they had estimated, however, the figure was met and exceeded on this campus. The Chancellor stated that we were receiving more and more applications from the Piedmont and western counties of the State, and there has been a considerable increase in out-of-state students. Doctor Wagoner stated that the enrollment at this level does create some problems, however, he commended all who are cooperating in overcrowded situations. A new enrollment figure will be available for the January meeting concerning the spring semester.

Chancellor Wagoner also stated that he would like to invite Mr. Bob Fry, Director of the Office of Institutional Research, to a meeting of the board in the near future, so that Mr. Fry could make a presentation on the studies and reports which are made by his department. By consensus, this invitation was authorized.

Minority Student Enrollment

The following figures were presented to the board on the enrollment of minority students:

Undergraduate Level	3630 Students		
Male	50.7%	-	Black 100 Males
Female	49.3%	-	Black 142 Females
Graduate Level	124 Students		
Male	30.7%	-	Black 6 Males
Female	69.3%	-	Black 18 Females
Percentage of minority students - Undergraduate Level-----6.5%			
Graduate Level-----9.0%			

Budget 1979-1981

Chancellor Wagoner reported on the Continuation Budget and the Change Budget requests which have been submitted to General Administration for the approval of the Board of Governors and the Legislature. He stated that no changes were anticipated in the budgets. On the capital side of the budget there is proposed another 2.8 million dollar classroom building for this campus, for which the Legislature has already appropriated \$154,000 for us to begin planning on the building. Additionally, a request for permission to build another dormitory was favorably received by General Administration, and they have an understanding of the waiting lists we have encountered due to lack of adequate housing for students. The total operating budget is \$10,300,000.

Visit of Advisory Budget Commission

On Friday, October 6, 1978, the Advisory Budget Commission was entertained at a luncheon on the University campus during their bi-annual visit. The general impression received by those attending was that the Commission was favorably impressed with the campus. Following the luncheon they were taken on a tour of the campus.

Update on Renovations in Alderman and James Buildings

The renovations in Alderman have been very trying, since they occurred while the offices were in operation; however, these changes are about to be concluded, and most of the offices are now in their permanent locations.

Chancellor Wagoner stated that he was pleased to report that by Friday, October 13, 1978, the Goodwood Tavern would be available for student use, when Counseling and Testing moves to the vacated offices of the History Department in

the Randall Library. Part of the renovations in the student union building should be completed by January 1, 1979.

New Telephone System

Chancellor Wagoner offered his commendation to the secretaries and the switch-board operator in the Aldeman Building, who have been getting adjusted to the new telephone system. This system is fully in operation as far as equipment is concerned but all of the new telephones have not been installed in all of the buildings, however, it is hoped that this will be completed by the end of the month. The University now has 24 lines compared to the nine lines which were available under the old system. This is a modular type system to which we may add cabinets as needed in the future.

Meetings with Students, Alumni Groups, etc.

A report on several meetings which had been held with various groups offering their assistance to improve the cosmetic appearance of the campus was made by the Chancellor. Future plans include bricking the closed street in front of the campus to be used as a pedestrian walkway, with shrubbery and other plants being used to enhance the appearance of the area. Long-range plans for the University include attractive gate-like entrances to the campus and a low framing wall across the front of the campus. Doctor Wagoner asked for any suggestions which the board may have for cosmetic improvements.

Report on Library Space Needs

Doctor Wagoner called on Doctor Cahill, who presented to the board a detailed report on new space requirements of the William Madison Randall Library, which had been prepared by Mr. Huguelet, Director of the Library. Doctor Cahill reported that by 1981 maximum capacity with existing library facilities will be reached, and by 1984, it will be imperative that we have the additional space as outlined in the report. Total new space required will be 86,598 square feet, and it is urgent that our efforts begin right now to get an appropriation for this addition by 1984. If the University continues its rate of growth, this will be imperative.

Mrs. Newbold moved that the report be submitted as an "alert request" to President Friday. Seconded by Doctor Eaton, the motion carried.

Dr. Eaton made a motion that Mr. Huguelet and his committee be commended for preparing such an excellent report on the new library. Seconded by Mr. Simpson, the motion carried. Chancellor Wagoner will make this commendation on behalf of the board.

NEW BUSINESS

Status of Nursing Program

Mr. Sasser asked about the status of the nursing program which had been submitted to Chapel Hill. Chancellor Wagoner reported that this had been delivered to President Friday through Doctor Dawson and his associate, Doctor McNally, who heads the division of nursing. Doctor Cahill reported that he had discussed this matter with Doctor McNally and she had stated that it would be sometime in December before anything was known on the matter. Doctor McNally was non-committal about what would be presented to the Planning Board. It is possible that there may be something to report at the January meeting on the status of this program.

Annual Trustees Conference

Chancellor Wagoner reported that the annual conference for trustees would be held in Chapel Hill on January 11, 1979, with the first session beginning at 2:00 p.m., in the General Administration Building. Further information will be forwarded to the trustees by Mr. Kennedy, of General Administration, concerning this meeting.

Renaming of College Road

Mr. Sasser asked if anything further had been heard from the Department of Transportation regarding the renaming of College Road now that the work had been completed. Chancellor Wagoner reported that the renaming of the road will not be without controversy because of the businesses which are located on this road. The Chancellor was instructed to check into this matter, and if necessary, call together a committee from the board to personally contact the Department of Transportation and/or Garland Garrett, Jr., the highway commissioner for this district.

REPORTS OF STANDING COMMITTEES

<u>Academic Affairs Committee</u>	-	No report.
<u>Fiscal Affairs Committee</u>	-	No report.

Student Affairs Committee

- No report.

Buildings and Grounds Committee

Mrs. Davis, chairman of this committee, reported that the committee members had toured the new dormitory and had accepted it. The board approved the minutes accepting the new dormitory.

A tour of the new classroom building was held at 9 a.m., October 11, 1978, prior to the board meeting, and Mrs. Davis reported acceptance of the building on the correction of a few minor "punch list" items.

Mrs. Davis also presented a detailed Capital Improvement Progress report to the board.

Doctor Wagoner also reported at this time that Doctor Hunter is making a feasibility study on a new student union building and will be reporting on this at the January meeting.

Doctor Wagoner further reported that the other peripheral road leading through to Rose Avenue had not been completed, and that a request will be submitted for enough funds for the completion of this road, through the Board of Governors, in the amount of \$40,000. Mr. Hill stated that this road was a necessity to alleviate the heavy flow of traffic through the campus on the road which is now being used, and which could possibly result in serious injuries to the students at the dormitories, and those students who are using this road on a daily basis, going to and from classes.

Mrs. Davis continued her report stating that a 1,000 foot well is to be drilled on campus by the Department of Energy, Geo-Thermal Division, for the purpose of checking underground heat sources for a period of one year. After this is completed, the well becomes the property of the University to use as desired. The request for this well drilling has been approved.

Mrs. Davis also reported that the firm of Jefferies and Farris had been selected for the planning of the new classroom building, since they had handled the planning of the classroom building which had just been completed.

Mrs. Davis stated that Mr. Lumpkin and Doctor Hunter had been notified by the committee of the condition of the cafeteria stairs which are badly chipped and could result in injuries to students, faculty and staff using the stairs. Mr. Lumpkin informed Mrs. Davis that the stairs were being worked on and should be properly repaired shortly.

In conclusion, Mrs. Davis reported that the committee and other members of the board were in complete agreement that the naming of the new dormitory after Mr. Addison Hewlett, Jr., would be more meaningful than naming the classroom building for him. Mrs. Davis stated that Mr. Thomas C. McCall, Assistant Professor in the Department of English, had suggested to Chancellor Wagoner by letter dated September 8, 1978, that the new classroom building be named after Mr. Hewlett. The following excerpt from Mr. McCall's letter was read to the board by Mrs. Davis:

"I urge you to consider recommending to the Board of Trustees that the new General Classroom Building be named Addison Hewlett Hall. The reasons are too extensive to list; and, besides, you already know them. In addition to the multitude of things he has done for the state and for this institution, I have heard him say at least on three separate occasions that he felt that this school had done more for Wilmington, New Hanover County and Eastern North Carolina than all the new industries combined. I am sure he means it."

Mrs. Davis, in recommending the naming of the dormitory for Mr. Hewlett, made the following statement:

"Chancellor Wagoner, Chairman Hill, and the buildings and grounds committee have prayerfully considered this matter, bearing in mind that there were other unnamed buildings on campus. We were all in immediate agreement that Mr. Hewlett deserved the honor, but thought perhaps the naming of a dormitory would be more meaningful and more personal.

I won't embarrass Mr. Hewlett by further enumerating his deeds, but suffice it to say that he has had a great love for this university since its beginnings as a two-year college.

We are hopeful that by naming a dormitory in his honor, that love might be turned around; that his name will live in the hearts of the students on campus and in years to come, the alumni.

It is with these thoughts in mind that the building committee makes its recommendation to the Board of Trustees to name the newly completed dormitory '78 in honor of Mr. Addison Hewlett, Jr."

Motion was made by Mrs. Davis to accept the report and recommendations of the buildings and grounds committee, and to name the new dormitory for Mr. Addison Hewlett, Jr. Seconded by Mrs. Newbold, and additionally seconded by each of the members of the Board of Trustees present, the motion carried.

Open Meetings Law

At this time, Chancellor Wagoner stated that the new "Open Meetings Law" became effective on October 1, 1978, and we will be following different procedures for all meetings, including committee meetings. Appropriate information will be forthcoming pertaining to the effect of this law on committee meetings.

January Meeting of the Board

Chancellor Wagoner announced that the next regular board meeting is scheduled for Wednesday, January 10, 1979.

Motion was made and seconded to adjourn to Executive Session.

EXECUTIVE SESSIONLeave of Absence Requests

Vice Chancellor Cahill presented to the board two requests for a leave of absence, without pay, for Blanche R. Curry from January 1, 1979 through December 31, 1979; and Dennis A. Robbins for the spring semester of 1979. Both are members of the faculty of the Philosophy and Religion Department. Doctor Curry will be teaching in the Department of Philosophy and Religion at Spelman College in Atlanta, Georgia for the spring semester, and will be doing research during the fall semester. Doctor Robbins has been offered the opportunity to become a Kennedy fellow at Harvard University and will receive specialized training in the field of biomedical ethics.

Doctor Cahill recommended that these leaves be granted without pay.

Mrs. Newbold stated that Bobby Guthrie, of the physical education department, had received good press releases in the Piedmont area about his work with the University of North Carolina at Wilmington, which had resulted in good publicity for the University.

Motion was made and seconded to adjourn to open session.

Mrs. Newbold moved that Blanche R. Curry and Dennis A. Robbins be granted a leave of absence, without pay, as requested.
Seconded by Mr. Murphy, the motion carried.

January Meeting Date

Mrs. Newbold moved that because of the trustee's conference scheduled on January 11, 1979 in Chapel Hill, that the board meeting be changed to Wednesday, January 3, 1979, a week earlier. Seconded by Mrs. Davis, the motion carried. The next date for the meeting of the Board of Trustees will be January 3, 1979.

Mr. Murphy made the motion as a group - commending Chairman Hill on his speedy and successful recovery following surgery.

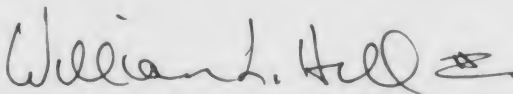
ADDITIONAL REPORT BY THE CHANCELLOR

Chancellor Wagoner stated that he felt it would be in order for the board, at their meetings, to allot ten to twenty minutes for some faculty member to report to the board on their accomplishments in various projects, citing as an example, the premiere showing of Jack Dermid's film on the campus. He felt that such reports would be most interesting to the board. By consensus of the board, it was agreed that an effort should be made to work such reports into future agendas.

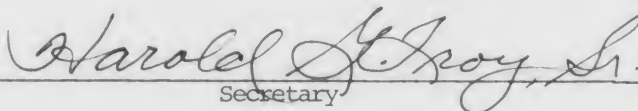
TELEVISION INTERVIEW WITH PRESIDENT FRIDAY

Mr. Little offered his congratulations to the Chancellor on his splendid interview with President Friday on the campus of the University of North Carolina at Wilmington on September 1, 1978, when President Friday and David Brinkley were visitors on the campus.

Motion was made by Mr. Murphy to adjourn the meeting. Seconded by Mr. Simpson, the motion carried. The meeting adjourned at 1 o'clock.



Chairman



Secretary

University of North Carolina

at Wilmington

28401

October 11, 1978

BUILDING & GROUNDS COMMITTEE

A meeting of the Buildings & Grounds Committee was held on Wednesday, October 11, 1978 beginning at 9:00 a.m. at the site of the newly completed Classroom Building and continuing thereafter in the office of the Vice Chancellor for Business Affairs. The following individuals were in attendance:

Buildings and Grounds Committee Members:

Mrs. Ann Davis, Chairman
Mr. E. S. Simpson
Dr. Hubert A. Eaton
Mrs. Roi Penton, Jr.
Mr. Ashley Murphy

Board of Trustees Members:

Mr. George Little
Mr. Harold Troy Sr.

For the University:

Chancellor William H. Wagoner
Vice Chancellor Jairy C. Hunter Jr.
Ass't. to the Vice Chancellor for Business, J. Carl Dempsey

The committee met at 9:00 a.m. at the new General Classroom Building in order to tour the building, preparatory to considering the acceptance of the facility for the University. After the tour the committee convened in the Vice Chancellor's office for the remainder of the meeting.

The first item to consider was the acceptance of the new building. Mrs. Davis asked for a motion to accept the building. The motion was made and seconded that the building be accepted upon completion of the "punch list" to the satisfaction of the State Office of Property & Construction. After some additional comments concerning the building, the motion was voted upon and passed unanimously.

The next item dealt with was the minutes from the August 21, 1978 meeting held in order to accept the new dormitory (Exhibit A). The motion to dispense with the reading of those minutes was seconded and passed.

The third item was the Capital Progress Improvements Report (Exhibit B). Dr. Wagoner, Dr. Hunter and Mr. Dempsey joined in explaining the report to the committee.

Dr. Hunter reported on the Student Union Feasibility Study, explaining some of the monetary and physical considerations which must be made. A report on this study will be given at the next regular meeting.

The necessary renewal of the boat dock lease was reported and explained by Dr. Hunter and Dr. Wagoner. The renewal is automatic this year upon the payment of the lease fee, but must be renegotiated in the fall of 1979.

Mr. Dempsey reported on the test well to be drilled on campus sometime during the next few weeks. The well is part of an experimental program by the Department of Energy. Four members of the committee had previously been apprised of this project and had approved it subject to action by the full committee. The motion to approve was seconded and unanimously passed.

The next report dealt with a campus traffic study to be conducted by the Department of Transportation. Mr. Dempsey reported that he had met with Mr. Roger Hawkins of D.O.T. and an in-depth study of general campus traffic routes, speeds, problem areas and any other factors, will be conducted within the next several weeks. A status report will be given at the next meeting and some changes in ordinance may be forthcoming.

The committee was informed that the architectural firm of Hayes-Howell has offered its services for the pre-planning of the future classroom building. Action concerning the firm was deferred from the present project.

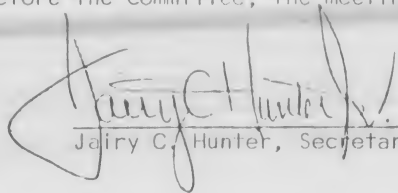
The matter of choosing an architect for the pre-planning of the future classroom building was the next consideration. Dr. Wagoner explained that planning money for such a project is made available so when the construction of the facility is approved, construction can start in a minimum of time. A significant amount of money can be saved on a project when it is planned in such a manner, since the inflation rate approaches one percent per month. Discussion was held involving several of the architectural firms which have planned buildings on campus. In view of the fact that this is a type of classroom building and of the excellent performance of the architects of the most recently constructed classroom building, the firm of Jefferies and Faris, Architects of Wilmington, was chosen by a unanimous vote.

The final business of the meeting dealt with the naming of the newest dormitory, which was occupied in late August. Mrs. Davis had polled members of the committee and then members of the rest of the Board concerning the name for the building. The motion was made and seconded that the dormitory bear the name of Addison Hewlett Jr. The vote was unanimously in favor of the motion.

Since Mr. Hewlett had been advised of the probability of this action, he relayed a request through the Chancellor that his absence from the meeting be excused.

The committee chose to defer action on naming any other facilities until a later date.

There being no other business to come before the committee, the meeting was adjourned at 10:35 a.m.


Jairy C. Hunter, Secretary (J.C.D.)

University of North Carolina

at Wilmington

28401

August 21, 1978

BUILDINGS & GROUNDS COMMITTEE

A meeting of the Buildings and Grounds Committee was held on Monday, August 21, 1978 at 1:00 p.m. for the purpose of inspecting the new Dormitory (Dorm '78).

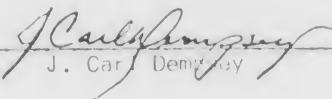
Buildings & Grounds Committee Members Present:

Mrs. Ann Davis, Chairman
Mr. Addison Hewlett, Jr.
Mr. Ashley M. Murphy
Mrs. Roi M. Penton

For the University:

Assistant to the Vice Chancellor for Business Affairs,
J. Carl Dempsey

The committee met in the Office of the Chancellor and moved immediately to the new Dormitory. After inspection of the facility, Mrs. Davis asked the pleasure of the Committee concerning the acceptance of the building. As authorized during the July meeting of the Board of Trustees, the Committee approved the building by unanimous consent.


J. Carl Dempsey

CAPITAL IMPROVEMENT PROGRESS REPORT

UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Page 1 of 1

September 30, 1978

APPROPRIATION CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	EXPENDITURES TO DATE	REMARKS
67528-1	Cross Campus Conn. Roads	99% complete	Nov. 1978	\$ 135,000	\$ 131,288	
67528-2	Improvements to Property	In Planning Stage		22,823 (Self-Liq)	-0-	
67528-5	Student Union Renovations	Construction Started	Nov. 1978	45,000 (Self-Liq)	3,105	
67528-6	Marine Bio-Medical Facility Additions	Bids advertised in November	August 1979	110,000 (Self-Liq)	-0-	Energy problems w/design problem now solved
67587-1	40,000 Sq. Ft. General Classroom Building	98% complete	October 1978	1,665,000	1,466,638	
67587-2	OSHA Deficiencies	Present contracts completed-Additional projects in design	Dec. 1978	19,500	15,394	
67628-1	Dorm Lot	Contracts awarded	Nov. 1978	46,299	-0-	
67628-2	Student Union Bldg.	Planning may occur in 1978		2,200,000 (Self-Liq)	-0-	
67628-3	200-Student Res. Hall	30% complete	June 1979	1,600,000 (Self-Liq)	336,903	
67637-1	Renovations to Adm. Bldg.	95% complete	Oct. 1978	106,000	45,189	
67787-301	Roof Repairs - Kenan Roof Repairs - Hanover	Contracts awarded Construction in progress	Nov. 1978 Oct. 1978	61,000	1,821	
67787-302	Street & Sidewalk Lighting	In planning		16,000	-0-	

HAYES - HOWELL AND ASSOCIATES, ARCHITECTS
PROFESSIONAL ASSOCIATION

September 21, 1978

Dr. William H. Wagoner
Chancellor
University of North Carolina - Wilmington
P. O. Box 3726
Wilmington, N.C. 28401

Dear Dr. Wagoner:

Thank you for the time you took from your schedule to meet with us last week. Your conversation was most stimulating, and one can understand how your leadership has been so effective.


Hayes-Howell and Associates is very interested in serving as your architect for the proposed classroom facility. Having designed the new classroom building for Pembroke State University, our firm has the experience and expertise you require.

As you prepare to select an architect for your proposed work, we would greatly appreciate it if you would give consideration to Hayes-Howell and Associates and include us on your list of qualified architects.

As you requested, I am enclosing our brochure and a list of representative projects we have designed.

We look forward to meeting with the Building and Grounds Committee and discussing how our firm's qualifications will meet your needs.

Cordially,



Alan Butler

AB:sw

Enclosures

cc: Mr. T. T. Hayes, Jr.



PARTNERS: THOMAS T. HAYES, JR., F A I A - W. CALVIN HOWELL, A I A - RICHARD T. MITCHELL, A I A - RICHARD B. SCHNEIDL, A I A
ASSOCIATES: DANIEL J. HAYES - ANDERSON C. HENSLEY - ALBERT J. JARRATT - JAMES F. MCGILLIN - THOMAS E. STANFORD
P. O. BOX 720 210 EAST NEW HAMPSHIRE AVENUE, SOUTHERN PINES, NORTH CAROLINA 28387 TELEPHONE 919-692-7316

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BOARD OF TRUSTEES MEETING
OF
THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

Edwin A. Alderman Building
Board Room

Wednesday, January 3, 1979
10:00 A.M.

A G E N D A

- (1) CALL TO ORDER
- (2) INVOCATION
- (3) ROLL CALL
- (4) APPROVAL OF MINUTES OF OCTOBER 11, 1978 (MAILED)
- (5) CHANCELLOR'S REPORT
- (6) REPORTS OF STANDING COMMITTEES

Academic Affairs	-	Mrs. Newbold, Chairman
Buildings & Grounds	-	Mrs. Davis, Chairman
Fiscal Affairs	-	Mr. Little, Chairman
Student Affairs	-	Dr. Eaton, Chairman
- (7) UNFINISHED BUSINESS
- (8) NEW BUSINESS
- (9) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF CONSIDERING PERSONNEL MATTERS

EXECUTIVE SESSION

- (10) CALL TO ORDER
 - (11) PERSONNEL - REPORT OF ACADEMIC AFFAIRS AND VICE CHANCELLOR CAHILL
 - (12) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION
 - (13) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
 - (14) ADJOURNMENT
-

BOARD OF TRUSTEES MEETING
THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

January 3, 1979

The Board of Trustees of the University of North Carolina at Wilmington met in regular session in the board room of the Edwin A. Alderman Building at 10:45 a.m., on January 3, 1979, with Chairman William L. Hill, II, presiding.

INVOCATION

Chancellor William H. Wagoner led in the invocation.

ROLL CALL

The roll was called by Mrs. Burruss, assistant secretary. The following members were present:

Mrs. Ann C. Davis	Addison Hewlett, Jr.
Wayne Dunlap	George R. Little, Jr.
Dr. Hubert A. Eaton, Sr.	Ashley M. Murphy
William L. Hill, II	Mrs. Ellen S. Newbold
Eugene B. Hardin, Jr.	E. S. Simpson
	Harold G. Troy, Sr.

Absent: Mrs. Roi M. Penton and E. Rhone Sasser

Representing the University were:

William H. Wagoner	-	Chancellor
Charles L. Cahill	-	Vice Chancellor for Academic Affairs
Jairy C. Hunter, Jr.	-	Vice Chancellor for Business Affairs
William M. Malloy	-	Vice Chancellor for Student Affairs

Other Guests:

Carl Dempsey	-	Assistant to Vice Chancellor for Business Affairs
Daniel B. Plyler	-	Academic Dean
Tyrone Rowell	-	Director of Development
Terry Judd	-	Press Representative

MINUTES

There being no additions or corrections to the minutes of the meeting held on October 11, 1978, and upon motion by Mrs. Newbold, seconded by Mr. Simpson, the minutes were approved as published.

CHANCELLOR'S REPORTEnrollment

Enrollment for the spring semester totals 3,000 students, with an anticipated headcount of 3,860 when enrollment is completed. The final equated FTE for the fall semester of 1979 totals 927 freshmen and 99 transfer students. We should surpass the fall 1978 enrollment figure in 1979. Chancellor Wagoner stated that enrollment continues to look good even though the pool of college age youngsters is declining.

Trustee's Conference

Chancellor Wagoner stated that the Trustee's Conference is scheduled to be held in Chapel Hill on January 11, 1979, starting at 2 p.m., and he plans on attending the conference. All trustees who are planning to attend are also invited to stay over for the meeting of the Board of Governors the following morning at 9:30.

Special Report on Activities and Agencies

Doctor Wagoner stated that the whole area of admissions and recruitment falls under the direct jurisdiction of Vice Chancellor Cahill, with Mrs. Dorothy Marshall serving as director of admissions and records. After reviewing the types of brochures, catalogs, etc., which are normally sent to prospective students, high school counselors, and community colleges, a visual message on the University was presented to the board by Mr. Rowell. This particular cassette is played in the schools and has been received with much enthusiasm by those viewing it.

Chancellor Wagoner stated that we will continue to update the presentation over the years. He further stated that the graduate programs in education had not been added at this time, since the graduate program will require another type of presentation as the applicants for this program are scattered. The University has found that this particular form of recruitment activity is most productive and appeals to the potential students who are interested in entering college.

REPORTS OF STANDING COMMITTEESACADEMIC AFFAIRS COMMITTEE

Mrs. Newbold, chairman of this committee, reported on the meeting held the night of January 2, 1979 at 7:30 p.m. Mrs. Newbold stated that the committee

had reviewed their areas of responsibility and had also reviewed the long-range plan of UNC-Wilmington for 1978-79 as it pertains to the graduate programs now offered and being planned. She further stated that we had been given permission to develop a new plan for academic structure to be developed in 1979, which will be submitted to President Friday for his review.

In reporting on the nursing feasibility study which had been submitted to Chapel Hill, Mrs. Newbold referred to the fact that Chancellor Wagoner had received a letter from Vice President Raymond Dawson confirming that the long-range plan recommendations are being reviewed and that a decision on this particular item will be made when the plan is revised in 1980. No action was taken by the committee on this report and Mrs. Newbold stated that it was being reported to the board as information. The personnel report of the Academic Affairs Committee was deferred to the Executive Session.

BUILDINGS AND GROUNDS COMMITTEE

Mrs. Davis, chairman of this committee, reported on the meeting held at 8:30 a.m., prior to the board meeting. She reviewed in detail the Capital Improvements Progress Report. She also stated that proposals for the naming of the Humanities Building had been received by the committee. A letter from Thomas C. McCall and a petition from members of the faculty recommending the naming of the building for Mary Shannon Morton had been received, and a resolution had also been received from the Student Government Association recommending that the building be named for David Brinkley, who was the recipient of an honorary doctorate from the University in the early 1970's. A recommendation has also been received for naming the Marine Science Building for Doctor J. Paul Reynolds. Mrs. Davis asked the members of the board to consider these names which had been submitted, so that some action might be taken at the next board meeting.

In connection with the committee's report on cross-campus roads, Mrs. Davis called on Chancellor Wagoner to explain to the board members the necessity for a resolution on the naming of streets to comply with the General Statutes of North Carolina.

Following a detailed explanation by Chancellor Wagoner, the following resolution was presented:

RESOLUTION

"BE IT RESOLVED, that the resolutions on Traffic and Parking for the University of North Carolina at Wilmington be amended as follows:

- 1) The street leading from N. C. 132, College Road in an easterly direction along the southern periphery of the campus be named 'Riegel Road.'
- 2) The street leading from the above mentioned street south to MacMillan Street be named 'H' Street."

Motion was made by Mrs. Davis to adopt the above resolution. Seconded by Mr. Little, the motion carried.

Motion was made by Mrs. Newbold, seconded by Mr. Simpson, that the report of the Buildings and Grounds Committee be accepted. (APPENDIX NO. 1)

JOINT MEETING OF BUILDINGS AND GROUNDS AND STUDENT AFFAIRS COMMITTEES

With reference to the new student union building, Mrs. Davis presented on behalf of the joint meeting of the Buildings and Grounds Committee and the Student Affairs Committee, the following resolution:

RESOLUTION

"WHEREAS, the committee studying the feasibility of constructing a new student union has determined that the present student union is inadequate, and

WHEREAS, the committee recommends that the University proceed with the development of a new student union facility not to exceed 54,000 square feet and estimated to cost \$3.5 million, and

WHEREAS, the committee further recommended that the services of an architectural firm be retained, and

WHEREAS, the construction of a new student union will require an increase in the student union fee to pay for the bonds required for construction;

NOW, THEREFORE BE IT RESOLVED, that the Chancellor be authorized to proceed with the above recommendations adhering to the prescribed procedures and obtaining necessary approval from officials and state agencies, and

FURTHER BE IT RESOLVED, that the Chancellor be authorized to obtain approvals as necessary from state officials and/or state agencies, to increase the authorization to borrow funds for the above stated purpose, not to exceed \$3.5 million."

Upon Motion of Mrs. Newbold, seconded by Mr. Simpson, and unanimously voted upon in the affirmative, the foregoing resolution was passed. (APPENDIX NO. 2)

FISCAL AFFAIRS COMMITTEE - No report.

STUDENT AFFAIRS COMMITTEE

Doctor Eaton, chairman of this committee, stated that there was no separate meeting of the Student Affairs Committee, however, he did distribute to the members a copy of a letter from Vice Chancellor Malloy concerning a cutback in the hours of the Goodwood Tavern to compensate for the lack of support by students. A discussion followed concerning the loss of revenue encountered in the operation of the Goodwood Tavern by the campus food service, which had resulted in this cutback on the hours they had been operating. Doctor Malloy stated that he would check into this matter further at the end of the semester to see if longer hours were warranted. (APPENDIX NO. 3)

Mr. Dunlap brought before the members of the board the request that clocks be re-installed in the cafeteria area. He stated that they had been removed and had not been replaced. The necessity for clocks in this general area is imperative for those students who use the cafeteria on a regular basis, and he stated that he felt they should be re-installed. Vice Chancellor Hunter stated that he would check into this matter.

ADDITIONAL REPORT OF CHANCELLOR

Chancellor Wagoner reported that Mr. Willie Rogers, housekeeper supervisor, had died of a heart attack on January 2, 1979. Doctor Wagoner stated that the death of this loyal employee was a great loss to the University. By consensus, the board asked the Chancellor to express to his widow the sympathy of the Board of Trustees and the University.

The Chancellor also reported that the members of the Fiscal Affairs Committee had been mailed a detailed report of the last fiscal year. Copies of this report were distributed to the members of the board who were present. This is the same report which will be submitted to Vice President Joyner of General Administration. *

REPORT OF UNC-W STUDENT GOVERNMENT ASSOCIATION

Wayne Dunlap, President of the Student Government Association, presented to the board the semi-annual report of the Student Government Association, which

*-Report on File in the office of Vice Chancellor for Business Affairs

included a list of SGA activities for the academic year, as well as a list of needs that may benefit the SGA in carrying out its programs in the future. He further recommended to the board that an evaluation system be implemented for the Student Government Association. At the conclusion of his report, Mr. Dunlap stated that he felt the Student Government Association and the Administration were getting along much better than in the past and expressed his thanks and the thanks of the students for all that the board is doing for the students, stating that he hoped this open line of communication with the board and the Student Government Association will continue in the future.

(APPENDIX NO. 4)

Chancellor Wagoner thanked Mr. Dunlap for this report, the first of its kind to be submitted by the Student Government Association to the Board of Trustees, stating that in his opinion, Mr. Dunlap had done a fine job during his tenure as President, and was one of the best Student Government Association Presidents we have had.

UNFINISHED BUSINESS

Mr. Dunlap requested that the board reconsider a feasibility study on Division III football at UNC-W. He also announced that the Alumni Association supported the concept of completing the study. Vice Chancellor Malloy stated that the Student Affairs Division would be willing to organize a study for this purpose. Motion was made by Mrs. Newbold that a feasibility study be completed by the Student Affairs Committee on Division III football for the University of North Carolina at Wilmington. Seconded by Mrs. Davis, the motion carried.

MEETING OF BUILDINGS AND GROUNDS COMMITTEE

Mrs. Davis, chairman of the Buildings and Grounds Committee, requested that the members of this committee meet in Vice Chancellor Hunter's office immediately following the meeting of the board, for the purpose of selecting an architect for the new student union building.

Motion was made by Mr. Murphy, seconded by Mr. Dunlap to adjourn to Executive Session.

EXECUTIVE SESSION

The Executive Session was called to order by Chairman Hill.

ACADEMIC AFFAIRS COMMITTEE

Mrs. Newbold continued with the personnel portion of the Academic Affairs Committee stating that the committee had conferred with the Chancellor on personnel changes to be approved by the Board of Governors, which changes had been approved by the Chancellor. These included reappointments with permanent tenure and promotions to associate professor with permanent tenure.

The second group included twelve reappointments effective August 1, 1980, for non-tenured faculty in the second year of their three-year contract, to be reappointed to a three-year contract; all of which had been approved by the Academic Affairs Committee.

The promotion of four tenured faculty members from assistant professor to associate professor, and the promotion of eight tenured faculty members from associate professor to full professor; and the appointment of five adjunct professors. This concluded the report of the Academic Affairs Committee.

(APPENDIX NO. 5)

CHANGE IN RETIREMENT AGE

Chancellor Wagoner reported on the change in mandatory retirement from 65 to 70 years of age, stating that this change would require an amendment by the Board of Governors to The Code, and that subsequent legislation in connection with this would inevitably change some portion of our tenure document. He requested that the board authorize such technical changes by the Academic Affairs Committee should this be necessary prior to the next meeting of the Board of Trustees on April 11, 1979.

Motion was made and seconded to adjourn the Executive Session and reconvene in open session.

Mrs. Newbold moved that the Board of Trustees accept the report of the Academic Affairs Committee as submitted. Seconded by Mr. Hardin, the motion carried.

Motion was made by Mr. Little that the Academic Affairs Committee be granted authority to make such changes as required by General Administration and the Legislature in the tenure document of the University of North Carolina at Wilmington, pertaining to the mandatory retirement age being changed from 65 to 70 years of age. Seconded by Doctor Eaton, the motion carried.

HEWLETT THANKS BOARD

Mr. Addison Hewlett, Jr., expressed his sincere thanks to the board for the honor accorded him at the October meeting in the naming of the new dormitory "Hewlett Hall."

ANNOUNCEMENT BY CHANCELLOR

Chancellor Wagoner announced that the next meeting of the Board of Trustees will be on Wednesday, April 11, 1979. He stated that he and Mrs. Wagoner wished to extend an invitation to the board members and their spouses for dinner to be held at Kenan House the evening of April 10, 1979, and hoped that all board members would be able to attend. More information will be forwarded at a later date.

PENDING LEGISLATION-PRIVATE COLLEGES AND UNIVERSITIES

Mr. Dunlap called to the attention of the board pending legislation to give more money to private colleges and universities, stating that this could mean a rise in tuition costs at state-supported colleges and universities. He asked that the members try to do everything possible to prevent this yearly increase which is being requested at this time.

There being no further business, motion was made by Mr. Murphy to adjourn. Seconded by Mr. Simpson, the meeting adjourned at 12:30 p.m.

Ellen S. Newball
Vice Chairman

Harold H. Troy, Sr.
Secretary

University of North Carolina

at Wilmington

28401

January 3, 1979

BUILDING & GROUNDS COMMITTEE

A meeting of the Building & Grounds Committee was held on Wednesday, January 3, 1979 in the office of the Vice Chancellor for Business Affairs in the Alderman Administration Building. The following individuals were in attendance:

Building & Grounds Committee Members:

Mrs. Ann Davis, Chairman
Mr. Addison Hewlett Jr.
Mr. Ashley Murphy

Board of Trustees Members:

Mr. George Little
Mr. Harold Troy Sr.

For the University:

Vice Chancellor Jairy C. Hunter Jr.
Assistant to the Vice Chancellor, J. Carl Dempsey

The committee met at 8:30a.m. in order to consider routine Buildings and Grounds matters prior to a joint meeting with the Student Affairs Committee.

Mrs. Davis asked Dr. Hunter to report on the items on the agenda (see attached). Dr. Hunter presented the Capital Improvements Progress Report. During the report several comments were made concerning the high failure rate of flat roofs on the various buildings. All members of the committee concurred in urging that flat roofs not be used on future buildings.

Mr. Dempsey reported on a campus traffic study by Mr. Roger Hawkins of the Department of Transportation. Mr. Hawkins agrees with present arrangements on campus except for the intersection of Randall Drive and "G" street. He seems to favor a four-way stop at this intersection.

The committee did not choose to change any traffic regulations at this time.

Materials for repairing the cafeteria stairs have been ordered. The aluminum stair treads will be installed upon arrival.

The minutes from the October 11, meeting were accepted at this time.

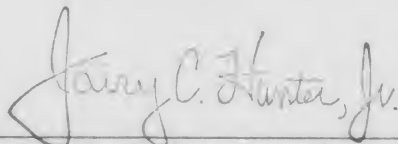
Two resolutions on the naming of the Humanities Building were presented. One resolution came from the Student Government Association to name the building for David Brinkley. The other was from the English Department to name the building for Shannon Morton. The Biology Department relayed a recommendation through Dr. Wagoner that the Marine Science Building be named for Dr. J. Paul Reynolds. Action on the naming of buildings was deferred until the next meeting. (See exhibit 2)

Dr. Hunter explained the need to name two streets on the southern periphery of the campus. (See exhibit 3) The road running in an East-West direction from N.C. 132, College Road, is to be named Riegel Road and the one running south to MacMillan Street is to be named "H" Street. It was moved, seconded and passed that a resolution to this effect be presented to the full board by Mrs. Davis.

The situation of the project at the Institute for Marine Bio-Medical Research being overbid was referred to by Dr. Hunter. All members had been previously apprised of the situation by telephone. The fact that a request for increase in authorization has been sent to Chapel Hill for the necessary approval was explained. (See exhibit 4)

Since there was no new business the meeting adjourned to a joint meeting with the Student Affairs Committee at 9:10a.m.

The committee reconvened after the full Board meeting at approximately 12:30p.m. in order to choose an architect for the Student Union Building. The firm of Ballard, McKim and Sawyer was unanimously selected. Since there was no further business, the meeting adjourned at 12:45p.m.



Jairy C. Hunter Jr., Secretary (JCD)

BUILDINGS & GROUNDS COMMITTEE
The Board of Trustees
The University of North Carolina at Wilmington
Wednesday, January 3, 1979

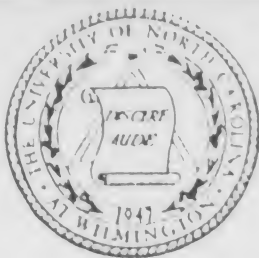
AGENDA

1. Approval of Minutes of October 11, 1978 Meeting
2. Capital Progress Improvements Report (Exhibit 1)
3. Report on Traffic Study
4. Cafeteria Maintenance & Improvements
5. Resolutions on Naming of Humanities Building (Exhibit 2)
6. Naming of two Roads on campus (Exhibit 3)
7. Marine Bio-Medical Building Project (Exhibit 4)
8. New Business
9. Adjourn to Meeting with Student Affairs Committee

CAPITAL IMPROVEMENT PROGRESS REPORT
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
December 30, 1978

Page 1 of 1

APPROPRIATION CODE & ITEM	PROJECT TITLE	STATUS	PROBABLE COMPLETION DATE	TOTAL APPROPRIATION	EXPENDITURES TO DATE	REMARKS
67528-1	Cross Campus Conn. Roads	99% complete	(project being held open)	\$ 135,000	\$ 131,288	
67528-2	Improvements to Property	In planning stage		22,823 (Self-Liq)	-0-	
67528-5	Student Union Renovations	Construction started	Feb. 1979	45,000 (Self-Liq)	15,714	completion date changed because of material delivery problem
67528-6	Marine Bio-Medical Facility Additions	Bids opened 12/14/78	August 1979	110,000 (Self-Liq)	-0-	Reviewing Bids
67587-2	OSHA Deficiencies	Projects underway	Feb. 1979	19,500	15,394	
67628-2	Student Union Bldg.	Planning in progress		2,200,000 (Self-Liq)	-0-	
67628-3	200-Student Res. Hall	40% complete	June 1979	1,600,000 (Self-Liq)	604,253	
67787-301	Roof Repairs - Kenan Roof Repairs - Hanover	in work completed	Jan. 1979 Oct. 1978	71,000	44,442	
67787-302	Street & Sidewalk Lighting	in planning		16,000	-0-	



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
WILMINGTON, NORTH CAROLINA 28401

RESOLUTION OF THE STUDENT LEGISLATURE

OCTOBER 26, 1978

RESOLVED:

We, the Student Legislators of the University of North Carolina at Wilmington, do hereby submit to the University Board of Trustees the name of Mr. David Brinkley for consideration in the forthcoming process of naming the new classroom building, in honor of his excellence in the field of broadcast journalism, as well as his inspirational leadership which has brought great pride to the members of the university community specifically, and the citizens of the greater Wilmington area generally.

Respectfully submitted,

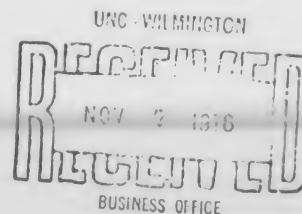
Francis DeLuca

Francis DeLuca
SGA Vice President and
Speaker of the Legislature

Resolution composed by Glen Downs, Attorney General, UNCW
Resolution introduced by Ray Blackburn

Copies:

UNCW Board of Trustees
Mr. David Brinkely
Chancellor William Wagoner
✓ Vice Chancellor Jairy C. Hunter
Vice Chancellor William Malloy



University of North Carolina

EXHIBIT 2

at Wilmington

28401

September 28, 1978

TO THE CHANCELLOR:

In the firm belief that the quality of a school is determined in large part by the character and industry of its faculty and inasmuch as it is appropriate to honor such benefactors and to commemorate their achievements in the naming of buildings devoted to the exercise of their particular disciplines, we the undersigned request that the new classroom building, which is dedicated as we understand to the pursuit of humane studies, be named for MARGARET SHANNON MORTON, professor emeritus of the University and first chairman of its Department of English.

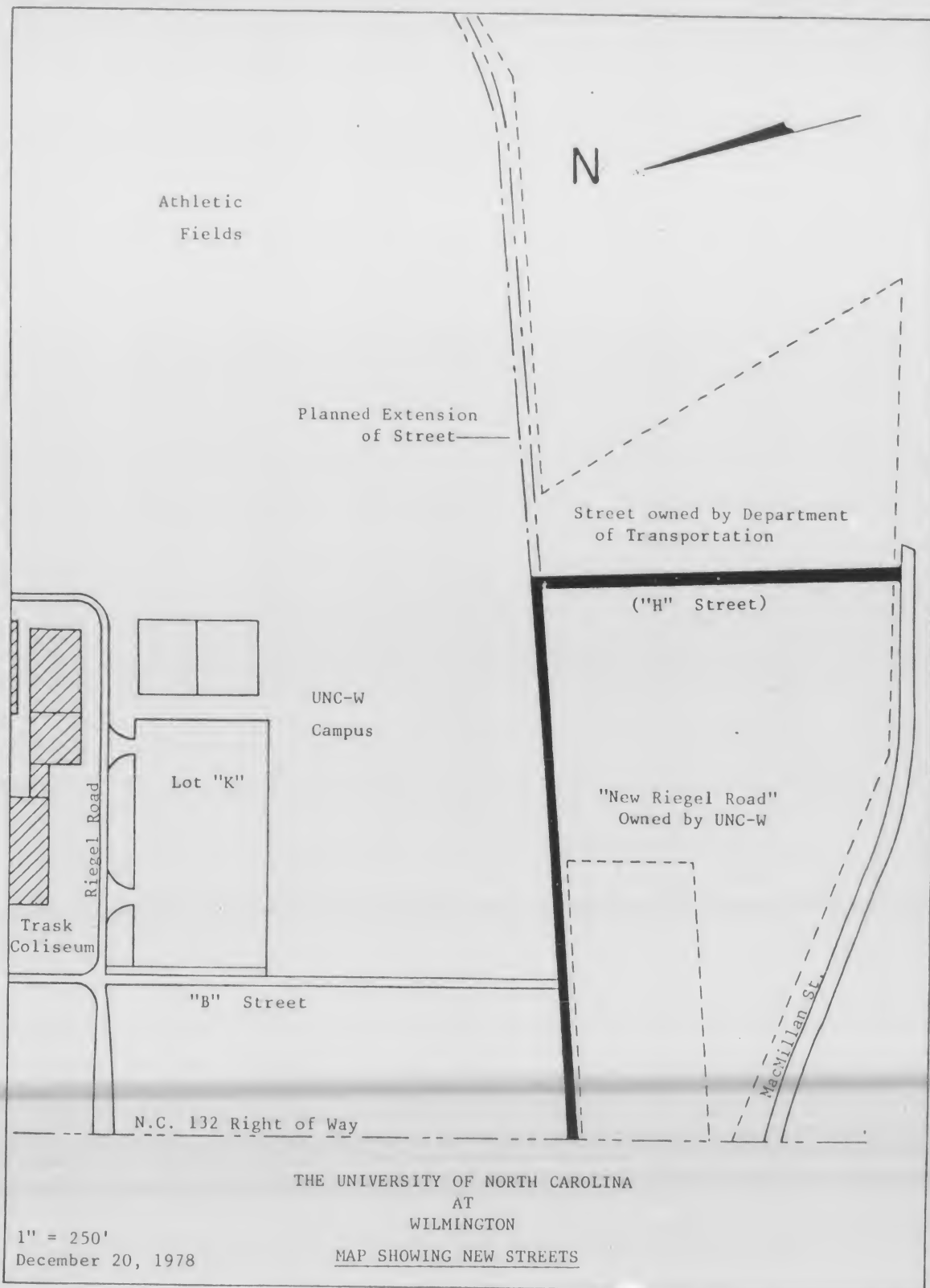
James R. Beeler
Kenneth D. Stites
William W. Woodhouse &
Mrs. Mary D. Bellamy
William S. Lowe Jr.
R. Jerry Mount
Thomas C. McCall (Sept. 28)

Richard B. Sparks
Margaret Tausch
Isabel L. Busby
Irene A. Givies
Carol Ellis

Jacqueline Thomas Boyle
Susan Brannon

David S. Rouslet
Steven R. Carter
John Clifford
James K. Corbett
James Collier
Richard Vest
Elizabeth H. Powell
Suzanne Plover
Charles H. Bledsoe
Laurie R. Lucht
Clare Howell
Tony W. Swine

Anne M. Fitzgibbon
Helena R. Check
Thos. D. Danko, Jr.



BUILDINGS AND GROUNDS COMMITTEE
OF THE BOARD OF TRUSTEES

RESOLUTION ON NAMING OF STREETS

BE IT RESOLVED, that the resolutions on Traffic and Parking, for the University of North Carolina at Wilmington be amended as follows: (See map, exhibit 3)

1. The street leading from N.C. 132, College Road in an easterly direction along the southern periphery of the campus be named "Riegel Road."
2. The street leading from the above mentioned street south to MacMillian Street be named "H" Street.

MARINE BIO-MEDICAL BUILDING
FINANCIAL ANALYSIS SUMMARY

<u>Item</u>	<u>Original Scope of Project</u>	<u>Bid Package Results</u>	<u>Scope of Project Proposed</u>	<u>Cost Increase Between Original and Proposed Scope of Project</u>
Construction Budget	\$ 97,000	\$113,396	\$116,797*	\$ 19,797
Contingency	4,000	4,000	4,212**	212
Architectural Fee	<u>9,000</u>	<u>9,000</u>	<u>10,991***</u>	<u>1,991</u>
Project Author- ization	\$110,000	\$126,396	\$132,000	\$ 22,000

*Includes \$3401 additional cost to include second lowest Electrical contract bid.

**Includes \$212 addition to the contingency amount

***Includes \$1991 additional cost for architectural fee because of increase in scope of project

Prepared by
Office of the Vice Chancellor for Business Affairs
December 18, 1978

BUILDINGS AND GROUNDS COMMITTEE
OF THE BOARD OF TRUSTEES

RESOLUTION ON PROPOSED STUDENT UNION

WHEREAS the Committee studying the feasibility of constructing a new student union has recommended:

1. To proceed with the development of a student union facility of approximately 46,000 square feet, estimated to cost \$3 million, and to obtain the proper level of authorization.
2. To proceed with the employment of an architectural firm.
3. To permit UNC-W administration to increase the student union fee as necessary to support the cost of the new facility.

THEREFORE be it resolved, that the Chancellor is authorized to proceed with the above mentioned recommendations adhering to the prescribed procedures and obtaining the necessary approvals from State officials and agencies.

JOINT MEETING
BUILDINGS AND GROUNDS & STUDENT AFFAIRS COMMITTEES
January 3, 1979

A joint meeting of the Building and Grounds Committee and the Student Affairs Committee of the Board of Trustees of the University of North Carolina at Wilmington was held at 9:15 am on January 3, 1979 in the Alderman Building Board room. The purpose of the meeting was to consider a Student Union Proposal. The following individuals were in attendance:

Buildings and Grounds Committee Members:

Mrs. Ann Davis, Chairman
Mr. Addison Hewlett, Jr.
Mr. E. S. Simpson
Dr. Hubert A. Eaton
Mr. Ashley Murphy

Student Affairs Committee Members:

Dr. Hubert A. Eaton, Chairman
Mr. William L. Hill II
Mr. Wayne Dunlap
Mr. Eugene B. Hardin, Jr.
Mrs. Ann Davis

Other Board Members:

Mr. George R. Little
Mr. Harold G. Troy, Sr.

For the University:

Chancellor William H. Wagoner
Vice Chancellor Jairy C. Hunter, Jr.
Vice Chancellor William M. Malloy
Comptroller, Robert O. Walton, Jr.
Assistant To The Vice Chancellor, J. Carl Dempsey

Mrs. Davis and Dr. Eaton asked Dr. Hunter to present the proposal to the group. Dr. Hunter proceeded to explain that the ideas contained in the proposal came from a committee appointed to study the feasibility of constructing a Student Union facility. The committee was composed of students, faculty, alumni and members of the administration. The committee had several meetings and assembled program ideas and concepts contained in the proposal. The proposal is attached as a part of the minutes.

Prior to explaining the proposal Dr. Hunter stated that he had talked to Mr. Joyner in Chapel Hill on January 2. Mr. Joyner advised that upon receipt of a request for an increase in the level of authorization, the present 2.2 million dollar authorization can be raised by action of the Board of Governors and the Advisory Budget Commission.

Since the proposal had been mailed to each of the Board members, Dr. Hunter concentrated on the major sections of the report. Dr. Malloy was asked to expand upon some of the features listed on page three.

The proposed site was illustrated to the group both by a map on page 12 of the proposal and on the photographic mosaic in the Board Room.

Cost estimates as shown on page four, table one, were explained along with the financial plan on page five. Table one on page four and chart one on page seven both show how the cost per student varies with enrollment and the cost of the proposed facility.

Chart two on page nine shows that UNC-Wilmington student fees are presently about at mid-point among fifteen of the public universities in North Carolina.

Page ten of the proposal shows a possible schedule for the planning and construction of the facility.

Dr. Hunter then passed the proceedings of the meeting back to Mrs. Davis and Dr. Eaton for questions and discussion.

- Mrs. Davis commented upon the fact that the proposed fee increase would place UNC-W among the highest in fees of the public universities.
- Mrs. Davis asked how UNC-W tuition compared with the other institutions. Dr. Wagoner explained that there are three levels in North Carolina public institutions. The lowest tuition applies to institutions not classified as graduate, the mid-range tuition to the five year universities and the highest to institutions granting terminal degrees. UNC-W's tuition is presently in the least expensive category.
- Dr. Eaton asked about possible inclusion of an infirmary in the Union Building. Dr. Malloy explained that our present health care facility is located in the Dormitory area.
Dr. Wagoner explained the contractual arrangements that UNC-W has with a local health association and New Hanover County Memorial Hospital. Due to these arrangements students at UNC-W pay less than one-half the fee for health services assessed students of most other institutions.
Dr. Eaton asked if locating an infirmary or clinic in the Union would help defray some of the fees.
Dr. Wagoner answered that he did not believe so, but that the possibility would be examined.
- Dr. Hunter at this point asked the group to consider the recommendations on page eleven of the proposal and take whatever action they deemed appropriate.
- Mr. Troy asked if the students know what sort of debt liquidation fee will be required to support the new facility.

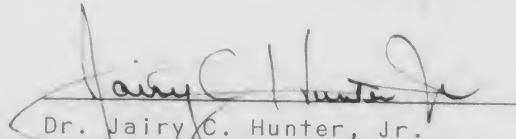
Mr. Dunlap answered for the students -- that the students were aware that fees would be increased to support the proposal. In fact, he stated that students expected a greater increase in fees than the amounts listed in the proposal.

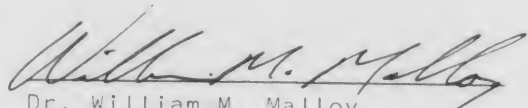
- Mr. Hill suggested that the first two features on page three should possibly be combined. Also, he commented that the art gallery be housed in the multi purpose room with proper security. Further, he stipulated that the nap room should be eliminated. Finally, Mr. Hill suggested that the patio area should be large enough to accommodate a dance, or concert, or other similar functions.
- Dr. Eaton suggested that the scope of the project should be greater than 46,000 square feet. In fact, he quoted the following from page four of the proposal: "In order to accommodate most of the twenty features listed previously a minimum of 46,000 square feet is required." A discussion followed with respect to increasing the scope of the project so that adequate space would be available to provide for most of the features listed and other features not identified at this time.
- Mrs. Davis spoke to some of the advantages of commercial space in the building.
- Mr. Murphy and Dr. Wagoner discussed some of the advantages of having the capability of offering food service and meeting space to university and non-university connected organizations.
- Mr. Hewlett made the motion to:
 1. Proceed with the development of a student union facility not to exceed 46,000 square feet, estimated to cost \$3 million, and obtain the proper level of authorization.

2. Proceed with the employment of an architectural firm.
 3. Permit UNC-W administration to increase the Student Union fees as necessary to support the cost of the new facility.
- Dr. Eaton ammended part I of the motion to read:
1. Proceed with the development of a student union facility not to exceed 54,000 square feet, estimated to cost \$3.5 million, and obtain the proper level of authorization.

Mr. Murphy seconded the amended motion which passed unanimously.

The joint meeting was adjourned at 10:10.


Dr. Jairy C. Hunter, Jr.
Secretary Buildings and Grounds Committee (jcd)


Dr. William M. Malloy
Secretary, Student Affairs Committee

MINUTES
STUDENT AFFAIRS COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF NORTH CAROLINA AT WILMINGTON
JANUARY 3, 1979

The Student Affairs Committee of the Board of Trustees met in joint session with the Buildings and Grounds Committee at 9:00 a.m., January 3, 1979. The purpose of the joint meeting was to review and discuss the Student Union Proposal as prepared by a joint university committee of students, faculty, and staff. The detailed minutes of this meeting have been prepared for inclusion in the full Board minutes.

While not dealt with exclusively by the Student Affairs Committee, a brief summary of current operating problems with the Goodwood Tavern facility was presented to the full Board as information by Dr. Eaton. A copy of the summary is attached for further information and clarity.

University of North Carolina

at Wilmington

28406

WILLIAM M. MALLOY
Vice Chancellor for Student Affairs

919-791-4330

January 3, 1979

MEMORANDUM

TO: Student Affairs Committee of the Board of Trustees
FROM: William M. Malloy *WMM*
RE: Operating Hours for Goodwood Tavern

Due to poor student participation and sales during certain operating periods, it has become necessary to revise or cut back on certain hours of operation. This decision was made in conference with Mr. James K. Clark, Business Manager, and Mr. Chase, PFM Regional Manager, on December 7, 1978. Mr. Chase explained that sales and labor expenses at the Goodwood Tavern for the operating period mid-October through November 30, 1978, were as follows:

Average Daily Sales	\$ 82.67
Average Hourly Sales	7.58
Average Daily Labor Expenses	103.70
Average Daily Sales during hours 10:00 a.m. - 2:30 p.m.	57.85
Average Daily Sales during hours 2:30 p.m. - Closing	24.82

The Tavern now operates on the following schedule:

Monday-Friday	10:30 a.m. - 9:30 p.m.
Saturdays	Closed
Sundays	4:30 p.m. - 7:00 p.m.

When food costs and other expenses are taken into consideration, along with the foregoing figures, the weekly loss on the Goodwood operation is approximately \$400.00. Most of this loss can be attributed to poor utilization of this facility after 2:30 p.m. daily and on Sundays.

In keeping with the meeting discussions and in response to Mr. Chases's request, the operating schedule at the Tavern beginning with the Spring Semester will be as follows:

Monday-Friday	10:30 a.m. - 2:30 p.m.
Saturdays & Sundays	Closed

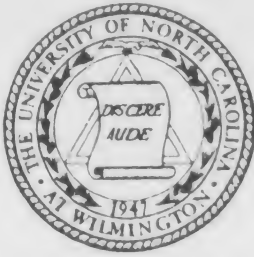
The University of North Carolina at Wilmington is a constituent institution
of THE UNIVERSITY OF NORTH CAROLINA - William C. Friday, President

Student Affairs Committee
January 3, 1979
Page 2

The Contractor will continue to provide food service support for special events in the Tavern on an "as requested" basis.

This information has been communicated to the Director of Student Activities, SGA officials, and to the editor of the Seahawk.

WMM:sfk



Student Government Association

THE UNIVERSITY OF NORTH CAROLINA AT WILMINGTON

WILMINGTON, NORTH CAROLINA 28401

Memorandum

To: Members of the Board of Trustees
University of North Carolina at Wilmington

From: Wayne Dunlap
President, Student Government Association

Subject: Semi-annual Report of the UNCW Student Government
Association

Date: January 3, 1979

Enclosed is a list of SGA activities for the academic year, as well as a list of needs that may benefit the SGA in carrying out its programs in the future. Any comments, suggestions, or thoughts in general that you might have concerning the SGA would be greatly appreciated.

Encl
Copies: Chancellor William H. Wagoner
Dr. William Malloy

UNCW STUDENT GOVERNMENT ASSOCIATION BUDGET
1978 - 1979

INCOME FROM STUDENT FEES:

Summer School, Session 1:	\$ 1,841.25
Summer School, Session 2:	1,587.50
Fall fees:	48,590.00
Spring fees (estimated conservatively)	45,000.00

TOTAL FEES INCOME	\$ 98,018.75
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CASH ON HAND, July 1, 1978 (est.):	10,000.00
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TOTAL OPERATING BUDGET	\$108,018.75
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REVENUE (as of December 31, 1978):	\$ 6,227.19
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ALLOCATIONS TO DEC. 31, 1978:	\$ 100,204.97
EMERGENCY FUND:	5,000.00

TOTAL ENCUMBERED FUNDS:	\$ 105,204.97
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TOTAL UNENCUMBERED FUNDS:	2,893.78
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ACTIVITIES FUNDED BY THE UNCW STUDENT GOVERNMENT ASSOCIATION

Campus Media:

Seahawk (newspaper)
Fledgling (yearbook)
Atlantis (literary magazine); Dr. James Collier, Advisor
Channel Marker (student handbook, funded jointly with Student Affairs)
Foram (marine science student journal); Dr. G. W. Bane, Advisor
WLOZ (campus radio station); Dr. Irvin Clator, Advisor

Standing Committees:

Concert
Homecoming
Dance
Lecture
Coffeehouse
Publicity
Fine Arts; Mr. Doug Swink, Advisor

Athletic clubs:

Football Club; Dr. Gilbert Bane, Advisor
Rowing Club; Mr. John Anderson, Advisor
Sailing Club; Mr. Frank Chapman, Advisor
Pom Pom Squad; Ms. Jane Batson, Advisor
Fishing Team; Dr. John Scalf, Advisor

Creative Arts activities:

Forensics Union (Debate); Dr. Robert Rosenthal, Advisor
University Theatre; Dr. Terry Rogers, Advisor
Concert Choir; Dr. Richard Steen, Advisor

Other organizations:

Biology Club
North Carolina Student Legislature
Black Student Union
Circle K
National Entertainment Conference
B. Frank Hall Philosophy and Religion Society
A People To People Learning Experience About Sex (APPLES)
Surfing Club

PERCEIVED NEEDS OF THE STUDENT GOVERNMENT ASSOCIATION

Upon review of the activities of the Student Government Association this academic year, there are several areas which present substantial needs to be addressed. These include:

1. Foremost among needs is the design of an evaluation system that will make it possible to isolate both the strong and weak points of the SGA, in order to determine plan for a more effective student government. The SGA will request assistance in the design of an evaluation instrument from faculty and administration at UNCW with expertise in evaluation systems.
2. There exists a need to establish closer communication among the SGA Standing Committees. This could possibly be achieved by holding formal meetings of these committees' appointed chairpersons on a regularly established basis.
3. There exists a need to have SGA procedures and policies available in printed form for students and groups that must utilize this system. Such statements would eliminate much superfluous paperwork in accounting, purchasing, and other routine business procedures of the SGA, and would enhance students' understanding of the role of the university and state in SGA transactions.
4. The SGA, because of its large amount of programming, is in need of a better system of publicity. In getting this information to the students and the community in a clear, professional manner, the SGA needs:
 - a. Access to a print/typeset system for laying out flyers, posters, announcements, etc.
 - b. Better advance planning and scheduling
 - c. Use of large banners throughout the campus to publicize most events.
5. There exists a need for the Athletic Department to recognize and offer financial support for some athletic programs currently funded solely through the SGA:
 - a. The Football Club, which played a full season this year, including ten conference games; they also hosted the state championship game, in Wilmington, which drew a crowd estimated at between 1,500 and 2,000 spectators.
 - b. The Rowing Club, which participates in eight to ten collegiate meets each year.
 - c. The Pom Pom Squad, which performs at all basketball games and other athletic events.
 - d. The Sailing Club, which will participate in at least four meets in a collegiate conference.

Other sports activities currently funded by the SGA, such as the Fishing Club and the Surfing Club, are more on the order of club activities, and probably do not warrant, at this time, inclusion in official activities of the Athletic Department.

MAJOR ACCOMPLISHMENTS FOR 1978

Several accomplishments have been achieved during the first six months of the fiscal/academic year that portend greater effectiveness of the UNCW Student Government Association at both the local and state levels. Among these are:

1. Establishment of an SGA Program Board, to coordinate entertainment of the various SGA Standing Committees
2. Establishment of enhanced communications efforts between the UNCW Administration and the SGA
3. Establishment of greater participation efforts in state level student government activities, through active involvement in the University of North Carolina Association of Student Governments
4. Establishment of direct contact with the UNC General Administration for purposes of reviewing student goals, needs, and objectives
5. Establishment of a SGA-community goal to enhance communications between these entities for the enhancement of the university and the citizens of Southeastern North Carolina; the SGA will be taking an active role in the 1979 Azalea Festival with the entry of a UNCW parade float.

University of North Carolina

at ~~Wilmington~~

28401

January 2, 1979

Summary Personnel Report of the Academic Affairs Committee

The Academic Affairs Committee has approved the following requests for appointment, reappointment, and promotion as recommended by the Chancellor and requests adoption of the report.

APPOINTMENT

John Robert Huntsman, as Assistant Professor, Department of Earth Sciences
(10 months, August 1, 1979, State Funds)

REAPPOINTMENTS

James M. Applefield, as Assistant Professor, Department of Education
Grace Burton, as Assistant Professor, Department of Education
Marcee J. Meyers, as Assistant Professor, Department of Education
Steven Ray Carter, as Assistant Professor, Department of English
Margaret Parish, as Assistant Professor, Department of English
Richard C. Veit, as Assistant Professor, Department of English
Dargan Frierson, Jr., as Assistant Professor, Department of
Mathematical Sciences
Wilbur Lee Johnston, Jr., as Assistant Professor, Department of
Political Science
Walter A. Shelburne, as Assistant Professor, Department of
Philosophy and Religion
Frank E. Wiley, Jr., as Assistant Professor, Department of
Creative Arts
Joan D. Willey, as Assistant Professor, Department of Chemistry
Cecil Lee Willis, as Assistant Professor, Department of Sociology
and Anthropology

PROMOTIONS EFFECTIVE 1979-80

From Assistant Professor to Associate Professor

Haskell V. Hart, Ph.D., Department of Chemistry, Tenured 1976
James F. Merritt, Ph.D., Department of Biology, Tenured 1978
David B. Roye, Ph.D., Department of Biology, Tenured 1977
Lee Anderson Jackson, Jr., Ph.D., Department of Psychology,
Tenured 1978

Summary Personnel Report
 Academic Affairs Committee
 Page 2
 January 2, 1979

From Associate Professor to Full Professor

Saul Bachner, Ph.D., Department of Education, Tenured 1976
Paz I. Bartolome, Ph.D., Department of Education, Tenured 1974
Robert T. Brown, Ph.D., Department of Psychology, Tenured 1978
Gerald H. Shinn, Ph.D., Department of Philosophy and Religion,
 Tenured 1969
Paul A. Thayer, Ph.D., Department of Earth Sciences,
 Tenured 1973
Alan D. Watson, Ph.D., Department of History, Tenured 1974
T. Earl Allen, Ph.D., Department of Health, Physical Education, and
 Recreation, Tenured 1972
John L. Stokes, III, Ph.D., Department of English,
 Tenured 1977

ADJUNCT APPOINTMENTS

Jean G. Basch, Educational Coordinator for the School of Medical Technology at Forsyth Memorial Hospital, as Adjunct Lecturer in Medical Technology without salary.

Howard T. DeHaven, Director of the School of Medical Technology at Mercy Hospital, as Adjunct Professor of Medical Technology without salary.

Joseph B. Dudley, Director of the School of Medical Technology at Forsyth Memorial Hospital, as Adjunct Professor of Medical Technology without salary.

Mary Matthew Snow, Educational Coordinator of the School of Medical Technology at Mercy Hospital, as Adjunct Lecturer in Medical Technology without salary.

Charles G. Yarbrough, Associate Professor of Biology and Acting Chairman of the Department of Biology at Campbell College, as Adjunct Associate Professor of Biology without salary.

The Committee supports the following recommendations for reappointment and promotion with permanent tenure and recommends submitting these to the President and The Board of Governors.

REAPPOINTMENTS WITH PERMANENT TENURE

William Frank Ainsley, Jr., as Assistant Professor with permanent tenure, Department of Earth Sciences, beginning August 1, 1980, State Funds, ten-month basis.

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Derick G.S. Davis, as Assistant Professor with permanent tenure, Department of Health, Physical Education, and Recreation, beginning August 1, 1980, State Funds, ten-month basis.

Richard Alexander Cooper, as Assistant Professor with permanent tenure, Department of History, beginning August 1, 1980, State Funds, ten-month basis.

Kathleen H. Kowal, as Assistant Professor with permanent tenure, Department of Psychology, beginning August 1, 1980, State Funds, ten-month basis.

Richard Spencer Steen, as Assistant Professor with permanent tenure, Department of Creative Arts, beginning August 1, 1980, State Funds, ten-month basis.

PROMOTIONS

William Woodward Hall, Jr., to Associate Professor with permanent tenure, Department of Business and Economics, beginning August 1, 1979, State Funds, ten-month basis.

Andrew Eugene Hayes to Associate Professor with permanent tenure, Department of Education, beginning August 1, 1979, State Funds, ten-month basis.

James Carmen Sabella to Associate Professor with permanent tenure, Department of Sociology and Anthropology, beginning August 1, 1979, State Funds, ten-month basis.

SPECIAL CALLED MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
BOARD OF TRUSTEES - UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

Edwin A. Alderman Building
Room No. 116

Tuesday, March 27, 1979

A G E N D A

- (1) CALL TO ORDER
- (2) MOTION TO ADJOURN TO EXECUTIVE SESSION FOR PURPOSE OF
CONSIDERING PERSONNEL MATTERS.

EXECUTIVE SESSION

- (3) CALL TO ORDER
 - (4) PERSONNEL MATTERS PRESENTED BY VICE CHANCELLOR CAHILL
 - (5) MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN
OPEN SESSION
 - (6) ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION
 - (7) ADJOURNMENT
-

SPECIAL CALLED MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA
AT WILMINGTON

Edwin A. Alderman Building
Room No. 116

March 27, 1979
11 A. M.

The called meeting of the Executive Committee of the Board of Trustees of the University of North Carolina at Wilmington was called to order by Chairman William L. Hill, II. Those attending the meeting were:

William L. Hill, II	
Mrs. Ellen S. Newbold	E. Rhone Sasser
Mrs. Roi M. Penton	Harold G. Troy, Sr.

Representing the University: Charles L. Cahill, Vice Chancellor for
Academic Affairs

Upon motion by Mrs. Newbold, seconded by Mr. Sasser, and carried, the meeting adjourned to Executive Session.

EXECUTIVE SESSION

Chairman Hill called the meeting to order.

Vice Chancellor Cahill distributed to the members a copy of a letter to Chairman Hill from Chancellor Wagoner, together with a copy of the proposal for Reorganization of the Division of Academic Affairs.* Dr. Cahill explained that the purpose of the meeting was to discuss the formation of a School of Business Administration, School of Education, and College of Arts and Sciences, and the Chancellor's nominations for the deanships of each of these divisions. He further stated that this reorganization had been included in the Long-Range

* The Chancellor's written recommendation and a copy of the reorganization proposal are on file in the Chancellor's office and the office of the Vice Chancellor for Academic Affairs.

Planning, 1978-1983 which had been adopted by the Board of Governors of the University of North Carolina.

The basic components of the proposal to reorganize the Division of Academic Affairs are:

- (1) that the Department of Education be removed from the liberal arts college and established as the School of Education;
- (2) that the Department of Business and Economics be removed from the liberal arts college and established as the School of Business Administration;
- (3) that the existing liberal arts college (excluding the professional disciplines of Education and Business Administration) be officially named the College of Arts and Sciences and that its chief administrative officer, the Academic Dean, be retitled Dean, College of Arts and Sciences;
- (4) that a General College (traditionally a component of multi-divisional academic organizations) be established and housed as a functional entity in the College of Arts and Sciences;
- (5) that the Vice Chancellor for Academic Affairs be concurrently designated Dean of Graduate Studies.

In a recent conversation with Dr. Dawson of General Administration, Dr. Cahill stated that Dr. Dawson had indicated that President Friday had approved our request for reorganization, however, we have not received formal notification as of this date. Dr. Dawson also advised us of the need to forward immediately our nominations for the deanships pertinent to the reorganization.

Dr. Cahill stated that the reason for calling the Executive Committee meeting was related to Dr. Dawson's request for the Chancellor's nominations so that they could be presented to the Board of Governors at their meeting on April 13, 1979. Because of the time of the scheduled meetings of the Board of Trustees and the Board of Governors, the Chancellor and Mr. Hill determined that it would be necessary to convene the Executive Committee of the Board of Trustees for the purpose of consulting with the committee on the Chancellor's proposed nominations.

A poll of the members of the Board of Trustees not on the Executive Committee will be made to affirm this consultation.

A lengthy discussion followed Dr. Cahill's presentation to the Executive Committee with Dr. Cahill answering all questions raised by the committee members. Following this discussion, it was the consensus of the Executive Committee that the plan as outlined was a good one, and that the nominations for the deanships by the Chancellor are in order - those nominations being: Dr. Roy Harkin, Dean, School of Education; Dr. Norman Kaylor, Dean, School of Business Administration; and Dr. Daniel Plyler, Dean, College of Arts and Sciences.

Mrs. Newbold moved to adjourn the Executive Session to open session. Seconded by Mr. Troy, the motion carried.

The Executive Committee voted unanimously to go on record as supporting the Reorganization Plan, and endorsed those individuals whom the Chancellor is nominating for the deanships.

There being no further business, the meeting adjourned at 12:00 noon.

Ellen S. Newbold

Vice Chairman

Harold G. Troy, Jr.

Secretary